

SCHOOL BOARD MEETING

Minnetonka I.S.D. #276

5621 County Road 101

Minnetonka, Minnesota

www.minnetonkaschools.org

February 4, 2021

The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

- | | | |
|------|-------|--|
| 6:30 | | Recognitions: The AP Scholars; the DECA State Qualifiers; and the Debate State Qualifiers |
| 7:00 | I. | Call to Order |
| | II. | Pledge to the Flag |
| | III. | Adoption of the Agenda |
| 7:05 | IV. | School Report: Scenic Heights |
| 7:25 | V. | Community Comments
Community Comments is an opportunity for the public to address the School Board on an item <u>included in this agenda</u> in accordance with the guidelines printed at the end of this agenda. |
| 7:40 | VI. | Seventh Reading and Adoption of Policy #604: Inclusive Education Program |
| 8:00 | VII. | Update on Learning Model Implementation |
| 8:20 | VIII. | Authorization of Sale of 2021B Certificates of Participation Refunding Bonds |
| 8:25 | IX. | Authorization of Sale of 2021C Certificates of Participation Bonds for Purchase and Conversion of Shorewood Building |
| 8:35 | X. | Authorization of Reimbursement Resolution for 2021C Certificates of Participation Bonds |
| 8:40 | XI. | Authorization of Sale of 2021D Certificates of Participation Bonds for Momentum Construction |

- 8:45 XII. Authorization of Reimbursement Resolution for 2021D Certificates of Participation Bonds
- 8:50 XIII. Authorization of Sale of 2021E Certificates of Participation Bonds for Momentum Construction
- 8:55 XIV. Authorization of Reimbursement Resolution for 2021E Certificates of Participation Bonds
- 9:00 XV. CONSENT AGENDA
 - a. Minutes of January 7, 2021 Regular Meeting
 - b. Study Session Summary of January 21, 2021
 - c. Payment of Bills
 - d. Recommended Personnel Items
 - e. Gifts and Donations
 - f. Electronic Fund Transfers
 - g. iPad Sale
 - h. American Indian Parent Committee Resolution
 - i. Pay Equity Report
- 9:01 XVI. Board Reports
- 9:03 XVII. Superintendent's Report
- 9:05 XVIII. Announcements
- 9:06 XIX. Adjournment

GUIDELINES FOR COMMUNITY COMMENTS

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in this agenda during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

REPORT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IV.

Title: School Report: Scenic Heights

Date: February 4, 2021

EXECUTIVE SUMMARY

Scenic Heights Principal Joe Wacker will update the Board on the transition to an in-person learning model. He will highlight the planning that took place in order to make the transition happen and will report on how the first week has gone in the model.

Submitted by: _____



Dennis Peterson, Superintendent

SEVENTH READING AND ADOPTION

School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI.

Title: Seventh Reading and Adoption of
Policy #604: Inclusive Education Program

Date: February 4, 2021

EXECUTIVE SUMMARY

Policy #604: Inclusive Education Program, is presented for a seventh reading and possible adoption.

ATTACHMENTS:

- Policy 604: Inclusive Education Program

Submitted by:



Dennis L. Peterson
Superintendent of Schools

MINNETONKA PUBLIC SCHOOLS

Policy #604: INCLUSIVE EDUCATION PROGRAM

I. PURPOSE

The purpose of this policy is to inform students, teachers and parents of the District's commitment to provide equal educational opportunities to all students attending District schools regardless of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. ~~their cultural or socioeconomic background, gender, or disability.~~ Additionally, Minnetonka Public Schools affirms the importance of multicultural, gender fair, disability sensitive curriculum and instruction.

[Note: Part of the definition of "sexual orientation" within the Minnesota Human Rights Act (MHRA) is "having or being perceived as having a self-image or identity not traditionally associated with one's biological maleness or femaleness," which is how gender identity and expression gain protection under the MHRA. Minn. Stat. § 363A.03, Subd. 44.]

II. GENERAL STATEMENT OF POLICY

The School Board of the Minnetonka Public Schools is committed to providing equal educational opportunities for all students in the District, regardless of gender, disability, cultural or socio-economic background. Further, the Board is committed to delivering an inclusive educational program which encourages understanding and nondiscriminatory treatment of people regardless of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. ~~of all cultures, socioeconomic background, gender and disabilities, and the~~ Board requires the curriculum and instructional materials to include a broad perspective of students' backgrounds and heritage. The Superintendent is directed to establish procedures for the implementation of this policy.

III. DEFINITIONS

For the purpose of the policy, the following terms have the meaning given them in this section:

- A. Inclusive educational program: ~~one that employs a curriculum that is developed and delivered so that students and staff gain an understanding and appreciation of the cultural and historical diversity of the United States, the historical and contemporary contributions of all women and men to society, the historical and contemporary contributions to society by people with disabilities.~~ one that employs a curriculum that is developed and delivered so that students and staff

gain an understanding and appreciation of the cultural diversity of the United States. Where it is relevant and significant to the subject matter, the curriculum and instructional materials should include contributions by people of diverse representations. The curriculum and instructional materials shall reflect these expectations.

- B. Instruction: a teacher-led process, which transforms well-planned curriculum into student learning. Instructions is standards-focused teaching for the purpose of providing meaningful learning experiences that enable all students to master academic content and achieve personal goals. Teachers are expected to acknowledge the backgrounds of their students and utilize the breadth of the curriculum to be responsive to students in their class.
- C. Curriculum: a written plan including standards, benchmarks, essential questions, an assessment plan, instructional resources and strategies, and time allocations for emphasis and pacing for the content to be taught. The curriculum should be sufficiently broad to enable teachers to respond to the students in their classes.
- D. Core Instructional Materials: resources recommended through a District process, approved by the School Board, and used by teachers to provide a required common content for students to achieve intended learning.
- E. Supplementary Materials: resources determined by teachers and principals, as monitored by the Superintendent or designee, which supplement the core materials, and provide for different student needs as required to meet the intended student learning.

IV. REGULATIONS

- A. The District's Inclusive Educational Program must be in compliance with Minnesota's Multicultural, Gender-fair Curriculum Rule 3500.0550, adopted by the State in December 1988 and printed in the State Register May 30, 1989. Renamed Inclusive Educational Program, 1995.

V. EDUCATION PROCESS

- A. In an attempt to reduce and/or eliminate stereotyping, prejudice, and discrimination, the curriculum developed shall promote experiences in multicultural gender-fair activities which prepare students to live productively in a multicultural pluralistic society.
- B. Development, evaluation and revision of the District's Inclusive Educational Program will occur as part of the District eCurriculum ~~Review~~ Process.

Legal Reference:

Minnesota Rules Part 3500.0550 Inclusive Education Program

Cross References:

Policy #603: Instructional and Curricular Program Review and Improvement

Policy #606: Instructional Material Review, Selection and Use

Approved: February 1, 2007

Reviewed: September 17, 2020

Reviewed: October 22, 2020

Reviewed: November 19, 2020

Reviewed: December 17, 2020

Reviewed: January 7, 2021

Reviewed: January 21, 2021

Reviewed: February 4, 2021

MINNETONKA PUBLIC SCHOOLS

Policy #604: INCLUSIVE EDUCATION PROGRAM

I. PURPOSE

The purpose of this policy is to inform students, teachers and parents of the District's commitment to provide equal educational opportunities to all students attending District schools regardless of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. Additionally, Minnetonka Public Schools affirms the importance of multicultural, gender fair, disability sensitive curriculum and instruction.

[Note: Part of the definition of "sexual orientation" within the Minnesota Human Rights Act (MHRA) is "having or being perceived as having a self-image or identity not traditionally associated with one's biological maleness or femaleness," which is how gender identity and expression gain protection under the MHRA. Minn. Stat. § 363A.03, Subd. 44.]

II. GENERAL STATEMENT OF POLICY

The School Board of the Minnetonka Public Schools is committed to providing equal educational opportunities for all students in the District, regardless of gender, disability, cultural or socio-economic background. Further, the Board is committed to delivering an inclusive educational program which encourages understanding and nondiscriminatory treatment of people regardless of race, color, creed, religion, national origin, sex, gender, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability, and the Board requires the curriculum and instructional materials to include a broad perspective of students' backgrounds and heritage. The Superintendent is directed to establish procedures for the implementation of this policy.

III. DEFINITIONS

For the purpose of the policy, the following terms have the meaning given them in this section:

- A. Inclusive educational program: One that employs a curriculum that is developed and delivered so that students and staff gain an understanding and appreciation of the cultural diversity of the United States. Where it is relevant and significant to the subject matter, the curriculum and instructional materials should include contributions by people of diverse representations. The curriculum and instructional materials shall reflect these expectations.
- B. Instruction: a teacher-led process, which transforms well-planned curriculum into student learning. Instruction is standards-focused teaching for the purpose of

providing meaningful learning experiences that enable all students to master academic content and achieve personal goals. Teachers are expected to utilize the breadth of the curriculum to be responsive to students in their class.

- C. Curriculum: a written plan including standards, benchmarks, essential questions, an assessment plan, instructional resources and strategies, and time allocations for emphasis and pacing for the content to be taught. The curriculum should be sufficiently broad to enable teachers to respond to the students in their classes.
- D. Core Instructional Materials: resources recommended through a District process, approved by the School Board, and used by teachers to provide a required common content for students to achieve intended learning.
- E. Supplementary Materials: resources determined by teachers and principals, as monitored by the Superintendent or designee, which supplement the core materials, and provide for different student needs as required to meet the intended student learning.

IV. REGULATIONS

- A. The District's Inclusive Educational Program must be in compliance with Minnesota's Multicultural, Gender-fair Curriculum Rule 3500.0550, adopted by the State in December 1988 and printed in the State Register May 30, 1989. Renamed Inclusive Educational Program, 1995.

V. EDUCATION PROCESS

- A. In an attempt to reduce and/or eliminate stereotyping, prejudice, and discrimination, the curriculum developed shall promote experiences in multicultural gender-fair activities which prepare students to live productively in a multicultural pluralistic society.
- B. Development, evaluation and revision of the District's Inclusive Educational Program will occur as part of the District Curriculum Review Process.

Legal Reference:

Minnesota Rules Part 3500.0550 Inclusive Education Program

Cross References:

Policy #603: Instructional and Curricular Program Review and Improvement

Policy #606: Instructional Material Review, Selection and Use

Approved: February 1, 2007

Reviewed: September 17, 2020

Reviewed: October 22, 2020

Reviewed: November 19, 2020

Reviewed: December 17, 2020

Reviewed: January 7, 2021
Reviewed: January 21, 2021
Reviewed: February 4, 2021

UPDATE

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VII.

Title: Update on Learning Model Implementation

Date: February 4, 2021

EXECUTIVE SUMMARY:

The Superintendent will review the implementation of the Learning Model, provide a status report on employee testing and an update on employee vaccinations.

Submitted by:

A handwritten signature in black ink, appearing to read "Dennis L. Peterson", is written over a horizontal line.

**Dennis L. Peterson
Superintendent of Schools**

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VIII.

**Title: Authorization of Sale of 2021B Certificates of Participation
Refunding Bonds**

February 4, 2021

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the purchase of the building at 19685 Highway 7 in Shorewood, MN and conversion of that building into an educational facility to house the Transition to Adult Program. The purchase of that building for \$1,700,000 and conversion at a cost of \$500,000 will require the issuance of the \$2,200,000 2021C Certificates of Participation. It is financially advantageous for the approximately \$138,900 estimated annual 2021C payments to be paid for out of Operating Capital funds, because that will in turn free up approximately \$131,632 in General Fund revenues to be used to cover other costs in the General Fund.

In order to make the 2021C payments out of Operating Capital, it is necessary to refund and restructure the 2013A Certificates of Participation that were issued to fund the construction of the Excelsior Elementary School multipurpose room and kitchen addition. The estimate of the refunding transaction calculated by the District financial advisory R. W. Baird is that the 2013A COP Bond refunding transaction will result in annual payments being lowered from an average of approximately \$243,095 down to an average of approximately \$151,539 for the new 2021B COP Refunding Bonds, or a reduction of approximately \$89,556. This is sufficient to be able to layer the 2021C COP payments into the annual Operating Capital Budget. In addition, the transaction will lower the interest rate from the current 2.97% down to an estimated 2.17% and produce a modest net present value of savings estimated at \$7,072.63.

It is recommended that the School Board authorize the sale of the 2021B COP Refunding Bonds to garner the net present value savings, reduce the interest rate from 2.97% on the 2013A COP Bonds down to an estimated 2.17% on the 2021B bonds, and provide payment capacity in Operating Capital to make it possible for Operating Capital revenues to pay for the 2021C COP bonds, which in turn will result in approximately \$131,632 annual savings to the General Fund.

The attached resolution authorizing the sale of the 2021B COP Refunding Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021B Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: Dennis L. Peterson
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2020.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue refunding certificates of participation therein ("Certificates") for the purpose of prepaying or discharging the Refunded Lease (as defined herein) and refunding in advance of maturity all or a part of the District's outstanding Certificates of Participation, Series 2013A (the "Refunded Certificates"). The Refunded Certificates were created in a Lease-Purchase Agreement dated as of January 1, 2013, between the District, as lessee, and Wells Fargo Bank, National Association, as trustee (the "Trustee"), as lessor (the "Refunded Lease").

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$2,545,000, provided that the true interest cost of such Certificates to the District is less than or equal to 3.50% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single taxable series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to

Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IX.

Title: Authorization of Sale of 2021C Certificates of Participation Bonds February 4, 2021

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the purchase of the building at 19685 Highway 7 in Shorewood, MN and conversion of that building into an educational facility to house the Transition to Adult Program. The purchase of that building for \$1,700,000 and conversion at a cost of \$500,000 will require the issuance of the \$2,200,000 2021C Certificates of Participation.

The District's financial advisory R W Baird has estimated that the bonds can be sold at an estimated interest rate of 2.13%, with average annual payments of approximately \$138,900. While this average payment is approximately \$7,268 higher than the annual current rental payments for the space that the current program resides at, the bond payments will remain approximately flat over the 20-year bond payment schedule, whereas the rental payments would continue to increase over time.

As a result, there are significant long-term savings to the District in owning versus renting. There are also significant transportation savings from having a location in the middle of the District. The central location will be much more convenient for students and staff and will allow transportation routes for the Transition to Adult program to be reduced from 9 buses using 2/3 of the time of a three-tier route down daily to 4 buses using 1/3 of the time of a three-tier route daily. The transportation savings to the General Fund are estimated at approximately \$241,177 in FY22.

The 2021C COP Bonds will be sold in late May 2021 and close on June 29, 2021. The timing of the bond closure allows for the purchase and any conversion costs that occur in FY21 to be paid out of the bond and maintaining a positive year-end FY21 Construction Fund Balance, while allowing for the first bond payment to be scheduled for July 1, 2022, which is in Fiscal Year 2023.

It is recommended that the School Board authorize the sale of the 2021C COP Bonds to fund the purchase of the building at 19685 Highway 7 in Shorewood, MN and the conversion of that building to an educational facility for the Transition to Adult program.

The attached resolution authorizing the sale of the 2021C COP Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021C Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
REIMBURSEMENT

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Reimbursement Regulations") dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such obligations.
- (b) The Reimbursement Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.
- (c) The District desires to comply with requirements of the Reimbursement Regulations with respect to the project hereinafter identified.

2. Official Intent Declaration.

- (a) The District proposes to acquire and improve the approximately 8,149 square foot Shorewood Building and real property related thereto for school purposes (the "Project"), to make original expenditures with respect to such Project prior to the issuance of tax-exempt obligations, and reasonably expects to issue tax-exempt obligations to finance such Project in the maximum principal amount of \$2,200,000.

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Reimbursement Regulations, the District will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the tax-exempt obligations issued to finance the Project.

3. Budgetary Matters. As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the tax-exempt obligations. Consequently, it is not expected that the issuance of the tax-exempt obligations will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The District's Executive Director of Finance & Operations or his or her designee shall be responsible for making the "reimbursement allocations" described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of tax-exempt obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) 18 months after the date of the original expenditure or (ii) 18 months after the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the tax-exempt obligations issued to finance the Project and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item X.

**Title: Authorization of Reimbursement Resolution for
2021C Certificates of Participation Bonds**

Date: February 4, 2021

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the purchase of the building at 19685 Highway 7 in Shorewood, MN and conversion of that building into an educational facility to house the Transition to Adult Program. The purchase of that building for \$1,700,000 and conversion at a cost of \$500,000 will require the issuance of the \$2,200,000 2021C Certificates of Participation.

The 2021C COP Bonds will be sold in late May 2021 and close on June 29, 2021. The timing of the bond closure allows for the purchase and any conversion costs that occur in FY21 to be paid out of the bond and maintaining a positive year-end FY21 Construction Fund Balance, while allowing for the first bond payment to be scheduled for July 1, 2022, which is in Fiscal Year 2023.

Since the purchase will close and design and some construction costs will occur in 2021 before the 2021C closing date of June 29, 2021, it is necessary to approve a reimbursement resolution so any costs incurred before the closing date can be paid for by the bond proceeds.

It is recommended that the School Board approve the reimbursement resolution for the 2021C Certificates of Participation.

The attached reimbursement resolution was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021C Reimbursement Resolution as prepared by Dorsey & Whitney.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: Dennis L. Peterson
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
REIMBURSEMENT

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Reimbursement Regulations") dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such obligations.
- (b) The Reimbursement Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.
- (c) The District desires to comply with requirements of the Reimbursement Regulations with respect to the project hereinafter identified.

2. Official Intent Declaration.

- (a) The District proposes to acquire and improve the approximately 8,149 square foot Shorewood Building and real property related thereto for school purposes (the "Project"), to make original expenditures with respect to such Project prior to the issuance of tax-exempt obligations, and reasonably expects to issue tax-exempt obligations to finance such Project in the maximum principal amount of \$2,200,000.

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Reimbursement Regulations, the District will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the tax-exempt obligations issued to finance the Project.

3. Budgetary Matters. As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the tax-exempt obligations. Consequently, it is not expected that the issuance of the tax-exempt obligations will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The District's Executive Director of Finance & Operations or his or her designee shall be responsible for making the "reimbursement allocations" described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of tax-exempt obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) 18 months after the date of the original expenditure or (ii) 18 months after the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the tax-exempt obligations issued to finance the Project and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XI.

**Title: Authorization of Sale of 2021D Certificates of Participation Date: February 4, 2021
Bonds for Momentum Construction**

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the construction of a 10,365 square foot addition to the Pagel Center to house classes of the Momentum Design and Skilled Trades Program.

The total cost of the building is estimated to be approximately \$4,000,000 inclusive of design, permitting and construction. In order to manage the overall outstanding par value of bonds at year end June 30, 2021, \$4,000,000 COP Bonds will be issued in two tranches.

The 2021D COP Bonds in the amount of \$1,250,000 will be the first tranche. It will be sold in May 2021 and will close on January 29, 2021 in FY2021. These bonds will be included in the District's total outstanding bond par value on June 30, 2021. A reimbursement resolution will be passed to allow these bond proceeds to be used for any design, permitting and construction costs that may have been incurred prior to the closing date.

The 2021E COP Bonds in the amount of \$2,750,000 will be the second tranche. It will also be sold in May 2021 but will close on July 1, 2021 in FY22. These bonds will be included in the District's outstanding bond par value on June 30, 2022. A reimbursement resolution will be passed to allow these bond proceeds to be used for any design, permitting and construction costs that may have been incurred prior to the closing date and not paid for by the 2021D COP Bonds.

By selling the two tranches in May and closing on July 29, 2021 and July 1, 2021 respectively, it will allow the first payment for both tranches to be scheduled for July 1, 2022 in FY2023. The payment for both tranches will come from the Lease Levy which will be preliminarily set in September 2021 and be officially set in December 2021. By selling the two tranches prior to the September preliminary levy, the first payments for both the 2021D and 2021E COP Bonds can be included in the September 2021 preliminary levy.

Of further note is that there are three COP bonds currently paid for out of the Lease Levy (2012A, 2013D, and 2014B) that are reaching their call dates in February and March 2022. These COP Bonds will be refunded and restructured in September 2021 in time to have the inclusion of the new lower payments of the refunding bonds included in the September preliminary levy as part of the Lease Levy. These three restructurings will ensure that all COP payments schedule to be paid by the Lease Levy will stay within the \$212 per Adjusted Pupil Unit statutory cap for the Lease Levy.

The District's financial advisory R W Baird has estimated that the 2021D bonds can be sold at an estimated interest rate of 1.79%, with average annual payments of approximately \$79,287.

It is recommended that the School Board authorize the sale of the 2021D COP Bonds to fund the construction of the Momentum Design and Skilled Trades addition.

The attached resolution authorizing the sale of the 2021D COP Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021D Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: Dennis L. Peterson
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2020.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue certificates of participation therein ("Certificates") for the purpose of financing the construction of an approximately 10,300 square foot classroom addition for the trades at Minnetonka High School (the "Project").

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$1,250,000, provided that the true interest cost of such Certificates to the District is less than or equal to 3.25% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single tax-exempt series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XII.

**Title: Authorization of Reimbursement Resolution for
2021D Certificates of Participation Bonds**

Date: February 4, 2021

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the construction of a 10,365 square foot addition to the Pagel Center to house classes of the Momentum Design and Skilled Trades Program.

The 2021D COP Bonds will be sold in late May 2021 and close on June 29, 2021. The timing of the bond closure allows for any design, permitting and construction costs that occur in FY21 to be paid out of the bond and maintaining a positive year-end FY21 Construction Fund Balance, while allowing for the first bond payment for the 2021D Bonds to be scheduled for July 1, 2022, which is in Fiscal Year 2023.

Since the purchase will close and design and some construction costs will occur in 2021 before the 2021D closing date of June 29, 2021, it is necessary to approve a reimbursement resolution so any costs incurred before the closing date can be paid for by the bond proceeds.

It is recommended that the School Board approve the reimbursement resolution for the 2021D Certificates of Participation.

The attached reimbursement resolution was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021D Reimbursement Resolution as prepared by Dorsey & Whitney.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: Dennis L. Peterson
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
REIMBURSEMENT

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Reimbursement Regulations") dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such obligations.
- (b) The Reimbursement Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.
- (c) The District desires to comply with requirements of the Reimbursement Regulations with respect to the project hereinafter identified.

2. Official Intent Declaration.

- (a) The District proposes to construct an approximately 10,300 square foot classroom addition for the trades at Minnetonka High School (the "Project"), to make original expenditures with respect to such Project prior to the issuance of tax-exempt obligations, and reasonably expects to issue tax-exempt obligations to finance such Project in the maximum principal amount of \$4,000,000.

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Reimbursement Regulations, the District will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the tax-exempt obligations issued to finance the Project.

3. Budgetary Matters. As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the tax-exempt obligations. Consequently, it is not expected that the issuance of the tax-exempt obligations will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The District's Executive Director of Finance & Operations or his or her designee shall be responsible for making the "reimbursement allocations" described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of tax-exempt obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) 18 months after the date of the original expenditure or (ii) 18 months after the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the tax-exempt obligations issued to finance the Project and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XIII.

**Title: Authorization of Sale of 2021E Certificates of Participation Bonds February 4, 2021
For Momentum Construction**

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the construction of a 10,365 square foot addition to the Pagel Center to house classes of the Momentum Design and Skilled Trades Program.

The total cost of the building is estimated to be approximately \$4,000,000 inclusive of design, permitting and construction. In order to manage the overall outstanding par value of bonds at year end June 30, 2021, \$4,000,000 COP Bonds will be issued in two tranches.

The 2021D COP Bonds in the amount of \$1,250,000 will be the first tranche. It will be sold in May 2021 and will close on January 29, 2021 in FY2021. These bonds will be included in the District's total outstanding bond par value on June 30, 2021. A reimbursement resolution will be passed to allow these bond proceeds to be used for any design, permitting and construction costs that may have been incurred prior to the closing date.

The 2021E COP Bonds in the amount of \$2,750,000 will be the second tranche. It will also be sold in May 2021 but will close on July 1, 2021 in FY22. These bonds will be included in the District's outstanding bond par value on June 30, 2022. A reimbursement resolution will be passed to allow these bond proceeds to be used for any design, permitting and construction costs that may have been incurred prior to the closing date and not paid for by the 2021D COP Bonds.

By selling the two tranches in May and closing on July 29, 2021 and July 1, 2021 respectively, it will allow the first payment for both tranches to be scheduled for July 1, 2022 in FY2023. The payment for both tranches will come from the Lease Levy which will be preliminarily set in September 2021 and be officially set in December 2021. By selling the two tranches prior to the September preliminary levy, the first payments for both the 2021D and 2021E COP Bonds can be included in the September 2021 preliminary levy.

Of further note is that there are three COP bonds currently paid for out of the Lease Levy (2012A, 2013D, and 2014B) that are reaching their call dates in February and March 2022. These COP Bonds will be refunded and restructured in September 2021 in time to have the inclusion of the new lower payments of the refunding bonds included in the September preliminary levy as part of the Lease Levy. These three restructurings will ensure that all COP payments schedule to be paid by the Lease Levy will stay within the \$212 per Adjusted Pupil Unit statutory cap for the Lease Levy.

The District's financial advisory R W Baird has estimated that the 2021E bonds can be sold at an estimated interest rate of 1.88%, with average annual payments of approximately \$171,750.

It is recommended that the School Board authorize the sale of the 2021E COP Bonds to fund the construction of the Momentum Design and Skilled Trades addition.

The attached resolution authorizing the sale of the 2021E COP Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO \$2,750,000 CERTIFICATES OF PARTICATION, SERIES 2021E; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021E Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2020.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. By resolution dated the date hereof, this Board has found it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue certificates of participation therein ("Certificates") for the purpose of financing the construction of an approximately 10,300 square foot classroom addition for the trades at Minnetonka High School (the "Project"). This Board hereby further finds that it is in the best interest of the District to enter into an Amended and Restated Lease-Purchase Agreement (the "A&R Lease") and issue additional certificates of participation therein ("Additional Certificates") for the purpose of completing the financing of the Project. The Certificates and Additional Certificates shall be secured on a parity.

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Additional Certificates in the A&R Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Additional Certificates in an aggregate principal amount not to exceed \$2,750,000, provided that the true interest cost of such Additional Certificates to the District is less than or equal to 3.25% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Additional Certificates in a single tax-exempt series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Additional Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Additional Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The A&R Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the A&R Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the A&R Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Additional Certificates to Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XIV.

**Title: Authorization of Reimbursement Resolution for
2021E Certificates of Participation Bonds**

Date: February 4, 2021

EXECUTIVE SUMMARY:

On January 7, 2021, the School Board of Minnetonka Independent School District 276 approved the construction of a 10,365 square foot addition to the Pagel Center to house classes of the Momentum Design and Skilled Trades Program. The building will be paid for with two tranches of COP Bonds - \$1,250,000 2021D COP Bonds and \$2,750,000 2021E COP Bonds.

The 2021E COP Bonds will be sold in late May 2021 and close on July 1, 2021. The timing of the bond closure allows for any design, permitting and construction costs that occur in FY21 that might not be covered by the 2021D COP Bonds to be paid out of the 2021E Bonds, while allowing for the first bond payment for the 2021E Bonds to be scheduled for July 1, 2022, which is in Fiscal Year 2023.

Since the purchase will close and design and some construction costs will occur in 2021 before the 2021E closing date of July 1, 2021, it is necessary to approve a reimbursement resolution so any costs incurred before the closing date that are not covered by the 2021D COP bonds can be paid for by the 2021E bond proceeds.

It is recommended that the School Board approve the reimbursement resolution for the 2021E Certificates of Participation.

The attached reimbursement resolution was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

**RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE**

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021E Reimbursement Resolution as prepared by Dorsey & Whitney.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: Dennis L. Peterson
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
REIMBURSEMENT

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held February 4, 2021, at 7:00 p.m., in the District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February ____, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED
PROJECT TO BE UNDERTAKEN BY THE DISTRICT; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Reimbursement Regulations") dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for project expenditures made by the District prior to the date of issuance of such obligations.
- (b) The Reimbursement Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Reimbursement Regulations) and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.
- (c) The District desires to comply with requirements of the Reimbursement Regulations with respect to the project hereinafter identified.

2. Official Intent Declaration.

- (a) The District proposes to construct an approximately 10,300 square foot classroom addition for the trades at Minnetonka High School (the "Project"), to make original expenditures with respect to such Project prior to the issuance of tax-exempt obligations, and reasonably expects to issue tax-exempt obligations to finance such Project in the maximum principal amount of \$4,000,000.

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Reimbursement Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Reimbursement Regulations, the District will not seek reimbursement for any original expenditures with respect to the Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the tax-exempt obligations issued to finance the Project.

3. Budgetary Matters. As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the tax-exempt obligations. Consequently, it is not expected that the issuance of the tax-exempt obligations will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The District's Executive Director of Finance & Operations or his or her designee shall be responsible for making the "reimbursement allocations" described in the Reimbursement Regulations, being generally the transfer of the appropriate amount of proceeds of tax-exempt obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) 18 months after the date of the original expenditure or (ii) 18 months after the date the Project is placed in service or abandoned (but in no event later than three years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the tax-exempt obligations issued to finance the Project and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

CONSENT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XV.

Title: Resolution Pertaining to Consent Agenda

Date: February 4, 2021

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, he/she should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for February 4, 2021:

- a. Minutes of January 7, 2021 Regular Meeting
 - b. Study Session Summary of January 21, 2021
 - c. Payment of Bills
 - d. Recommended Personnel Items
 - e. Gifts and Donations
 - f. Electronic Fund Transfers
 - g. iPad Sale
 - h. American Indian Parent Committee Resolution
 - i. Pay Equity Report
-

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by:



Dennis L. Peterson, Superintendent

CONSENT

**School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XV. c

Title: Payment of Bills

Date: February 4, 2021

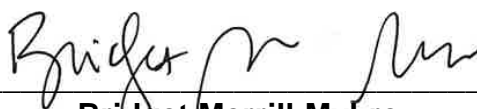
OVERVIEW:

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of December 2020.

RECOMMENDATION/FUTURE DIRECTION:

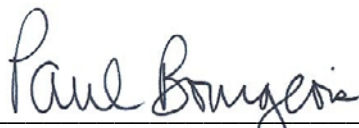
It is recommended that the Board approve the disbursements as presented for the month of December 2020.

Submitted by:



**Bridget Merrill-Myhre
Coordinator of Accounting**

Approved by:



**Paul Bourgeois
Executive Director of Finance & Operations**

Concurrence:



**Dennis L. Peterson
Superintendent of Schools**

MINNETONKA DISTRICT #276

TO: Dr. Dennis Peterson

FROM: Bridget Merrill-Myhre

RE: Payment of Bills – December 2020
Board Meeting Date: February 4, 2021

The following disbursements are submitted for the month of December:

Recommend the payment of bills in the sum of \$11,531,246.64 by check #463832 - #464278 and ACH #202101144 - #202101391, and wire transactions #202000776 - #202000977 as follows:

December		
	FUND	
01	GENERAL FUND	6,672,120.21
02	CHILD NUTRITION	155,222.71
03	PUPIL TRANSPORTATION	412,264.56
04	COMMUNITY SERVICE	314,275.43
05	CAPITAL EXPENDITURE	579,898.20
07	DEBT SERVICE FUND	1,422,565.00
08	TRUST	2,456.54
09	TRUST - FIDUCIARY	38,707.23
11	EXTRA/CO-CURRICULAR	118,304.00
12	ATHLETIC FEE	5,247.87
18	CUSTODIAL FUND	438.00
20	SELF INSURANCE	110,485.66
40	CULTURAL ARTS CENTER	18,452.42
41	DOMES OPERATIONS	2,310.96
42	AQUATICS PROGRAM	27,300.14
43	PAGEL CENTER	30,688.36
46	LTFM	68,240.19
47	OPEN DEBT SERVICE FUND	1,298,548.75
56	CONSTRUCTION PROJECTS	6,731.77
66	CAPITAL PROJECTS LEVY	246,988.64
		\$ 11,531,246.64
	SALARIES	\$ 8,034,913.38
	TOTAL	\$ 19,566,160.02


Bridget Merrill-Myhre

January 25, 2021
Date

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room

Board Agenda Item XV. d.

TITLE: Recommended Personnel Items

DATE: February 4, 2021

BACKGROUND: Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

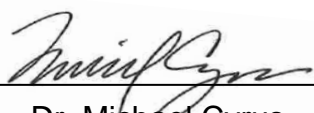
State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

FUTURE ACTION/RECOMMENDATION:

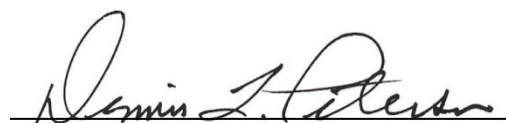
The administration recommends approval of all attached personnel changes.

Submitted by:



Dr. Michael Cyrus
Executive Director of Human Resources

Concurrence by:



Dr. Dennis L. Peterson
Superintendent

RECOMMENDED PERSONNEL ITEMS

I. INSTRUCTION

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
ROMAN, GABRIELLE	GRADE 2, 1.0 FTE, CS	1/25/21-6/10/21	\$23,284.87
STEVENS, MADELINE	KINDERGARTEN, 1.0 FTE, CS	1/27/21-4/30/21	\$15,334.68

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
BALCER, COURTNEY	ECSE, 1.0 FTE, MCEC	6/10/21	RESIGNATION
CUMMINGS, TARAH	NAVIGATOR/TOSA-TONKA CODES, 1.0 FTE, EXC/DISTRICT	6/10/21	RESIGNATION
FINCH, BRITTANY	SPECIAL EDUCATION, 1.0 FTE, TPLUS	6/10/21	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
ABEL, MICHELE	READING, 1.0 FTE, SH	1/27/21-6/10/21	MEDICAL
ANDERSON, MICHAEL	MUSIC, 1.0 FTE, ELEARNS (MME HOME BLDG)	3/13/21-4/23/21	CHILD REARING
CHENG, CHIAHSUAN	GRADE 4 CHINESE IMMERSION, 1.0 FTE, SH	11/4/20-6/10/21	MEDICAL
IRVIN, TRISHA	SOCIAL STUDIES, 0.8 FTE, MHS	1/28/21-3/26/21	CHILD MEDICAL
JOHNSON, REBECCA	GRADE 5 SPANISH IMMERSION, 1.0 FTE, ELEARNS (DH HOME BLDG)	11/5/20-2/1/21	MEDICAL
MOLINA, ANNA	GRADE 2 SPANISH IMMERSION, 1.0 FTE, ELEARNS (CS HOME BLDG)	12/17/20-3/12/21	CHILD REARING
SPAULDING, JENNA	MATH, 1.0 FTE, MME	4/28/21-6/10/21	CHILD REARING
WALKER, BERNADETTE	READING/GRADE 1, 1.0 FTE, GR	1/21/21-2/4/21	MEDICAL
WOJCIECHOWSKI, NORA	LANGUAGE ARTS, 1.0 FTE, MME	2/1/21-6/10/21	PERSONAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
BERCHILD, MEGAN	CLASS C CLRM PARA, 6.75 HRS/DAY, GR	1/25/21-6/10/21	KINDERGARTEN TEMP TEACHER, 1.0 FTE, GR
CHMIEL, KAYLEE	RESERVE TEACHER & POD PARA	1/25/21-6/10/21	GRADE 3 TEMP TEACHER, 1.0 FTE, GR
DUFFY, JULIA	SPANISH IMM/WORLD LANG-SPAN, 1.2 FTE, MME (QTR 2)	1/26/21-4/5/21	SPANISH IMM/WORLD LANG-SPAN, 1.0 FTE, MME
GOSCHA, MIKAYLA	ELEM FLOAT TEMP TEACHER, 1.0 FTE, MWTA, 10/19/20-1/25/21	1/26/21-3/26/21	CONTINUE CURRENT POSITION THROUGH 3/26/21
KURLANDER, REBECCA	RESERVE TEACHER	1/5/21 X 8 WKS	MTKA PRESCHOOL LTS, 0.5 FTE, MCEC
LARSEN, CURTIS	SPANISH IMM/SOCIAL STUDIES, 1.2 FTE, MMW/ELEARNS (OVERLOAD FOR QTRS 1 & 2)	1/26/21-6/10/21	EXTEND 1.2 FTE ASSGT WITH OVERLOADS FOR QTRS 3 & 4
LONG, YE	ELEM CHINESE IMM FLOAT, 1.0 FTE, SH, 1/4/21-1/26/21	1/27/21-6/10/21	GRADE 4 CHINESE IMMERSION, 1.0 FTE, SH
LUU, VIVIANA	CLASS C SPAN IMM CLRM PARA, 6.75 HRS/DAY, DH	1/25/21-6/10/21	GRADE 3 SPANISH IMMERSION TEACHER, 1.0 FTE, DH
MIKA, JEANETTE	NAVIGATOR LTS TEACHER, 1.0 FTE, ELEARNS, 9/1/20-11/25/20	1/25/21-6/10/21	NAVIGATOR 4/5 TEMP TEACHER, 1.0 FTE, EXC
MOORE, MICAYLA	CLASS C HP PARA, 7 HRS/WK, MWTA, 11/26/20-1/5/21	1/26/21-4/5/21	ADD: SPANISH IMM TEACHER, 0.2 FTE, MMW (OVERLOAD)
RUEMMELE, KATHLEEN	SOCIAL STUDIES SPANISH IMM, 1.0 FTE, MMW	2/1/21-6/10/21	SPEECH LANG PATH TEMP, 0.5 FTE, GR
TALMO, MELISSA	SPEECH LANG PATH TEMP, 0.5 FTE, ELEARNS, 9/23/20-1/29/21	2/1/21-6/10/21	SPEECH LANG PATH TEMP, 0.5 FTE, ELEARNS/GR
WABBE, HANNA	SPEECH LANG PATH TEMP, 0.5 FTE, GR, 4/5, 9/24/20-1/29/21	2/1/21-6/10/21	ADD: GR. 4 MATH SUPPT TEMP TEACHER, 5 HRS/WK, EXC
WHITE, MICHAEL	CLASS C CLRM PARA, 35 HRS/WK, EXC	2/1/21-6/10/21	LANG ARTS LTS, 1.0 FTE, MME
	LANG ARTS LTS, 1.0 FTE, ELEARNS, 10/1/20-2/1/21	2/2/21-6/10/21	

II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BECKER, BOWEN	MTKA SWIM CLUB ASST COACH, 3-7 HRS/WK, AQUATICS	1/8/21	\$15.00/HR
FAGERLIE, MARTHA	SPANISH IMMERSION PREK INSTRUCTOR, 3 HRS/WK, MCEC	1/8/21	\$30.06/HR
LOPES, SOFIA	CLASS B SUPRVRY PARA, 4 HRS/DAY, MMW	1/11/21	\$17.45/HR
	CLASS D SPEC ED PARA, 3 HRS/DAY, MMW		\$18.68/HR
MEJIA GALVEZ, ANDREA STEFANIA	CLASS C SPANISH IMM PARA, 20 HRS/WK, MWTA	1/13/21	\$20.13/HR
NAXAY, JENNY	CLASS B HALL PARA, 3.5 HRS/DAY, MHS	1/19/21	\$19.02/HR
	CLASS D SPEC ED PARA, 4 HRS/DAY, MHS		\$20.38/HR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
AUER, NATALIE	CLASS C SPANISH IMM PARA, 6.75 HRS/DAY, CS	1/15/21	RESIGNATION
BERG, SHERY	COOK HELPER, 16 HRS/WK, MME	1/13/21	RESIGNATION
COOK, GREGORY	CUSTODIAN, 1.0 FTE, GR	2/1/21	RESIGNATION
GACKSTETTER, STEVEN	EXPLORERS CLUB SITE SUPVR, 8 HRS/DAY, CS	1/15/21	RESIGNATION

GILLARD, CHRISTINA	CLASS C SPANISH IMM PARA, 6.75 HRS/DAY, GR	1/15/21	RESIGNATION
GRAFIUS, AVA	PROGRAM SUPVR, 7 HRS/DAY, MCEC	1/29/21	RESIGNATION
HAYWARD, ELIZABETH	MTKA COMM EDUC MARKETING SPECIALIST, 1.0 FTE, MCEC	2/5/21	RESIGNATION
KIENTZLE, KATHLEEN	CLASS D SPEC ED PARA, 6.5 HRS/DAY, SH	3/31/21	RETIREMENT
MIKA, JEANETTE	CLASS C ADVANCED LRNG PROJECT THINK PARA, 7 HRS/WK, MWTA	1/5/21	RESIGNATION
SANCHEZ, JACOB	CUSTODIAN, 1.0 FTE, GR	2/1/21	RESIGNATION
SINKLER, AIMEE	AQUATICS RECREATION ACTIVITIES COORD, 1.0 FTE, AQUATICS	2/26/21	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
DUTTON, LAURIE	LAYOFF STATUS FROM COOK HELPER, 4 HRS/DAY, DH & EXPLORERS CLUB	1/6/231-6/9/21	PERSONAL
MUELLER-SORTO, GREYSI	PRGM ASST, 3 HRS/DAY, CS	9/8/20-6/9/21	PERSONAL
OLSON, ROBYN	CLASS C SPANISH KIND PARA, 4 HRS/DAY, GR		
SOUCEK, CHRISTINE	CLASS D SPEC ED PARA, 2 HRS/DAY, GR	12/2/20-2/28/21	PERSONAL
CLEAR SPRINGS LOA'S:	EXPLORERS PRGM LEAD, 6.5 HRS/DAY, CS	1/19/21-6/9/21	PERSONAL
ANNIS, JODI	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MWTA		
DOANE, JENNIFER	CLASS A LR/PG/SUPVRY PARA, 16 HRS/WK, CS	12/2/20-1/18/21	PERSONAL
FORSMARK, SUSAN	CLASS A LR/PG/SUPVRY PARA, 6.75 HRS/DAY, CS	12/2/20-1/18/21	PERSONAL
WAY, SARAH	CLASS C CLRM PARA, 6.75 HRS/DAY, CS	12/2/20-1/18/21	PERSONAL
GROVELAND LOA'S:	CLASS C CLRM PARA, 6 HRS/DAY, CS	12/2/20-1/18/21	PERSONAL
CASILLAS, LORENA	CLASS C SPANISH IMM CLRM PARA, 6.5 HRS/DAY, GR	12/2/20-1/18/21	PERSONAL
MELLO, ALAN	CLASS C CLRM PARA, 6.75 HRS/DAY, GR	12/2/20-1/18/21	PERSONAL
SCHMIDT, APRIL	CLASS C CLRM PARA, 6.75 HRS/DAY, GR	12/2/20-1/18/21	PERSONAL
SOLON, PATSY	CLASS A LR/PG PARA, 12 HRS/WK, GR	12/2/20-1/18/21	PERSONAL
MINNEWASHTA LOA'S:			
ALDRICH, MOLLY	CLASS A LR/PG/SUPVRY PARA, 5.5 HRS/WK, MWTA	12/2/20-1/18/21	PERSONAL
HEINS, MICHELLE	CLASS A LR/PG/SUPVRY PARA, 13.3 HRS/WK, MWTA	12/2/20-1/18/21	PERSONAL
RICHARDSON, KELLY	CLASS A LR/PG/SUPVRY PARA, 7.5 HRS/WK, MWTA	12/2/20-1/18/21	PERSONAL
WENKUS, JULIE	CLASS A LR/PG/SUPVRY PARA, 15 HRS/WK, MWTA	12/2/20-1/18/21	PERSONAL
SCENIC HEIGHTS LOA'S:			
ALLENSON, WENDY	CLASS C CLRM PARA, 6.75 HRS/DAY, SH	12/2/20-1/18/21	PERSONAL
GRIGGS, RACHAEL	CLASS C CLRM PARA, 6.75 HRS/DAY, SH	12/2/20-1/18/21	PERSONAL
SABENS, TIFFANY	CLASS C CLRM PARA, 6.75 HRS/DAY, SH	12/2/20-1/18/21	PERSONAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
BARTHELEMY, TYLER	CLASS B HALL PARA, 3.5 HRS/DAY, MHS	1/4/21	LEVEL IV TESTING OFFICE ASST, 8 HRS/DAY, MHS
BEBO, JESSICA	CLASS D SPEC ED PARA, 4 HRS/DAY, MHS	1/6/21	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS
CARLSON, ASHLEY	PARA SUB	12/21/21	LEVEL IV TEACH & LRNG OFFICE ASST, 8 HRS/DAY, DSC
LESCARBEAU, LISA	LEVEL IV STUD RECORDS OFFICE ASST, 8 HRS/DAY, DSC	1/27/21	CLASS B PRESCHOOL PARA, 18.75 HRS/WK, MCEC
PETERSON, KATHERINE	CLASS B PRESCHOOL PARA, 30 HRS/WK, MCEC	1/5/21	ADD: CLASS A LR/PG/SUPVRY PARA, 3 HRS/DAY, DH
REINKE, NOAH	EXPLORERS CLUB PRGM LEAD, 5 HRS/DAY, DH	1/27/21	PARA SUB
STAUBER, JENNIFER	CLASS A LR/PG/SUPVRY PARA, 7.25 HRS/DAY, MWTA	1/18/21	LEVEL IV STUD SUPPT SERVCS OFFICE ASST, 8 HRS/DAY, DSC
PARAPROFESSIONAL MASS CHGS:	LEVEL IV MARSS/STUDENT ACCT OFFICE ASST, 8 HRS/DAY, DSC		
BEADLES, MEGAN	CLASS C CLRM PARA, 6.75 HRS/DY, GR	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
DARCY, NICOLE	CLASS C CHINESE IMM PARA, 6.75 HRS/DAY, SH	1/27/21	CLASS B HALL/SUPVRY PARA, 7 HRS/DAY, MHS
DOANE, JENNIFER	CLASS A LR/PG/SUPVRY PARA, 6.75 HRS/DAY, CS	1/27/21	CLASS B HALL/SUPVRY PARA, 6 HRS/DAY, MHS
ELFERING, NICOLE	CLASS C CLRM PARA, 7 HRS/DAY, MWTA	1/27/21	CLASS B HALL/SUPVRY PARA, 7 HRS/DAY, MHS
GARSKI, AVERY	CLASS C CLRM PARA, 6.75 HRS/DAY, SH	1/27/21	CLASS B HALL/SUPVRY PARA, 7 HRS/DAY, MHS
GUSE, TATJANA	CLASS A LR/PG/SUPVRY PARA, 6.5 HRS/DAY, SH	1/27/21	CLASS B HALL/SUPVRY PARA, 7 HRS/DAY, MHS
HAZEN, AMY	CLASS C CLRM PARA, 6.75 HRS/DAY, GR	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
JACKSON, FAITH	CLASS C CLRM/SUPVRY PARA, 7.25 HRS/DAY, MWTA	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
LENZON, ALEX	CLASS C CLRM PARA, 6.75 HRS/DAY, DH	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
MELSNES, HEATHER	CLASS C CLRM PARA, 6.75 HRS/DAY, MWTA	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
MENK, ALEXANDRA	CLASS C CLRM PARA, 6 HRS/DAY, MWTA	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS

NODSLE, AMY	CLASS C CLRM PARA, 7 HRS/DAY, EXC	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
OLSON, SANDRA	CLASS C CLRM PARA, 7 HRS/DAY, EXC	1/27/21	CLASS B HALL/SUPRVRY PARA, 6.5 HRS/DAY, MHS
OSTFIELD, TAFAT	CLASS C SPANISH IMM PARA, 6.75 HRSA/DAY, DH	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
TOLBERT, MICHAEL	CLASS A LR/PG/SUPRVRY PARA, 3 HRS/DAY, GR	1/27/21	CLASS B HALL/SUPRVRY PARA, 3 HR/SDAY, MHS
TOLLER, TIFFANY	CLASS C CLRM PARA, 6.75 HRS/DAY, SH	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
VARNER, TRACEY	CLASS C CLRM PARA, 6.75 HRS/DAY, GR	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
VENJOHN, DANYA	CLASS C CLRM PARA, 6.5 HRS/DAY, EXC	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
WALLENTINE HALE, DEEANN	CLASS C SPANISH IMM PARA, 6.75 HRS/DAY, DH	1/27/21	CLASS B HALL/SUPRVRY PARA, 6.5 HRS/DAY, MHS
WITHERS, GERALD	CLASS C CLRM PARA, 6.75 HRS/DAY, SH	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
ZHOU, HONG	CLASS C CHINESE IMM PARA, 7 HRS/DAY, EXC	1/27/21	CLASS C CLRM PARA, 7 HRS/DAY, MHS
NUTRITION SERVICES MASS CHGS:			
ANDERSON, MARY	LAYOFF STATUS	1/19/21	COOK HELPER, 16 HRS/WK, MMW
BERG, SHERY	LAYOFF STATUS	1/19/21	COOK HELPER, 16 HRS/WK, MME
BRANDT, PATRICIA	LAYOFF STATUS	1/19/21	COOK HELPER, 35 HRS/WK, DH
BURNS, ZAZIL	LAYOFF STATUS	1/26/21	COOK HELPER, 20 HRS/WK, MWTA
CAMP, MARIE	LAYOFF STATUS	1/26/21	COOK HELPER, 16 HRS/WK, MME
CANTIN, LITA	LAYOFF STATUS	1/19/21	COOK HELPER, 20 HRS/WK, GR
CODY, DIANE	COOK MANAGER, 6 HRS/DAY, SH	1/18/21	COOK MANAGER, 7.5 HRS/DAY, SH
CHOAT, SHANNON	LAYOFF STATUS	1/19/21	COOK HELPER, 20 HRS/WK, EXC
DURRANT, AMANDA	LAYOFF STATUS	1/26/21	CASHIER/COOK HELPER, 20 HRS/WK, CS
GILBERTSON, WENDY	LAYOFF STATUS	1/26/21	COOK HELPER, 35 HRS/WK, SH
HANSEN, KATHERINE	COOK, 6 HRS/DAY, GR	1/18/21	COOK, 7 HRS/DAY, GR
HAUGE, MARY	COOK MANAGER, 6 HRS/DAY, GR	1/18/21	COOK MANAGER, 7.5 HRS/DAY, GR
HAYES, YVONNE	COOK, 5.5 HRS/DAY, MWTA	2/1/21	COOK, 5.5 HRS/DAY, MMW
HERMANSEN, MARY	LAYOFF STATUS	1/19/21	COOK HELPER, 20 HRS/WK, CS
HILGERS, ZINA	COOK MANAGER, 6 HRS/DAY, MWTA	1/18/21	COOK MANAGER, 7.5 HRS/DAY, MWTA
KEMNITZ, JENNIFER	LAYOFF STATUS	1/26/21	COOK HELPER, 16 HRS/WK, MMW
KOSKI, SHARLA	LAYOFF STATUS	1/19/21	COOK HELPER, 16 HRS/WK, MHS
LAGRANGE, AMY	COOK MANAGER, 6 HRS/DAY, MMW	1/18/21	COOK MANAGER, 7.5 HRS/DAY, MME
LALAND, PAMELA	LAYOFF STATUS	1/19/21	COOK HELPER, 20 HRS/WK, MHS
MASTON, PAULA	LAYOFF STATUS	1/26/21	COOK HELPER, 20 HRS/WK, GR
MURPHY, PATRICK	LAYOFF STATUS	1/26/21	COOK HELPER, 16 HRS/WK, MHS
NELSON, DEREK	LAYOFF STATUS	1/26/21	COOK HELPER, 35 HRS/WK, SH
NELSON, VALERIE	COOK MANAGER, 6 HRS/DAY, EXC	1/18/21	COOK MANAGER, 7.5 HRS/DAY, EXC
NILAND, JENNIFER	COOK, 6 HRS/DAY, MWTA	1/18/21	COOK, 7 HRS/DAY, MWTA
REITAN, DOUGLAS	COOK, 6 HRS/DAY, CS	2/1/21	COOK, 7 HRS/DAY, MHS
SALMI, STACY	LAYOFF STATUS	1/26/21	COOK HELPER, 20 HRS/WK, CS
SAMMON, ANGELA	COOK, 7 HRS/DAY, SH	2/1/21	COOK, 7 HRS/DAY, MME
SCHORLE, DARRYL	COOK, 6 HRS/DAY, MHS	1/18/21	COOK, 8 HRS/DAY, MHS
SCHULTZ, WENDY	COOK, 5.5 HRS/DAY, SH	2/1/21	COOK, 5.5 HRS/DAY, MME
SCHWEIGER, CHRISTIE	LAYOFF STATUS	1/19/21	COOK HELPER, 20 HRS/WK, EXC
SIMMER, KATHERINE	LAYOFF STATUS	1/26/21	COOK HELPER, 30 HRS/WK, DH
SPARKMAN, ROSEMARY	COOK MANAGER, 6 HRS/DAY, DH	1/18/21	COOK MANAGER, 7.5 HRS/DAY, DH
THEIS, KIRSTEN	LAYOFF STATUS	1/19/21	COOK HELPER, 16 HRS/WK, MMW
THOMPSON, JULIE	LAYOFF STATUS	1/19/21	COOK HELPER, 18 HRS/WK, MHS
VANEK, DENEEN	COOK MANAGER, 6 HRS/DAY, MMW	1/18/21	COOK MANAGER, 7.5 HRS/DAY, MMW
WALDENMAIER, DEBORAH	COOK MANAGER, 6 HRS/DAY, MHS	1/18/21	COOK MANAGER, 8 HRS/DAY, MHS
WEISSER, SHERI	LAYOFF STATUS	1/19/21	CASHIER/COOK HELPER, 20 HRS/WK, MHS
WEST, PATRICE	COOK MANAGER, 6 HRS/DAY, CS	1/18/21	COOK MANAGER, 7.5 HRS/DAY, CS
WEST, SPENCER	LAYOFF STATUS	1/19/21	COOK HELPER, 20 HRS/WK, EXC

III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	\$3,239
ALLEN, ANTHONY	LEAD REFEREE	MCEC	1/16/21	\$19.99/HR
ARONSON, STEVE	BOYS HOCKEY ASST COACH	MHS	11/23/20-3/13/21	\$5,377
ATWOOD, RICHARD	BOYS/GIRLS NORDIC SKI ASST COACH	MHS	11/30/20-2/27/21	\$3,820
BAKKEN, DAVE	BOYS HOCKEY ASST COACH	MHS	11/23/20-3/13/21	\$5,147
CORKERY, CAITLIN	STUDENT BASKETBALL REFEREE	MCEC	1/16/21	\$13.30/HR
CORKERY, MEGAN	STUDENT BASKETBALL REFEREE	MCEC	1/16/21	\$13.30/HR
ESCH, MARK	WINTER WEIGHT ROOM SUPVR	MHS	12/1/20-3/28/21	\$6,359.50
FRIE, JOSH	WRESTLING CO-HEAD COACH	MHS	11/30/20-3/6/21	\$5,456
GABLER, NICKOLAS	WRESTLING ASST COACH	MHS	11/30/20-3/6/21	\$4,375
GARTNER, DAVID	BOYS/GIRLS ALPINE SKI HEAD COACH	MHS	11/30/20-2/27/21	\$6,879
GARTNER, MARLEE	BOYS/GIRLS ALPINE SKI ASST COACH	MHS	11/30/20-2/27/21	\$3,706
GOLDSWORTH, W. SEAN	BOYS HOCKEY HEAD COACH	MHS	11/23/20-3/13/21	\$7,379
HANSEN, JAN	BOYS SWIM & DIVE ASST COACH	MHS	11/30/20-2/27/21	\$4,375
HEINEN, CECILIA	STUDENT BASKETBALL REFEREE	MCEC	1/16/21	\$13.30/HR
HILLEN, JOHN	BOYS HOCKEY ASST COACH	MHS	11/23/20-3/13/21	\$5,261
JOHNSON, MIKE	BOYS HOCKEY ASST COACH	MHS	11/23/20-3/13/21	\$5,377
KERN, SEAN	BOYS/GIRLS NORDIC SKI HEAD COACH	MHS	11/30/20-2/27/21	\$6,879
KONAT, ISABELLA	STUDENT BASKETBALL REFEREE	MCEC	1/16/21	\$13.30/HR
LARSON, KRISTA	ADAPTED FLOOR HOCKEY CI ASST COACH	MHS	11/30/20-3/21/21	\$2,587
LEGANIA, HAROLD	TONKA DOME COORD	MHS	1/4/21-3/31/21	\$18.00/HR
LEWIS, KELLY	CROSS COUNTRY SKI HEAD COACH	MMW	1/4/21-3/12/21	\$3,202
LIEN, HAAKON	LEAD REFEREE	MCEC	1/16/21	\$19.99/HR
MAYER, AMY	ADAPTED FLOOR HOCKEY CI HEAD COACH	MHS	11/30/20-3/21/21	\$3,450
MIDTHUN, STEVE	GIRLS/BOYS ALPINE SKI ASST COACH	MHS	11/30/20-2/27/21	\$3,820
OLSON, MATTHEW	GIRLS HOCKEY ASST COACH	MHS	11/30/20-3/20/21	\$1,000
PAULSEN, BRI	BOYS/GIRLS NORDIC SKI ASST COACH	MHS	11/30/20-2/27/21	\$2,223.60
PAULSEN, ERIK	BOYS/GIRLS NORDIC SKI ASST COACH	MHS	11/30/20-2/27/21	\$3,706
PAUTZ, JILL	SPEECH ADVISOR	MME	11/16/20-2/5/21	\$1,797
REESE, TIM	BOYS/GIRLS NORDIC SKI ASST COACH	MHS	11/12/20-2/14/21	\$3,706
RYAN, GRANT	BOYS/GIRLS NORDIC SKI ASST COACH	MHS	11/30/20-2/27/21	\$3,820
SCHRIMPF, JOEL	WRESTLING CO-HEAD COACH	MHS	11/30/20-3/6/21	\$5,456

**School Board
Minnetonka ISD #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XV. e

Title: Gifts and Donations

Date: February 4, 2021

EXECUTIVE SUMMARY:

In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete jurisdiction of the Minnetonka School Board.

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka School District Technology Account:

Medical Information Technology	\$15,000.00
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RECOMMENDATION: That the School Board accepts the following donation for the Minnetonka School District:

Element Fitness	300 Face Shields	
Paul Bourgeois	USS Minnesota Battleship Print, 36"x24"	

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School General Gifts and Donations Account:

ERDI on behalf of Dr Peterson	\$1,000.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Theater Fund:

Richard and Francine Rubinstein	\$75.00
Katie Mc Cartan	\$100.00
Pillars of Shorewood Landing	\$250.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Assistant Coach Stipend Fund:

Minnetonka High School Girls Hockey	\$7,078.27
Minnetonka Hoops Booster Club, Inc	\$5,926.77

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School West – Principal Discretionary Fund:

Box Tops for Education	\$44.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School East – Principal Discretionary Fund:

Kopp Family Foundation	\$1,000.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in Deephaven Elementary Principal Discretionary Fund:

The Blackbaud Giving Fund	\$1,200.00
Target Corp, Cyber Grants	\$20.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Excelsior Elementary School Social Worker Enrichment Fund:

MightyCause Charitable Foundation	\$1,095.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnewashta Elementary School Principal Discretionary Fund:

Blackbaud Giving Fund	\$285.00
The Benevity Fund	\$92.60
Merck Foundation	\$122.00
USAgain, LLC	\$34.83

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Scenic Heights Elementary School Principal Discretionary Fund:

Tao Jiang	\$50.00
Jonathon Clark	\$242.00
Kurt Hoddinot	\$100.02
Christina Ku	\$100.00
Katherine Holmquist	\$60.00
Stephanie Nelson	\$60.00
Anonymous	\$25.00

TOTAL GIFTS AND DONATIONS FOR 2020-2021*	=	\$125,372.34
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*Total amount reflects gifts & donations submitted for board approval in 2020-2021.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

CONSENT

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XV. f

Title: Electronic Fund Transfers

Date: February 4, 2021

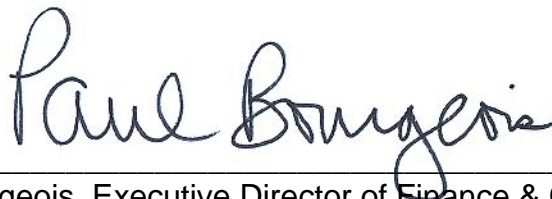
EXECUTIVE SUMMARY:

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

RECOMMENDATION:

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for December 2020.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

DECEMBER 2020 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
12/1/2020	Art Center CC Processing Fees			84.47
12/1/2020	Claims HealthPartners			207,750.19
12/1/2020	Delta Dental			19,810.79
12/1/2020	SANS Loan Payment			109,400.00
12/2/2020	Further - Flex			7,048.10
12/2/2020	Payroll			2,715,714.42
12/4/2020	AP Payment			399,245.39
12/7/2020	Mtka Webstore CC Processing Fees			1,392.96
12/7/2020	Further - Flex			5,957.21
12/7/2020	Claims HealthPartners			176,783.12
12/7/2020	Delta Dental			12,771.91
12/8/2020	MCEC Credit Card Processing Fees			13,899.75
12/11/2020	AP Payment			196,360.43
12/14/2020	Solutran/Healthy Savings			3,997.15
12/14/2020	Delta Dental			20,553.89
12/14/2020	Claims HealthPartners			207,070.94
12/14/2020	Further - Flex			21,266.29
12/15/2020	Payroll			2,651,126.89
12/18/2020	AP Payment			43,327.73
12/21/2020	Further - Flex			7,589.34
12/21/2020	Claims HealthPartners			276,390.32
12/21/2020	Delta Dental			15,459.76
12/22/2020	Delta Dental fee			6,885.00
12/23/2020	Further - Flex Fees			5,104.00
12/23/2020	AP Payment			27,505.80
12/28/2020	Payroll			2,671,072.26
12/29/2020	Delta Dental			24,073.78
12/29/2020	Claims HealthPartners			182,649.70
12/30/2020	Further - Flex			28,884.50
12/31/2020	AP Payment			16,086.78
12/31/2020	HealthPartners Premium			70,195.89
DECEMBER	Deluxe Bus Sys Products			86.07
DECEMBER	Athletic CC Processing Fees			1,940.70
DECEMBER	Postage			4,304.00
DECEMBER	Bank Monthly Service Charge			1,023.14
DECEMBER	Aquatic Credit Card Processing Fees			1,236.13
				\$ 10,154,048.80
DECEMBER				
INVESTMENT		MATURITY	INTEREST	ENDING
DESCRIPTION	BANK	DATE	RATE	BALANCE
Money Market	Alerus Bank ICS Savings	NA	0.33%	48,103,048.61
Money Market	MSDLAF+ Liquid Class	NA	0.02%	499,225.12
Money Market	MSDLAF+ MAX Class	NA	0.04%	0.01
Term	MSDLAF	NA		-
CD	MSDLAF	NA	1.46%	3,442,000.00
Money Market	PMA IS	NA	0.03%	4,535,731.42
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	0.00%	624,630.28
Various	Wells Fargo OPEB	NA	Var	27,143,397.93
				\$ 84,348,033.37

School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XV. g

Title: Acceptance of Sale of Used iPads

Date: February 4, 2021

EXECUTIVE SUMMARY:

The District offered for sale to the highest bidder a total of 1,904 older-model iPads. Bidders were requested to submit a lump sum for the whole lot of iPads.

Bids were opened on February 1, 2021 at 10:00 a.m. A total of XXX bids were received:


Vendor 1	XXX
Vendor 2	XXX

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the high bid of XXX in the amount of XXX for 1,904 older-model surplus Apple iPads.

RECOMMENDED MOTION

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the high bid of XXX in the amount of XXX for 1,904 older-model surplus Apple iPads.

Submitted by: 
Mike Dronen, Executive Director of Technology

Concurrence: 
Dennis Peterson, Superintendent

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XV. h

Title: American Indian Parent Committee Resolution

Date: February 4, 2021

EXECUTIVE SUMMARY:

In compliance with Minnesota Statute Section 124D.78, all school districts must submit a resolution of concurrence to the Minnesota Department of Education, approved by the American Indian Parent Advisory Committee, prior to March 1 each year.

CONTEXT/BACKGROUND:

Minnesota Statute Section 124D.78 states, "School Boards and American Indian schools must provide for the maximum involvement of children enrolled in education programs, programs of elementary and secondary grades, special education programs, and support services. Accordingly, the board of a school district in which there are ten or more American Indian children enrolled and each American Indian school must establish a parent committee." This advisory committee's charge includes reviewing Indian education programs and resources, providing feedback, and submitting an annual resolution to the School Board.

The American Indian Parent Advisory Committee met on January 26, 2021, and expressed continued support for Minnetonka Public Schools' 2020-21 Indian Education Program Plan (IEPP) and programs. This plan, which serves the academic and cultural needs of Minnetonka's American Indian students, was approved by the Minnesota Department of Education on November 10, 2020. Specifically, the plan and associated programs support the goals of grade level literacy, closing the achievement gap, and career and college readiness. A partnership with Minnetonka Community Education continues to provide additional academic, career, and college planning opportunities for American Indian students.

On behalf of the American Indian Parent Advisory Committee, Chairperson Veronica Gillespie and Director of Curriculum Steve Urbanski respectfully submit the 2020-21 Resolution of Concurrence.

ATTACHMENT:

American Indian Parent Committee's Resolution of Concurrence


RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the American Indian Parent Committee's Resolution of Concurrence.

Submitted by: _____


Steve Urbanski, Director of Curriculum

Concurrence: _____


Dennis Peterson, Superintendent

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

☒ **We, the American Indian Parent Advisory Committee, issue a Vote of Concurrence.** We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; or,

☐ **We, the American Indian Parent Advisory Committee, issue a Vote of Nonconcurrence.** We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.


AIPAC Chairperson Printed Name and Signature

1/26/2021

Date

School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, MN

Board Agenda Item XV. i

Title: Pay Equity Report

Date: February 4, 2021

BACKGROUND

Once every three-year period, each Minnesota public employer is required to prepare a Pay Equity Implementation Report to Minnesota Management and Budget. Minnetonka Public Schools was selected to report in 2021.

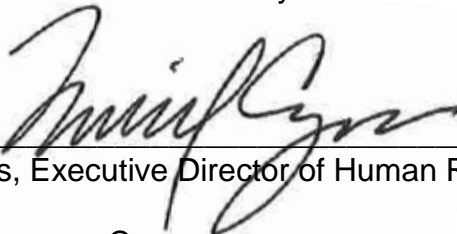
The purpose of the report is to measure compliance with Minnesota pay equity legislation. Human Resources has completed the 2021 pay equity report that shows that Minnetonka Public Schools continues to be in compliance with pay equity requirements.

Our recommendation is that the School Board approve that the District has complied with the legal requirements of pay equity and may move forward with submitting the report to the State of Minnesota.

RECOMMENDATION/FUTURE ACTION:

That the School Board approve the legally required Pay Equity Implementation Report.

Submitted by:



Michael Cyrus, Executive Director of Human Resources

Concurrence:



Dennis Peterson, Superintendent