

Financial Aid Process

Students may receive a scholarship if they qualify and are receiving free and reduced lunch. Please secure document(s) as you will need to upload during the registration process or scan and email to numats@northwestern.edu

These documents could be:

- Financial aid eligibility letter which state the student meets the financial and eligibility criteria, written on school letterhead and signed by a school official. OR [NUMATS Fee Waiver Eligibility Letter](#)
- First two pages of your most recent federal tax return OR
- Documentation of eligibility for a federal subsidized program (SNAP, Medicaid, TANF, etc.)

The process is as follows:

1. You must complete a registration on-line. PLEASE NOTE: the registration order number.
2. On Step #5 indicate you are requesting financial aid.
3. On Step #6 you verify the information is correct and then you will see a window that says the fee is waived.
4. The next window will indicate the registration is incomplete until they receive the **fee waiver letter or other required documentation**.
5. Contact Jane Bender, Director of Food Services, at: jane.bender@minnetonkaschools.org to request her to send a **fee waiver letter** to NUMATS. Give her your child's Order ID Number when you make this request. **DEADLINE for making this request is Feb. 1, 2021**
6. Jane Bender will fill out and send the document back to you where you will upload into the registration or scan and send to numats@northwestern.edu
7. Your registration will not be complete until you receive an email that the registration is complete. Please make note of this.

If you want to ask me other questions regarding financial aid, please email deborah.zachman@minnetonkaschools.org