

SCHOOL BOARD MEETING

Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

www.minnetonkaschools.org

September 2, 2021

The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

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|------|-------|--|
| 7:00 | I. | Call to Order |
| | II. | Pledge to the Flag |
| | III. | Adoption of the Agenda |
| 7:02 | IV. | Community Comments
Community Comments is an opportunity for the public to address the School Board on an item <u>included in this agenda</u> in accordance with the guidelines printed at the end of this agenda. |
| 7:20 | V. | Report on ACT, IB, AP and SAT Results |
| 7:50 | VI. | Adoption of Revisions to Policy #810: COVID-19 Face Covering Policy |
| 8:05 | VII. | Approval of Sale of 2021G Long-Term Facilities Maintenance Bonds |
| 8:10 | VIII. | Approval of Sale of 2021H Refunding Bonds |
| 8:15 | IX. | Approval of Authorization of Sale of 2021M Refunding Bonds |
| 8:20 | X. | Approval of Authorization of Sale of 2021N Refunding Bonds |
| 8:25 | XI. | Approval of Authorization of Sale of 2021O Refunding Bonds |
| 8:30 | XII. | Approval of Authorization of Sale of 2021P Refunding Bonds |
| 8:35 | XIII. | Approval of Authorization of Sale of 2021Q Refunding Bonds |

- 8:40 XIV. Approval of Authorization of Sale of 2021R Refunding Bonds
- 8:45 XV. Approval of Nutrition Services Food Bids
- 8:55 XVI. CONSENT AGENDA
- a. Minutes of August 5, 2021 Regular Meeting and Closed Session; and August 19, 2021 Special Meeting
 - b. Study Session Summary of August 19, 2021
 - c. Payment of Bills
 - d. Recommended Personnel Items
 - e. Electronic Fund Transfers
 - f. Trust Funds
 - g. Approval of Easement for Center Point Energy at MCEC
- 8:57 XVII. Board Reports
- 9:00 XVIII. Superintendent's Report
- 9:02 XIX. Announcements
- 9:04 XX. Adjournment to Closed Session

GUIDELINES FOR COMMUNITY COMMENTS

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in this agenda—except for information that personally identifies or violates the privacy rights of employees or students—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

REPORT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item V.

Title: ACT, IB, AP, and SAT 2021 Summary Report Date: September 2, 2021

EXECUTIVE SUMMARY

The 2020-21 school year was a truly unique year of achievement for Minnetonka students. On several measures of success, the District is reporting high student performance levels. It is also important to note that fewer students took the ACT during the 2020-21 school year than in previous years, which impacted the results. However, scores remain strong. Investments in the areas of professional development, use of technology, expanding academic rigor and increasing expectations, and especially the development of excellent teachers over the past 20 years have led to results that show a clear return on these investments. The ACT scores have increased over the past 20 years from **23.1** and reached the all-time high in 2018-2020 with a **27.7** Composite score and in 2016-17 a second highest Composite score of **27.5**. In addition, the table below shows an adjusted calculation dating back to the 2004-05 school year. The newly computed high Composite score is a result of a recalculation of the highest sub-test scores for the Class of 2021. Within the table below, from 2001-02 through 2003-2004, original results could not be recalculated due to a changeover in data systems and are highlighted in yellow. The next ACT table shows ACT results that were calculated by using the last ACT score for students from 2001-02 through 2011-12. This table displays data using the ACT organization's calculation. Beyond 2011-12 in this table, there are re-calculated totals that are based on the highest ACT subtest and Composite scores. To provide clarity, the first table was created to display data using the same calculation with the students' highest ACT subtest and Composite scores from the 2004-05 school year to the 2020-21 school year. This table not only more accurately reflects the Minnetonka students' highest ACT performance, but the data show that either way the results are calculated, Minnetonka students are on an upward trend in ACT performance since they first scored a **23.1** Composite score. There is further evidence that Minnetonka's academic program can support unlimited student potential, and the staff in Minnetonka are skilled in ensuring that our students meet the highest expectations in the classroom. This report contains five sections (ACT, IB, AP, SAT, and Ethnicity/Gender), with each addressing the 2020-21 results in detail.

The Top 100, 200, and 400 mean scores continue to be strong, while the Top 400 average yields an incredible mean score of **29.2** that competes with the top 100 scores for the elite private schools in the Twin Cities. Students are also ready for college and career posting a solid percentage of students meeting all four categories in this area (**66 percent**).

IB results remain competitive, yet they dropped compared to last year. Minnetonka IB scores surpassed world-wide averages in **11 of 31** areas. Last year, MHS students surpassed world-wide averages in **18 of 32** areas. 2019-20 IB averages were calculated differently, as scores were calculated using a combination of teacher input submitted to IB with IB's predicted student performance calculation, should students have been able to complete the IB exams.

Impact of COVID on Scores

As stated above, there was a decrease in the ACT Composite score, which dropped from a previous high the past three years of **27.7** to **27.2** for 2020-21. There are key factors that have impacted the results. Last year, there were **587** Minnetonka test takers, which was a significant drop compared to previous years (2020: **689**, 2019: **726**, 2018: **760**). The decrease in the number of test takers is a result of cancelled test sessions due to COVID and colleges/universities communicating that they would not be requiring an ACT score. This effected the number of students taking the test as well as those taking the test multiple times, thus negatively impacting the super-score. There was a significant decrease in the percentage of students receiving a super score above 30 (2021: **31.2 percent**, 2020: **36.6 percent**, 2019: **32.8 percent**, 2018: **34.7 percent**). Additionally, the drop in the top 100 is an indicator of the lower overall ACT average (2021: **33.9**, 2020: **34.7**, 2019: **34.3**, 2018: **34.4**). Despite the impact COVID had on student performance and the fact that fewer students took the ACT multiple times, the average ACT Composite has eclipsed a score of 27 every year since the 2015-16 school year.

Last year, students taking AP exams completed a reduced version of the test that was 45 minutes in length and allowed for open notes. The exam consisted of short answer responses. Below is a statement from College Board regarding 2020 AP exams:

Because creating a good testing environment at home is a challenge for some students, the exam is much shorter this year. In a year when the exam provides you with fewer questions than usual to show the extent of what you learned this year, we want to ensure you have a fair opportunity to show what you know and earn college credit. So AP teachers will have the chance to review your score and your exam responses this summer. If you don't receive a score of 3 or higher and your teacher is convinced you should have, your teacher will be able to engage with the AP Program's college faculty partners to review and confirm your score, ensuring it's fair and appropriate.

Of the 30 possible types of AP Tests reported, Minnetonka students met or surpassed the *Global* mean score on **21 of 30** tests (**70.0 percent**). There were 31 tests taken, however, not all scores have been reported by College Board. For example, there are only five English Language and Composition scores, so those scores have not been counted in the totals as of this time. Last year, the rate was **27** out of **34** tests (**79.4 percent**), which is decrease compared to two years ago of **84.8 percent**, and from three years ago with **90.1 percent** of students beating the Global mean. There is slight decrease in the participation of all students, moving from **1,657** to **1,589**, and a decrease in the number of exams taken, moving from **2,876** to **2,839**. It is important to note that all

scores are expected to be released by College Board by September 1 or shortly thereafter. In some cases, overall scores could be adjusted after final results are released. For example, AP Stats saw a significant drop in the average exam score, however, there are about 100 scores yet to be released. Historically, the AP Stats mean scores are over a point higher, so it is expected that the overall average exam score will increase. Also, students included, based on the support and encouragement of staff members, are choosing more rigorous coursework. High school staff are very positive about the high number of students taking these courses and tests. Enrollment in AP has more than doubled since 2007. **79.0 percent** of Minnetonka AP students scored a three or higher. College Board no longer provides the percentage of Minnesota students scoring three or higher. This average has continued to be very strong since 2005 and will most likely increase after all scores are released.

There are many IB students who take AP exams, as well as several students who self-study for an AP exam without taking the course, and those results are included in the overall averages listed in the tables below. Explanation is provided in the narratives of the AP section to add perspective to the results that have significant numbers of both IB and AP students taking the AP Exams.

ACT RESULTS

ACT Composite Results

Minnetonka students continue to show a strong performance on the ACT. The table below shows Minnetonka ACT Test and Composite Results for the past twenty years, detailing an increase from an ACT Composite score of **23.1** in 2001-12 to an historic high the 2018-2020. Although there was a decrease in the overall Composite and each of the four sub-tests, results remain strong.

Students in Minnetonka used to take the PLAN test in Grade Ten and the data were used to help students prepare for the ACT. The PLAN results were also used by teachers and administrators to identify strengths and weaknesses in the academic program. The last PLAN test was taken during the Fall of 2014.

With ACT no longer supporting the PLAN Test on a national level, and MDE no longer supporting the Test at a state level, Minnetonka no longer offers the PLAN. Instead, Minnetonka High School has offered the pre-ACT test along with review sessions to help prepare students for the ACT exams. The pre-ACT Test serves as a predictor of student performance. When students took the PLAN Test, they outpaced the predicted ACT high Composite score of the PLAN, and it is expected that Minnetonka students will continue to surpass the predicted high score of the pre-ACT.

Minnetonka ACT Test and Composite Results from 2001-02 to 2020-21
(Updated with highest ACT subtest and composite score calculation from 2004-05 through 2020-21)

Year	English	Math	Reading	Science	Composite	PLAN High Comp Est.
2001-02	22.4	23.0	23.6	23.0	23.1	NA
2002-03	23.6	23.8	24.4	23.6	24.0	NA
2003-04	23.7	24.5	24.6	23.8	24.3	NA
2004-05	23.2	23.0	23.2	23.0	23.1	NA
2005-06	23.9	24.5	25.0	24.1	24.4	NA
2006-07	24.7	25.2	25.8	24.8	25.1	NA
2007-08	25.0	25.0	25.6	24.6	25.1	24.8
2008-09	26.0	25.4	26.7	25.7	26.0	25.8
2009-10	26.5	25.5	26.7	25.7	26.1	25.6
2010-11	26.0	25.4	26.3	26.1	26.0	25.3
2011-12	25.6	25.4	26.2	25.7	25.7	25.8
2012-13	26.6	25.8	27.2	26.7	26.6	25.7
2013-14	26.5	25.7	26.9	26.7	26.5	25.9
2014-15	26.8	26.2	27.5	27.0	26.9	25.8
2015-16	26.7	26.3	27.1	26.8	26.7	25.8
2016-17	27.6	26.7	28.3	27.5	27.5	26.5*
2017-18	27.3	26.9	28.4	27.5	27.7	26.3*
2018-19	27.6	26.7	28.6	27.6	27.7	26.6*
2019-20	27.4	26.7	28.6	27.6	27.7	COVID-19
2020-21	26.5	26.3	28.3	27.1	27.2	25.6*

*** Pre-ACT instead of PLAN**

Minnetonka ACT Test and Composite Results from 2001-02 to 2020-21
(Includes combination of Previous ACT subtest and Composite score calculations)

Year	English	Math	Reading	Science	Composite	PLAN High Comp Est.
2001-02	22.4	23.0	23.6	23.0	23.1	NA
2002-03	23.6	23.8	24.4	23.6	24.0	NA
2003-04	23.7	24.5	24.6	23.8	24.3	NA
2004-05	24.0	24.7	24.8	24.2	24.5	NA
2005-06	23.9	24.1	24.4	23.6	24.1	NA
2006-07	24.6	25.0	25.1	24.5	24.9	NA
2007-08	24.6	24.5	24.9	23.9	24.6	24.8
2008-09	25.8	25.1	25.9	25.0	25.6	25.8
2009-10	26.1	25.0	26.0	25.1	25.7	25.6
2010-11	25.6	24.9	25.3	25.3	25.5	25.3
2011-12	25.3	25.1	25.2	25.1	25.3	25.8
2012-13	26.2	25.5	26.8	26.3	26.3	25.7
2013-14	26.5	25.7	26.9	26.7	26.5	25.9
2014-15	26.8	26.2	27.5	27.0	26.9	25.8
2015-16	26.7	26.3	27.1	26.8	26.7	25.8
2016-17	27.6	26.7	28.3	27.5	27.5	26.5*
2017-18	27.3	26.9	28.4	27.5	27.7	26.3*
2018-19	27.6	26.7	28.6	27.6	27.7	26.6*
2019-20	27.4	26.7	28.6	27.6	27.7	COVID-19
2020-21	26.5	26.3	28.3	27.1	27.2	25.6*

***Pre-ACT instead of PLAN**

ACT English Test

English results dropped by **0.9** points to a mean score of **26.5**. English saw the greatest drop in mean scores compared to Math, Reading, and Science. With an average score of **26.5**, this is tied with scores from 2013-14. Prior to 2010-11, the English Test results slipped only once (2005-06). However, over the past four years, the English Test has trended upward to become **1.0** points higher than 2009-10. Although there was a decrease in the average score, it is important to understand that scores dropped across all sub-tests and many students did not take the test multiple times due to cancelled test dates and the lower importance placed on the ACT by many colleges and universities.

In addition to years of improvements at the Kindergarten through Grade Eight levels, with increases in academic rigor across the English/Language Arts content area, the MHS English Department has spent the last nine years focused on improving the academic rigor of its course offerings. In all areas, the MHS English Department has deepened its commitment to higher levels of rigor. In addition to the robust IB course offerings (Language and Literature, Literature and Performance, and HL Literature), in 2018-2019 the English department introduced AP Seminar to Vantage Global Business and AP Research at the high school in 2019-2020. In 2020-2021, two sections of AP Seminar will be taught at the high school as a stand-alone option, and AP Language and Composition will become a year-long option for Tenth Grade students (seven sections of students). Last year the high school had seven sections of IB Lang & Lit and two each of IB Lit & Performance, IB HL Literature Y1, & IB HL Literature Y2 (13 sections total in Grades 11/12). They also had three sections of AP Literature and one section of AP Lang & Comp, plus AP Seminar at Vantage and AP Research at the HS (10 sections of AP in Grades 11/12). Overall, the increase in the number of students taking IB and AP courses has enabled students to perform at higher levels.

In addition to the significant improvements to the academic program, the Department made ACT a priority since the 2012-13 school year setting annual achievable goals. The two-year decrease in sub-test scores prior to 2012-13 inspired a concerted Department effort to reanalyze the alignment between the established curriculum and to adjust as needed. The English Test is a 75-question, 45-minute test that covers both usage and mechanics of writing as well as rhetorical skills. The English Department's willingness to continually evaluate sequencing and course offerings and to respond to students' academic needs has proven to be a strength of the Department. More teachers in the department have been trained and are teaching IB and AP courses; this creates a "trickle-down" effect on all courses, as teaching strategies and practices used in AP and IB are becoming standard in most English course offerings. This investment in staff development has created a stronger and more united Departmental focus on alignment with the essential learnings reflected in the ACT English Test and valued by colleges and universities. This year, language arts will be in curriculum review, and it will be important for teachers to analyze the data over time and keep the focus on continuous improvement for the program.

ACT Math Test

The ACT Math Test experienced a **0.4**-point drop compared to last year making its lowest level since 2015-16. However, with a score of **26.3**, this is tied for the third all-time high score on the ACT Math Test.

Although Math subtest scores are the tied for the third all-time high, there is still room for improvement. District Math teachers will need to focus on the three areas critical for success on the ACT Math Test: Pre-Algebra/Elementary Algebra, Intermediate Algebra/Coordinate Geometry, and Plane Geometry/Trigonometry. With **40 percent** of the test requiring students to demonstrate knowledge of Pre-Algebra and Elementary

Algebra, Minnetonka students should be more prepared than most for this assessment. The focus for improvement starts with the fact that many students are tested on concepts that they have not worked with directly in two or more years in most cases, according to high school Math staff.

During the Math Department's efforts in recent years to increase academic rigor at the High School, many of the improvements were focused at the Ninth Grade and Tenth Grade levels. The Department's decision to introduce *Honors Pre-Calculus* has led to increased participation in AP Calculus A/B and B/C, and it has had a positive impact on the overall Math Test results as reported later in this report. As the Department analyzes these results, staff will need to develop strategies to reach a broader audience and will need to focus more deeply on the three elements of the Math Test noted above.

In recent years, high school Math teachers worked to develop curriculum and have commented that they are prepared more than ever with the creation of formative assessments. Higher Algebra teachers have reconfigured their curriculum in a way that they believe will make improvements for years to come. Staff are also working to ensure that students are placed in the courses appropriate for them to increase student success and engagement. In addition, Math staff at both the middle and high school have built a collaborative relationship in terms of curriculum development as they currently work together through the curriculum review implementation. The work performed with the most recent curriculum review will help to ensure that the 5-12 experience is more efficient and complete in terms of both introducing and developing a deeper understanding of concepts through authentic and performance-based assessments. The goal is to provide a seamless transition for students moving from one level to the next.

ACT Reading Test

Minnetonka students reached their third all-time highest levels on the Reading Test last year and reached their highest levels compared to any other subtest with a strong score of **28.3**. This marks a fifth year in a row in Reading for Minnetonka students scoring beyond a score of **28**.

The ACT Reading Test is comprised of four sections, each containing one long or two shorter prose passages that are representative of the level and type of reading required in first-year college courses. Passages on topics in social studies, natural sciences, prose fiction, and the humanities are included. Due to the cross-content nature of these passages, all content areas can support student success in this area by focusing on rich content-specific vocabulary and by engaging students with challenging and complex texts.

The significant high achievement reported on the Reading Test shows the impact of a school-wide focus on academic rigor. The results of the Reading Test demonstrate the willingness of all departments to introduce more rigorous coursework and to challenge students daily to stretch academically.

In addition to critical teachers' role in this area, support staff and guidance staff have also contributed. The collective efforts of all staff members including building leadership contributed to the excellent results on the Reading Test and reflect outstanding work in Kindergarten through Tenth Grade over those eleven years.

ACT Science Test

Minnetonka's Science Test scores made a significant jump of **0.3** points in 2014-15 and a slight decline of **0.2** points in 2015-16. Science scores remained steady between 2008 and 2012, with a slight decline in 2012. The most recent score of **27.1**, despite dropping **0.5** points, is the third highest all-time score in Science and reflects major improvement in our Science staff and program.

The Science Test includes an emphasis on the comprehension of scientific graphs and charts. On the test, students need to be able to interpret data to be successful. The Science Department will need to continue to look carefully at how problem-solving skills can be better integrated into the Science curriculum and continue to study course options for all students. With the implementation of the 2019 Minnesota Science Standards, Science teachers engage their students in real-world phenomena, crosscutting concepts, and principles of science and engineering that will enhance their problem-solving skills.

ACT Mean For Top 100, 200, and 400 Graduates

Minnetonka maintains statistical comparisons of the Top 100, 200, and 400 test-taking students as a means of benchmarking against Metro private schools with carefully selected populations of about 100 Seniors. The comparison of the Top 400 has been an internal measure of the High School's progress over the years. It started with the total number of students taking the ACT in Minnetonka of slightly less than 400 in 2001-02 to the present where the Top 400 are still compared. As shown in the table below, analysis of each statistical group shows strong performances.

In the Top 100, an increase of **0.3** points in 2014-15 marked the third largest increase since 2007 (2009 increase of **1.4** points was the largest increase and reflects an incredible increase for such high performance). Such large increases in this group are challenging based on the exemplary performance that has already existed, because the maximum score is 36. In 2014-15, Minnetonka had 15 students who missed a perfect score by one point with two students earning a perfect score. These results are stellar, and they indicate a push toward higher levels of excellence for the top tier of students in Minnetonka. The Class of 2020 had **16** students with perfect scores and the Class of 2021 had **4** perfect scores. Currently, the Class of 2022 has **12** perfect scores.

The averages discussed in this section have historically been well above the elite private schools' carefully selected classes of about 100. The Class of 2021 saw another solid performance in the Top 100 with students averaging a score of **33.9** points, a decrease from **34.7** points. With a top score of 36, it becomes more and more difficult to make

dramatic increases toward the top of the scoring scale, and Minnetonka students continue to reach all-time high levels.

In the Top 200, an increase of **0.4** points was reported in 2014-15 and a decrease of **1.1** points last year. At a score of **32.2**, the Top 200 in 2020-21 had surpassed the Top 100 in 2011-12 and are also well above the private schools' 100. A score of **32.2** in 2021 marks the fifth highest score in the Top 200 category.

The Top 400 have had steady progress toward higher averages over the years and reported a significant increase of **0.7** points in 2014-15 and another increase of **0.2** points in 2016-17 with a near historic increase in 2018 of **1.1** points to reach an average score of **30.9**. There was a slight decrease of **0.3** points for the Class of 2019, however, the class reached their second highest results with a score of **30.6** points. The Class of 2020 surpassed that mark with a score of **30.8** for the second all-time highest average Composite score, and the Class of 2021 saw a drop of **1.6** points marking the sixth highest historical score in this category. The impact of students not taking the ACT multiple times has had a negative impact on each of the categories discussed in this section. However, results continue to be strong. With 12 perfect scores to this point, one could predict an increase in scores in future years. With overall solid ACT scores, this test serves as a strong indicator of student success, showing that the positive impact of Minnetonka's rigorous academic program yields rewards for a large percentage of graduates. Minnetonka's Top 400 continues to out-perform the private schools' 100 and has matched Minnetonka's Top 200 performance in 2007-08.

ACT Mean For Top 100, 200, and 400 Graduates

ACT Mean for Top Grads			
Year	Mean for Top 100	Mean for Top 200	Mean for Top 400
2021	33.9	32.2	29.2
2020	34.7	33.3	30.8
2019	34.3	32.9	30.6
2018	34.4	33.2	30.9
2017	33.8	32.4	29.8
2016	33.3	31.9	29.6
2015	33.2	31.8	29.6
2014	32.9	31.4	28.9
2013	32.7	31.3	29.0
2012	31.7	30.1	27.6
2011	31.9	30.3	27.8
2010	32.1	30.5	28.0
2009	32.0	30.4	27.9
2008	30.6	29.2	26.0
2007	31.1	29.2	26.2

Minnetonka Students Ready for College Level Coursework

This table illustrates highly important and useful information for the staff, Board and community. In association with the ACT subtest and composite results, schools are able to calculate the percentage of students who are deemed ready for college level coursework. These results are broken out by four strands (English Composition, Algebra, Social Science, and Biology), and there is also a composite score based on the percentage of students who meet the readiness standard in all four strands. Minnetonka experienced decreases in English (English Composition), Math (Algebra), Reading (Social Science) and Science (Biology). The meets all four category showed a strong performance with students reaching their fifth highest level in this category at **66 percent**. Cut scores have not changed for four years for English (18), Math (22), Reading (22), or Science (23). With cut-scores remaining steady, Minnetonka students should continue to show that a high percentage are ready for college level coursework in future years.

According to Minnesota ACT representative April Hansen, the embargo date for state ACT results continues to be later compared to previous years, so the Minnesota state data will be available on their web site in late September or shortly thereafter. The Minnetonka ACT summary report will have state comparative data included at that time.

Minnetonka and Minnesota Students Ready for College Level Coursework

Students Ready for College Level Coursework										
(Bold indicates an increase from the previous year and <i>italics</i> indicates a decrease)										
Grad Year	Eng. Comp.		Algebra		Social Sci.		Biology		Meets all Four	
	Mtka (%)	State (%)	Mtka (%)	State (%)	Mtka (%)	State (%)	Mtka (%)	State (%)	Mtka (%)	State (%)
2021	87		77		81		77		66	
2020	92	59	81	46	84	47	82	42	70	30
2019	93	61	83	48	86	47	84	42	73	30
2018	90	60	84	47	82	48	74	42	69	30
2017	91	63	79	48	83	50	80	42	70	31
2016	91	61	78	46	77	45	72	40	68	29
2015	90	74	77	58	78	57	76	53	76	39
2014	91	77	77	61	75	56	73	53	61	39
2013	95	78	82	62	84	57	80	52	80	39
2012	93	78	77	62	81	64	65	42	59	36
2011	94	78	77	62	80	64	65	43	58	36
2010	95	79	76	61	82	65	62	42	56	35
2009	95	78	77	57	84	65	60	39	54	32
2008	91	77	72	56	76	64	53	40	47	32
2007	94	78	74	56	79	62	54	38	48	31
2006	89	76	66	52	77	62	49	37	40	28

ACT EXAM: ETHNICITY AND GENDER DATA

Ethnic student groups demonstrated strong results. In the ACT Composite, studying both male and female data, students increased their score in three out of nine measurable areas according to the table below. It needs to be kept in mind that the numbers of American Indian students, African-American students and Hispanic students are all small, and that can contribute to wide swings in the results. When one examines the factors involved in the Composite of **27.2**, it is clear that students in the Top 400 drove the high performance levels, as they maintained solids performances for mutiple years. However, it is also clear from the table below that the entire increase was not due to Caucasian students. Caucasian students decreased with male students scoring **26.2** and females averaging **26.4**, so the entire lofty Composite score could not have been driven by just those students.

According to the ACT Composite results, African-American Males increased by **5.7** points, African-American Females decreased by **4.3** points with a score of **20.1**, and Asian Females increased by **0.7** points. Among the Hispanic population, Hispanic Males decreased by **3.1** points, and Hispanic Females decreased by **1.6** points. In English, African American Males increased from **19.4** points to **26.7** points and Females decreased from **25.7** points to **17.8** points. African American Males showed increases in English, Math, Reading, and Science, while African American Females experienced decreases in the four sub-tests. In addition, Hispanic Males out-performed Hispanic Females on all four sub-tests. Most tests showed mixed results within the ethnic subgroup categories with increases lying primarily wihtin the Asian Female and African American Male student groups. The High School staff was instrumental in helping all of these students prepare for the ACT.

ACT Composite Comparison by Ethnicity and Gender

ACT Composite Comparison by Ethnicity and Gender (Bold indicates an increase from the previous year and <i>italics</i> indicates a decrease)										
Grad Yr	American Indian		Asian		African American		Hispanic		Caucasian	
	M	F	M	F	M	F	M	F	M	F
2021	25.0	31.0	27.3	29.2	26.7	<i>20.1</i>	25.9	22.7	26.2	26.4
2020	NA	26.0	28.4	28.5	21.0	24.4	29.0	24.3	27.6	27.0
2019	28.0	NA	30.4	28.7	20.2	21.6	26.7	27.0	27.2	27.0
2018	26.0	NA	28.7	27.2	24.8	21.7	23.0	25.2	26.9	27.0
2017	23.6	17.8	27.9	28.7	20.4	22.1	18.4	24.2	26.5	26.9
2016	NA	24.8	30.9	25.1	18.7	22.1	25.5	26.0	26.4	26.3
2015	21.0	20.0	27.9	27.1	19.8	19.2	22.9	25.5	26.1	26.3
2014	NA	NA	27.9	27.4	24.3	24.1	22.4	21.2	26.3	26.2
2013	NA	32.0	28.4	24.9	22.3	17.0	27.0	31.0	26.3	26.6
2012	NA	20.1	NA	NA	21.0	22.1	23.0	25.8	26.0	26.0
2011	27.0	NA	27.3	23.3	20.4	24.2	25.8	15.7	25.5	25.7
2010	NA	NA	29.3	25.1	21.5	20.5	25.5	21.3	25.6	25.7
2009	28.0	20.5	27.0	23.0	17.0	22.0	23.7	19.0	25.7	25.6
2008	15.0	NA	27.2	24.1	21.1	26.0	17.0	22.7	24.8	24.6
2007	NA	28.0	26.0	25.2	20.0	27.0	23.5	21.0	24.6	25.0

ACT English Comparison by Ethnicity and Gender

ACT English Comparison by Ethnicity and Gender (Bold indicates an increase from the previous year and <i>italics</i> indicates a decrease)										
Grad Yr	American Indian		Asian		African American		Hispanic		Caucasian	
	M	F	M	F	M	F	M	F	M	F
2021	20.7	30.0	26.1	30.1	26.7	<i>17.8</i>	24.2	21.8	24.5	26.6
2020	NA	25.0	27.6	28.5	19.4	25.7	28.9	23.3	26.6	27.2
2019	23.0	NA	29.6	29.6	18.4	20.8	27.0	27.6	26.1	27.5
2018	24.5	NA	27.3	26.6	24.3	20.5	22.2	25.4	25.8	27.3
2017	23.0	18.0	27.4	29.7	18.7	22.3	18.3	24.3	25.8	27.5
2016	NA	27.0	30.3	24.5	16.6	22.9	24.4	25.2	25.8	27.0
2015	17.0	20.7	27.8	28.2	18.3	19.5	22.9	27.3	25.4	26.6
2014	NA	NA	27.3	26.9	20.5	21.5	21.8	22.6	25.0	26.4
2013	NA	33.0	27.9	24.0	20.1	15.7	27.3	30.1	25.6	27.1
2012	NA	23.0	NA	NA	20.0	23.1	23.4	24.2	25.0	26.0
2011	30.0	NA	25.0	23.3	19.8	25.4	23.8	14.3	24.9	26.5
2010	NA	NA	29.4	24.9	21.0	20.0	26.3	21.0	25.3	26.6
2009	29.5	23.0	27.3	23.3	16.4	20.7	24.3	20.3	25.3	26.3
2008	15.0	NA	26.0	24.3	20.1	22.0	16.5	23.7	24.3	25.2
2007	NA	29.0	23.5	24.5	20.3	30.0	24.0	21.0	23.4	25.2

ACT Math Comparison by Ethnicity and Gender

ACT Math Comparison by Ethnicity and Gender (Bold indicates an increase from the previous year and <i>italics</i> indicates a decrease)										
Grad Yr	American Indian		Asian		African American		Hispanic		Caucasian	
	M	F	M	F	M	F	M	F	M	F
2021	25.3	27.0	27.0	27.6	25.0	20.2	25.6	21.8	26.4	24.7
2020	NA	31.0	28.5	27.7	21.5	23.5	26.9	23.9	27.2	25.4
2019	27.5	NA	30.1	27.4	19.8	20.7	25.3	24.6	26.8	25.4
2018	26.5	NA	29.3	25.8	24.1	21.3	23.7	23.6	26.8	25.7
2017	21.0	17.0	28.8	27.7	20.8	20.0	18.3	22.0	26.3	25.6
2016	NA	21.0	31.9	24.9	18.5	19.8	26.2	24.7	26.0	25.2
2015	23.0	20.3	29.0	26.6	17.6	19.3	24.3	24.0	26.0	25.2
2014	NA	NA	27.5	25.4	22.6	21.2	23.4	20.6	25.2	24.5
2013	NA	33.0	29.0	24.3	20.1	16.7	25.3	28.6	25.8	25.4
2012	NA	17.0	NA	NA	20.4	21.3	23.4	25.5	25.7	25.0
2011	28.0	NA	27.5	23.8	20.8	23.6	25.8	16.3	25.6	24.5
2010	NA	NA	28.6	25.2	20.2	19.5	25.3	20.8	25.5	24.6
2009	29.5	16.0	27.1	23.3	17.0	19.7	22.3	17.7	25.6	24.8
2008	14.0	NA	28.0	23.7	20.9	24.0	16.5	23.0	25.1	24.1
2007	NA	26.5	26.4	24.0	18.8	23.0	21.5	18.0	25.3	24.5

ACT Reading Comparison by Ethnicity and Gender

ACT Reading Comparison by Ethnicity and Gender (Bold indicates an increase from the previous year and <i>italics</i> indicates a decrease)										
Grad Yr	American Indian		Asian		African American		Hispanic		Caucasian	
	M	F	M	F	M	F	M	F	M	F
2021	27.3	36.0	27.7	30.8	30.0	21.4	27.5	23.8	26.9	27.7
2020	NA	19.0	28.8	29.1	21.9	24.6	30.4	24.3	28.2	28.2
2019	30.0	NA	30.7	29.3	21.6	22.9	27.8	28.8	27.6	28.1
2018	26.0	NA	28.1	29.3	24.9	23.3	22.2	26.4	27.3	28.0
2017	26.3	14.0	26.9	29.4	20.4	23.3	17.9	26.1	26.9	28.0
2016	NA	29.0	31.3	25.8	18.8	23.8	25.5	27.5	27.0	27.0
2015	22.0	19.0	27.0	27.8	21.9	20.8	22.0	27.3	26.4	27.2
2014	NA	NA	27.9	27.7	21.0	22.9	20.7	21.2	25.6	26.4
2013	N/A	32.0	27.7	26.3	24.2	16.0	28.0	34.3	26.5	27.1
2012	N/A	19.0	NA	NA	22.1	25.3	24.4	28.0	25.0	27.0
2011	24.0	NA	27.4	22.5	19.5	23.2	27.0	14.3	24.8	26.0
2010	NA	NA	28.3	25.0	22.7	20.5	24.8	21.0	25.5	26.5
2009	26.5	23.5	26.8	22.7	15.8	25.0	26.3	18.7	26.0	26.2
2008	14.0	NA	27.8	25.1	21.1	30.0	18.0	22.7	24.8	25.1
2007	NA	27.0	27.5	26.8	19.5	27.0	24.5	28.0	24.4	25.6

ACT Science Comparison by Ethnicity and Gender

ACT Science Comparison by Ethnicity and Gender (Bold indicates an increase from the previous year and <i>italics</i> indicates a decrease)										
Grad Yr	American Indian		Asian		African American		Hispanic		Caucasian	
	M	F	M	F	M	F	M	F	M	F
2021	26.0	31.0	<i>28.0</i>	28.3	25.7	<i>20.4</i>	<i>25.7</i>	<i>23.1</i>	<i>26.6</i>	<i>26.1</i>
2020	NA	27.0	28.4	28.2	21.3	23.6	29.0	25.6	28.1	26.5
2019	30.5	NA	30.7	27.9	20.9	21.8	26.6	26.4	27.6	26.4
2018	26.0	NA	29.5	26.4	25.3	21.5	23.3	24.8	27.2	26.5
2017	24.0	22.0	28.4	27.9	21.9	22.9	19.0	24.5	27.0	26.3
2016	NA	22.0	30.1	25.1	20.6	21.9	25.9	26.5	26.8	25.8
2015	23.0	21.0	29.0	26.8	21.8	19.0	23.0	25.8	26.6	26.2
2014	NA	NA	28.1	25.9	23.7	20.9	22.0	22.2	26.2	25.6
2013	NA	32.0	28.2	24.3	22.3	19.0	26.1	29.8	26.9	26.0
2012	NA	19.0	N/A	N/A	21.3	22.4	23.0	26.0	27.1	25.1
2011	25.0	NA	28.3	23.0	21.3	24.0	25.5	17.3	25.8	25.1
2010	NA	NA	29.8	24.4	21.5	20.0	25.8	20.5	25.6	24.6
2009	26.0	19.5	26.5	23.0	18.2	20.7	21.0	18.3	25.4	24.7
2008	15.0	NA	26.4	22.9	21.9	26.0	17.5	20.7	24.5	23.6
2007	NA	28.5	26.1	25.0	21.0	29.0	22.5	18.0	24.7	24.1

SAT EXAM RESULTS

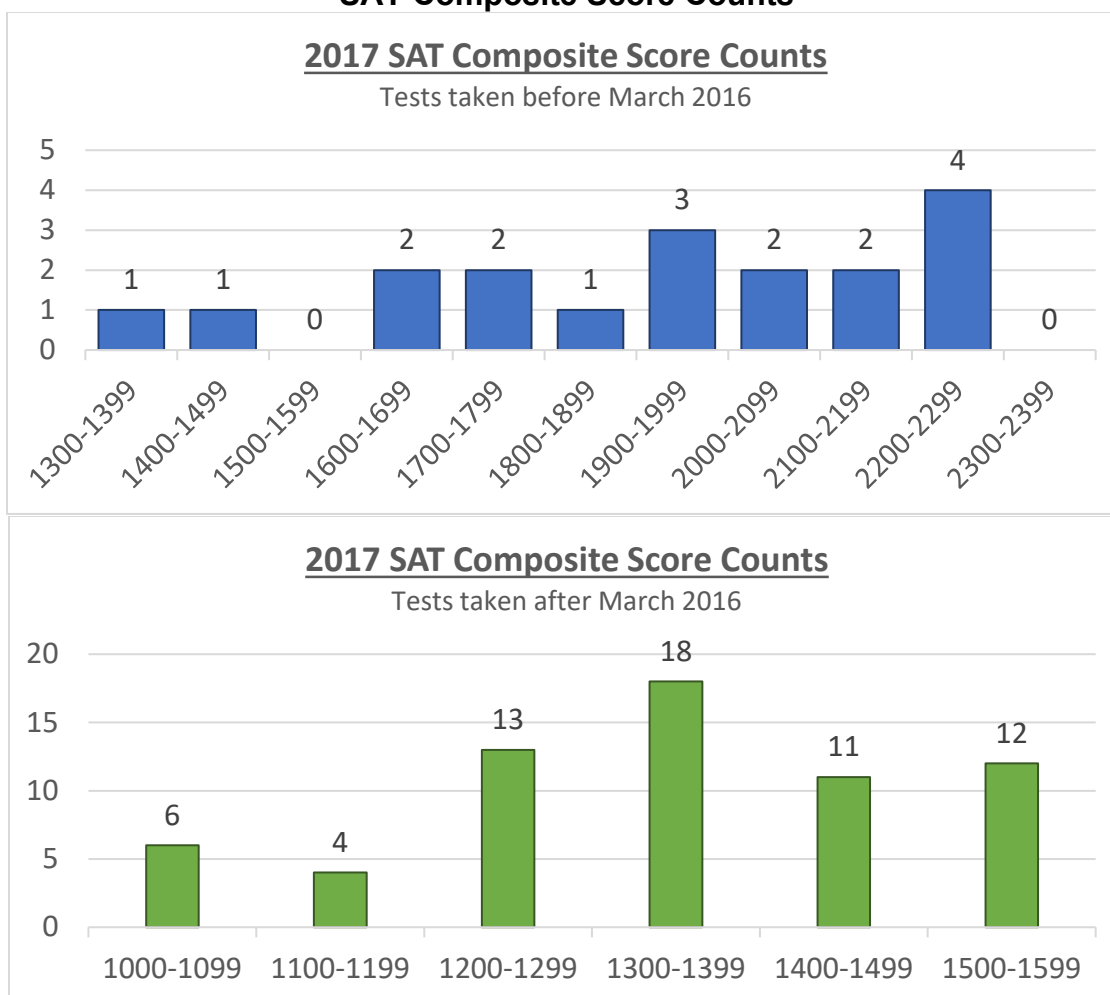
SAT Composite Score Counts

Minnetonka student data in this section reflects results from the former version of the SAT taken prior to March 2016, and the current version of the SAT, taken after March 2016. There are now five years' worth of historical data with the new test, and the results are encouraging. Colleges and universities accept either the ACT or the SAT, so there is no need for students interested in East Coast or West Coast schools to take the SAT. There are important differences between the former SAT and the ACT Tests. For example, the SAT featured more extensive subject-area tests whereas the ACT combines all subtests into one exam. Also, the SAT was recognized as an exam that requires more abstract thinking and questions are phrased in ways that intentionally challenge students' vocabulary. Students who took the SAT before March 2016 took the former version of the test. Beginning after March 2016, the new test was administered and has a scoring scale of 1600. **49** Minnetonka students took the SAT last year, compared to **87** last year and **100** students two years ago. Last year, **83.7 percent** of students scored within the 1300-1399 range, while **19.5 percent** scored within this range two years ago. However, last year, **6.0 percent** of students scored within the 1400-1499 range and two years ago, **23.0 percent** reached this mark. It is important to note that most of the students scored within the 1300-1399 range last year, while two years ago, **67** out of **87** students scored below this range. This explains the significant increase in overall scores for the Class of 2021, improving from a mean score of **645** to **656** in Reading and Writing from 2020 to 2021. Additionally, there was a significant increase in Math, improving from a mean score

of **656** to a score of **682** last year. The ACT and the current, newer version of the SAT structures questions in a more straight-forward manner, yet still holds high expectations for problem solving and abstract thought. A key change with the current SAT, other than the total score and updated subtest names, is that the new test focuses on the knowledge, skills, and understandings that research has identified as most important for college and career readiness success. This measurement is what Minnetonka students and families have grown accustomed to with the ACT.

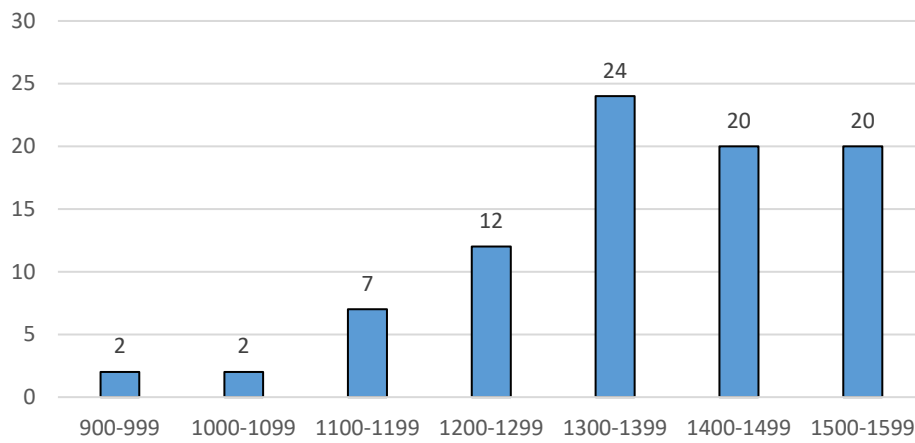
SAT scores will be continuing to be analyzed with multiple years of data, helping to bring context to the student scores. Subject areas measured on the new version of the SAT are Evidence-based Reading and Writing (EBRW) and Math, as seen in the table below. In 2018, there was a sharp increase of students scoring about 1300 (23 students or 1/4 of the students). The next section will focus on the various subtest results.

SAT Composite Score Counts



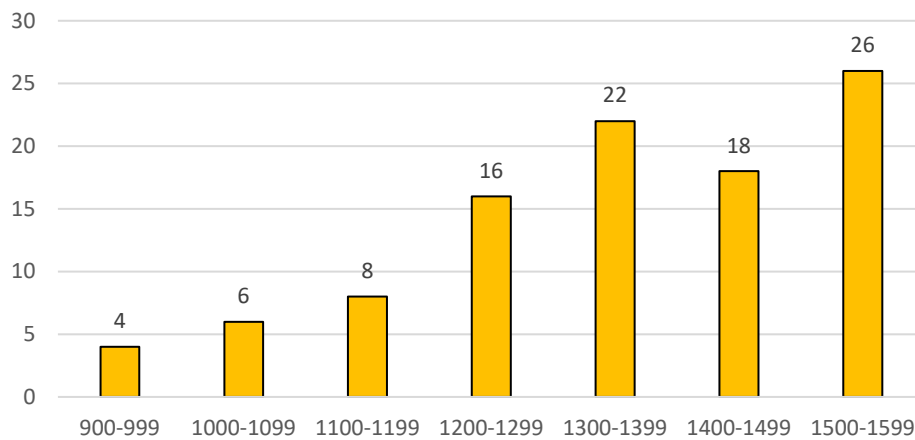
2018 SAT Composite Score Counts

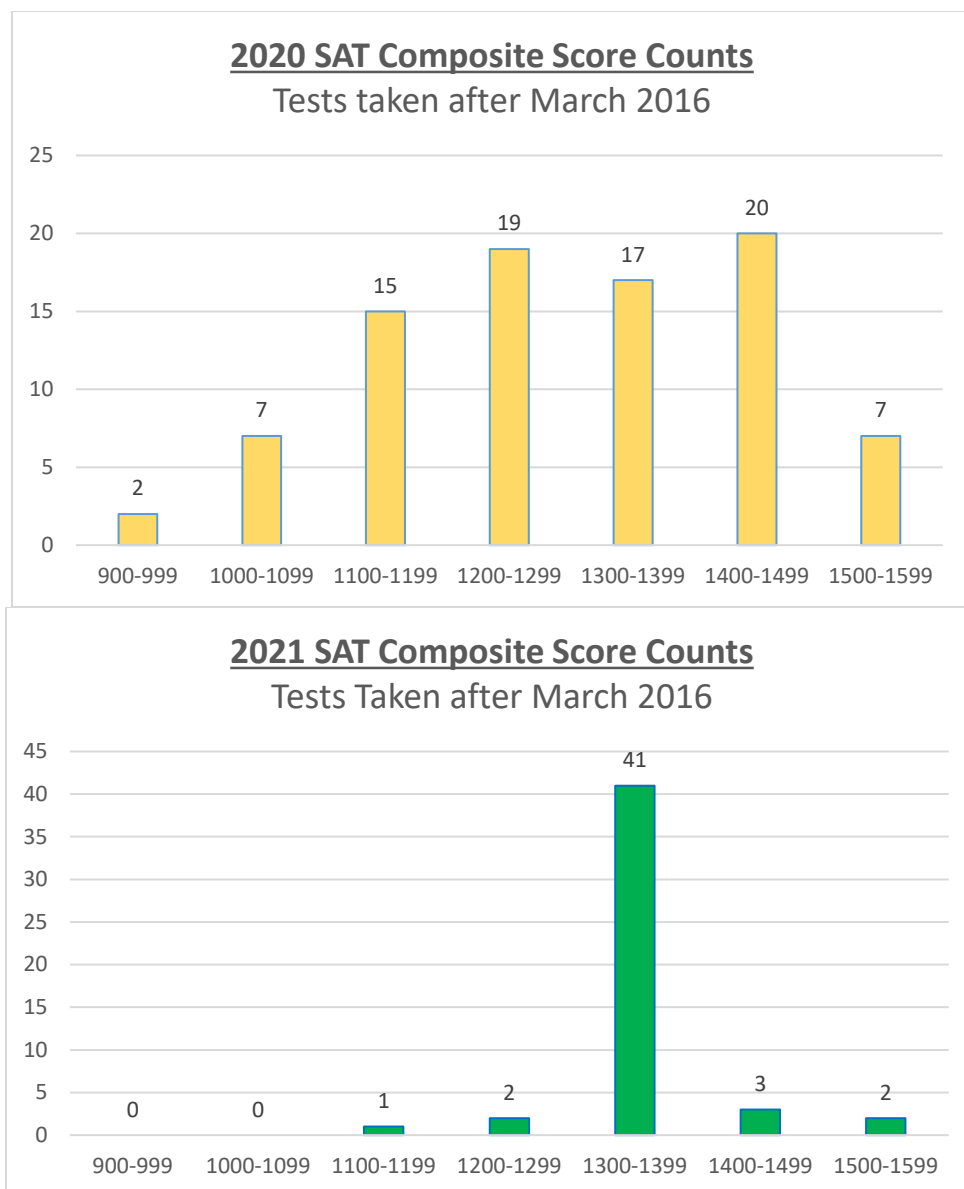
Tests taken after March 2016



2019 SAT Composite Score Counts

Tests taken after March 2016



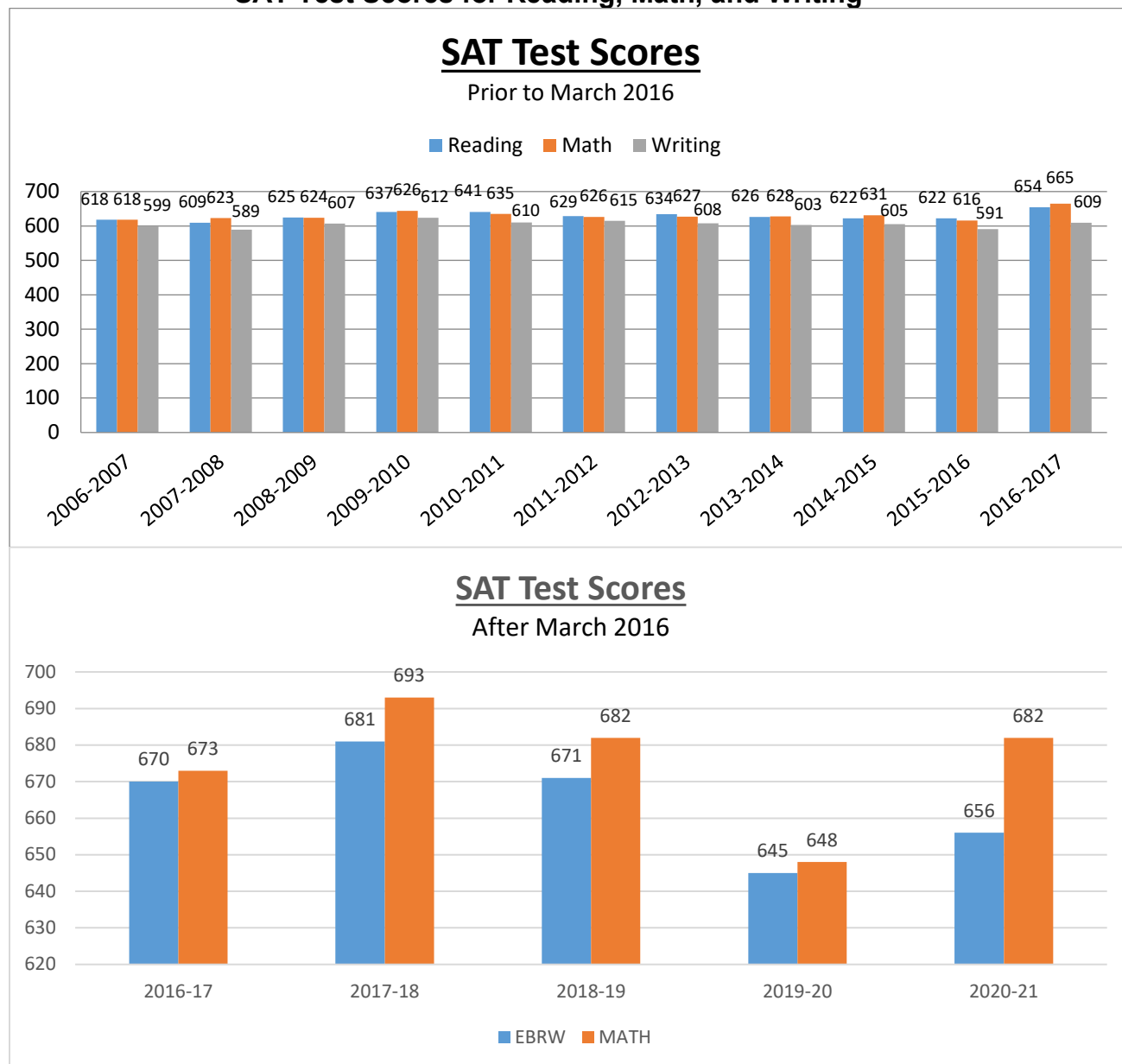


SAT Test Scores for Reading, Math, and Writing

The SAT Composite mean increased from **1293 to 1338**. After a two-year drop, Minnetonka students rebounded to similar levels when they earned a Composite of **1353** three years ago. Again, the increase in Composite mean can be attributed to the significantly higher number of students reaching the 1300-1399 range and the decreased number of students scoring below this range (**3 students**). Typically, the Reading Test offers the types of problems that can be considered typical strengths for students in Minnetonka. It focuses on *Reading Comprehension* as well as *Sentence Completion*. The latter tests students' vocabulary knowledge. With the focus on vocabulary and comprehension, students in Minnetonka should perform at high levels on the section. The levels on the SAT are like those levels from three years ago when the new version of the test was administered. Historically, students have posted high scores on the NWEA and

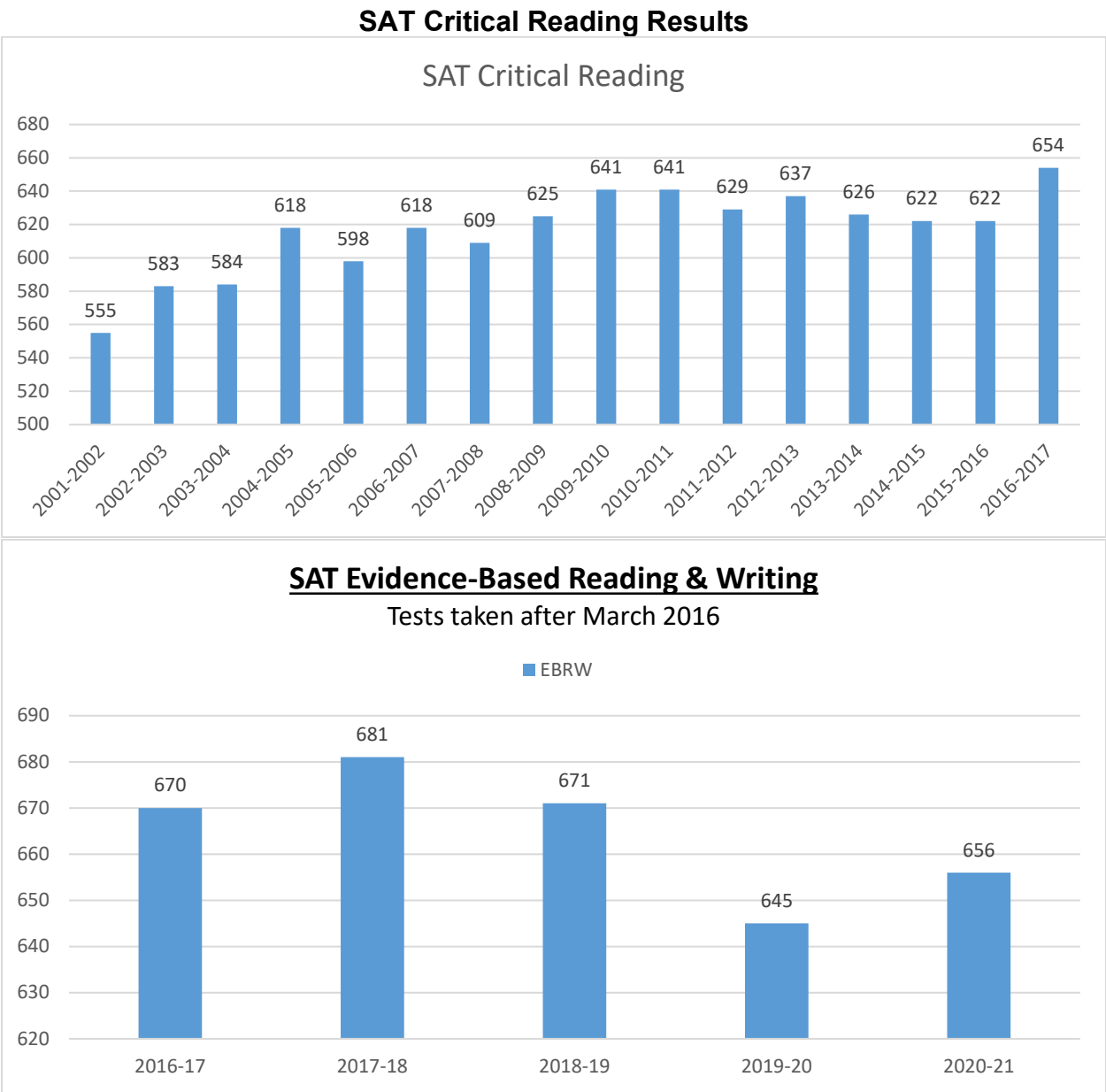
MCA Reading Tests that also measure these types of skills. The SAT Writing Test includes an *Essay* in which the students are given 25 minutes to respond to the question by writing an essay in longhand. The next section is multiple choice with questions focused on *Improving Sentences*, *Identifying Sentence Errors* and *Improving Paragraphs*. The new version of the SAT offers an optional essay section. Students saw a dramatic increase in their Math performance by 34 points, improving from **648** to **682**, with an 11-point increase in Reading (**645** to **656**). The Math scores are tied for the second highest score in four years, and the Reading scores have rebounded, but there is still work to be done.

SAT Test Scores for Reading, Math, and Writing



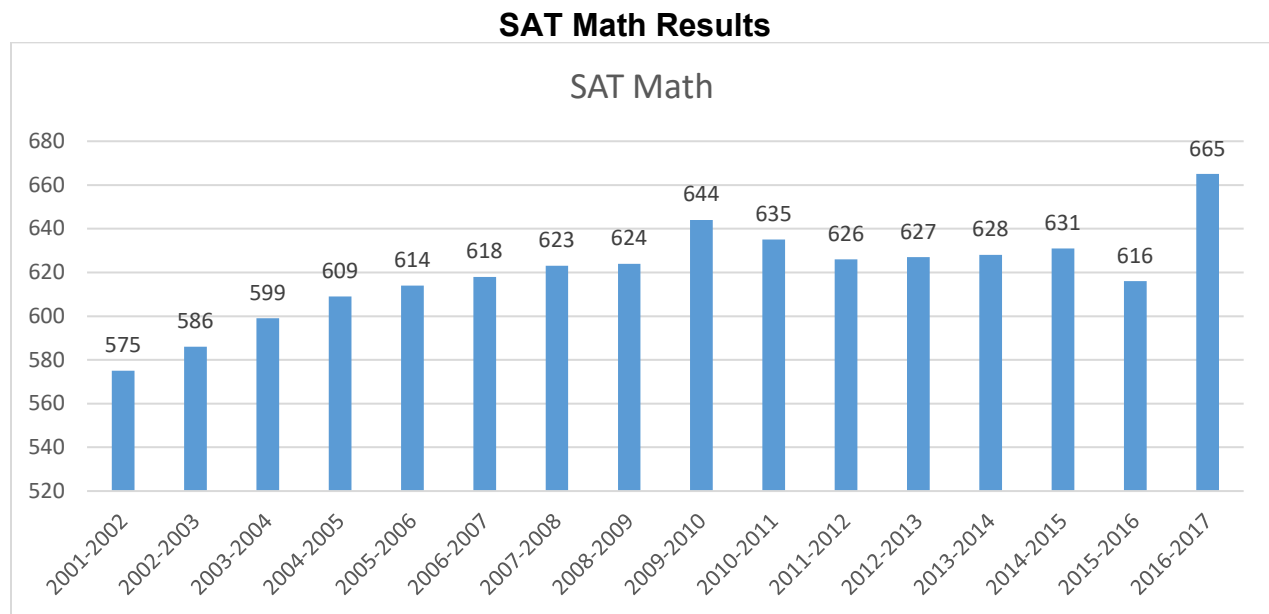
SAT Critical Reading Results

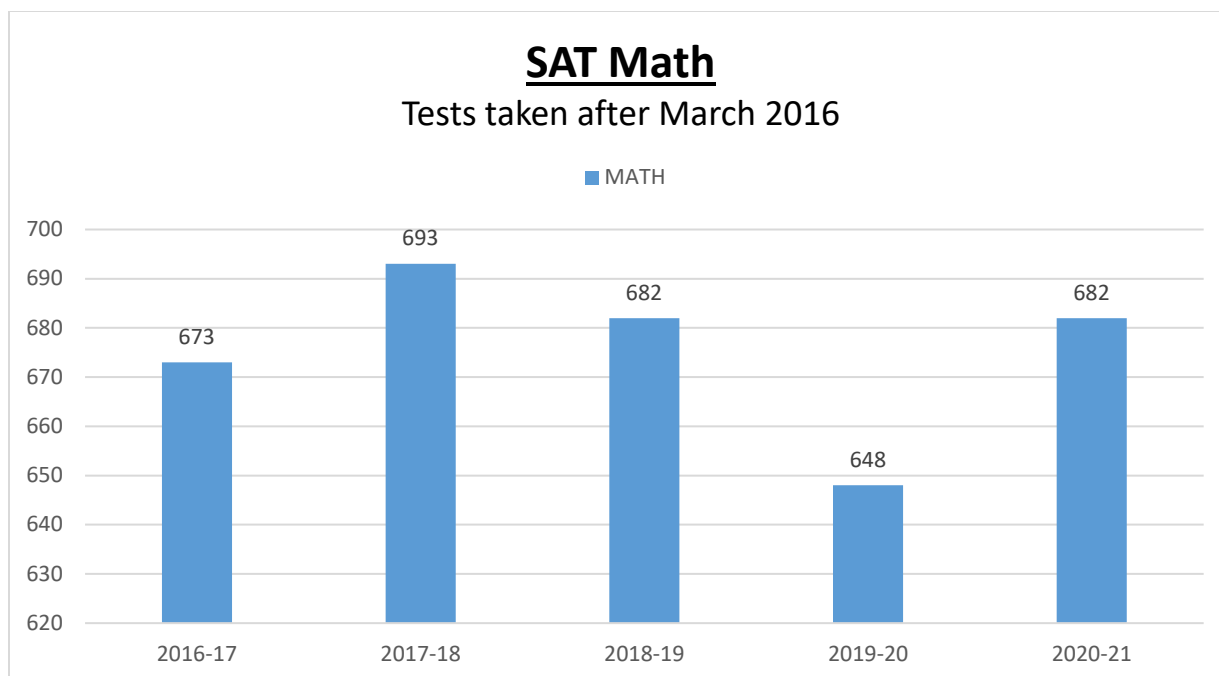
With the focus on vocabulary and comprehension, students in Minnetonka should perform at high levels on the section. Historically, students have posted high scores on the NWEA and MCA reading tests that also measure these types of skills. With a mean score of **656**, student results to this point appear to be rebounding, which will require additional analysis by school staff and building leadership.



SAT Math Results

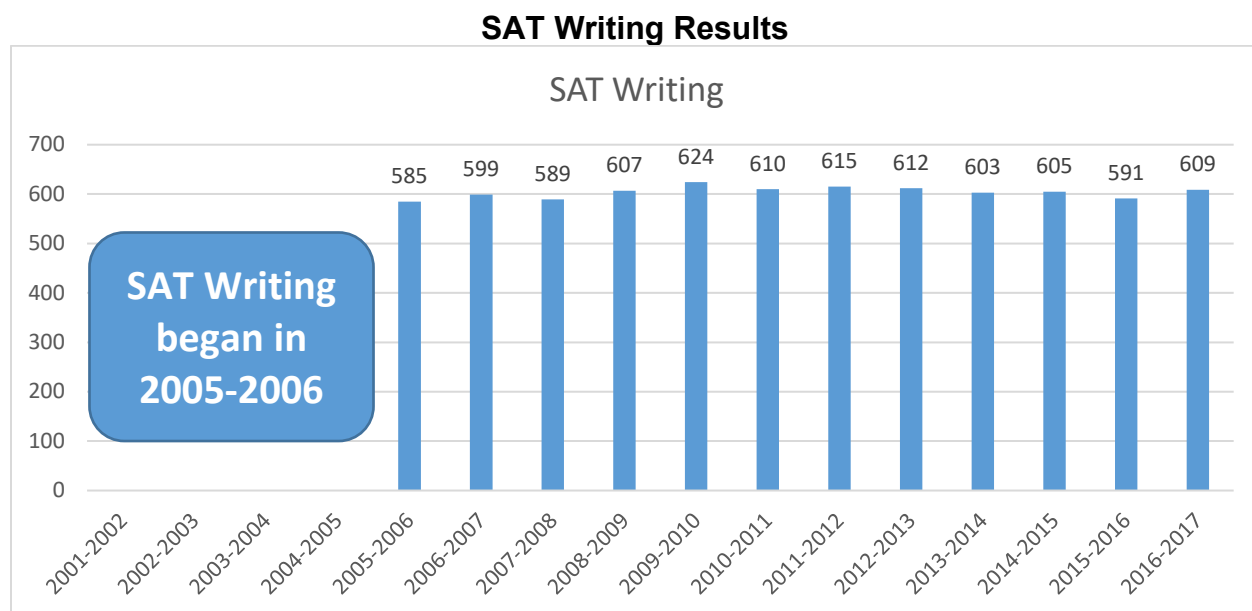
Math scores on the SAT increased significantly after reaching all-time high levels in 2009-10 and 2010-11 and then increasing slightly the past few years after a sharp decline. The performance on the SAT has improved significantly compared to the years between 2001 and 2006, with a sharp decline in 2015-16. More students are taking higher level Math classes and are exposed to the type of problems the SAT poses which should prove to be beneficial for students. For example, students in Minnetonka are expected to answer questions related to word problems, percent, divisibility, graphing, and elementary number theory. Because students excel in these areas in Minnetonka, it is evident that students who take both the SAT and ACT should be predicted to have success on both Math assessments. The new SAT Math Test is designed to mirror the problem solving and modeling students will do in College Math, Science, and Social Sciences courses and in everyday life. The 34-point increase compared to last year is cause for celebration and is tied for the second highest mean score between both versions of the SAT since 2001-02.





SAT Writing Results

Below are the former SAT Writing results which remained steady in recent years until the conclusion of this test. Writing was a central focus of the English Language Arts Curriculum Review. As a result, new curriculum resources were introduced at the elementary level last year, and several revisions were made to the Writing curriculum at the secondary level. The former SAT focused on the Fundamentals of Writing in addition to Writing Composition. The academic program involves a lot of exposure to technical writing beginning in First Grade when students begin writing to an unknown prompt using the Six Traits of Writing. In addition, students take a writing assessment prior to middle school to help with placement into language arts classes. With the new SAT Writing Test, students will be expected to provide substantive arguments and critically analyze passages, along with expressing ideas using proper conventions. These are all skills Minnetonka students have been developing for years and should align to what students need to be successful in future years when taking the SAT Writing Test. This test is combined with the Evidence-based Reading Test. More research needs to be conducted by teachers to ensure Minnetonka students will have the greatest success possible on this test. With the new curriculum review for language arts, this will be an area to be addressed.



SAT RESULTS

Minnetonka College Bound Seniors Compared to Nation

It is very likely that the new direction of colleges that previously required an SAT score and are now accepting an ACT or SAT has changed the need for our top students to take the SAT.

Overall, Minnetonka SAT results are at higher levels and are typically stronger compared to the nation. Until this year, the former SAT had not seen improvement at the ACT level most likely because of the changing dynamics. Now that Minnetonka students will all be taking the new version of the SAT; it is necessary to analyze the results to make meaning from them and to put the results into perspective understanding the one year does not make a trend. National comparisons are not available at this time as seen in the table below, but one can conclude based on previous year's national scores, that Minnetonka students well out-paced their national counterparts.

Minnetonka College Bound Seniors Compared to Nation

College Bound Senior Comparisons								
Tests taken before March 2017								
Grad Yr	Critical Reading		Math		Writing		Composite	
	Mtka	Nation	Mtka	Nation	Mtka	Nation	Mtka	Nation
2017	654	495	665	512	609	485	1929	1492
2016	622	495	616	511	591	484	1829	1490
2015	622	494	631	514	605	486	1858	1494
2014	626	495	628	513	603	486	1857	1494
2013	637	496	626	514	612	488	1875	1498
2012	629	498	626	512	615	490	1871	1503
2011	641	497	635	514	610	489	1886	1500
2010	641	500	644	515	624	491	1909	1506
2009	625	501	624	515	607	493	1856	1509
2008	612	502	632	515	596	494	1840	1511
College Bound Senior Comparisons								
Tests taken after March 2017								
Grad Yr	EBRW		Math		Composite			
	Mtka	Nation	Mtka	Nation	Mtka	Nation		
2021	656		682		1338			
2020	645	528	648	523	1293	1051		
2019	671	531	682	528	1353	1059		
2018	681	536	693	531	1374	1068		
2017	670	480	673	530	1343	1010		

INTERNATIONAL BACCALAUREATE (IB) EXAM RESULTS

Students Tested in IB and IB Diploma Results

For May 2020 exams, IB averages were calculated with a combination of teacher input submitted to IB with IB's predicted student performance calculation, should students have been able to complete the IB exams. Since students were able to safely sit for exams in May 2021, IB used an adjusted calculation with a combination of teacher input submitted to IB, components externally assessed by IB, and exams in which students sat. As a result, it will be important to view the IB Exam results over time.

Below is an explanation from IB found in the *IB Diploma Programme Provisional Statistical Bulletin* from the May 2021 Assessment Session:

Due to the ongoing disruptions as a result of COVID-19 the IB offered two routes for assessment, examinations and a non-examination route. For the non-examination route, the IB used the available evidence from teachers on the student achievement; the marked coursework that the student had already completed, the predicted grade from the teacher and evidence on how these two pieces of data usually related to final grades for each school. The IB has made every effort to ensure parity between the examination and non-

examination route and recommend all stakeholders to treat them as equivalent. All statistics are based on the combined examination and non- examination route.

There was a decrease in the number of students taking IB courses, and a slight decrease in the number of exams. Minnetonka also saw a decrease in students obtaining an IB Diploma (33), and the pass rate for earning the diploma increased to **97 percent** (up from **92 percent**). The international rate of diploma attainment varies, but it usually rests between **78 percent** and **80 percent** each year.

Typically, approximately **20 percent** of students drop from the full diploma program over time, but Minnetonka staff have been able to stem that rate and saw **15 percent (10 percent** for the Class of 2020) of students drop the diploma between their junior and senior years in recent years; some students dropped the diploma during their senior year, which is not common, citing stress and overall challenges of the school year as significant roadblocks. Last year there were **34** diploma candidates and **33** students who earned the diploma, which is a very encouraging rate of diploma attainment. The average score for students earning a diploma was **5.23** out of **7**. The 2016-2017 school year welcomed the largest class with **84** junior students beginning the year as anticipated IB Diploma Candidates, and **79** completed the full IB Diploma Program according to Laura Herbst, IB/AP Coordinator. The 2018-2019 school year graduated the second largest class with **69** seniors. Of the **69** IB Diploma candidates, **30** of them were eligible for the Bilingual IB Diploma, **25** of those **30** obtained the Bilingual IB Diploma. Of the **48** 2020 Diploma Candidates, **20** were eligible for the Bilingual IB Diploma and all **20** earned it. Of the **34** 2021 Diploma Candidates, **12** were eligible for the Bilingual IB Diploma and all **12** earned it. The Theory of Knowledge course is now taught in the junior year, and it has provided a cohort experience that may be attractive for students to remain in the program. In addition, the Extended Essay (EE) is overseen by the Theory of Knowledge (ToK) teacher, and the consistent work with the students over the junior year and through the following Summer has meant that most diploma students do not see the Extended Essay as an insurmountable hurdle, as they complete it late in the Summer or early in the Fall. With the addition of the IB Core Support Team, there has been improvement in how students perform on both the EE and ToK essay, both of which impact how many bonus points students earn towards their diploma points, in addition to being a unique opportunity for diploma candidates. The percentage of students who earned a “D” on the EE decreased from **21 percent** in 2017 to **8 percent** in 2021, while the percentage who earned an “A” increased from **0** in 2017 to **8 percent** in 2018, **11 percent** in 2019, **10 percent** in 2020, and **5 percent** in 2021. There was improvement in how students scored on the ToK essay, with the percentage of students earning a “D” decreasing from **13 percent** in 2017 to **3 percent** in 2018, increasing to **17 percent** in 2019, decreasing to **10 percent** in 2020, and **8 percent** in 2021, while the percentage earning a “B” improved from **33 percent** in 2017 to **40 percent** in 2018 and **42 percent** in 2021.

Last year, there were **31** possible IB Tests administered compared to **28** two years ago, and Minnetonka students surpassed or met the world-wide average on **16** out of the **31** (**51 percent**) compared to **14** out of **31** opportunities (**45 percent**) the previous year, which was like the **44 percent** pass rate from three years ago. The percentage of

Minnetonka students surpassing world-wide averages has increased while the number of IB courses and enrollment continues to remain at high levels. With an increase in test takers, it is likely that scores will drop and rebound again once the enrollment begins to level off, along with the 2020 and 2021 assessment models being different than in typical exam years.

33 of **34** Diploma Programme (DP) candidates earned the full IB Diploma and **93 percent** (which is up from **84 percent** the previous year) of all the IB exams completed earned a four or higher, which means these students are eligible for college credit at most universities.

Number of Students Who Reported an IB Score and Number of Students Earning IB Diploma

IB Summary		
Year	Students Tested in IB	IB Diploma
2021	662	33
2020	679	44
2019	668	59
2018	736	65
2017	660	23
2016	587	24
2015	578	41
2014	493	48
2013	453	28
2012	369	30
2011	270	29
2010	234	32
2009	218	36
2008	144	27
2007	94	27
2006	48	6

Number of Students Completing Multiple IB Courses

There was an increase of **44** students completing IB courses. The number of students who have taken multiple IB courses has increased as well reaching a third all-time high level, which could be explained by the many intriguing course options available to students, according to AP/IB Coordinator, Laura Herbst.

According to IB staff, more students view an SL course as something that is attainable and thus a viable option. The newer SL English classes have experienced fluctuating

numbers of sections, increasing from zero to seven sections since 2016. Last year the number of courses increased to nine and now it is down to four. The number of sections of Biology SL has also increased over the last five years, moving from four to five, and increasing to **138** students in 2021. Overall, the increase in SL classes, which are one year long, seem attainable for students to complete. Teachers have made a focused effort to encourage students to take SL courses as their entry into more rigorous upper-level courses.

Number of Students Completing Multiple IB Courses		
Students Completing IB Courses		
Year	Number of Students	Number of Students who took multiple courses (subset of previous column)
2021	744	292
2020	700	215
2019	721	305
2018	822	364
2017	714	269
2016	571	198
2015	656	258
2014	552	250
2013	505	245
2012	436	118
2011	323	100
2010	269	73
2009	293	82
2008	218	43

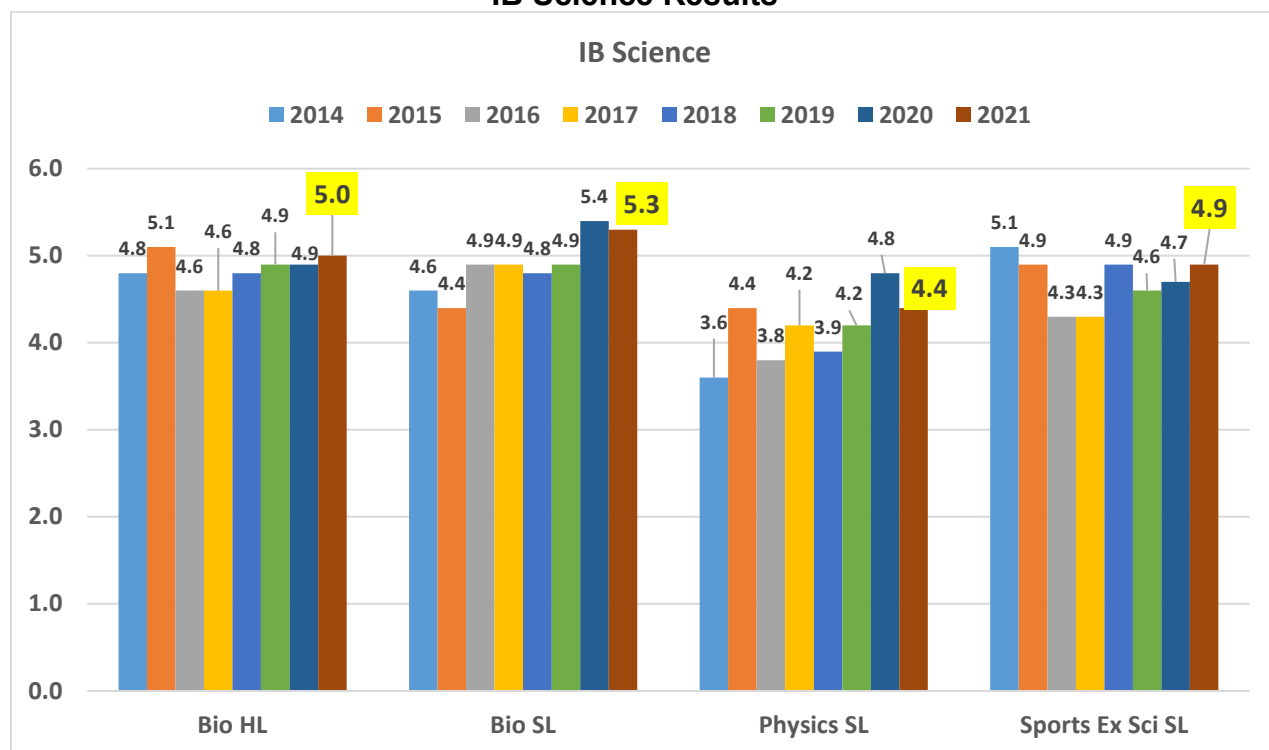
IB Science Results

Overall, IB Science test results have improved in two out of four areas. Biology SL had the highest number of scores reported of the four courses (**138**). This number rebounded from two years ago from **121** to **135** a year ago. The average score of **5.30** is significantly above the world-wide average of **4.69** and a slight decrease of **0.12** from a year ago. The IB Science teachers have adjusted and improved their internal assessments. They are more aligned to the IB standards. For the last ten years in the IB Sciences, the teachers have focused their efforts on internal assessments: the lab work that students complete that makes up part of the students' IB grade. Their focus has been on standardizing their grading with respect to the IB rubric so that students receive accurate formative and summative feedback. This work has helped to improve Biology HL scores as well as assist teachers in Biology SL and Physics SL to encourage strong performance throughout the year's course. Specific staffing assignments have helped to strengthen

the SL program in these areas. The Biology HL average is solid given the overall lower enrollment compared a course the size of Biology SL. Students in 2021 scored slightly lower than the world-wide average of **5.04** with an average score of **5.00**. Physics SL scores fluctuate each year due to the dramatic change in number of students taking the test with a score **4.38**, which is below the world-wide average of **4.92**. However, with **104** students taking the Physics SL Exam, it is encouraging to see the number of students challenging themselves in this area, which also explains the lower mean scores.

Seven years ago, the high school added the new IB course—Sports, Exercise, and Health Science (SEHS) SL, and first year scores were very strong and the second- and third-year score of **4.27** eclipsed the world-wide average of **3.92** for the second year in a row. With an average score of **4.90** in 2018, the students well surpassed the world-wide average of **3.95** matching the highest average score from 2015. In 2020, there was a slight increase in the average score (**4.67**), and Minnetonka students continued to outpace the world-wide average of **3.89**. In 2021, Minnetonka students' strong performance continued with an average score of **4.92**, compared to the world-wide average of **4.42**. Enrollment in IB Biology HL has fluctuated over time, which may be a result of more students seeing Biology SL as a preferred, less time-intensive course as well as IB Diploma students having more options for their third or fourth HL course. As in previous years, IB Biology teachers have consistently focused on the internal assessments in order to give students accurate formative and summative feedback, and the scores on those exams remained steady this year. The IB Physics SL scores increased, most likely due to the teacher spending time during the summer adjusting the course to align more closely to the IB outcomes. IB Biology and Physics courses had new exams beginning in May 2016, and staff has continued the teacher re-training process.

IB Science Results



IB Science Number of Scores Reported

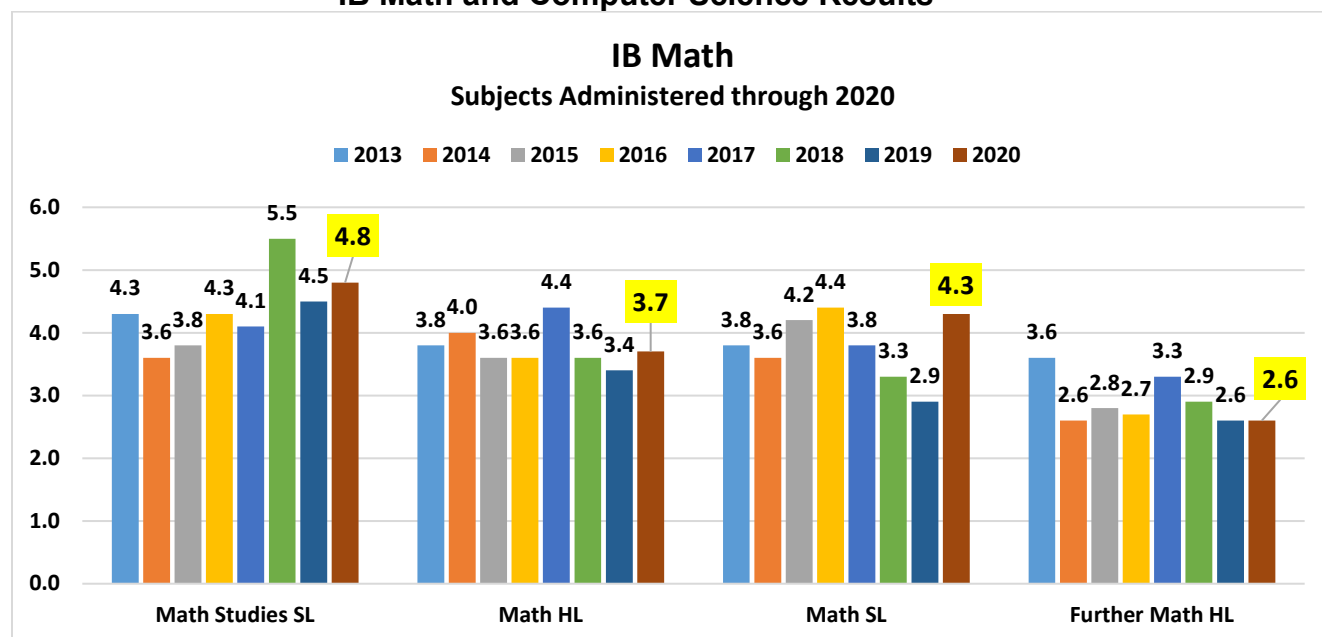
Year	Bio HL	Bio SL	Physics SL	SEHS SL
2021	10	138	104	26
2020	9	121	66	19
2019	18	135	35	16
2018	20	138	57	40
2017	13	117	33	26
2016	11	89	12	28
2015	20	92	14	39
2014	27	77	19	23
2013	44	64	15	N/A
2012	34	100	10	N/A
2011	33	80	12	N/A
2010	36	58	11	N/A
2009	47	29	14	N/A

IB Math Results

The table below shows Math results for exams taken through 2020. The next table in this section reflects the new exams taken in 2021. The Math Analysis and Approaches SL and HL exams were new in 2021, so there is no trend data available. The Math Analysis and Approaches SL scores show that Minnetonka students earned an average score of

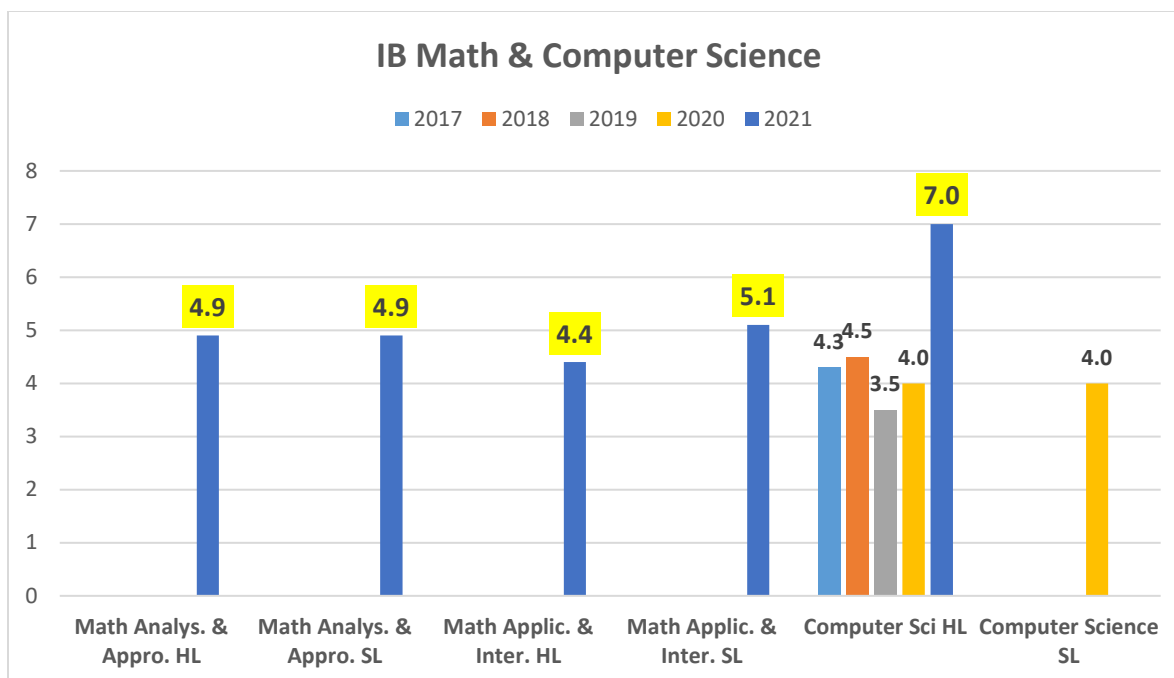
4.93, compared to the world-wide average of **5.19**. The HL scores show that Minnetonka students also earned an average score of **4.93**, and the world-wide average score was **5.44**. The Computer Science HL average was **7**, which is the highest score attainable, and the world-wide average was **5.62**. One Minnetonka student took this exam and two students took the SL exam during the previous school year.

IB Math and Computer Science Results



IB Math Number of Scores Reported (Subjects Administered through 2020)

Year	Math Studies SL	Math HL	Math SL	Further Math HL
2020	5	35	19	11
2019	10	61	38	18
2018	2	88	52	29
2017	13	61	23	8
2016	40	38	19	22
2015	14	42	23	24
2014	20	28	32	11
2013	12	42	18	11
2012	8	43	19	14
2011	16	37	19	N/A
2010	19	45	19	N/A
2009	19	23	20	N/A
2008	31	19	23	N/A



IB Math and Computer Science Number of Scores Reported

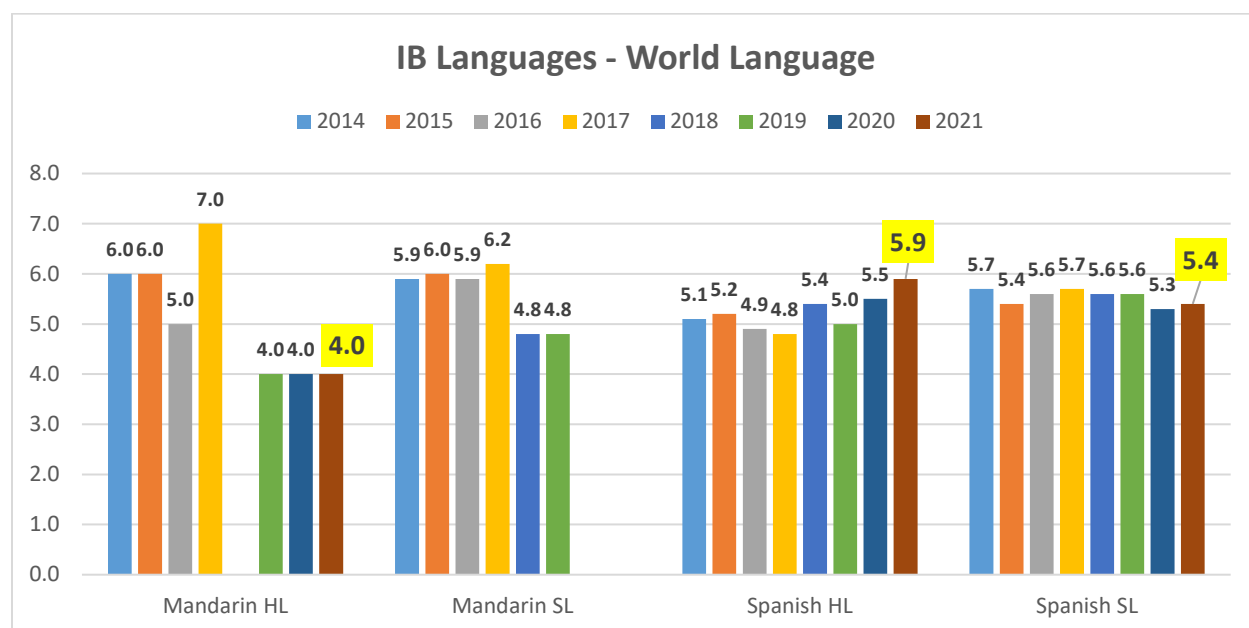
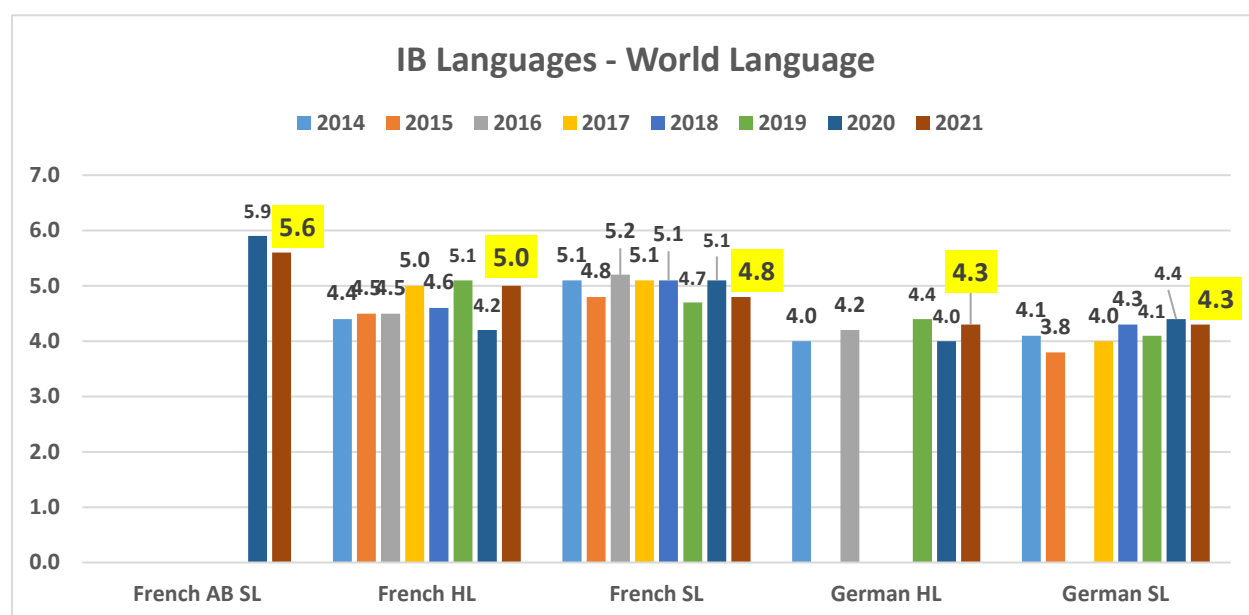
Year	Math Analysis & Approaches HL	Math Analysis & Approaches SL	Math Applications & Interpretations HL	Math Applications & Interpretations SL	Computer Science HL	Computer Science SL
2021	14	28	9	22	1	NA
2020	NA	NA	NA	NA	7	2
2019	NA	NA	NA	NA	4	NA
2018	NA	NA	NA	NA	4	NA
2017	NA	NA	NA	NA	3	NA

IB Languages Results

The next two sections highlight IB Languages. This sections displays results for students in the World Language program and the next section highlights student results within the Immersion program. IB World Languages continue to show solid results with two exams experiences increases compared to last year. With a score of **5.62**, the French AB SL mean surpassed the world-wide average of **5.19**. However, the French SL mean of **4.83** fell behind the world-wide average of **5.22**. This exam also saw a drop in the mean score by **.3** points compared to last year. In addition, the French HL mean of **5.00**, increased by **.8** points, yet fell behind the world-wide average of **5.66**. The German SL course (**4.32**) fell short of the the world-wide average (**5.56**), with German HL (**4.33**) improving compared to last year but also falling behind the world-wide average of **5.56** points.

The second table shows that students matched their average scores from last year or surpassed their results on three tests. There were no Mandarin SL tests taken in 2020 or 2021. First, Mandarin HL maintained an average score of **4.00** points for the third straight year. This fell short of the world-wide average of **6.49**. Spanish HL students improved their mean score from **5.50** to **5.94** and surpassed the world-wide average of **5.89**. Lastly, Spanish SL saw an increase of **.1** points (**5.37**) and surpassed the world-wide average of **5.28**. Again, it is important to note the fluctuation in average test scores over time correlates with the fluctuation in numbers of students taking the test each year.

IB Languages Results



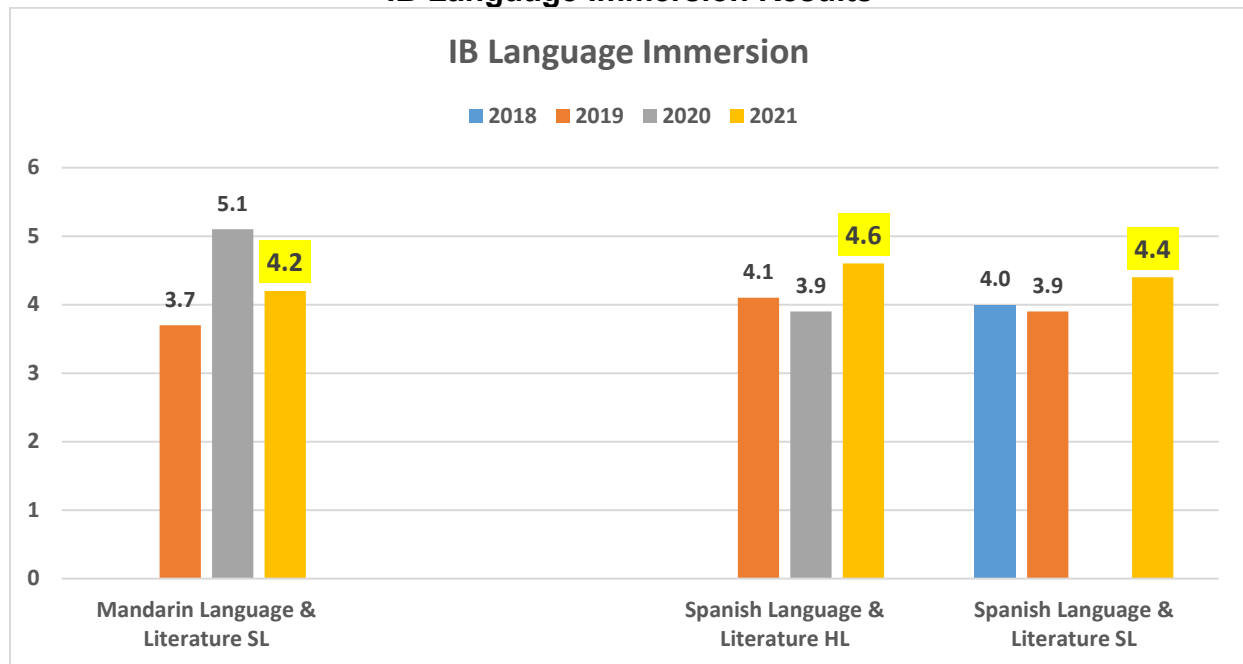
IB Languages Number of Scores Reported

Year	French AB SL	French SL	French HL	German SL	German HL	Mandarin SL	Mandarin HL	Spanish SL	Spanish HL
2021	13	40	9	22	6	N/A	1	41	17
2020	7	35	21	17	3	N/A	1	38	34
2019	N/A	26	18	21	11	5	2	52	25
2018	N/A	33	22	22	N/A	8	N/A	82	32
2017	N/A	33	13	23	N/A	6	4	81	54
2016	N/A	20	17	0	6	7	1	83	44
2015	N/A	28	10	16	2	2	1	95	47
2014	N/A	30	22	14	2	10	2	96	44
2013	N/A	40	10	9	4	12	N/A	74	47
2012	N/A	17	5	18	3	6	N/A	57	21
2011	N/A	13	14	9	3	15	N/A	35	13
2010	N/A	13	13	10	5	3	2	23	15
2009	N/A	40	N/A	25	N/A	7	N/A	40	N/A

IB Language Immersion Results

Results in this section indicate how Immersion students performed in IB Language and Literature compared to students internationally. These scores are mainly results of students world-wide whose primary language is being assessed compared to Immersion students who are mainly assessed in their second language in Language and Literature. For Mandarin Language and Literature, Minnetonka earned an average score of **4.18** points compared to the world-wide average of **6.36** points. For Spanish Language and Literature SL, Minnetonka students averaged a score of **4.39** points compared to the world-wide average of **5.26** points. The Spanish Language and Literature HL yielded an average score of **4.62** points for Minnetonka students and **5.46** points for the world-wide average. Tracking these results over time will be important in measuring the ability of Minnetonka students to close the gap in their second language compared to older students internationally being assessed in their primary languages.

IB Language Immersion Results



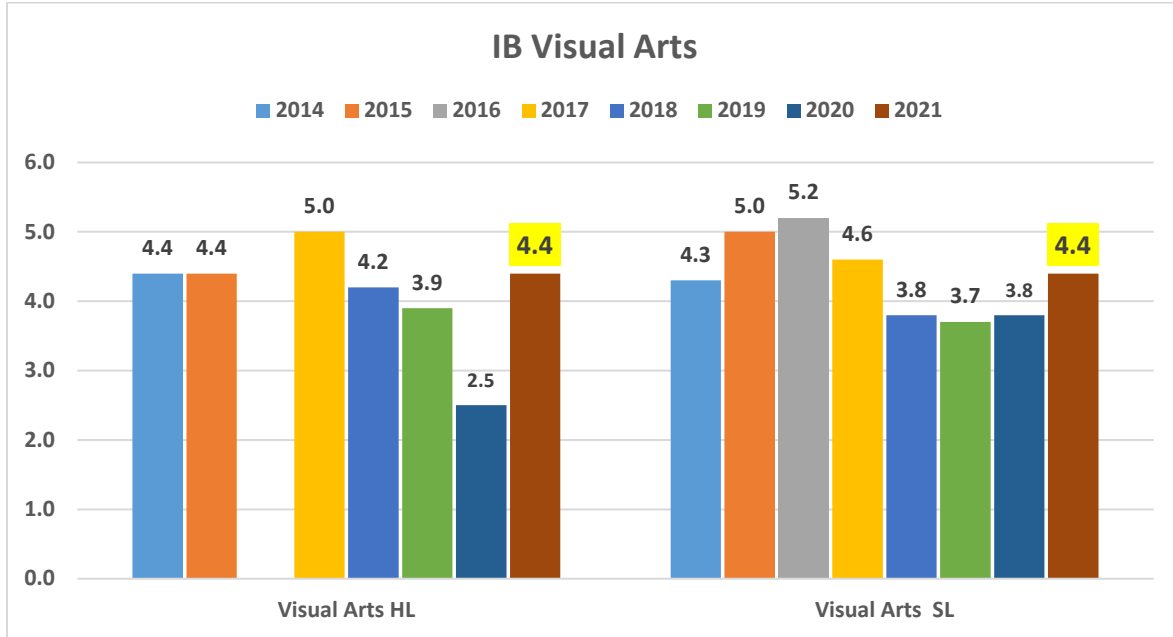
IB Language Immersion Number of Scores Reported

Year	Mandarin Language & Literature SL	Spanish Language & Literature SL	Spanish Language & Literature HL
2021	17	23	13
2020	11	N/A	14
2019	13	56	16
2018	N/A	50	N/A

IB Visual Arts Results

IB Visual Arts has experienced an increase in the number of students at the HL level, now having **8** reported scores for this course compared to **2** from a year ago. In addition, the SL enrollment has fluctuated over the years, and the average score of **4.35** increased slightly beyond the world-wide average of **4.24**. IB Visual Arts HL scores also fell below the world-wide average of **4.56** with an average score of **4.38**. However, Minnetonka has closed the gap with the world-wide average compared to last year. Last year, the average score on the Visual Arts HL Test was **2.50**, while the world-wide average was **4.21**.

IB Visual Arts Results



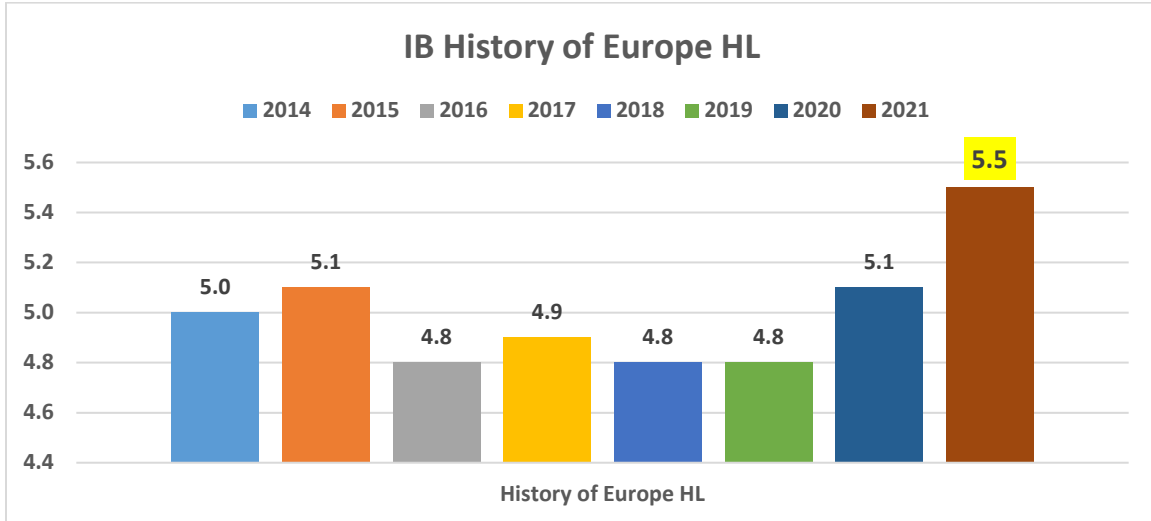
IB Visual Arts Number of Scores Reported

Year	Vis Art HL	Vis Art SL
2021	8	20
2020	2	5
2019	9	18
2018	6	13
2017	1	7
2016	0	5
2015	10	17
2014	17	7
2013	4	16
2012	12	6
2011	10	18
2010	9	9
2009	15	11

IB History Results

The IB History HL (since the redesign it's less Europe-centric so they are removing the "Europe" in the name) course experienced a decrease in the number of scores reported, and the average score continues to climb. After three years of improving results between 2013 and 2015, the trend had leveled off, although the scores remained strong. The world-wide average is **4.69** with Minnetonka surpassing those averages with an average score of **5.47**, now reaching an all-time high average score.

IB History HL Results



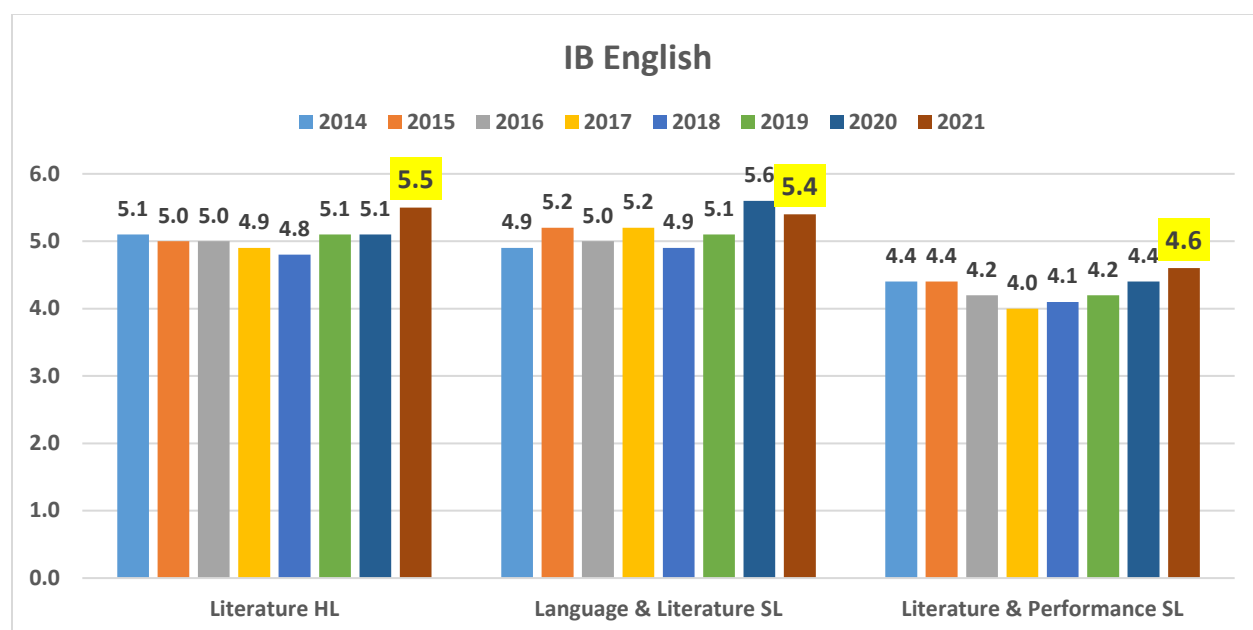
IB History Europe HL Number of Scores Reported

Year	Hist Europe HL
2021	38
2020	60
2019	90
2018	86
2017	39
2016	37
2015	67
2014	78
2013	69
2012	58
2011	51
2010	57
2009	60

IB English Results

As has been the case for several years, the English Literature HL students scored above the world-wide average by **0.58** points even with the fluctuation in enrollment. The world-wide average was **4.87**. With a score of **5.39**, Language and Literature SL scored slightly below the world-wide average of **5.44**, a slight decrease over last year, with Literature and Performance average scores missing the world-wide average by **0.2** points with a score of **4.60**. The world-wide average for this course was **4.80** points. IB advises that both courses should be taught over two years as opposed to over just one year. Overall, IB English results are strong, and the English Department should be commended for their efforts. These results mean that our students are scoring comparable to students who have more than twice the amount of time to master the material.

IB English HL Results



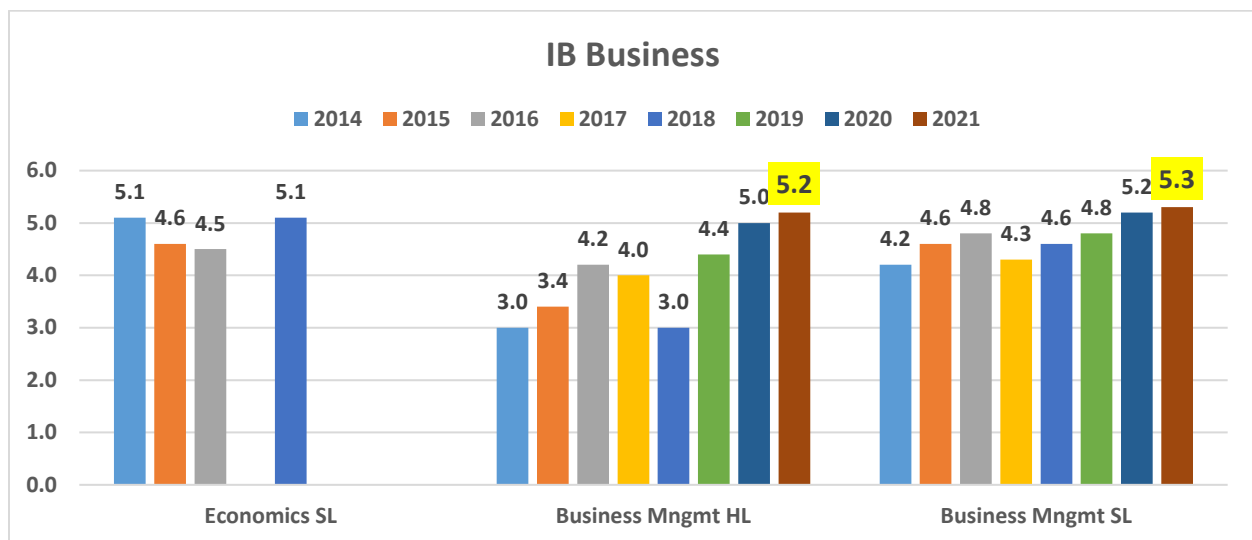
IB English Number of Scores Reported

Year	Literature HL	Language & Literature SL	Literature & Performance SL
2021	40	107	20
2020	55	158	66
2019	86	137	54
2018	96	209	63
2017	47	196	69
2016	34	187	27
2015	67	189	52
2014	70	66	54
2013	63	83	28
2012	59	N/A	N/A
2011	57	N/A	N/A
2010	63	N/A	N/A
2009	71	N/A	N/A

IB Business Results

No students' scores were reported for the IB Economics course, and both business exams offered last year increased in the average results for Minnetonka students with a fluctuation in the number of students taking Business Management SL and HL. The number of students for SL decreased by **21** students and HL saw an increase of **9** students. The Business Management SL course results (**5.34**) fell behind the world-wide average of **5.65**. In addition, the Business Management HL results (**5.23**) also were below the world-wide average of **5.53**. With only **39** students taking Business Management HL, it is difficult to draw conclusions about the data, however it is encouraging to see the averages for both courses continue to trend upward.

IB Business Results



IB Business Number of Scores Reported

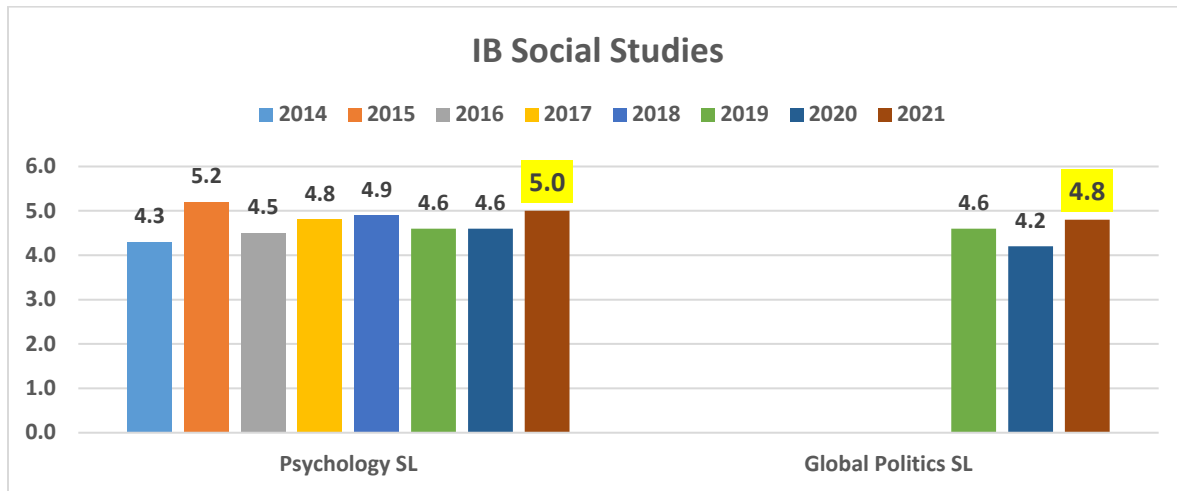
Year	Economics SL	Business Management SL	Business Management HL
2021	N/A	99	39
2020	N/A	120	30
2019	N/A	94	7
2018	7	63	6
2017	N/A	47	2
2016	8	82	11
2015	18	55	5
2014	29	46	3
2013	42	34	N/A
2012	20	46	N/A
2011	N/A	12	N/A
2010	9	8	N/A
2009	15	N/A	N/A

IB Social Studies Results

There has been a lot of internal assessment work done within the Psychology SL course causing an implementation dip in 2012 but an increase in 2013. The change in internal assessments is necessary to ensure alignment with the IB standards. The Psychology SL course experienced increased results in 2013 and again in 2018. IB Psychology students continue to score well, with the average score of **5.0**, yet below the world-wide average of **5.51**, despite teachers noticing a cultural shift in the student body of the Psych classes and a significant decrease in the number of students tested, dropping from **22** students in 2019 to **9** students in 2021.

The Global Politics SL exam was new two years ago, and the Spanish Immersion students who took this test performed slightly below the world-wide average of **5.10**.

IB Social Studies Results



IB Social Studies Number of Scores Reported

Year	Psychology SL	IB Global Politics SL (Spanish Immersion)
2021	9	24
2020	13	44
2019	22	22
2018	36	N/A
2017	22	N/A
2016	20	N/A
2015	13	N/A
2014	12	N/A
2013	14	N/A
2012	14	N/A
2011	24	N/A
2010	13	N/A
2009	20	N/A

ADVANCED PLACEMENT (AP) TEST RESULTS

AP Testing Summary District and State

Last year, students taking AP exams completed a reduced version of the test that was 45 minutes in length and allowed for open notes. The exam consisted of short answer responses. Below is a statement from College Board regarding 2020 AP exams:

Because creating a good testing environment at home is a challenge for some students, the exam is much shorter this year. In a year when the exam provides you with fewer

questions than usual to show the extent of what you learned this year, we want to ensure you have a fair opportunity to show what you know and earn college credit. AP teachers will have the chance to review your score and your exam responses this summer. If you don't receive a score of 3 or higher and your teacher is convinced you should have, your teacher will be able to engage with the AP Program's college faculty partners to review and confirm your score, ensuring it's fair and appropriate.

Of the 30 possible types of AP Tests reported, Minnetonka students met or surpassed the *Global* mean score on **21 of 30 tests (70.0 percent)**. There were 31 tests taken, however, not all scores have been reported by College Board. For example, there are only five English Language and Composition scores, so those scores have not been counted in the totals as of this time. Last year, the rate was **27 out of 34 tests (79.4 percent)**, which is decrease compared to two years ago of **84.8 percent**, and from three years ago with **90.1 percent** of students beating the Global mean. There is slight decrease in the participation of all students, moving from **1,657** to **1,589**, and a decrease in the number of exams taken, moving from **2,876** to **2,839**. It is important to note that all scores are expected to be released by College Board by September 1. In some cases, overall scores could be adjusted after results are released. For example, AP Stats saw a significant drop in the average exam score, however, there are about 100 scores yet to be released. Historically, the AP Stats mean scores are over a point higher, so it is expected that the overall average exam score will increase. Also, students included, based on the support and encouragement of staff members, are choosing more rigorous coursework. High school staff are very positive about the high number of students taking these courses and tests. Enrollment in AP has more than doubled since 2007. **79.0 percent** of Minnetonka AP students scored a three or higher. College Board no longer provides the percentage of Minnesota students scoring three or higher. This average has continued to be very strong since 2005 and will most likely increase after all scores are released.

There are many IB students who take AP exams, as well as several students who self-study for an AP exam without taking the course, and those results are included in the overall averages listed in the tables below. Explanation is provided in the narratives of the AP section to add perspective to the results that have significant numbers of both IB and AP students taking the AP Exams.

In addition, it is encouraging to see another high number of students taking the courses and the exams, and although this may cause scores to decrease slightly, overall, these courses and exams offer opportunities for all students pursuing a post-secondary education.

These data reflect the 5-year AP Summary Report which includes students physically in Minnetonka taking the AP exams. However, the AP summary does not include students enrolled in Tonka Online from other school districts. With this number increasing over the years, the data are impacted negatively. If those data were included in the 2021 total, the percent scoring a 3 or higher would be over **80 percent**. In addition, some students

listed their school as MME versus MHS, which will create a slight discrepancy between the results in the table below and the official 5-year AP Summary Report.

AP Percentage Scoring 3 or Higher in District and State				
AP Testing Summary				
Year	MTKA % scoring 3 or higher	MN % scoring 3 or higher	MTKA # tests	MTKA# students
2021	79.0	-	2839	1589
2020	84.9	-	2876	1657
2019	83.2	-	2595	1475
2018	84.0	66.7	2779	1554
2017	84.9	66.4	2538	1418
2016	86.2	66.3	2390	1324
2015	84.4	66.6	2565	1285
2014	82.9	65.9	2378	1174
2013	83.9	65.4	2163	1097
2012	87.7	66.3	1793	835
2011	88.2	65.8	1431	718
2010	86.1	64.7	1398	693
2009	85.8	64.5	1359	691
2008	83.0	64.2	1041	568
2007	84.9	63.3	1034	518
2006	80.1	NA	965	505
2005	83.8	NA	917	467

AP Sciences Test Results

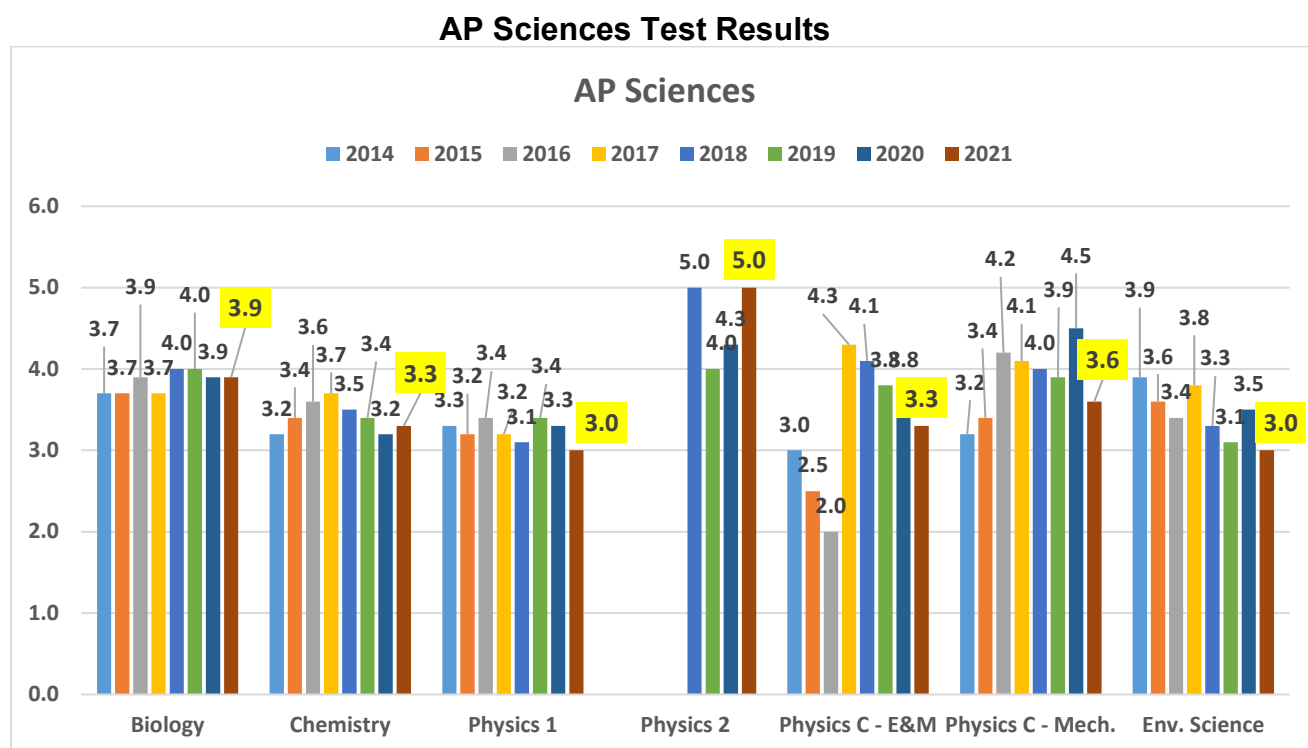
Of the seven AP science tests, Minnetonka means remained the same or improved on three of them with Physics 2 having its fourth results this year (**5.0**) scoring well above the Global mean of **3.06**. The number of students scoring at least a three or higher was **134 (92.4 percent)** in Biology, an important statistic to note, as the College Board modified grading guidelines beginning with new exams in May 2020, along with students taking modified exams online due to COVID. The mean score for AP Biology was **3.88** in 2021, up slightly from 2020, but down from the 2019 mean of **3.97**. MN mean scores dropped since last year in the sciences, while global scores dropped on all but three exams across all exams taken.

AP Chemistry scores decreased in the face of the change four years ago and decreased each of the past three years dropping to their lowest levels with an average score of **3.18**

in 2020, increasing to **3.29** in 2021. AP Chemistry teachers attended AP training several summers ago and instituted changes in the course for the 2014-2015 school year. Biology means surpassed the Global average by **1.05** for the fifth year in a row with Chemistry means surpassing the Global average by **0.63** points.

The AP Physics C Electricity and Magnetism Exam dropped from a year ago. Minnetonka students fell behind the Global mean of **3.45** with an average score of **3.25** points. Last year, Minnetonka students surpassed the Global mean by **.09** points, and both the Minnetonka mean and the Global mean decreased in 2021.

AP Environmental Science has been an exam that a small number of students take through Tonka Online. Enrollment decreased to **24** students as the course only ran through the Vantage Global Food Sustainability strand in 2021, with the District mean decreasing to **3.04** points. This score well surpassed the Global mean of **2.67**, which also dropped from the previous year.



AP Sciences Number of Tests Taken

AP Sciences Number of Tests Taken							
Year	Biology	Chemistry	Physics 1	Physics 2	Physics C E & M	Physics C Mech	Envir Sci
2021	145	107	157	1	12	13	24
2020	115	128	168	3	17	13	57
2019	110	98	164	1	8	13	43
2018	93	106	167	1	15	11	42
2017	123	62	167	N/A	3	21	21
2016	98	80	146	N/A	2	16	22
2015	92	69	167	N/A	75	90	36
2014	121	57	106	N/A	36	43	15
2013	94	68	99	N/A	48	47	7
2012	78	46	80	N/A	39	41	9
2011	63	43	76	N/A	23	22	2
2010	62	36	47	N/A	34	40	2
2009	87	12	29	N/A	12	19	N/A

AP Math Test Results

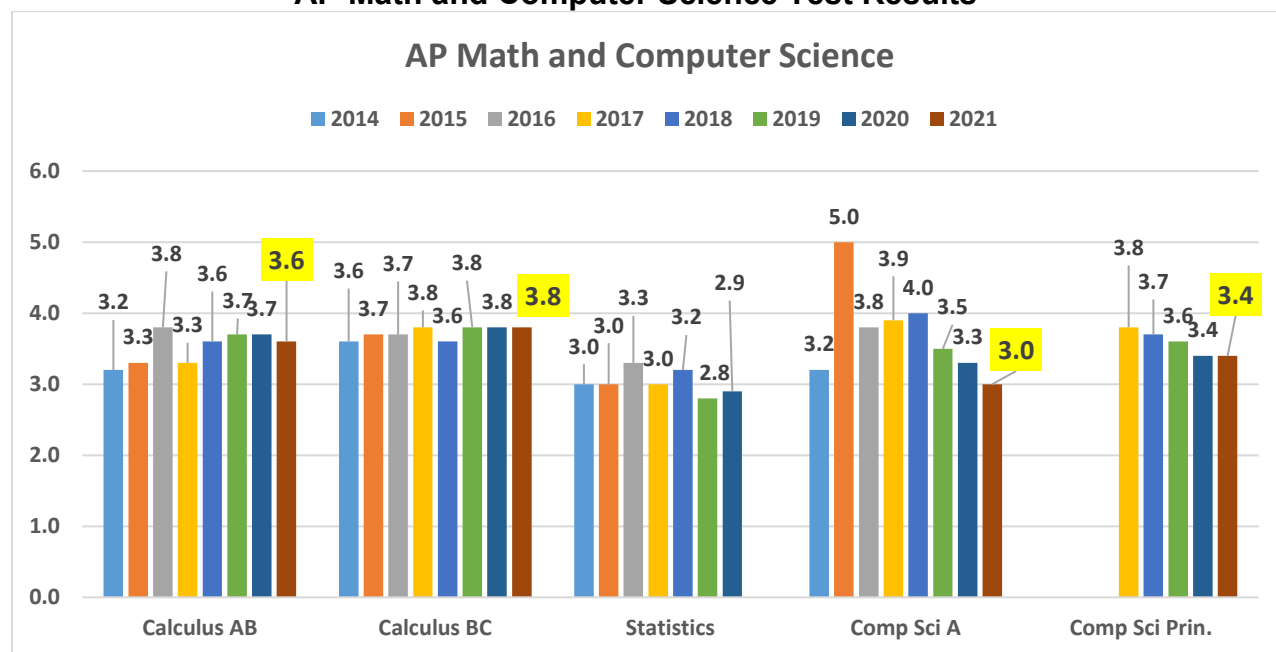
The 2021 AP results continue to be calculated and reported by College Board. The expectation is that all scores should be reported to school districts by the first week of September or shortly thereafter. Because of the delay in reporting, some exam results could change or are not displayed in this report, especially if they have far fewer scores reported than in typical years. For example, AP Stats has far fewer scores reported for 2021 compared to previous years. Because the number of students enrolled and the number of tests taken is significantly discrepant, it is likely there are approximately 100 scores yet to be reported and calculated for the mean score, thus the data has been omitted from the chart and table below. For the other Math exams, most scores have been reported. Minnetonka mean scores remained consistent compared previous years, with the Computer Science A mean score dropping over the past three years, peaking at **5.0** in 2015 and decreasing to **3.0** in 2021.

With an overall mean of **3.59**, Calc AB scores surpassed the Global mean of **2.77**. The Global mean for Calc AB dropped by **.39** points, compared to a drop of **.10** for the Minnetonka mean compared to last year. Calc BC with an average score of **3.78** also surpassed the Global mean, which was **3.62**. For Calc BC, the Global mean decreased by **.24** points, while the mean decreased for Minnetonka students by **.04**. As a result, the Calculus overall mean scores should be considered strong for the 2021 school year.

With an average score of **2.95**, Computer Science A mean scores dropped below the Global mean of **3.12**. The Global mean saw a decrease of **.28**, while the Minnetonka mean dropped by **.31**. The drop in mean scores in this area should be noted, and a deeper analysis is strongly recommended.

The current IB Math curriculum continues to be closely aligned with the Calculus AB and BC exams, so students are likely to continue to take these exams in the future.

AP Math and Computer Science Test Results



AP Math and Computer Science Number of Tests Taken

AP Math and Computer Science Number of Tests Taken					
Year	Calc AB	Calc BC	Stats	Comp Sci A	Comp Sci Prin
2021	250	134	-	39	37
2020	234	149	243	47	62
2019	225	162	235	49	18
2018	261	161	235	37	24
2017	265	163	243	24	12
2016	254	156	214	23	N/A
2015	257	206	217	2	N/A
2014	312	155	235	5	N/A
2013	263	138	238	N/A	N/A
2012	229	95	197	N/A	N/A
2011	157	77	104	N/A	N/A
2010	162	67	91	N/A	N/A
2009	128	58	144	N/A	N/A

AP Languages Test Results

The table below reflects scores for three for three of the five AP exams offered. The last update to AP scores was August 12, and the final update will be during the first week of September. As a result, there are not enough scores to report for the English Literature and French exams. According to the results below, there was a significant increase in number of students tested on the AP English Language Exam, increasing from **32** students in 2020 to **215** students in 2021. Over the past several years, there have been fewer than 100 students taking this exam. As a result, the average score on this exam was negatively impacted, dropping from an average score of **3.9** in 2020 to **3.5** in 2021. The Global mean decreased as well and is now at an average of **2.86**. This marks a two-year drop, after scores tied an all-time high two years ago with a mean score of **4.2**. There has also been a two-year decline in scores on the AP Spanish Exam. With an average score of **3.8**, scores have decreased from **4.4** in 2019, to **4.2** in 2020, to **3.8** in 2021. Like the English Language Exam, the highest score was posted in 2019. The Global mean for the AP Spanish Exam was **3.39**, dropping from **3.86** the previous year. Lastly, The Chinese Language Exam mean score was **3.5**, dropping by **0.1** points from a year ago, and improving from two years ago by **0.1** points. The Global mean remained the same at **4.09** points. In many ways, the drop in scores on this exam by Minnetonka students has mirrored the drop with the Global mean. Both means experienced a high point in 2017, while the Global mean has dropped each year since then until last year and this year with scores remaining the same. Minnetonka experienced the highest mean scores in 2017 as well, reaching **3.78**, with a drop for two straight years, rebounding to **3.63** last year, and then dropping again this year.

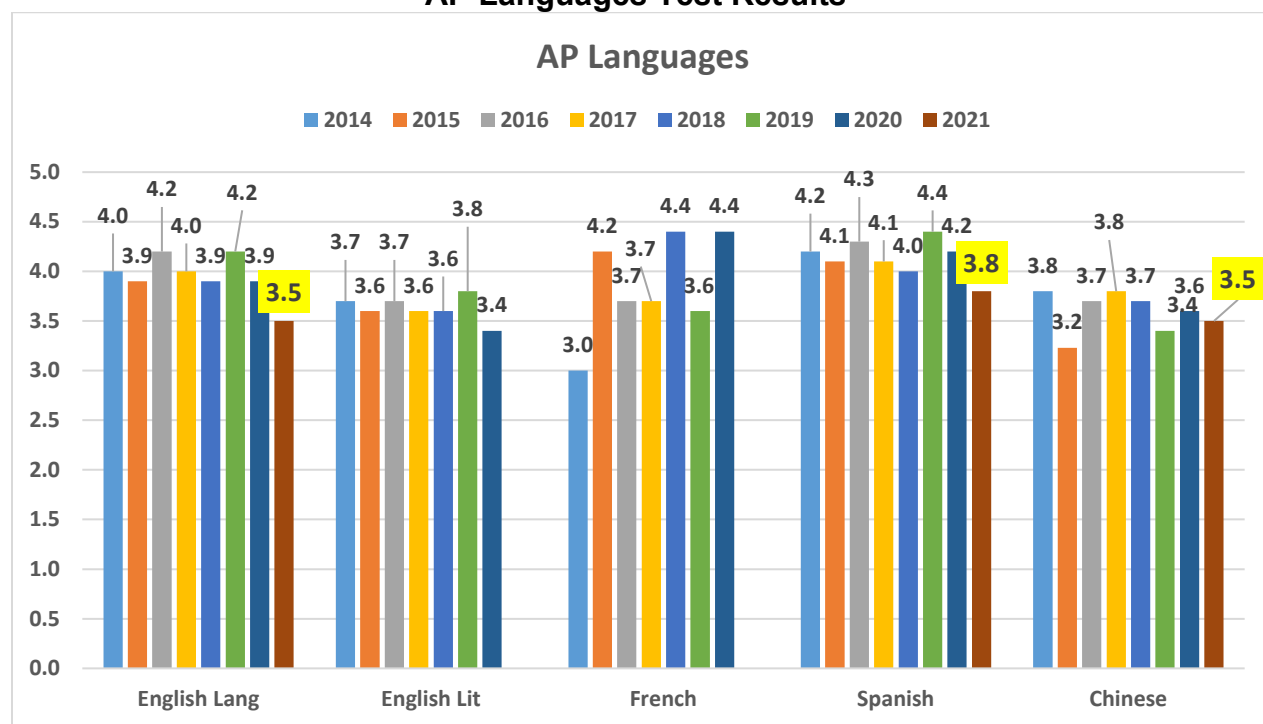
Overall, AP teachers are pleased with the performances, and they continue to focus on studying the exams carefully to ensure student success each year. Teachers attend AP training regularly in order to maintain their focus on the end result. Teachers work backward from what they learn to plan lessons and assessments accordingly. A reason for the drops was most likely because students can take these tests in a variety of years and may have chosen not to test in 2020-21. This explains the drop in number of students testing displayed in the table below. .

The Chinese and Spanish Immersion students moved to the high school five years ago and had an opportunity to take the AP Chinese Language and Culture Exam or Spanish Language and Culture Exam. The Global mean for the Chinese Language and Culture Exam was **4.09** with the Minnetonka mean score of **3.5**, and the Global mean for the Spanish Language and Culture Exam was **3.39** with a Minnetonka mean of **3.84**. On the Chinese Exam, among the **59** Chinese Immersion students, **26** students scored a **3**, **13** students scored a **4**, and **12** students scored a **5**. The Chinese Immersion mean was **3.46**, which is down from **3.56** in 2021. **52** of the Chinese Immersion students were Ninth Graders with an average score of **3.62** points, and **7** were Tenth Graders averaging **2.29** points. The remaining students were labeled as IB or Miscellaneous.

On the Spanish Exam among the Spanish Immersion population, **59** students scored a **3**, **77** students scored a **4**, and **45** students scored a **5** (down from **86**). The Spanish Immersion mean was **3.82**, like **3.84** for all students tested.

Ninth Grade Spanish Immersion students averaged a score of **3.87** points, and Tenth Graders averaged **3.58** points. English or non-Immersion students (**19 students**) averaged **4.05** points.

AP Languages Test Results



AP Languages Number of Tests Taken

AP Languages Number of Tests Taken					
Year	Eng Lang	Eng Lit	French	Spanish	Chinese
2021	215			210	62
2020	32	61	7	235	89
2019	37	89	5	155	53
2018	58	71	8	226	58
2017	36	95	15	132	45
2016	56	112	12	101	31
2015	98	86	12	30	5
2014	102	134	1	35	6
2013	106	131	8	36	N/A
2012	141	129	10	32	N/A
2011	109	117	15	36	N/A
2010	95	103	11	58	N/A
2009	87	190	6	3	N/A

AP Government and History Test Results

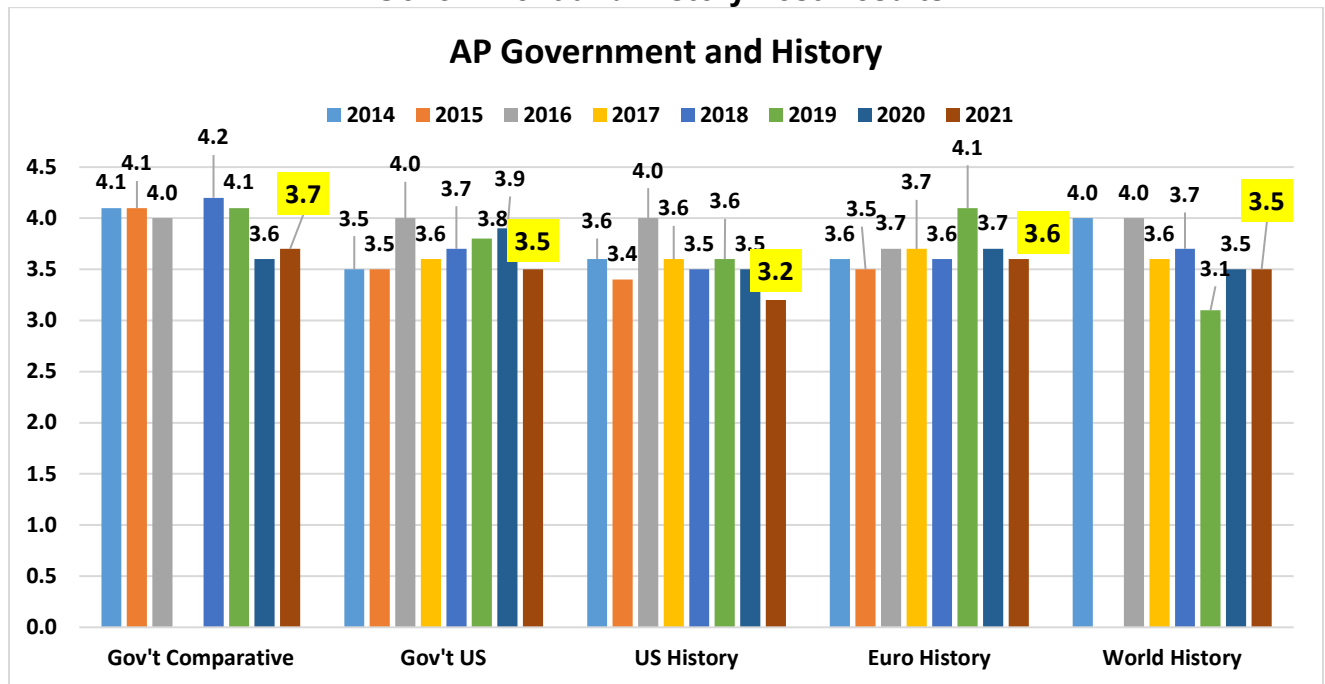
The five tests listed in were taken by AP students last year. Of the five tests taken, the mean scores showed an increase or remained the same among two of the five with a significant decrease for U.S. Government and Politics, moving from **3.9** to **3.5** points. The Global mean was **2.62** points, which was a drop from **2.85** points. There was a significant increase in the number of tests taken, increasing from **16** to **31** students, which could explain the large fluctuation with the mean score. After a significant decrease was observed on the Comparative Government Test last year, with average scores dropping from **4.1** to **3.6** points, scores rebounded with an increase to **3.7** points. The Global mean was **3.16** points, also showing a decline from the previous year when the mean score was **3.34** points. There was a small number of Comparative Government Tests taken, thus providing a probable reason for the significant decrease in the average score. There were only 23 tests taken last year.

AP US History enrollment has decreased in recent years, with a significant decrease last year of 22 students. The number of students taking AP Euro in their junior year fluctuates based on the number of students who choose IB instead or choose to take upper level Science and Math coursework. Three of the five courses experienced an increase in enrollment with World History increasing to its highest levels for the third straight year, now at its highest historic levels with **127** students enrolled.

With an average score of **3.6** on the European History exam, Minnetonka surpassed the Global average of **2.82**. The Global average for U.S. Government was **2.62**, compared to Minnetonka's score of **3.5**, while the Minnetonka mean for U.S. History was **3.2** compared to the Global mean of **2.5**. Finally, the World History Global average was **2.71** compared to the Minnetonka mean of **3.5**, and the Comparative Government Global average was **3.16** compared to the Minnetonka mean of **3.7**. Minnetonka well-surpassed

the Global mean on all government and history tests, and the Global mean dropped on all tests with Minnetonka maintaining or increasing mean scores in two of the five areas.

AP Government and History Test Results



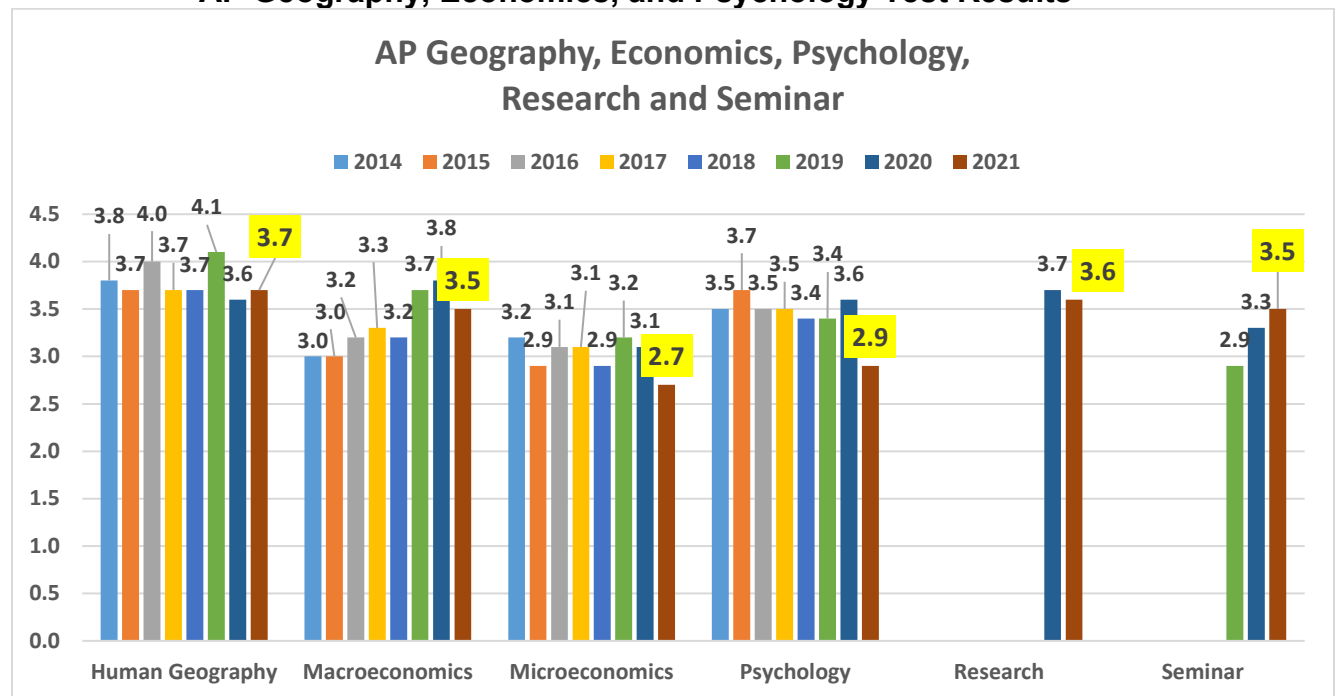
AP Government and History Number of Tests Taken

AP Government and History Number of Tests Taken					
Year	Gov: Comp	Gov: US	US History	European History	World History
2021	21	31	162	68	127
2020	23	16	161	88	86
2019	14	29	183	101	79
2018	18	53	152	119	37
2017	N/A	47	159	144	26
2016	23	31	167	121	1
2015	19	15	102	116	N/A
2014	16	22	137	152	2
2013	18	26	128	136	N/A
2012	32	17	154	171	N/A
2011	29	33	140	136	N/A
2010	23	20	132	131	N/A
2009	24	22	126	167	N/A

AP Geography, Economics, and Psychology Test Results

Out of the six tests listed in this section, Minnetonka mean were mixed. Minnetonka average scores increased in two areas, while there were significant decreases in Micro and Macroeconomics as well as Psychology. AP Seminar experienced an increase for the second year in a row, while enrollment increased significantly from **89** students last year to **151** students in 2021. With an average score of **3.7** points on the AP Human Geography Test, Minnetonka students surpassed the Global mean of **2.69**. While Minnetonka students improved their average score by **0.14** points, the Global mean decreased by **0.06** points. The Minnetonka mean for Macroeconomics was **3.5**, while the Global mean was **2.74**. The Global mean dropped by **0.32** points, while the Minnetonka mean experienced less of a drop of **0.23** points. For Microeconomics, the Minnetonka mean moved from **3.1** to **2.7**, while the Global mean experienced a drop, moving from **3.25** to **2.96**. As stated previously, Psychology saw a significant drop, decreasing from **3.6** to **2.9**. However, the Global mean also dropped significantly, decreasing from **3.21** to **2.71**. Research surpassed the Global mean of **3.30**, and Seminar surpassed the Global mean of **3.22**. With significant decreases globally, comparatively speaking, Minnetonka students experienced a solid performance on the exams discussed in this section.

AP Geography, Economics, and Psychology Test Results



AP Geography, Economics, Psychology, and Seminar Number of Tests Taken

AP Geography, Economics, Psychology, Research and Seminar Number of Tests Taken						
Year	Human Geography	Macroeconomics	Microeconomics	Psychology	Research	Seminar
2021	274	61	94	254	16	151
2020	280	61	90	286	13	89
2019	268	39	68	251	N/A	68
2018	327	111	55	300	N/A	N/A
2017	296	89	44	294	N/A	N/A
2016	306	98	62	244	N/A	N/A
2015	367	92	68	326	N/A	N/A
2014	283	83	66	245	N/A	N/A
2013	258	82	48	182	N/A	N/A
2012	44	43	21	159	N/A	N/A
2011	40	42	12	153	N/A	N/A
2010	59	47	12	123	N/A	N/A
2009	45	54	18	98	N/A	N/A

Number of AP Scholars

2020 was the last year the National AP Scholar award was recognized. Students achieving this level earned a mean score of 4.0 or higher on all exams and grades of 40 or higher on 8 or more exams. The table below reflects the levels awarded. The number of students earning various AP honors has continued to maintain high levels each year despite the impact of COVID. All of this reflects the commitment and knowledge of students and quality of teachers. The AP Scholar with Distinction level has more than quadrupled since 2009. It is challenging to have more AP scholars while simultaneously trying to increase the number of students earning an IB Diploma. The table below shows the number of students reaching each level of AP Scholar distinction. Students are only counted once for each category. For example, although an AP Scholar with Distinction meets the AP Scholar criteria, he or she is only counted once in the AP Scholar with Distinction category. Regarding the number of students taking AP exams, in Eleventh and Twelfth Grades, students need to take IB courses that do not align with AP coursework, so the students are not naturally able to take as many AP exams. Consequently, students have self-studied for the AP exams. This demonstrates the hard work and perseverance that is apparent with so many Minnetonka students. College Board has made and is making changes to the various AP Scholar designations, most notably is that May 2020 exams are the last that will be included in any National AP Scholar awards, moving forward that will no longer be a designation. There will also no longer be International AP Scholar awards.

Number of AP Scholars

AP Scholars				
Year	National AP Scholar	AP Scholar with Distinction	AP Scholar with Honor	AP Scholar
2021	-	247	123	205
2020	66	278	128	207
2019	62	231	127	188
2018	73	269	119	212
2017	58	227	85	201
2016	37	212	94	144
2015	43	192	99	169
2014	42	133	64	165
2013	36	145	78	137
2012	37	76	67	125
2011	27	76	51	86
2010	25	81	55	98
2009	23	60	49	90
2008	8	51	41	65

AP Scholar Key
National AP Scholar -Mean of 4.0 on all exams and grades of 4 or higher on 8 or more exams. <u>2020 was the last year this award was given.</u>
AP Scholar with Distinction -Mean of 3.5 on all exams and grades of 3 or higher on 5 or more exams
AP scholar with Honor -mean of 3.25 on all exams and grades of 3 or higher on 4 or more AP exams
AP Scholar -3 or higher on 3 or more exams

Total Number of Students Taking IB/AP Exams

The total number of students taking both IB and AP exams has continued to increase over the years with a slight drop-off in 2019 and rebounding in 2020. In 2021, there was a slight drop-off of **67** students, although the overall trend over the past 5 years has remained at levels over **2,100** students. The number of IB students taking exams is more than five times higher since 2008, while the number of students taking AP exams has more than doubled since 2008 to **1,589**. The increase in exams taken can be attributed to the Ninth Grade Human Geography course and the general trend of students taking more rigorous courses, including IB and AP courses. The trend increase comes from students challenging themselves and the fact that both students and parents have become more educated about the benefits of taking these higher-level courses as they plan for college. It can be hypothesized that the high enrollment in IB and AP courses will lead to strong ACT and SAT scores because of the increased academic preparation.

Total Number of Students Taking IB/AP Exams

Total Number of Students Taking IB/AP Exams			
Year	Number of IB Students	Number of AP Students	Total Number of Students
2021	662	1589	2251
2020	679	1639	2318
2019	668	1475	2143
2018	736	1554	2290
2017	714	1418	2132
2016	587	1324	1911
2015	578	1285	1863
2014	493	1174	1726
2013	453	1093	1546
2012	359	813	1172
2011	257	793	1050
2010	232	684	916
2009	282	688	970
2008	135	568	703

Total Number of IB and AP Courses Offered

The number of IB courses offered continues to remain at high levels. The number of AP courses increased from **31** to **34**, and overall has trended upward during the past eight years. This increase along with the high number of IB courses, has dramatically increased the total course offerings by **21** since 2015. In conjunction with the District's emphasis on academic rigor, staff members continue to research adding courses as deemed appropriate. For example, for the 2013 school year, the additional two IB English classes were offered to deepen the coursework possibilities for Eleventh and Twelfth Grade students. The IB Literature and Performance course was created to meet this need for Twelfth Grade students as well as the Language and Literature course offered to Eleventh and Twelfth Grade students. In addition, IB Sports Exercise and Health Science courses were added for the 2013-14 school year.

Total Number of IB and AP Courses Offered

Total Number of IB/AP Courses Offered			
Year	Number of IB Courses	Number of AP Courses	Total Number of Courses
2021	49	34	83
2020	56	31	87
2019	51	31	82
2018	50	30	80
2017	49	31	80
2016	49	31	80
2015	37	25	62
2014	37	24	61
2013	32	20	52
2012	28	25	53
2011	29	23	52
2010	26	22	48
2009	21	21	42
2008	22	19	41

VANTAGE Program

Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender

The analysis in this section is designed to provide historical perspective for the VANTAGE program with discussion beginning from the 2013-14 school year and ending with the 2020-21 school year. In 2019, some VANTAGE offerings changed, such as AP Macroeconomics and IB Sports Exercise Science. In addition, AP Environmental Science was added as a VANTAGE strand. In order to illustrate more clear and meaningful data, the 2019 tables displayed one test per table, and the other data points only reflect students tested, as opposed to students who were both enrolled in the course and not tested. In addition, some courses are now only offered in the VANTAGE program, and the tables display historical data for VANTAGE students only, while others have some years in which VANTAGE and non-VANTAGE student data are available, and in other years those data are not available for those courses. Data not reflected in the tables below are reflected earlier in the AP or IB sections of this report.

2013-14 Summary

VANTAGE was in its first year of existence in 2013-14, and test results for VANTAGE and non-VANTAGE students were as expected considering the profile of the students. The academic profile of a student in the VANTAGE Program in 2013-14 was significantly

different than the profile of a student not enrolled in the VANTAGE Program taking IB and AP coursework. The average VANTAGE students' Grade Point Average (GPA) was **3.32** compared to the average non-VANTAGE student GPA of **3.81**. The average ACT Composite for VANTAGE students in 2013-14 was **25.8**, and for non-VANTAGE students, the average ACT Composite was **29.4**, which was closer to the top 400 level of ACT scores. Again, this shows a significant difference in the profile of students. Of the **21** VANTAGE students in 2013-14, **15** were Male and **6** were Female. The average scores for Male VANTAGE students on the AP Macro and Microeconomics Test were higher than Females, with Female VANTAGE students out-performing Males on the IB Business SL Test. For non-VANTAGE students, the Male versus Female IB and AP Test performance was much less disparate.

For non-VANTAGE students taking IB and AP coursework, there was a significant difference in the number of Males compared to Females. **44** Males took the AP Macroeconomics Test compared to **9** Females. **26** Males took the AP Microeconomics Test compared to **7** Females and **11** Males took the IB Business SL Test compared to **6** Females. Regardless, all metrics in 2014 indicated higher achievement among non-VANTAGE students compared to VANTAGE students.

As stated previously, the VANTAGE instructors have modified their curriculum and assignments for students in order to support students and address the difference in results, because the AP Economics Exam does not accurately align with the Economics work that VANTAGE students have done in their projects. Last year Macroeconomics was dropped from the VANTAGE Business Analytics strand. The course is now comprised of AP Stats and IB Business SL

2014-15 Summary

2015 results show similar results to 2014 regarding the profile of the VANTAGE student. The VANTAGE and non-VANTAGE results for mean overall GPA, mean ACT Composite, and mean exam results for AP Macroeconomics and AP Microeconomics. There were no non-VANTAGE students enrolled in the IB Business SL course. The overall mean GPA for a VANTAGE student taking the two AP course listed in the table below was a **3.48** versus a **3.91** GPA for non-VANTAGE students. The mean AP exam scores were slightly lower for the VANTAGE students, which comes as no surprise, in addition to the lower mean ACT Composite score of **27.7** versus **30.9** for non-VANTAGE students. Clearly, the profile of the VANTAGE student in the first two years of program implementation is different than the profile of the non-VANTAGE student taking the same courses. With a mean score of **27.7** on the ACT, the VANTAGE student surpassed the overall ACT Composite by **0.8** points, and the non-VANTAGE also surpassed the overall Composite of **26.9** with a **30.9** mean score.

2015-16 Summary

The tables below show the additional VANTAGE course in which students were enrolled in 2016; AP Psychology, AP Statistics, and IB Sports Exercise Science. The gap between

the overall GPA and between the ACT Composite score was not as great compared to students who were enrolled in the AP Macro and Microeconomics courses originally. In 2015, The ACT Composite score difference between these students was only **0.8** with VANTAGE students reaching a mean ACT score of **27.2** and non-VANTAGE students earning a mean score of **28.0**, while the mean GPA difference was **.25** points with VANTAGE students earning an overall mean GPA of **3.39** and non-VANTAGE students averaging a **3.64** GPA.

In 2016, the performance for VANTAGE students in AP Macro, AP Micro, and IB Business SL continued an upward trend. This is the first time mean scores reached at least three for the Economics courses, and the IB Business SL course saw scores soar to an average of **4.75**, which is **.65** points higher than 2014. ACT levels have risen from **25.8** on average in 2014 to **28.6** in 2016, and GPA increased from **3.24** in 2014 to **3.48** in 2016. This evidence of the changing profile of the VANTAGE business student. The gap between AP/IB scores, GPA, and ACT has continued to shrink between the VANTAGE and non-VANTAGE students among the students taking business courses.

2016 results showed a slight increase in GPA among VANTAGE students moving from a mean score of **3.39** to **3.51**, with a slight decrease in mean AP Psych score of **.10** points and an increase in the mean AP Stats score moving from **2.85** to **3.08**. Non-VANTAGE students also saw a decrease in the mean for AP Psych, dropping from **3.69** to **3.54**, mirroring the decrease VANTAGE students experienced. Non-VANTAGE students saw an increase in AP Stats, like the increase VANTAGE students saw moving from **3.05** to **3.36**. Lastly, the IB Sports Exercise Science mean for VANTAGE students in 2015 was **4.84**, and the score declined in 2016 to **4.25**.

2016-17 Summary

In 2017, The VANTAGE students continued to close the gap between their non-VANTAGE counterparts. The average ACT score for VANTAGE students was **28.7** compared to the ACT average for non-VANTAGE students of **29.3**. The non-VANTAGE students are still outpacing the VANTAGE students in AP Macro and AP Micro, however, the gap in performance within the AP Macro class has become smaller with just a **0.9-point** difference in average score compared to a **.35-point** difference a year ago. The IB Business SL course saw an overall decline in average score from a year ago, however the gap between the non-VANTAGE and VANTAGE students decreased from **.45** points to **.08** points.

According to the combined tables below, the GPAs of VANTAGE and non- VANTAGE students taking AP Psych, AP Stats, and IB Sports Exercise Science were virtually the same. The average scores on the AP Psych test were within **.07** points of each other compared to a **.06-point** difference a year ago. AP Stats saw an overall decrease in average score on the exam and non- VANTAGE students out-performed VANTAGE students by **.20** points in 2017 and in 2016. This difference in performance mirrors the results from a year ago, and it should be noted that the difference in ACT and GPA is

comparable to the differences from a year ago, thus making the AP Exam scores somewhat predictable.

2017-18 Summary

The results show the comparisons from 2017 to 2018 among VANTAGE and non-VANTAGE students in the areas of AP Macroeconomics, with only comparisons for VANTAGE students in AP Microeconomics and IB Business SL. According to the tables below, 82 VANTAGE students had an average GPA of **3.54** compared to the 63 non-VANTAGE students with an average GPA of **3.77**. The VANTAGE students' average AP Macroeconomics score is lower (**2.69** points) than the non-VANTAGE students' average score (**3.55**). This was a decrease for VANTAGE compared to the previous year dropping from **3.23** points. In addition, compared to 2017, the VANTAGE average dropped in AP Microeconomics from **3.05** to **2.78** and in IB Business SL, VANTAGE student performance increased from **4.25** points to **4.60** points. The areas where there were drops in performance are like the results in 2015 and like the average GPA of a VANTAGE student from 2015 as well. It appears that the profile of the VANTAGE business student in 2018 is like the profile of the VANTAGE business student from 2015 for students taking business courses.

According to the 2017-2018 results, there was a wider gap in average GPA between VANTAGE and non-VANTAGE students taking AP Psychology and AP Stats Exams. The average GPA for VANTAGE students in 2017 was **3.45** compared to non-VANTAGE students with a **3.50** GPA. In 2018, the VANTAGE student average GPA was **3.23** compared to the non-VANTAGE student GPA of **3.40**. However, VANTAGE students out-performed non-VANTAGE students in AP Psychology with an average exam score of **3.6** compared to **3.37**. VANTAGE students also out-performed non-VANTAGE students on the AP Stats Exam with an average score of **3.37** compared to an average score of **3.18** for non-VANTAGE students. The difference in average GPA appears to be an indicator of the differences in ACT scores with VANTAGE students earning an average ACT score of **25.9** compared to non-VANTAGE students earning an average ACT score of **27.8**. Lastly, VANTAGE students in 2018 outperformed their counterparts on the IB Sports Exercise Science Exam, improving from an average score of **4.27** to an average score of **4.56**. With a lower GPA and a lower average ACT score, 2018 VANTAGE students out-paced 2017 VANTAGE students on all three AP Exams listed on the tables below.

2018-19 Summary

In order to enhance the reporting of VANTAGE results for staff, the 2019 tables indicate one test per table. The GPA and ACT results reflect the performance of students only taking the IB or AP exams, rather than students who took the courses and did not take the exams. In addition, in 2019 the IB Sports Exercise Science and AP Macroeconomics courses were dropped from VANTAGE, and AP Environmental Science was added. The data in the 2019 tables below are updated accordingly.

In 2019, the average score on the AP Stats Test for VANTAGE students was **2.70**, which was a drop in performance compared to 2018, when the mean score for this test was **3.37**. With only **23** students tested, scores are expected to fluctuate. Two years ago, VANTAGE students taking the AP Stats Test earned an average score of **2.91**, and a **3.09** mean score three years ago. The Global mean for the AP Stats Test in 2019 was **2.87**. Non-VANTAGE (**N=212**) also scored below the Global mean on the AP Stats Exam, earning an average score of **2.78**. An important note regarding the VANTAGE student taking the AP Stats Test compared to the non-VANTAGE student taking the same test, is that the average GPA for the VANTAGE student was **3.27** compared to **3.52** for the non-VANTAGE student. In addition, the average ACT Composite for the VANTAGE student was **27.5** compared to **28.2** for the non-VANTAGE student. One can conclude that the VANTAGE student compared favorably to the non-VANTAGE student on the AP Stats Exam due to the differing nature of the academic profile of the two student groups. However, it will be important for Math teachers to study the results in order to understand the drop in performance on the AP Stats Test when compared to the Global mean.

In 2019, the IB Business SL VANTAGE strand showed that students earned an average IB test score of **4.76**. Non-VANTAGE students earned an average score of **4.64**. The profile of the VANTAGE student last year taking this exam indicates that they earned an average ACT Composite score of **26.8** and an average GPA of **3.32**. The non-VANTAGE student earned an average ACT Composite score of **27.8** and had an average GPA of **3.38**. VANTAGE students (**N=80**) earned a higher average score despite the lower GPA and ACT Composite. It is also important to note that there were only **14** non-VANTAGE students who took this exam, which could have also impacted the overall averages.

The VANTAGE and non-VANTAGE student profile regarding the AP Psychology Exam results are similar. The VANTAGE student taking this test had an average GPA slightly higher than the non-VANTAGE student (**3.53** vs **3.44**), yet the average ACT Composite score for the VANTAGE student was slightly lower compared to the non-VANTAGE student (**27.3** vs **27.8**). Lastly, the VANTAGE student earned an average score of **3.56** on the AP Psych Exam, while the non-VANTAGE student earned a **3.32**.

Overall, VANTAGE students are making great strides on important metrics while gaining an experience that will prove to be valuable for them as they move to the next level beyond high school.

2019-20 Summary

Over the years, the profile of the VANTAGE student has evolved. For example, by 2019-20 the profile of the VANTAGE versus non-VANTAGE student was virtually the same when comparing the GPA of students taking IB Business SL. However, during that year, students who took the IB Business SL class in a VANTAGE setting had higher average AP Exam scores yet lower average ACT test scores. By 2020, the AP exam scores for this course increased for VANTAGE students from **4.78** to **5.20**, the highest score on record for VANTAGE students taking the IB Business SL exam. This was the first time the average AP Exam score eclipsed the 5-point mark. Interestingly, this group of students had a lower average ACT score and a higher GPA. The GPA has fluctuated for

students taking this exam over the years, and it has been lower for Males specifically compared to Females.

Regarding AP Psych and AP Stats, the AP exam scores for the AP Psych student is relatively predictable, in that students who take this course in the VANTAGE setting typically have a lower average GPA and lower average ACT Composite score. As a result, one could have predicted that the AP exam scores for this course would be lower for VANTAGE students compared to non-VANTAGE students. In 2020, VANTAGE students earned higher AP Stats Exam scores compared to non-VANTAGE students. However, VANTAGE students in this cohort had a lower average ACT score and a lower GPA as well. One could conclude that the VANTAGE experience for this cohort is a success for these students.

Although, there are only data for the VANTAGE versus non-VANTAGE students taking Environmental Science Exams in 2019 and 2020, it is interesting to note that the two groups of students had similar profiles in 2019 and 2020 making their average exam scores predictable. In 2019, the lower ACT Composite mean and the lower the average GPA, indicated that students would score slightly lower on the AP exam. With similar GPAs in 2020, so too were the average AP exam scores for the AP Environmental Science exam for the two student groups.

The AP Computer Science Principles Exam indicated that VANTAGE students out-paced non-VANTAGE students, despite the profile of the VANTAGE student showing them having a lower GPA. However, the VANTAGE students had a higher ACT Composite. It will be interesting to note the trend in future years.

2020-21 Summary

The IB Business SL and AP Microeconomics courses were available to VANTAGE only students in 2020-21, and the tables below reflect the past six year's student performances for each of the courses. The increases in student results for IB Business SL can be attributed to both Male and Female performance, both combining for an all-time high mean score of 5.34. The World-wide average increased to 5.65 from 4.77 the previous year. As stated previously, there was an increase among almost all World-wide averages mostly likely due to the two ways in which student scores are tabulated due to COVID. Some school districts only had student test scores used for the calculation, like in previous years, while other school districts saw student scores calculated by a combination of teacher input and performance with historical student work. VANTAGE student scores on the IB Business SL Exam have increased each year since 2017.

On the AP Microeconomics exam, there was a drop in average score for both Males and Females in the VANTAGE program, dropping to their all-time lowest levels. Although there was a decrease of **.44** points among VANTAGE students, there was also a drop in the Global average, which was **0.32** points. Again, most of the Global averages experienced a drop, most likely since the AP Exams in 2020 were modified to open-book 45-minute exams.

For AP Psychology, VANTAGE students earned a mean score of **3.03** points with both Males and Females surpassing the Global average of **2.71**. Non-VANTAGE students fell behind the Global average with a score of **2.83** points. However, Males earned an average score of **3.01**, surpassing the Global average, while Females fell behind the Global average with a score of **2.70**. There is not enough AP Stats scores to report currently.

In 2021, AP Environment Science was only offered in the VANTAGE program, and there was a drop in mean scores both globally and among Minnetonka students. Minnetonka student averages dropped from **3.47** to **3.04**, while the Global average decreased from **2.84** to **2.67**. In addition to the different AP Exams in 2021, the score fluctuation among VANTAGE students was most likely due to the low number of students tested, **7** Males and **16** Females, respectively.

In 2021, AP Seminar was offered to both VANTAGE and non-VANTAGE students. Although VANTAGE students were outperformed by non-VANTAGE students on this exam, the profile of the VANTAGE student enrolled in AP Seminar was significantly different than that of the non-VANTAGE students. According to average ACT scores, the VANTAGE student earned an average score of **25.2** compared to the average ACT score of the non-VANTAGE student of **29.6**. In addition, there was a difference in GPA, with the VANTAGE student average GPA reaching **3.32** compared to a mean GPA of **3.57** for the non-VANTAGE student. The difference in average AP Seminar Exam scores was predictable based on the different profile of student in each of the programs.

Lastly, 2021 was the first year for Minnetonka students taking the AP Computer Science Principals Exam, and VANTAGE students averaged a score of **2.73** points and non-VANTAGE students earned an average score of **3.62** points. The Global average was **2.99** points. Like with AP Seminar, there is a different profile between the non-VANTAGE and VANTAGE student. The non-VANTAGE student average ACT score was **30.0**, with an average GPA of **3.51**. The VANTAGE student average ACT score was **26.0**, with an average GPA of **2.97**. One can conclude it is logical that exam scores would be different among the two student groups.

VANTAGE IB Business SL 2017-2021

	2017		2018		2019		2020		2021	
	<i>N</i>	Mean	<i>N</i>	Mean	<i>N</i>	Mean	<i>N</i>	Mean	<i>N</i>	Mean
VANTAGE	46	4.25	68	4.60	80	4.78	120	5.20	99	5.34
MALE	28	4.18	50	4.60	60	4.70	70	5.01	69	5.25
FEMALE	18	4.32	18	4.63	20	5.00	50	5.46	30	5.57

VANTAGE AP Microeconomics 2017-2021

	2017		2018		2019		2020		2021	
	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>
VANTAGE	46	3.05	46	2.78	67	3.25	87	3.10	93	2.68
MALE	27	3.15	35	2.91	51	3.37	50	3.18	64	2.70
FEMALE	19	2.96	11	2.36	16	2.88	37	3.00	29	2.62

2015 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender

	2015 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	58	3.39	3.41	31	3.58	33	2.85	27.2	27
MALE	29	3.26	3.15	9	3.56	20	2.85	26.8	27
FEMALE	29	3.53	3.63	22	3.59	13	2.85	27.6	28
NON-VANTAGE	423	3.64	3.71	295	3.69	180	3.05	28.0	28
MALE	179	3.55	3.63	110	3.59	89	3.09	28.0	28
FEMALE	244	3.70	3.75	185	3.75	91	3.01	28.0	28

**2016 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2016 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	104	3.51	3.55	62	3.48	49	3.08	27.3	27.9
MALE	47	3.32	3.41	22	3.18	28	2.79	27.8	28.3
FEMALE	57	3.66	3.76	40	3.65	21	3.48	27.0	27.3
NON-VANTAGE	282	3.55	3.63	181	3.54	108	3.36	28.0	28.0
MALE	134	3.43	3.45	74	3.62	63	3.27	28.6	28.8
FEMALE	148	3.66	3.74	108	3.50	47	3.48	27.4	27.5

2017 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender

	2017 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	68	3.45	3.54	32	3.49	19	2.91	27.6	27.5
MALE	32	3.33	3.38	15	3.26	12	2.76	27.7	27.8
FEMALE	36	3.57	3.69	17	3.72	7	3.06	27.5	27.3
NON-VANTAGE	302	3.50	3.53	153	3.56	159	3.09	28.4	28.0
MALE	145	3.41	3.39	60	3.64	95	3.01	28.8	28.6
FEMALE	157	3.59	3.66	93	3.48	64	3.17	28.0	27.4

**2018 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2018 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	88	3.23	19	3.37	3.21	15	3.60	25.9	26.0
MALE	59	3.19	15	3.33	3.18	4	3.50	26.2	26.0
FEMALE	29	3.33	4	3.5	3.41	11	3.64	25.1	24.0
NON-VANTAGE	439	3.40	215	3.18	3.48	278	3.37	27.8	28.0
MALE	216	3.31	122	3.17	3.34	120	3.26	28.1	28.0
FEMALE	223	3.49	93	3.18	3.59	158	3.46	27.6	28.0

2019 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender

	2019 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	77	3.53	23	2.70	3.62	77	3.56	27.3	27.0
MALE	14	3.42	17	2.65	3.46	14	3.50	27.3	26.5
FEMALE	63	3.55	6	2.83	3.65	63	3.57	27.3	27.0
NON-VANTAGE	171	3.44	212	2.78	3.52	171	3.32	27.8	28.0
MALE	77	3.32	104	2.84	3.40	77	3.30	28.5	29.0
FEMALE	94	3.54	108	2.72	3.62	94	3.34	27.8	27.0

**2020 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2020 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	80	3.36	59	2.66	3.52	71	3.77	26.8	27.0
MALE	20	3.13	41	2.76	3.20	17	3.94	28.3	29.5
FEMALE	60	3.43	18	2.44	3.57	54	3.72	26.3	26.0
NON-VANTAGE	222	3.45	165	2.97	3.55	202	3.51	28.6	29.0
MALE	96	3.32	72	3.13	3.36	86	3.47	29.4	30.0
FEMALE	126	3.54	93	2.85	3.68	116	3.55	27.9	28.0

**2021 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2021 GPA (weighted)			AP PSYCH		AP STATS		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	124	3.47	3.66	61	3.03	-	-	26.8	27.0
MALE	40	3.49	3.58	10	2.90	-	-	26.7	26.0
FEMALE	84	3.46	3.72	51	3.06	-	-	26.9	27.0
NON-VANTAGE	371	3.47	3.65	189	2.83	-	-	28.3	29.0
MALE	169	3.40	3.56	76	3.01	-	-	29.0	30.0
FEMALE	202	3.52	3.70	113	2.70	-	-	27.6	29.0

**2019 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2019 GPA (weighted)			AP ENV SCI		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	11	3.41	3.41	11	3.00	28.0	27.0
MALE	5	3.33	3.24	5	3.20	26.6	25.0
FEMALE	6	3.48	3.76	6	2.83	29.2	28.5
NON-VANTAGE	28	3.51	3.56	28	3.04	30.1	30.0
MALE	16	3.45	3.54	16	3.31	30.8	31.0
FEMALE	12	3.59	3.61	12	2.67	29.3	28.5

**2020 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2020 GPA (weighted)			AP ENV SCI		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	30	3.53	3.59	30	3.47	28.5	29.5
MALE	8	3.30	3.34	8	3.00	29.8	30.5
FEMALE	22	3.62	3.74	22	3.64	28.1	28.0
NON-VANTAGE	31	3.53	3.60	24	3.46	29.4	30.0
MALE	8	3.31	3.34	6	3.83	30.4	33.0
FEMALE	23	3.61	3.64	18	3.33	29.0	29.5

**2021 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2021 GPA (weighted)			AP ENV SCI		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	26	3.47	3.42	23	3.04	24.5	24.0
MALE	8	3.18	3.29	7	2.29	22.0	22.0
FEMALE	18	3.60	3.61	16	3.38	26.0	24.0
NON-VANTAGE	-	-	-	-	-	-	-
MALE	-	-	-	-	-	-	-
FEMALE	-	-	-	-	-	-	-

**2019 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2019 GPA (weighted)			AP SEMINAR		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	69	3.55	3.79	68	2.90	27.4	27.0
MALE	52	3.50	3.73	51	2.82	27.4	27.0
FEMALE	17	3.72	3.79	17	3.12	27.5	28.0
NON-VANTAGE	-	-	-	-	-	-	-
MALE	-	-	-	-	-	-	-
FEMALE	-	-	-	-	-	-	-

**2020 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2020 GPA (weighted)			AP SEMINAR		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	Mean	Mean	Median
VANTAGE	90	3.48	3.60	89	3.29	26.3	26.0
MALE	52	3.39	3.48	51	3.20	26.4	26.0
FEMALE	38	3.60	3.74	38	3.42	26.2	27.0
NON-VANTAGE	-	-	-	-	-	-	-
MALE	-	-	-	-	-	-	-
FEMALE	-	-	-	-	-	-	-

**2021 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2021 GPA (weighted)			AP SEMINAR		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	Mean	Mean	Median
VANTAGE	98	3.32	3.49	93	3.31	25.2	25.0
MALE	67	3.21	3.35	65	3.09	25.5	25.0
FEMALE	31	3.54	3.68	28	3.82	24.6	24.0
NON-VANTAGE	61	3.57	3.63	58	3.78	29.6	31.0
MALE	33	3.51	3.58	32	3.66	30.7	32.0
FEMALE	28	3.65	3.73	26	3.92	28.2	29.0

**2020 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2020 GPA (weighted)			AP COMP SCI PRIN		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	Mean	Mean	Median
VANTAGE	12	3.10	3.04	11	3.82	30.2	31.0
MALE	9	3.11	3.08	8	4.0	30.2	31.0
FEMALE	3	3.07	3.00	3	3.33	-	-
NON-VANTAGE	55	3.45	3.52	49	3.39	28.1	27.0
MALE	41	3.46	3.52	36	3.28	28.1	27.0
FEMALE	14	3.44	3.59	13	3.69	27.7	25.0

**2021 Total Number of VANTAGE and Non-VANTAGE Students taking IB and AP Tests with ACT and Grade Point Average (GPA) by Gender
(Including new courses)**

	2021 GPA (weighted)			AP COMP SCI PRIN		HIGHEST ACT	
	<i>N</i>	<i>Mean</i>	<i>Median</i>	<i>N</i>	<i>Mean</i>	<i>Mean</i>	<i>Median</i>
VANTAGE	11	2.97	3.39	11	2.73	26.0	26.0
MALE	8	3.00	3.45	8	2.75	26.0	26.0
FEMALE	3	2.89	2.64	3	2.67	-	-
NON-VANTAGE	26	3.51	3.66	25	3.62	30.0	33.0
MALE	21	3.46	3.63	21	3.67	30.0	33.5
FEMALE	5	3.74	3.85	5	3.4	29.0	31.0

SUMMARY

Student performance was strong on the ACT Test despite not having as many students retake the assessment as in past years either due to COVID or because many colleges/universities made the test optional for admissions. Students will continue to perform at high levels due to the increased rigor of the academic program at earlier grade levels and the ongoing work to improve rigor at the Junior and Senior levels. More students are coming to the High School prepared to take more challenging coursework, thus preparing them for national exams such as the ACT and SAT.

Although AP and IB exam results were impacted by COVID in the past year, Minnetonka students performed solidly compared to Worldwide and Global averages. As both the IB and AP programs grow, more students with varying academic performance may be taking those courses. This may result in dips in performance in some areas. As more students become accustomed to the rigor required in these courses, the effect should be mitigated.

RECOMMENDATIONS

English and Reading

It will be important for staff to continue to invest in staff development to create a stronger and more united Departmental focus on alignment with the essential learnings reflected in the ACT, IB, and AP Tests valued by colleges and universities.

Student performance improved on the SAT Test compared to last year. Teachers will need to study the new SAT Test as the changes are more aligned with the Career and College Readiness Standards.

The entire English and Math Departments will need to continue to stay committed to introducing more rigorous coursework and to challenge students daily to stretch academically.

Math

ACT Math subtest scores indicate that District Math teachers will need to focus on the three areas critical for success on the ACT Math Test: Pre-Algebra/Elementary Algebra, Intermediate Algebra/Coordinate Geometry, and Plane Geometry/Trigonometry.

As the Department analyzes ACT Practice Test results, staff will need to develop strategies to reach a broader audience and will need to focus more deeply on the three elements of the Math Test noted above.

In addition, IB Math scores rebounded last year on all IB Math tests. Overall, Math teachers will need to continue work with school leadership in order to identify important areas for growth to ensure students are able to perform at their highest levels on these exams.

Science

The Science Department will need to continue to look carefully at how problem-solving skills can be better integrated into the Science curriculum and continue to study course options for all students.

Four out of seven AP Science exams decreased while two out of four IB exams showed an increase in average score. IB teachers have spent time in the past four years adjusting the course to align more closely to the IB outcomes. This will continue to be monitored, and IB Biology and Physics courses had new exams that began in May 2016, in which staff will need to continue the teacher re-training process.

World Language

IB World Language teachers will need to continue to focus energy and resources on the written assessments, and continue to set a goal for the school average to match or exceed the World-wide average in their course.

World Language teachers will continue to focus on studying the AP Exams carefully to ensure student success each year. Teachers plan to attend AP training regularly in order to maintain their focus on the end result. Teachers will need to work backward from what they learn to plan lessons and assessments accordingly, especially as more Language Immersion students enter the program in the coming years. Staff have been trained on the Integrated Performance Assessment (IPA) model, and this form of common assessment should help to pay positive dividends for years to come for students.

VANTAGE

Overall, VANTAGE students are making great strides on important metrics while gaining an experience that will prove to be valuable for them as they move to the next level beyond high school. The profile of the VANTAGE student shows in most cases that with a lower overall GPA or lower all ACT Composite score, VANTAGE students continue to score highly on AP and IB exams relative to their non-VANTAGE counterparts. It will be important for VANTAGE instructors to continue to ensure alignment among the courses in which they teach and the IB and AP exams.

CONCLUSIONS

Minnetonka students are performing at high levels of achievement on a nationally or internationally competitive level and are well prepared to be successful on standardized assessments. Multiple measures of student achievement using different assessments are essential. It is important to measure IB, AP, and classroom performance to obtain a valid picture of overall achievement. Preparing students for the rigor of IB is critical as the program continues to grow. With the addition of more rigorous math courses at earlier grades, academic expectations are already raised. Continual training will be critical to helping teachers prepare for the demands of the IB and AP classrooms. Clearly, the academic program in Minnetonka is rigorous, and members of the community should expect this culture of academic rigor and excellence to grow in the coming years.

RECOMMENDATION/FUTURE DIRECTION:

This report is submitted for the School Board's information.

Submitted by:



Director of Assessment

Concurrence:



Dennis Peterson, Superintendent

ADOPTION

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VI.

**Title: Adoption of Revisions to Policy #810:
COVID-19 Face Covering Policy**

Date: September 2, 2021

EXECUTIVE SUMMARY:

Because the Governor's orders are no longer in effect and the School Board adopted different masking requirements for K-8 and 9-12 students, the policy needs to be updated to reflect those situations. Underlined words are new and crossed-out words are to be deleted.

RECOMMENDATION/FUTURE DIRECTION:

Recommend adoption of revised Policy #810: COVID-19 Face Covering Policy.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

MINNETONKA PUBLIC SCHOOLS

Policy #810: COVID-19 FACE COVERING POLICY

I. PURPOSE

The purpose of this policy is to establish requirements for employees, students, and other persons (including visitors, guests, contractors, etc.) present on school property to wear face coverings in certain classrooms, preschool, child care settings and certain other indoor areas, as well as certain outdoor areas where a physical distance of ~~6~~ 3 feet cannot be maintained between persons, in order to minimize exposure to COVID-19.

II. GENERAL STATEMENT OF POLICY

- ~~A. The policy of the Minnetonka School District is to comply with the Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.~~
- ~~B. A.~~ Face coverings are meant to protect the face covering wearer and other people in case the wearer does not know they are infected.
- ~~C.~~ B. Unless an exception described in Part IV below applies, all students, staff, and other people present indoors in Early Childhood programs and K-8 school buildings and certain district offices or riding on school transportation vehicles are required to wear a face covering.
- ~~D.~~ C. A violation of this policy occurs when any student, staff, or other person present in an Early Childhood or K-8 school building, ~~in the school district office,~~ or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

III. DEFINITION OF FACE COVERING

A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, should not be so loose that the wearer needs to continually pull it up and should feel comfortable to wear. The following are included in the definition of face covering:

- A. Paper or disposable mask;
- B. Cloth face mask;
- ~~C. Scarf;~~
- ~~D. Neck gaiter;~~
- ~~E. Bandana;~~
- ~~F. C.~~ Religious face covering; and
- ~~G. D.~~ Medical-grade masks and respirators

A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.

Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air. The District recommends students and staff wear N95 or KN95 masks. The District will provide starter masks for several weeks, and parents are encouraged to purchase more for their children.

IV. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.

~~B. A face shield does not provide the same level of protection as a face covering, and may only be used as an alternative to a face covering in the following situations:~~

- ~~1. Students in grades Kindergarten through Eighth Grade may wear a face shield when wearing a face covering is problematic.~~
- ~~2. A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process.~~
- ~~3. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.~~
- ~~4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.~~

~~C.~~ B. An individual may also choose to use a face shield simultaneously with a face covering to provide supplemental protection for their eyes; and added protection for their mouths and noses.

~~D.~~ C. Staff, students, and other people present in elementary and middle school buildings ~~or in district offices~~ may temporarily remove their face covering ~~or face shield~~ in the following situations:

1. When engaging in classes or activities conducted outdoors, though people participating in these activities should maintain ~~six~~ three feet of distance to the extent possible;
2. When engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities should

- maintain ~~twelve~~ six feet of distance to the extent possible;
3. During activities, such as swimming or showering, where the face covering will get wet;
 4. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
 5. ~~Pre-Kindergarten students age 5 years and younger participating in programming in a school building or district office;~~
 - ~~6.~~ 5. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
 - ~~7.~~ 6. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument, though people participating in these activities should maintain ~~twelve~~ six feet of distance to the extent possible;
 - ~~8.~~ 7. When required by school staff for the purposes of identification;
 - ~~9.~~ 8. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
 - ~~10.~~ 9. Staff working in communal spaces that have barriers such as Plexiglass or cubicle walls between employees that are above face level; or
 - ~~11.~~ 10. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

V. IMPLEMENTATION

- A. This policy will be conspicuously posted in each school building and administrative office and communicated to students, staff, families, and potential visitors to the school building.
- B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth and meets the requirements of this policy. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.
- C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.
- D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent, or designee, shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a

reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.

- E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct. To the extent the face covering requirements of this policy conflict with Minnetonka Public Schools Policy 504-Student Dress and Grooming Code, this Policy shall control.
- F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.
- ~~G. This regulation will automatically expire following the expiration of Executive Order 20-81, Executive Order 20-82, and any applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.~~

VI. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE

- A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.
- B. Employees in elementary and middle schools who fail or refuse to comply with this regulation may be subject to discipline, as appropriate, up to and including the termination of employment.
- C. Students in Grades K through Eight who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.
- ~~D. The school district may, in its discretion, report violators of this policy to law enforcement. Any individual who willfully violates Emergency Executive Order 20-81 or 20-82 is guilty of a petty misdemeanor and upon conviction must be punished by a fine not to exceed \$100. (NOTE: this does not apply to (1) children younger than 14 years old; or (2) students 14 years old and older who are enrolled in a school identified in Paragraph 12 of Emergency Executive Order 20-81, and who are on the premises of the school for education purposes).~~

Legal References: *Emergency Executive Order 20-81*
 Emergency Executive Order 20-82
 Minnesota Statute § 12.45 (Governor's Orders and Rules, Effect)
 Minnesota Statute § 12.45 (Violations; Penalties)

Cross References: *Policy #545: Health Services Program*
 Policy #504: Student Dress and Grooming Code

Reviewed and Approved: *August 20, 2020*
Reviewed: *September 2, 2021*

MINNETONKA PUBLIC SCHOOLS

Policy #810: COVID-19 FACE COVERING POLICY

I. PURPOSE

The purpose of this policy is to establish requirements for employees, students, and other persons (including visitors, guests, contractors, etc.) present on school property to wear face coverings in certain classrooms, preschool, child care settings and certain other indoor areas, as well as certain outdoor areas where a physical distance of 3 feet cannot be maintained between persons, in order to minimize exposure to COVID-19.

II. GENERAL STATEMENT OF POLICY

- A. Face coverings are meant to protect the face covering wearer and other people in case the wearer does not know they are infected.
- B. Unless an exception described in Part IV below applies, all students, staff, and other people present indoors in Early Childhood programs and K-8 school buildings and certain district offices or riding on school transportation vehicles are required to wear a face covering.
- C. A violation of this policy occurs when any student, staff, or other person present in an Early Childhood or K-8 school building or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

III. DEFINITION OF FACE COVERING

A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, should not be so loose that the wearer needs to continually pull it up and should feel comfortable to wear. The following are included in the definition of face covering:

- A. Paper or disposable mask;
- B. Cloth face mask;
- C. Religious face covering; and
- D. Medical-grade masks and respirators

A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.

Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks

with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air. The District recommends students and staff wear N95 or KN95 masks. The District will provide starter masks for several weeks, and parents are encouraged to purchase more for their children.

IV. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

- A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
- B. An individual may also choose to use a face shield simultaneously with a face covering to provide supplemental protection for their eyes; and added protection for their mouths and noses.
- C. Staff, students, and other people present in elementary and middle school buildings may temporarily remove their face covering in the following situations:
 - 1. When engaging in classes or activities conducted outdoors, though people participating in these activities should maintain three feet of distance to the extent possible;
 - 2. When engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities should maintain six feet of distance to the extent possible;
 - 3. During activities, such as swimming or showering, where the face covering will get wet;
 - 4. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
 - 5. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
 - 6. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument, though people participating in these activities should maintain six feet of distance to the extent possible;
 - 7. When required by school staff for the purposes of identification;
 - 8. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
Staff working in communal spaces that have barriers such as Plexiglass or cubicle walls between employees that are above face level; or
 - 9. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

V. IMPLEMENTATION

- A. This policy will be conspicuously posted in each school building and administrative office and communicated to students, staff, families, and potential visitors to the school building.
- B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth and meets the requirements of this policy. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.
- C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.
- D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent, or designee, shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.
- E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct. To the extent the face covering requirements of this policy conflict with Minnetonka Public Schools Policy 504-Student Dress and Grooming Code, this Policy shall control.
- F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.

VI. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE

- A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.
- B. Employees in elementary and middle schools who fail or refuse to comply with this regulation may be subject to discipline, as appropriate, up to and including the termination of employment.
- C. Students in Grades K through Eight who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.

Legal References: *Emergency Executive Order 20-81*
 Emergency Executive Order 20-82
 Minnesota Statute § 12.45 (Governor's Orders and Rules, Effect)
 Minnesota Statute § 12.45 (Violations; Penalties)

Cross References: *Policy #545: Health Services Program*
 Policy #504: Student Dress and Grooming Code

Reviewed and Approved: *August 20, 2020*
Reviewed: *September 2, 2021*

CARRY-IN ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VII.

**Title: Approval of Sale of 2021G Long-Term Facilities
Maintenance Bonds**

Date: September 2, 2021

EXECUTIVE SUMMARY:

On August 5, 2021, the School Board of Minnetonka Independent School District 276 approved the sale of \$6,245,000 2021G General Obligation Long-Term Facilities Maintenance Bonds to fund the Long-Term Facilities Maintenance Projects identified in the 10-Year Long-Term Facilities Maintenance Plan to be completed in FY2023 over the summer of 2022. At that time, the estimated interest rate for the bonds was 2.44%.

Sale of the 2021G General Obligation Long-Term Facilities Bonds took place on August 31, 2021. The 2021G Bonds were sold at a total interest cost of X.XX%.

The resolution approving the sale of the 2021G General Obligation Long-Term Facilities Maintenance Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO \$6,245,000 TAXABLE GENERAL OBLIGATION
FACILITIES MAINTENANCE BONDS, SERIES 2021G; RATIFYING THE AWARD
OF SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR
THE PAYMENT THEREOF

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021G Sale Resolution as prepared by Dorsey & Whitney.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
\$6,245,000 TAXABLE GENERAL OBLIGATION
FACILITIES MAINTENANCE BONDS, SERIES 2021G

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at 7:00 p.m.
at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO \$6,245,000 TAXABLE GENERAL OBLIGATION
FACILITIES MAINTENANCE BONDS, SERIES 2021G; RATIFYING THE AWARD
OF SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR
THE PAYMENT THEREOF

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 2nd day of September, 2021.

School District Deputy Clerk

Member _____, introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO \$6,245,000 TAXABLE GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2021G; RATIFYING THE AWARD OF SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT THEREOF

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. By resolution duly adopted on August 5, 2021 (the Authorizing Resolution), this Board authorized the issuance and sale of its Taxable General Obligation Facilities Maintenance Bonds, Series 2021G to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin, as purchaser (the Purchaser), in an aggregate principal amount not to exceed \$6,245,000, provided that the true interest cost does not exceed 3.75% (the Bonds), and further authorized the Superintendent or Executive Director of Finance and Operations and any Board officer to approve such sale and enter into a bond purchase agreement with the Purchaser. The proceeds of the Bonds will be used to finance roofing replacement, paving replacement, mechanical systems replacement, cabinetry replacement and various other long term maintenance replacement items (collectively, the Projects) pursuant to Minnesota Statutes, Chapter 475 and Section 123B.595. The Projects are part of the District's ten-year facility plan (the Facility Plan) approved by the Commissioner of the Department of Education of the State of Minnesota. The District has published a notice in its official newspaper describing the Projects, the amount of the Bonds, and the total amount of District indebtedness.

1.02. Sale. A proposal that meets the requirements set forth in the Authorizing Resolution has been received from the Purchaser to purchase the Bonds at a price of \$_____ plus accrued interest, if any, on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set forth.

1.03. Ratification of Award. Pursuant to the Authorizing Resolution, the sale of the Bonds has been awarded by the [Executive Director of Finance and Operations] and [Board Chair] to the Purchaser. The sale of the Bonds to the Purchaser and the execution of the bond purchase agreement by the [Executive Director of Finance and Operations] and [Board Chair] for the sale of the Bonds to the Purchaser are hereby ratified in all respects.

SECTION 2. BOND TERMS, REGISTRATION, EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done prior to the issuance of the Bonds having been done, existing and having happened, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to issue the Bonds forthwith.

2.02. Maturities, Interest Rates and Denominations. The Bonds shall be originally dated as of October 4, 2021, shall be in denominations of \$5,000 or any integral multiple thereof of single maturities, shall mature on February 1 in the years and amounts stated below and shall

bear interest from date of issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2023	\$	%	2033	\$	%
2024			2034		
2025			2035		
2026			2036		
2027			2037		
2028			2038		
2029			2039		
2030			2040		
2021			2041		
2032			2042		

The Bonds shall be issuable only in fully registered form. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest thereon and, upon surrender of each Bond, the principal amount thereof, shall be payable by check or draft issued by the Registrar described herein; provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. The interest on the Bonds shall be payable on February 1 and August 1, commencing August 1, 2022, to the owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.04. Optional Redemption. The Bonds maturing on and after February 1, 2029, shall be subject to redemption and prepayment at the option of the District, in whole or in part, in such order as the District shall determine and within a maturity by lot as selected by the Registrar in multiples of \$5,000, on February 1, 2028, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The Deputy Clerk shall cause notice of the call for redemption thereof to be published as required by law and, at least thirty (30) days prior to the designated redemption date, shall cause notice of the call for redemption to be mailed, by first class mail, to the registered owners of any Bonds to be redeemed at their addresses as they appear on the bond register described in Section 2.06 hereof but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

2.05. Appointment of Initial Registrar. The District hereby appoints Northland Trust Services, Inc., in Minneapolis, Minnesota, as the initial bond registrar, transfer agent and paying agent (the Registrar). The Board Chair and the Deputy Clerk are authorized to execute and deliver, on behalf of the District, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company organized under the laws of the United States or one of the states of the United States and authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The District agrees to pay the reasonable and customary charges of the Registrar for the services performed. The District reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment and acceptance of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the District and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the

purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the District and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the District, evidencing the same debt, and entitled to the same benefits under this resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution; Authentication and Delivery. The Bonds shall be prepared under the direction of the Deputy Clerk and shall be executed on behalf of the District by the signatures of the Board Chair and the Deputy Clerk, provided that all signatures may be printed, engraved, or lithographed facsimiles of the originals. In case any officer whose signature, or a facsimile of whose signature, shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of the Registrar. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so delivered and authenticated, they shall be delivered by the Deputy Clerk to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the District agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the District shall be affected by any notice to the contrary. Neither the Registrar nor the District shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC’s Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the District’s obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the District to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the District determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the District may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through

DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Board Chair or Deputy Clerk, if not previously filed, or if required to be re-filed, with DTC, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

SECTION 3. FORM OF BONDS. The Bonds shall be prepared in substantially the form found at EXHIBIT A.

SECTION 4. USE OF PROCEEDS.

4.01. Taxable General Obligation Facilities Maintenance Bonds, Series 2021G Construction Fund. There is hereby established on the official books and records of the District a Taxable General Obligation Facilities Maintenance Bonds, Series 2021G Construction Fund (the Construction Fund), and the District shall continue to maintain the Construction Fund until payment of all costs and expenses incurred in connection with the Projects financed by the Bonds have been paid. To the Construction Fund there shall be credited from the proceeds of the Bonds an amount equal to the estimated construction costs and expenses of the Projects and from the Construction Fund there shall be paid all such construction costs and expenses. After payment of all such construction costs and expenses, the Construction Fund shall be discontinued and any Bond proceeds remaining therein shall be credited to the Debt Service Fund established by Section 4.02 hereof.

4.02. Taxable General Obligation Facilities Maintenance Bonds, Series 2021G Debt Service Fund. So long as any of the Bonds are outstanding and any principal of or interest thereon unpaid, the Deputy Clerk shall maintain a separate debt service fund on the official books and records of the District to be known as the Taxable General Obligation Facilities Maintenance Bonds, Series 2021G Debt Service Fund (the Debt Service Fund), which the District agrees to maintain until the Bonds have been paid in full, and the principal of and interest on the Bonds shall be payable from the Debt Service Fund. Pursuant to Minnesota Statutes, Section 123B.595, subdivision 5(c), the portion of long-term facilities maintenance revenue for bonded debt must be recognized in the Debt Service Fund. The moneys on hand in the Debt Service Fund from time to time shall be used only to pay the principal of and interest on the Bonds. The District irrevocably appropriates to the Debt Service Fund: (a) any funds received from the Purchaser upon delivery of the Bonds in excess of the amount required by Section 4.01 above to be credited to the Construction Fund; (b) the amounts specified in

Section 4.01 above, after payment of all costs and expenses of the Projects; (c) all taxes levied and collected in accordance with this resolution or any additional resolutions of the Board; (d) amounts, if any, transferred from the general fund account for long-term facilities maintenance to the Debt Service Fund, pursuant to Minnesota Statutes, Section 123B.595, subdivision 10(a)(4); (e) any long-term facilities maintenance equalized aid receivable under Minnesota Statutes, Section 123B.595, subdivision 9; and (f) all other moneys as shall be appropriated by the Board to the Debt Service Fund from time to time. If any payment of principal of and interest on the Bonds shall become due when there is not sufficient money in the Debt Service Fund to make such payment, the Deputy Clerk shall pay the same from any other available fund of the District, and such other fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of the Bonds when available. Pursuant to Minnesota Statutes, Section 123B.595, subdivision 12, the portion, if any, of long-term facilities maintenance revenue not recognized in the Debt Service Fund shall be maintained with the general fund of the District in a reserve account pledged to the payment of Facility Plan costs not financed by the Bonds.

4.03. Tax Levies. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing power of the District shall be and are hereby irrevocably pledged. To provide moneys for the payment of principal of and interest on the Bonds as required by Minnesota Statutes, Section 475.61, subdivision 1, there is hereby levied on all taxable property in the District a direct, annual ad valorem tax which shall be spread upon the tax rolls for collection in the years and amounts as follows, as a part of other general taxes of the District, as follows:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
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(See attached levy computation)

The taxes shall be irrepealable as long as any of the Bonds are outstanding and unpaid; provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61. It is estimated that the ad valorem taxes will be collected in amounts not less than five percent in excess of the annual principal and interest requirements of the Bonds. If, as of the date tax levies are certified in any year, the sum of the balance in the Debt Service Fund plus any ad valorem taxes theretofore levied for the payment of Bonds payable therefrom and collectible through the end of the following calendar year is not sufficient to pay when due all principal and interest to become due on all Bonds payable therefrom in said following calendar year, or the Debt Service Fund has incurred a deficiency in the manner provided in Section 4.02, an additional direct, irrepealable, ad valorem tax shall be levied on all taxable property within the corporate limits of the District for the purpose of restoring such accumulated or anticipated deficiency in accordance with the provisions of this resolution. Pursuant to Minnesota Statutes, Section 123B.595, subdivision 6, if the debt service revenue required to pay the principal and interest on the Bonds exceeds the District's long-term facilities maintenance revenue for the same fiscal year, the District's general fund levy must be reduced by the amount of the excess.

SECTION 5. DEFEASANCE. When all of the Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the registered owners of the Bonds shall cease. The District may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with

interest accrued from the due date to the date of such deposit. The District may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Registrar on or before that date an amount equal to the principal, interest and redemption premium, if any, which are then due, provided that notice of such redemption has been duly given as provided herein. The District may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank or trust company qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or earlier designated redemption date. Provided, however, that if such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the District shall have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

SECTION 6. CONTINUING DISCLOSURE. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the District hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds. The District is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the District fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The District will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the District, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the District, commencing with the fiscal year ending June 30, 2021, the following financial

information and operating data in respect of the District (the Disclosure Information):

- (A) the audited financial statements of the District for such fiscal year, prepared in accordance with generally accepted accounting principles in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the District, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the District; and
- (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under the headings: Economic and Financial Information; Summary of Debt and Debt Statistics; and General Information – “Major Employers,” which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the District shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the District shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (the MSRB) through its Electronic Municipal Market Access System (EMMA) or the SEC. The District shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the District have materially changed or been discontinued, such Disclosure Information need no longer be provided if the District includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other District operations in respect of which data is not included in the Disclosure Information and the District determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the District shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner, not in excess of 10 business days, to the MSRB through EMMA, notice of the occurrence of any of the following events (each a “Material Fact,” as hereinafter defined):
 - (A) principal and interest payment delinquencies;
 - (B) non-payment related defaults, if material;
 - (C) unscheduled draws on debt service reserves reflecting financial difficulties;

- (D) unscheduled draws on credit enhancements reflecting financial difficulties;
- (E) substitution of credit or liquidity providers, or their failure to perform;
- (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
- (G) modifications to rights of Bond holders, if material;
- (H) Bond calls, if material and tender offers;
- (I) defeasances;
- (J) release, substitution, or sale of property securing repayment of the Bonds if material;
- (K) rating changes;
- (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
- (M) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (N) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (O) incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; "financial obligation" means a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that "financial obligation" shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule; and
- (P) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

As used herein, for those events that must be reported if material, a "Material Fact" is a fact as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public.

Notwithstanding the foregoing sentence, a Material Fact is also a fact that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding

under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

For purposes of the events identified in paragraphs (O) and (P) above, the term “financial obligation” means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

- (3) In a timely manner, to the MSRB through EMMA, notice of the occurrence of any of the following events or conditions:
 - (A) the failure of the District to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;
 - (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the District under subsection (d)(2);
 - (C) the termination of the obligations of the District under this section pursuant to subsection (d);
 - (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
 - (E) any change in the fiscal year of the District.

(c) Manner of Disclosure.

- (1) The District agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the District in this section shall remain in effect so long as any Bonds are outstanding. Notwithstanding the preceding sentence, however, the obligations of the District under this section shall terminate and be without further effect as of any date on which the District delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the District to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.

- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the District from time to time, without notice to (except as provided in paragraph (c)(2) hereof) or the consent of the Owners of any Bonds, by a resolution of this Board filed in the office of the recording officer of the District accompanied by an opinion of Bond Counsel, who may rely on certificates of the District and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the District or the type of operations conducted by the District, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the District agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 7. CERTIFICATION OF PROCEEDINGS.

7.01. Filing with County Auditors. The Deputy Clerk is hereby authorized and directed to file with the County Auditors of Hennepin and Carver Counties a certified copy of this resolution together with such other information as the County Auditors shall require and to obtain from each County Auditor a certificate that the Bonds have been entered upon the bond register and that the tax for the payment of the Bonds has been levied as required by law.

7.02. Certification of Proceedings. The officers of the District and the County Auditors are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under the officer's custody and control or as otherwise known to the them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District to the correctness of all statements contained herein.

7.03. Official Statement. The Preliminary Official Statement relating to the Bonds, as of its date August 24, 2021, prepared and distributed by Robert W. Baird & Co. (Baird), is hereby approved. Baird is hereby authorized on behalf of the District to prepare and distribute, within

seven business days of the pricing date of the Bonds, a Final Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission (the SEC) under the Securities Exchange Act of 1934. The officers of the District are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

SECTION 8. STATE PAYMENT; DISTRICT AND REGISTRAR OBLIGATIONS. The District hereby covenants and obligates itself to notify the Commissioner of Education (the Commissioner) of any potential default in the payment of the principal of or interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the State Payment Law), to guarantee, to the extent permitted by law, payment of the principal of and interest on the Bonds when due. The District further covenants to deposit with the Registrar not less than three business days prior to each February 1 and August 1 as set forth in Section 2.03 hereof, an amount sufficient to make that payment or to notify the Commissioner as provided in the State Payment Law that it will be unable to make all or a portion of such payment. The Registrar will notify the Commissioner if it becomes aware of a potential default in the payment of principal of and interest on the Bonds on any payment date or if, on the date two business days prior to the date on which a payment is due, there are insufficient funds on deposit with the Registrar to make the required payment on such date. The Registrar will cooperate with the District, the Commissioner and the Commissioner of Management and Budget in implementing the provisions of the State Payment Law. In the event that amounts sufficient to make any such interest or principal payment are held by an escrow or paying agent and invested as authorized by Minnesota Statutes, Chapter 475 and such escrow or paying agent is required to use proceeds from such investment to pay to the Registrar the amount necessary to pay such interest or principal on such payment date, then the requirements of the State Payment Law relating to the deposit of such amounts with the Registrar prior to the payment date of such interest or principal shall be deemed satisfied and neither the District nor the Registrar shall be required to notify the Commissioner that insufficient funds are available to pay such interest or principal on such payment date. The District shall do all other things which may be necessary to perform the Bonds hereby undertaken under the State Payment Law, including any requirements hereafter adopted by the Commissioner of Management and Budget or the Commissioner.

Upon vote being taken on the foregoing resolution, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

UNITED STATES OF AMERICA

STATE OF MINNESOTA
HENNEPIN AND CARVER COUNTIES

INDEPENDENT SCHOOL DISTRICT NO. 276 (MINNETONKA)

TAXABLE GENERAL OBLIGATION FACILITIES MAINTENANCE BOND, SERIES 2021G

R-___ \$_____

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
___%	February 1, 20__	October 4, 2021	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

INDEPENDENT SCHOOL DISTRICT NO. 276 (MINNETONKA), HENNEPIN AND CARVER COUNTIES, STATE OF MINNESOTA (the District), acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal sum specified above on the maturity date specified above, and to pay interest thereon from the date of original issue specified above, or from the most recent interest payment date to which interest has been paid or duly provided for, at the annual rate specified above, payable on February 1 and August 1 in each year, commencing August 1, 2022, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month, all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond prior to its stated maturity. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof, are payable in lawful money of the United States of America by check or draft drawn on Northland Trust Services, Inc., in Minneapolis, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the bond resolution described herein (the Registrar). For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

This Bond is one of an issue in the aggregate principal amount of \$6,245,000 (the Bonds), issued by the District to finance roofing replacement, paving replacement, mechanical systems replacement, cabinetry replacement and various other long term maintenance replacement items, and is issued pursuant to and in full conformity with a resolution adopted by the School Board on September 2, 2021 (the Bond Resolution), and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapter 475 and Section 123B.595. The Bonds are issuable only in fully registered form, in denominations of \$5,000 or any integral multiple thereof, of single maturities.

The Bonds maturing on and after February 1, 2029 are each subject to redemption and prepayment at the option of the District, in whole or in part, in such order as the District shall determine and, within a maturity, by lot as selected by the Registrar in multiples of \$5,000, on February 1, 2028, and on any date thereafter, at a price equal to the principal amount thereof plus interest accrued to the date of redemption. The District will cause notice of the call for redemption to be published as required by law and, at least thirty (30) days prior to the designated redemption date, will cause notice of the call thereof to be mailed by first class mail to the registered owner of any Bond to be redeemed at the owner's address as it appears on the bond register maintained by the Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

As provided in the Bond Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange, the District will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the District.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen, to exist and to be performed precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the District according to its terms have been done, have happened, do exist and have been performed in regular and due form, time and manner as so required; that, prior to the issuance hereof, a direct, annual, ad valorem tax has been duly levied upon all taxable property in the District for the years and in amounts not less than five percent in excess of sums sufficient to pay the interest hereon and the principal hereof as the same respectively become due; that additional taxes, if needed to meet the principal and interest requirements of the Bonds, shall be levied upon all such property without limitation as to

rate or amount; and that the issuance of the Bonds does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 276 (Minnetonka), Hennepin and Carver Counties, State of Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile signatures of the Board Chair and Deputy Clerk.

INDEPENDENT SCHOOL DISTRICT NO. 276
(MINNETONKA), MINNESOTA

(Facsimile Signature – Board Chair)

(Facsimile Signature - Deputy Clerk)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Bond Resolution mentioned within.

Date of Authentication: _____

NORTHLAND TRUST SERVICES, INC., as
Registrar

By _____
Authorized Representative

Please insert social security or other identifying number of assignee:

CERTIFICATE OF HENNEPIN COUNTY AUDITOR
AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Hennepin County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on September 2 2021, by the School Board of Independent School District No. 276 (Minnetonka), Minnesota, setting forth the form and details of an issue of \$6,245,000 Taxable General Obligation Facilities Maintenance Bonds, Series 2021G, dated as of October 4, 2021, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this _____ day of _____, 2021.

Hennepin County Auditor

(SEAL)

CERTIFICATE OF CARVER COUNTY AUDITOR
AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting Carver County Auditor, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on September 2 2021, by the School Board of Independent School District No. 276 (Minnetonka), Minnesota, setting forth the form and details of an issue of \$6,245,000 Taxable General Obligation Facilities Maintenance Bonds, Series 2021G, dated as of October 4, 2021, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this _____ day of _____, 2021.

Carver County Auditor

(SEAL)

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VIII.

Title: Approval of Sale of 2021H Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

On April 8, 2021, the School Board of Minnetonka Independent School District 276 authorized the sale of \$2,800,000 2021H General Obligation Alternative Facilities Maintenance Refunding Bonds to refund the outstanding principal of the 2013B and 2014D General Obligation Alternative Facilities Maintenance Refunding Bonds. At that time, it was estimated the interest rate could be reduced from 2.86% on the 2013B and 2014D bonds down to 1.95% on the 2021H bonds, with a net present value savings estimated at \$130,899.27.

Sale of the 2021H General Obligation Alternative Facilities Maintenance Refunding Bonds took place on August 31, 2021. The 2021H Bonds were sold at a total interest cost of X.XX%, with a net present value savings of \$XXX,XXX.XX.

The resolution approving the sale of the 2021H General Obligation Alternative Facilities Maintenance Refunding Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO OF \$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021H; RATIFYING THE AWARD OF SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT THEREOF

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021H Sale Resolution as prepared by Dorsey & Whitney.

Submitted by:


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:


Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
\$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS,
SERIES 2021H

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at 7:00 p.m. at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO OF \$2,800,000 GENERAL OBLIGATION ALTERNATIVE
FACILITIES REFUNDING BONDS, SERIES 2021H; RATIFYING THE AWARD OF
SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT THEREOF

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO OF \$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021H; RATIFYING THE AWARD OF SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT THEREOF

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization; Purpose. By resolution duly adopted on April 8, 2021 (the Authorizing Resolution), this Board authorized the issuance and sale of its General Obligation Alternative Facilities Refunding Bonds, Series 2021G, to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin, as purchaser (the Purchaser), in an aggregate principal amount not to exceed \$2,800,000, provided that the true interest cost does not exceed 3.50% (the Bonds), and further authorized the Superintendent or Executive Director of Finance and Operations and any Board officer to approve such sale and enter into a bond purchase agreement with the Purchaser. It was thereafter determined that the Bonds would be denominated General Obligation Alternative Facilities Refunding Bonds, Series 2021H. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to refund in advance of maturity and prepay, on January 1, 2022 (the Redemption Date), (a) the 2024 through 2034 maturities, aggregating \$1,410,000 in principal amount, of the District's outstanding \$2,200,000 General Obligation Alternative Facilities Bonds, Series 2013B, originally dated as of January 1, 2013 (the Series 2013B Refunded Bonds), and (b) the 2023 through 2035 maturities, aggregating \$1,390,000 in principal amount, of the District's outstanding \$1,950,000 General Obligation Alternative Facilities Bonds, Series 2014D, originally dated as of July 1, 2014 (the Series 2014D Refunded Bonds). The Bonds are being issued to restructure the District's outstanding debt in order to minimize local property tax levies. The Series 2013B Refunded Bonds and the Series 2014D Refunded Bonds are referred to collectively herein as the Refunded Bonds.

1.02. Sale. The District has retained David Drown Associates, in Minneapolis, Minnesota to provide certain financial advisory services in connection with the sale of the Bonds. A proposal that meets the requirements set forth in the Authorizing Resolution has been received from the Purchaser to purchase the Bonds at a price of \$_____ plus accrued interest, if any, on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set forth.

1.03. Ratification of Award. Pursuant to the Authorizing Resolution, the sale of the Bonds has been awarded by the [Executive Director of Finance and Operations] and [Board Chair] to the Purchaser. The sale of the Bonds to the Purchaser and the execution of the bond purchase agreement by the [Executive Director of Finance and Operations] and [Board Chair] for the sale of the Bonds to the Purchaser are hereby ratified in all respects.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done prior to the issuance of the Bonds having been done, existing and having happened, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to issue the Bonds forthwith.

2.02. Maturities, Interest Rates and Denominations. The Bonds shall be originally dated as of October 4, 2021, shall be in denominations of \$5,000 or any integral multiple thereof of single maturities, shall mature on January 1 in the years and amounts stated below and shall bear interest from date of issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2023	\$	%	2030	\$	%
2024			2031		
2025			2032		
2026			2033		
2027			2034		
2028			2035		
2029					

The Bonds shall be issuable only in fully registered form. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest thereon and, upon surrender of each Bond, the principal amount thereof, shall be payable by check or draft issued by the Registrar described herein; provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. The interest on the Bonds shall be payable on January 1 and July 1, commencing July 1, 2022, to the owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.04. Optional Redemption. The Bonds maturing on and after January 1, 2029 shall be subject to redemption and prepayment at the option of the District, in whole or in part, in such order as the District shall determine and within a maturity by lot as selected by the Registrar in multiples of \$5,000, on January 1, 2028, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The Deputy Clerk shall cause notice of the call for redemption thereof to be published as required by law and, at least thirty (30) days prior to the designated redemption date, shall cause notice of the call for redemption to be mailed, by first class mail, to the registered owners of any Bonds to be redeemed at their addresses as they appear on the bond register described in Section 2.06 hereof but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment

of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

2.05. Appointment of Initial Registrar. The District hereby appoints Northland Trust Services, Inc., in Minneapolis, Minnesota, as the initial bond registrar, transfer agent and paying agent (the Registrar). The Board Chair and the Deputy Clerk are authorized to execute and deliver, on behalf of the District, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company organized under the laws of the United States or one of the states of the United States and authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The District agrees to pay the reasonable and customary charges of the Registrar for the services performed. The District reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment and acceptance of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the District and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur

no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the District and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the District, evidencing the same debt, and entitled to the same benefits under this resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution; Authentication and Delivery. The Bonds shall be prepared under the direction of the Deputy Clerk and shall be executed on behalf of the District by the signatures of the Board Chair and the Deputy Clerk, provided that all signatures may be printed, engraved, or lithographed facsimiles of the originals. In case any officer whose signature, or a facsimile of whose signature, shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of the Registrar. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and

delivered under this resolution. When the Bonds have been so delivered and authenticated, they shall be delivered by the Deputy Clerk to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the District agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the District shall be affected by any notice to the contrary. Neither the Registrar nor the District shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC’s Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the District’s obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the District to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede &

Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the District determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the District may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Board Chair or Deputy Clerk, if not previously filed with DTC, or if required to be re-filed, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

2.09. FORM OF BONDS. The Bonds shall be prepared in substantially the form found at EXHIBIT A.

SECTION 3. USE OF PROCEEDS. Upon payment for the Bonds by the Purchaser, Bond proceeds shall be used as follows: (a) \$1,410,000 shall be deposited in the sinking fund established for the Series 2013B Refunded Bonds to be applied to their payment on the Redemption Date and \$1,390,000 shall be deposited in the sinking fund established for the Series 2014D Refunded Bonds to be applied to their payment on the Redemption Date; (b) \$_____ shall be used to pay costs of issuance of the Bonds; and (c) \$_____ shall be deposited in the Debt Service Fund created in Section 4.01 hereof.

SECTION 4. DEBT SERVICE FUND AND TAX LEVIES.

4.01. General Obligation Alternative Facilities Refunding Bonds, Series 2021H Debt Service Fund. The Bonds shall be payable from a separate General Obligation Alternative Facilities Refunding Bonds, Series 2021H Debt Service Fund (the Debt Service Fund) of the District, which Debt Service Fund the District agrees to maintain until the Bonds have been paid in full. If the money in the Debt Service Fund should at any time be insufficient to pay principal and interest due on the Bonds, such amounts shall be paid from other moneys on hand in other funds of the District, which other funds shall be reimbursed therefor when sufficient money becomes available in the Debt Service Fund. The moneys on hand in the Debt Service Fund from time to time shall be used only to pay the principal of and interest on the Bonds. Into the Debt Service Fund shall be paid: (a) any amount appropriated thereto pursuant to Section 3 hereof; (b) all amounts on deposit in the debt service fund maintained for the payment of the Refunded Bonds upon the retirement of the Refunded Bonds; (c) all taxes collected pursuant to

Section 4.02 hereof; and (d) any other funds appropriated by the Board for the payment of the Bonds. If any payment of principal of and interest on the Bonds shall become due when there is not sufficient money in the Debt Service Fund to make such payment, the Deputy Clerk shall pay the same from any other available fund of the District, and such other fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of the Bonds when available.

4.02. Tax Levies. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing power of the District shall be and are hereby irrevocably pledged. To provide moneys for the payment of principal of and interest on the Bonds as required by Minnesota Statutes, Section 475.61, Subdivision 1, there is hereby levied on all taxable property in the District a direct, annual ad valorem tax which shall be spread upon the tax rolls for collection in the years and amounts as follows, as a part of other general taxes of the District, as follows:

Levy Years	Collection Years	Amount
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(See attached levy computation)

The taxes shall be irrepealable as long as any of the Bonds are outstanding and unpaid; provided, that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61. It is estimated that the ad valorem taxes will be collected in amounts not less than five percent in excess of the annual principal and interest requirements of the Bonds. If, as of the date tax levies are certified in any year, the sum of the balance in the Debt Service Fund plus any ad valorem taxes theretofore levied for the payment of Bonds payable therefrom and collectible through the end of the following calendar year is not sufficient to pay when due all principal and interest to become due on all Bonds payable therefrom in said following calendar year, or the Debt Service Fund has incurred a deficiency in the manner provided in Section 4.01, an additional direct, irrepealable, ad valorem tax shall be levied on all taxable property within the corporate limits of the District for the purpose of restoring such accumulated or anticipated deficiency in accordance with the provisions of this resolution.

4.03. Debt Service Fund Balance Restriction. In order to ensure compliance with the Internal Revenue Code of 1986 (the Code), and applicable Treasury Regulations (the Regulations), upon allocation of any funds to the Debt Service Fund, the balance then on hand in the Fund shall be ascertained. If it exceeds the amount of principal and interest on the Bonds to become due and payable through January 1 next following, plus a reasonable carryover equal to 1/12th of the debt service due in the following bond year, the excess shall (unless an opinion is otherwise received from bond counsel) be used to prepay or purchase Bonds, or invested at a yield which does not exceed the yield on the Bonds calculated in accordance with Section 148 of the Code.

SECTION 5. DEFEASANCE. When all of the Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the registered owners of the Bonds shall cease. The District may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment

thereof in full with interest accrued from the due date to the date of such deposit. The District may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Registrar on or before that date an amount equal to the principal, interest and redemption premium, if any, which are then due, provided that notice of such redemption has been duly given as provided herein. The District may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank or trust company qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or earlier designated redemption date. Provided, however, that if such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the District shall have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

SECTION 6. CERTIFICATION OF PROCEEDINGS.

6.01. Filing with County Auditors. The Deputy Clerk is hereby authorized and directed to file with the County Auditors of Hennepin and Carver Counties, a certified copy of this resolution together with such other information as the County Auditors shall require and to obtain from the County Auditors a certificate that the Bonds have been entered upon the bond registers and that the tax for the payment of the Bonds has been levied as required by law.

6.02. Certification of Proceedings. The officers of the District and the County Auditors are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under the officer's custody and control or as otherwise known to the them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District to the correctness of all statements contained herein.

6.03. Official Statement. The Preliminary Official Statement relating to the Bonds, as of its date August 24, 2021, prepared and distributed by Robert W. Baird & Co. (Baird), is hereby approved. Baird is hereby authorized on behalf of the District to prepare and distribute, within seven business days of the pricing date of the Bonds, a Final Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission (the SEC) under the Securities Exchange Act of 1934. The officers of the District are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

SECTION 7. TAX COVENANTS, ARBITRAGE MATTERS, AND CONTINUING DISCLOSURE.

7.01. Restrictive Action. The District covenants and agrees with the registered owners of the Bonds, that it will not take or permit to be taken by any of its officers, employees or agents any actions that would cause interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Regulations, and covenants to take any and all actions within its powers to ensure that the interest will not become includable in gross income of the recipient under the Code and the Regulations. It is hereby certified that the proceeds of the Refunded Bonds were used to finance or refinance the acquisition and betterment of school facilities owned and operated by the District and the District covenants and agrees that, so long as the Bonds are outstanding, the District shall not enter into any lease, management agreement, use agreement or other contract with any nongovernmental entity relating to the school facilities so financed or refinanced which would cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to Section 141 of the Code.

7.02. Arbitrage Certification. The Board Chair and Deputy Clerk being the officers of the District charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and the Regulations.

7.03. Arbitrage Rebate Exemption. (a) It is hereby determined that the District will qualify for the exception from arbitrage rebate for the Bonds provided by Section 148(f)(4)(B)(i) of the Code.

(b) Notwithstanding the provisions of paragraph (a) of this Section 7.03, if the arbitrage rebate provisions of Section 148(f) of the Code apply to the Bonds, the District hereby covenants and agrees to make the determinations, retain records and rebate to the United States the amounts at the times and in the manner required by said Section 148(f) and applicable Regulations.

7.04. Qualified Tax-Exempt Obligations. It is hereby determined that the portion of the Bonds which is equal to the outstanding principal amount of the Refunded Bonds, \$2,800,000, is deemed designated as "qualified tax-exempt obligations" as provided in Section 265(b)(3)(D) of the Code, since:

(a) the Refunded Bonds, when issued, were designated by the District as qualified tax-exempt obligations under Section 265(b) of the Code;

(b) the aggregate face amount of the issue of which the Bonds are a part does not exceed \$10,000,000;

(c) the weighted average maturity of the Bonds does not exceed the remaining weighted average maturity of the Refunded Bonds; and

(d) no Bond has a maturity date which is later than thirty (30) years after the date of issuance of any bonds refunded by the Refunded Bonds which were designated as qualified tax-exempt obligations.

The Board hereby designates the remaining \$[70,022] of Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code, and hereby finds that the reasonably anticipated amount of tax-exempt obligations which are not private activity bonds (not treating qualified 501(c)(3) bonds under Section 145 of the Code as private activity bonds for the purpose of this representation) and are not excluded from this calculation by Section 265(b)(3)(C)(ii) of the Code which will be issued by the District and all subordinate entities during calendar year 2021 does not exceed \$10,000,000.

7.05. Continuing Disclosure. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the District hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds. The District is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the District fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The District will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the District, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the District, commencing with the fiscal year ending June 30, 2021, the following financial information and operating data in respect of the District (the Disclosure Information):
 - (A) the audited financial statements of the District for such fiscal year, prepared in accordance with generally accepted accounting principles in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the District,

noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the District; and

- (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under the headings: Economic and Financial Information; Summary of Debt and Debt Statistics; and General Information – “Major Employers,” which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the District shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the District shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (the MSRB) through its Electronic Municipal Market Access System (EMMA) or the SEC. The District shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the District have materially changed or been discontinued, such Disclosure Information need no longer be provided if the District includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other District operations in respect of which data is not included in the Disclosure Information and the District determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the District shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner, not in excess of 10 business days, to the MSRB through EMMA, notice of the occurrence of any of the following events (each a “Material Fact,” as hereinafter defined):

- (A) principal and interest payment delinquencies;
- (B) non-payment related defaults, if material;
- (C) unscheduled draws on debt service reserves reflecting financial difficulties;
- (D) unscheduled draws on credit enhancements reflecting financial difficulties;
- (E) substitution of credit or liquidity providers, or their failure to perform;
- (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
- (G) modifications to rights of Bond holders, if material;
- (H) Bond calls, if material and tender offers;
- (I) defeasances;
- (J) release, substitution, or sale of property securing repayment of the Bonds if material;
- (K) rating changes;

- (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
- (M) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (N) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (O) incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; “financial obligation” means a (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of a debt obligation or any such derivative instrument; provided that “financial obligation” shall not include municipal securities as to which a final official statement (as defined in the Rule) has been provided to the MSRB consistent with the Rule; and
- (P) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

As used herein, for those events that must be reported if material, a “Material Fact” is a fact as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public.

Notwithstanding the foregoing sentence, a Material Fact is also a fact that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

For purposes of the events identified in paragraphs (O) and (P) above, the term “financial obligation” means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

- (3) In a timely manner, to the MSRB through EMMA, notice of the occurrence of any of the following events or conditions:
- (A) the failure of the District to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;
 - (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the District under subsection (d)(2);
 - (C) the termination of the obligations of the District under this section pursuant to subsection (d);
 - (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
 - (E) any change in the fiscal year of the District.

(c) Manner of Disclosure.

- (1) The District agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the District in this section shall remain in effect so long as any Bonds are outstanding. Notwithstanding the preceding sentence, however, the obligations of the District under this section shall terminate and be without further effect as of any date on which the District delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the District to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the District from time to time, without notice to (except as provided in paragraph (c)(2) hereof) or the consent of the Owners of any Bonds, by a resolution of this Board filed in the office of the recording officer of the District accompanied by an opinion of Bond Counsel, who may rely on certificates of the District and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the District or the type of operations conducted by the District, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect

and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the District agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 8. REFUNDED BONDS CALL. The Deputy Clerk has been authorized and directed to advise Northland Trust Services, Inc., Minneapolis, Minnesota, as paying agent for the Refunded Bonds, to call the Refunded Bonds for redemption and prepayment on the Redemption Date, and to give thirty (30) days mailed Notice of Redemption, substantially in the form attached hereto, all in accordance with the provisions of the resolution authorizing the issuance of the Refunded Bonds. Such actions by the Deputy Clerk are hereby ratified in all respects.

SECTION 9. STATE PAYMENT; DISTRICT AND REGISTRAR OBLIGATIONS. The District hereby covenants and obligates itself to notify the Commissioner of Education (the Commissioner) of any potential default in the payment of the principal of or interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the State Payment Law), to guarantee, to the extent permitted by law, payment of the principal of and interest on the Bonds when due. The District further covenants to deposit with the Registrar not less than three business days prior to each January 1 and July 1 as set forth in Section 2.03 hereof, an amount sufficient to make that payment or to notify the Commissioner as provided in the State Payment Law that it will be unable to make all or a portion of such payment. The Registrar will notify the Commissioner if it becomes aware of a potential default in the payment of principal of and interest on the Bonds on any payment date or if, on the date two business days prior to the date on which a payment is due, there are insufficient funds on deposit with the Registrar to make the required payment on such date. The Registrar will cooperate with the District, the Commissioner and the Commissioner of Management and Budget in implementing the provisions of the State Payment Law. In the event that amounts sufficient to make any such interest or principal payment are held by an escrow or paying agent and invested as authorized by Minnesota Statutes, Chapter 475 and such escrow or paying agent is required to use proceeds from such investment to pay to the Registrar the amount necessary to pay such interest or principal on such payment date, then the requirements of the State Payment Law relating to the deposit of such amounts with the Registrar prior to the payment date of such interest or principal shall be deemed satisfied and neither the District nor the Registrar shall be required to notify the Commissioner that insufficient funds are available to pay such interest or principal on such payment date. The District shall do all other things which may be necessary to perform the Bonds hereby undertaken under the State Payment Law, including any requirements hereafter adopted by the Commissioner of Management and Budget or the Commissioner.

Upon vote being taken on the foregoing resolution, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

UNITED STATES OF AMERICA
STATE OF MINNESOTA
HENNEPIN AND CARVER COUNTIES

INDEPENDENT SCHOOL DISTRICT NO. 276 (MINNETONKA)

GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BOND, SERIES 2021H

R-_____ \$_____

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
____%	January 1, 20____	October 4, 2021	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

INDEPENDENT SCHOOL DISTRICT NO. 276 (MINNETONKA), HENNEPIN AND CARVER COUNTIES, STATE OF MINNESOTA (the District), acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal sum specified above on the maturity date specified above, and to pay interest thereon from the date of original issue specified above, or from the most recent interest payment date to which interest has been paid or duly provided for, at the annual rate specified above, payable on January 1 and July 1 in each year, commencing July 1, 2022, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month, all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond prior to its stated maturity. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof, are payable in lawful money of the United States of America by check or draft drawn on Northland Trust Services, Inc., in Minneapolis, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the bond resolution described herein (the Registrar). For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

This Bond is one of an issue in the aggregate principal amount of \$2,800,000 (the Bonds), issued by the District to provide funds to refund certain outstanding general obligation alternative facilities bonds of the District, and is issued pursuant to and in full conformity with a resolution adopted by the School Board on September 2, 2021 (the Bond Resolution), pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapter 475. The Bonds are issuable only in fully registered form, in denominations of \$5,000 or any integral multiple thereof, of single maturities.

The Bonds maturing on and after January 1, 2029 are each subject to redemption and prepayment at the option of the District, in whole or in part, in such order as the District shall determine and, within a maturity, by lot as selected by the Registrar in multiples of \$5,000, on January 1, 2028, and on any date thereafter, at a price equal to the principal amount thereof plus interest accrued to the date of redemption. The District will cause notice of the call for redemption to be published as required by law and, at least thirty (30) days prior to the designated redemption date, will cause notice of the call thereof to be mailed by first class mail to the registered owner of any Bond to be redeemed at the owner's address as it appears on the bond register maintained by the Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the registered owner without charge, representing the remaining principal amount outstanding.

The Bonds have been designated by the District as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986.

As provided in the Bond Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange, the District will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the District.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen, to exist and to be performed precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the District according to its terms have been done, have happened, do exist and have been performed in regular and due form, time and manner as so required; that, prior to the issuance hereof, a direct, annual, ad valorem tax has been duly levied upon all taxable property in the District for the years and in amounts not less than five percent in excess of sums sufficient to pay the interest hereon and the principal hereof

as the same respectively become due; that additional taxes, if needed to meet the principal and interest requirements of the Bonds, shall be levied upon all such property without limitation as to rate or amount; and that the issuance of the Bonds does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 276 (Minnetonka), Hennepin and Carver Counties, State of Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile signatures of the Board Chair and Deputy Clerk.

INDEPENDENT SCHOOL DISTRICT NO. 276
(MINNETONKA), MINNESOTA

(Facsimile Signature - Board Chair
Clerk)

(Facsimile Signature - Deputy

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Bond Resolution mentioned within.

Date of Authentication: _____

NORTHLAND TRUST SERVICES, INC., as
Registrar

By _____
Authorized Representative

CERTIFICATE OF HENNEPIN COUNTY
AUDITOR AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Hennepin County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on September 2, 2021, by the School Board of Independent School District No. 276 (Minnetonka), Minnesota, setting forth the form and details of an issue of \$2,800,000 General Obligation Alternative Facilities Refunding Bonds, Series 2021H, dated as of October 4, 2021, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this _____ day of _____, 2021.

Hennepin County Auditor

(SEAL)

CERTIFICATE OF CARVER COUNTY
AUDITOR AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Carver County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on September 2, 2021, by the School Board of Independent School District No. 276 (Minnetonka), Minnesota, setting forth the form and details of an issue of \$2,800,000 General Obligation Alternative Facilities Refunding Bonds, Series 2021H, dated as of October 4, 2021, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this _____ day of _____, 2021.

Carver County Auditor

(SEAL)

NOTICE OF REDEMPTION

\$2,200,000 General Obligation Alternative Facilities Bonds, Series 2013B
January 1, 2013
Independent School District No. 276 (Minnetonka), Minnesota

NOTICE IS HEREBY GIVEN THAT there have been called for redemption and prepayment on January 1, 2022, the outstanding Bonds of the above referenced issue, dated January 1, 2013, maturing January 1 in the following years and having the interest rates and CUSIP numbers listed below:

<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>	<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>
2024				2030	\$240,000		
	\$210,000	604195UL9	2.00%			604195UP0	2.20%
2026	220,000	604195UM7	2.00	2032	250,000		
604195UQ8	2.40						
2028	230,000	604195UN5	2.00	2034	260,000		
604195UR6	2.60						

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to Northland Trust Services, Inc., in Minneapolis, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

In Person, By Hand, By Mail, Overnight Mail, or Courier Service:

Northland Trust Services, Inc.
150 South Fifth Street, Suite 3300
Minneapolis, MN 55402

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from Robert W. Baird & Co. Incorporated, 777 East Wisconsin Avenue, Milwaukee, Wisconsin 53202, (651) 365-2583.

Dated: September 2, 2021.

BY ORDER OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO.
276 (MINNETONKA), MINNESOTA

/s/ _____
School District Deputy Clerk

NOTICE OF REDEMPTION

\$1,950,000 General Obligation Alternative Facilities Bonds, Series 2014D

Dated July 1, 2014

Independent School District No. 276 (Minnetonka), Minnesota

NOTICE IS HEREBY GIVEN THAT there have been called for redemption and prepayment on January 1, 2022, the outstanding Bonds of the above referenced issue, dated July 1, 2014, maturing January 1 in the following years and having the interest rates and CUSIP numbers listed below:

<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>	<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>
2023				2029	\$205,000		
	\$175,000	604195WZ6	2.50%			604195XC6	3.25%
2025	185,000	604195XA0	2.50	2031	225,000		
604195XD4	3.50						
2027	195,000	604195XB8	3.00	2033	235,000		
604195XE2	3.50						
				2035	255,000	604195XF9	
3.75							

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to Northland Trust Services, Inc., in Minneapolis, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

In Person, By Hand, By Mail , Overnight Mail, or Courier Service:

Northland Trust Services, Inc.
150 South Fifth Street, Suite 3300
Minneapolis, MN 55402

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from Robert W. Baird & Co. Incorporated, 777 East Wisconsin Avenue, Milwaukee, Wisconsin 53202, (651) 365-2583.

Dated: September 2, 2021.

BY ORDER OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO.
276 (MINNETONKA), MINNESOTA

/s/ _____
School District Deputy Clerk

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IX.

Title: Authorization of Sale of 2021M Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2015A General Obligation Alternative Facilities Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to lower interest rates, which will reduce payments annual payments and produce savings which will accrue to the benefit of the taxpayers of the District.

Authority is being requested to issue the 2021M Taxable General Obligation Alternative Facilities Refunding Bonds to refund the 2015A Bonds. At this point in time, the interest rate is estimated to decrease from 3.59% on the 2015A bonds down to 1.64% on the 2021M bonds, which will produce an estimated \$151,430.19 in Net Present Value savings.

ATTACHMENTS:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021M Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
TAXABLE GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS,
SERIES 2021

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION ALTERNATIVE
FACILITIES REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE
AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF
FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE
THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS
NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its Taxable General Obligation Alternative Facilities Refunding Bonds, Series 2021 (the Bonds) in an amount not to exceed \$2,600,000. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to make principal and interest payments when due, up to and including January 15, 2023, and to refund in advance of maturity and prepay on January 15, 2023, the 2024 through 2035 maturities aggregating \$2,105,000 of the District's outstanding \$3,005,000 General Obligation Alternative Facilities Bonds, Series 2015A, originally dated as of January 6, 2015. The purpose of the refunding is to achieve debt service savings.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds with Baird, provided that the aggregate principal amount does not exceed \$2,600,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item X.

Title: Authorization of Sale of 2021N Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2015E General Obligation Alternative Facilities Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to lower interest rates, which will reduce payments annual payments and produce savings which will accrue to the benefit of the taxpayers of the District.

Authority is being requested to issue the 2021N Taxable General Obligation Alternative Facilities Refunding Bonds to refund the 2015E Bonds. At this point in time, the interest rate is estimated to decrease from 3.31% on the 2015E bonds down to 1.66% on the 2021N bonds, which will produce an estimated \$247,642.86 in Net Present Value savings.

ATTACHMENTS:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021N Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
TAXABLE GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS,
SERIES 2021

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION ALTERNATIVE
FACILITIES REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE
AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF
FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE
THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS
NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its Taxable General Obligation Alternative Facilities Refunding Bonds, Series 2021 (the Bonds) in an amount not to exceed \$4,300,000. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to make principal and interest payments when due, up to and including February 1, 2023, and to refund in advance of maturity and prepay on February 1, 2023, the 2024 through 2035 maturities aggregating \$4,000,000 of the District's outstanding \$4,000,000 General Obligation Alternative Facilities Bonds, Series 2015E, originally dated as of July 13, 2015. The purpose of the refunding is to achieve debt service savings.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds with Baird, provided that the aggregate principal amount does not exceed \$4,300,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XI.

Title: Authorization of Sale of 2021O Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2016A General Obligation Refunding Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to lower interest rates, which will reduce payments annual payments and produce savings which will accrue to the benefit of the taxpayers of the District.

Authority is being requested to issue the 2021O Taxable General Obligation Refunding Bonds to refund the 2016A Bonds. At this point in time, the interest rate is estimated to decrease from 4.28% on the 2016A bonds down to 1.94% on the 2021O bonds, which will produce an estimated \$44,172.92 in Net Present Value savings.

ATTACHMENTS:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021O Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its Taxable General Obligation Refunding Bonds, Series 2021 (the Bonds) in an amount not to exceed \$700,000. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to make principal and interest payments when due, up to and including February 1, 2023, and to refund in advance of maturity and prepay on February 1, 2023, the 2025 through 2038 maturities aggregating \$585,000 of the District's outstanding \$705,000 Taxable General Obligation Refunding Bonds, Series 2016A, originally dated as of January 6, 2016. The purpose of the refunding is to achieve debt service savings.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds with Baird, provided that the aggregate principal amount does not exceed \$700,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XII.

Title: Authorization of Sale of 2021P Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2016B General Obligation Refunding Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to lower interest rates, which will reduce payments annual payments and produce savings which will accrue to the benefit of the taxpayers of the District.

Authority is being requested to issue the 2021P Taxable General Obligation Refunding Bonds to refund the 2016B Bonds. At this point in time, the interest rate is estimated to decrease from 3.23% on the 2016B bonds down to 1.87% on the 2021P bonds, which will produce an estimated \$73,895.80 in Net Present Value savings.

ATTACHMENTS:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE


RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021P Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:


Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its Taxable General Obligation Refunding Bonds, Series 2021 (the Bonds) in an amount not to exceed \$2,300,000. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to make principal and interest payments when due, up to and including February 1, 2023, and to refund in advance of maturity and prepay on February 1, 2023, the 2024 through 2038 maturities aggregating \$1,870,000 of the District's outstanding \$2,540,000 General Obligation Refunding Bonds, Series 2016B, originally dated as of January 6, 2016. The purpose of the refunding is to achieve debt service savings.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds with Baird, provided that the aggregate principal amount does not exceed \$2,300,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XIII.

Title: Authorization of Sale of 2021Q Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2016E General Obligation Facilities Maintenance Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to lower interest rates, which will reduce payments annual payments and produce savings which will accrue to the benefit of the taxpayers of the District.

Authority is being requested to issue the 2021Q Taxable General Obligation Refunding Bonds to refund the 2016E Bonds. At this point in time, the interest rate is estimated to decrease from 3.11% on the 2016E bonds down to 1.72% on the 2021Q bonds, which will produce an estimated \$203,361.27 in Net Present Value savings.

ATTACHMENTS:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION FACILITIES MAINTENANCE REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021Q Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
TAXABLE GENERAL OBLIGATION FACILITIES MAINTENANCE REFUNDING BONDS,
SERIES 2021

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION FACILITIES
MAINTENANCE REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE
AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF
FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE
THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS
NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION FACILITIES MAINTENANCE REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its Taxable General Obligation Facilities Maintenance Refunding Bonds, Series 2021 (the Bonds) in an amount not to exceed \$5,250,000. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to make principal and interest payments when due, up to and including February 1, 2023, and to refund in advance of maturity and prepay on February 1, 2023, the 2024 through 2036 maturities aggregating \$4,350,000 of the District's outstanding \$5,870,000 General Obligation Facilities Maintenance Bonds, Series 2016E, originally dated as of February 1, 2016. The purpose of the refunding is to achieve debt service savings.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds with Baird, provided that the aggregate principal amount does not exceed \$5,250,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XIV.

Title: Authorization of Sale of 2021R Refunding Bonds

Date: September 2, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2016I General Obligation Refunding Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to lower interest rates, which will reduce payments annual payments and produce savings which will accrue to the benefit of the taxpayers of the District.

Authority is being requested to issue the 2021R Taxable General Obligation Refunding Bonds to refund the 2016I Bonds. At this point in time, the interest rate is estimated to decrease from 2.91% on the 2016I bonds down to 1.87% on the 2021R bonds, which will produce an estimated \$4,969.67 in Net Present Value savings. The 2021R bonds will also be a restructuring of the payment schedule of the 2016 Bonds, which have a payment schedule that would increase from \$915,000 in FY24 to over \$3.3 million annually from FY25 through FY28. The restructured payments smooth out at just over \$1.4 million annually through FY34.

ATTACHMENTS:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

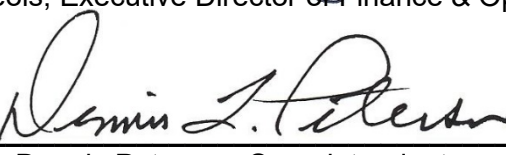
RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021R Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:


Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on September 2, 2021 at the School District offices in Minnetonka, Minnesota.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING
BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE
SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS
AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH
ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID
AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 2nd day of September, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its Taxable General Obligation Refunding Bonds, Series 2021 (the Bonds) in an amount not to exceed \$15,000,000. The proceeds of the Bonds will be used, together with any funds of the District which might be required, to make principal and interest payments when due, up to and including February 1, 2023, and to refund in advance of maturity and prepay on February 1, 2023, the 2024 through 2028 maturities aggregating \$13,100,000 of the District's outstanding \$15,260,000 General Obligation Refunding Bonds, Series 2016I, originally dated as of February 24, 2016. The Bonds are being issued to restructure the District's outstanding debt in order to minimize local property tax levies.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds with Baird, provided that the aggregate principal amount does not exceed \$15,000,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by March 31, 2022, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XV.

**Title: Approval of Produce Vendor for Nutrition Services September 2, 2021
for Fiscal Year 2022**

EXECUTIVE SUMMARY:

After Fiscal Year 2021, the District's main produce supplier for the school lunch program – H. Brooks and Company – exited the market for supplying school lunch due to the loss of a Federal contract to supply certain produce to school districts and difficulties with maintaining enough staff in the COVID-19 environment to service all their customers. As a result, Minnetonka ISD 276 needs to contract with a new produce vendor for FY22.

A Request for Proposal (RFP) to supply produce to Minnetonka ISD 276 for the school lunch program was sent out this summer to responsible vendors in the region. The RFP process utilized a Minnesota Department of Education methodology where a market basket of 44 major items is priced. Four vendors in the area were sent copies of the RFP. One produce vendor responded to the RFP - BIX Produce Company of Little Canada, MN. The RFP specified a two-year initial term with up to two additional years at the option of the District.

BIX Produce Company was established in 1934 and is a reputable produce vendor which has experience serving Minnesota school districts of all sizes with USDA meal programs. Minnetonka Public Schools has used BIX in the past as a produce vendor in the past. Current customers of BIX Include, but are not limited to, St. Paul Public Schools, North St. Paul Public Schools, and Hopkins Public Schools. BIX prices are competitive in the produce market and they have the scale necessary to meet the District's demand for produce, which in this unusual COVID-19 environment with numerous supply chain disruptions is extremely important.

In addition to competitive prices, BIX brings Minnetonka Nutritional Services many Value-Added Services such as product line, food safety programs, capacity, reliability, and up-to-date technology for order placement and order fulfillment. Additionally, BIX works with many of our local farmers and producers to provide fresh community grown food for our program and our students.

The RFP submittal forms the body of the contract. The District will add a signature page to execute the contract upon School Board approval.

ATTACHMENTS:

BIX Produce Company RFP Submittal Portion of Produce Vendor Contract

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve BIX Produce Company of Little Canada, MN as the District's produce food supplier for Fiscal Year 2022 and Fiscal Year 2023.

RECOMMENDED MOTION

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby approve BIX Produce Company as the produce vendor for the Nutrition Services program for Fiscal Year 2022 and Fiscal Year 2023.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



Dennis Peterson, Superintendent

BIX Produce Company

3060 CENTERVILLE ROAD, LITTLE CANADA MN 55117
PHONE 651-487-8000



August 13, 2021

Ms. Jacqueline Steffel, Coordinator of Procurement, Insurance & Elections
Minnetonka Public Schools
Independent School District #276
5621 County Road 101
Minnetonka, MN 55345

Dear Ms. Steffel,

Thank you for including Bix Produce in your Fresh Produce Vendor RFP. I have enclosed our response reflecting market basket pricing for the week indicated as well as fixed pricing proposed for the entire 2021-2022 school year.

A recent development in the marketplace has surfaced with regard to the Department of Defense Program in Minnesota that I would like to address. AJ Wholesale Produce was recently awarded the contract for Minnesota due to the failings of the previous provider. AJ Wholesale has enlisted the expertise of Bix Produce to assist them with some sourcing, manufacturing and some delivery in Minnesota. If awarded this contract we would intend to deliver both these goods and those purchased via the DoD program if you take part on the same Bix truck throughout the agreement. We feel this would be of benefit to all Minnetonka Schools.

Please contact me if you have further questions and good luck with your RFP process. We hope to be chosen by Minnetonka Schools for the coming years!

Sincerely,

Steve Pagel
Director of Sales
Bix Produce Co.

4.01 Value Added Services

Distributor must completely answer the following questions and include the written responses with the Proposal.

1. How many and what are the ages of the climate-controlled trucks? See separate Bix Truck Matrix that is attached to our response. We are very proud of our fleet and the men and women who drive them.
2. Do you have a climate-controlled shipping dock? Yes
3. Do you have a climate controlled receiving dock? Yes
4. What is your current order fill rate percentage, excluding substitutions, for school business?
99.5%
5. Describe your return and credit policy and procedure for schools. Products can be returned for credit at the time of delivery for any reason. If it is determined that a product is missing or does not meet the expectations of the school's culinary team post-delivery a call to Bix Customer Service will trigger either a credit for missing product or a return of product for review and subsequent credit. These requests should be made within 48 hours of delivery.
6. Describe your capability to offer a web-based online ordering system and other technology services. Using our www.bixproduce.com order-entry web site the user can start with a "default" order guide then create personalized guides to place orders from if desired. The system will note commonly ordered items omitted from an order as a reminder. Pictures and recipes are available. Like items are also offered to enhance menus. Users can request usage reports and invoices on demand. Both consolidated and by location "master" reports can be generated for the district by Bix. Orders can be edited up until 6:00PM the evening before delivery. PO numbers can be entered and confirmations of the orders can be e-mailed to the user(s) once they reach Bix. Full catalog item searches can be done if allowed by the district Nutrition Services leaders.
7. Do you have the capability to provide the District with an online catalog? Yes.
8. Do you have the capability to provide the District with online nutrient and ingredient information? Yes.
9. Include with your proposal documents outlining your HACCP plan. See separate Food Safety Plan that is attached to our response. If you would like to see specific product flow charts that are part of HACCP I can send those to you. We thought we would spare you those details at this stage.
10. Include with your proposal documents, specific information, and examples of locally grown produce you distributed during the 2020-2021 School Year. (This list may include items not listed in the Market Basket Proposal Form.) Please see attached documents. There are several examples of our commitment to supporting local economies and school initiatives thru local purchases.

11. Include local items you plan to have available for schools to purchase during the 2021-2022 School Year. See attached for expected seasonal items. Past performance of local farmers are also available to assist in menu planning. Mother Nature has the final say.
12. Please use an additional sheet to provide us with information on any other services that you can provide. See the "More About Bix" attachment.

" See Value Added Questionnaire "

5. Describe your return and credit policy and procedure for schools.
6. Describe your capability to offer a web-based online ordering system and other technology services.
7. Do you have the capability to provide the District with an online catalog?
8. Do you have the capability to provide the District with online nutrient and ingredient information?
9. Include with your proposal documents outlining your HACCP plan.
10. Include with your proposal documents, specific information, and examples of locally grown produce you distributed during the 2020-2021 School Year. (This list may include items not listed in the Market Basket Proposal Form.)
11. Include local items you plan to have available for schools to purchase during the 2021-2022 School Year.
12. Please use an additional sheet to provide us with information on any other services that you can provide.

4.02 DISTRICT SUPPORT

The Distributor must provide a dedicated Sales Representative to work closely with the District to assure continuity and success of the contract. The Distributor will also provide a Customer Service Representative, an Accounts Receivable Representative, and a Technology Support Representative dedicated to the District.

	<u>Name</u>	<u>Phone</u>
Sales Rep:	<u>Tom Relopez</u>	<u>763-203-3759 (cell)</u>
Customer Service:	<u>Becky Kidder</u>	<u>651-487-8000 (office)</u>
Accounts Receivable:	<u>Kevin Freund</u>	<u>651-487-8000 (office)</u>
Technology Support:	<u>Gary Binns</u>	<u>651-487-8000 (office)</u>

4.03 REFERENCES (If this portion is not completed the District may request this information before any award)

List three (3) school district customers with approximately the same scope and volume as this contract including the customer's name, address, phone number and contact person. List one (1) customer with approximately the same volume who has discontinued a contract with you in the last three (3) years. Include the same information as above and in addition list the rationale for canceling the contract. Attach additional sheets if necessary.

List 3 Current School District Customers	Contact Name and Phone Number
1.) St. Paul Public Schools	Tracy Alexander 651-603-4971
2.) North St. Paul Schools	Marie Carroll mcarroll@isd622.org
3.) Hopkins Schools	Barb Mechura 952-988-4063

List 1 School District Past Customer School District Name & Address Contact Person & Phone Number	Rationale for Discontinuing Business
Elk River Schools LeeAnne Murphy 952 763-241-3400 x1350	↙

Elk River is a typical story of why Bix loses a school. We were just told this week they are going to use up their DoD dollars and use their other provider to make up the difference. They will be back in the spring. Some schools choose this option. Some don't. Now that we are "partnered" with the current DoD contract holder some schools are choosing to use Bix for the simplicity of getting both DoD and non-DoD delivered together.

PART 5 – ACCEPTANCE

1. The Distributor agrees to comply with all Federal, State, and local laws, ordinances and all applicable rules, regulations and standards established by any agency of such governmental units.
2. Hold harmless: The Distributor agrees to defend and hold the District harmless from any claims, demands, actions, or causes of actions arising out of any act or omission on the part of the company subcontractors, its agents, or employees in the performance of, or with relation to, any of the work or services provided to be performed or furnished by the Distributor under terms of this agreement. Except to the extent such claim, demand, loss, liability, cost, and expense, directly or indirectly arises out of, or in connection with, or results from, the willful or negligent acts or omissions of the Buyer or such customer, or a subsidiary of affiliate of Buyer or such customer of any of their respective employees, agents or contractors.
3. State Sales and Use Tax Certificates of Exemption Form will be issued upon request.
4. Deliveries against the contract must be free of excise or transportation taxes except when such tax is part of a price, and the District is not exempt from such review. Excise Tax Exemption Registration Number may be used when required.
5. The Distributor shall comply with applicable federal, state, and local laws and regulations pertaining to wages, hours, and conditions of employment in connection with contractor's performance of work under this agreement. Distributor agrees not to discriminate against employees or applicants because of age, race, religion, creed, sex, national origin, or handicap.
6. Modifications, additions, or changes to the terms and conditions of this invitation to Proposal may be cause to reject a Proposal. Distributors are requested to submit all Proposals on the District's official forms. Proposals submitted on company forms may be rejected.
7. The Distributor agrees to retain all books, records, invoices, and/or quotations to substantiate initial item costs as quoted and other documents relative to this agreement for three (3) years after final payment or until audited by the District, whichever is sooner.
8. Audits of the Distributor's records will be made at the discretion of District officials at any time. The Distributor agrees to make available to the District or its agent any and all information including original invoices from the Distributor's suppliers. Audits will take place at the Distributor's place of business. The District will give the Distributor 21 days' notice of an audit to allow the Distributor to gather and assemble records. Audits can be made for as few as one item or as many as 35 items. If the Distributor refuses such audit inspection to the District, the District may immediately cancel the contract.
9. The Distributor certifies that this Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Proposal for the same materials, supplies, or equipment and is, in all respects, fair and without collusion or fraud. The Distributor understands that collusive bidding is a violation of federal law and can result in fines, prison sentences, and civil damage awards. The Distributor further agrees to abide by all conditions of this Proposal.
10. Prohibition against conflicts of interest, gratuities, and kickbacks. "Any employee or any official of the District, elective or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate percentage of contract, money or other things of value, as in inducement or intended inducement, in the procurement of business, or the giving of business, for, or to or from any person, partnership, firm, or corporation offering, submitting pricing for, or in open market seeking to make sales to the District shall be deemed guilty of felony and upon conviction such person or persons shall be subject to punishment of a fine in accordance with state and/or federal laws".
11. Insurance – Distributor shall maintain all necessary and proper insurance for the duration of the work to be performed, including Comprehensive General Liability Insurance and Property Damage Insurance, Workers Compensation Insurance, and Automobile Liability Insurance.

Distributor shall provide a certificate of insurance. Should any required insurance be cancelled before the expiration date, the issuing company will mail 30-days written notice to the District.

12. Schools participating in the National School Lunch Program are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic products are those that are produced in the United States and those that are processed in the United States substantially (at least 51 percent) using agricultural commodities produced in the United States.

I, the undersigned, hereby certify that I am a duly authorized agent to submit this Proposal for consideration and acknowledge that all 15 total pages (13 pages RFP, 1 page Market Basket Proposal Form, and 1 page Value Added Services Questionnaire) of the Proposal document have been received and agree to the terms contained therein.

Receipt of the following, if applicable, Addendums to the Proposal Documents and their costs being incorporated in the Proposal is acknowledged:

Addendum No. _____ Received _____ (date)

Addendum No. _____ Received _____ (date)

Addendum No. _____ Received _____ (date)

SIGNED: Steve Page

NAME: Steve Page (print or type your name)

DISTRIBUTOR NAME: Bix Produce Co.

ADDRESS: 3060 Centerville Road, Little Canada, MN 55117

PHONE #: 651-487-8000 FAX #: 651-489-1310

INCORPORATED IN STATE OF: Delaware

The following documents must be submitted
for a complete Proposal package:

☒ Written Documentation of
Qualifications listed in paragraph 1.10

☒ Hard copy of Market Basket
Proposal Form

☒ Proposal Form –Part 4, all 3
sections (use additional paper if necessary)

☒ Signed Acceptance – Part 5

____ Signed Addendum 1 (if applicable)

____ Signed Addendum 2 (if applicable)

____ Signed Addendum 3 (if applicable)

Bix Produce Trucks & Vans**Bix Semi Trucks**

Year Purchased	2021	2020	2019	2018	2017	2016	
Quantity	3	0	0	2	3	0	8

Bix Straight Trucks

Year Purchased	2021	2020	2019	2018	2017	2016	
Quantity	10	9	10	9	7	8	53

Bix Vans Isuzu Trucks

Year Purchased	2021	2020	2019	2018	2017	2016	
Quantity	1	0	0	3	3	1	8
							69

Market Basket Proposal Form

District: Minnetonka Public Schools # 276
 Proposal Due Date & Time: Wednesday, August 18, 2021 at 2 pm
 Vendor Cost Based on Week of: July 12 - July 16, 2021
 Vendor Name: Bix Produce Company
 Contact Name: Steve Pagel
 Telephone: 651-487-8000 or 612-816-1922 (Cell)

1	2	3	4	5	6	7	8
No.	Product Description	Est. Annual Usage	Pack Size/Case	Alternative Pack Size	Quote	Price Firm (Yes.No)	Extended Price to District (Unit Price x Annual)
1	Apple, Gala	90	100 count	113 count	39.2	No	\$ 3,528.00
2	Bananas, Single Green	450	150 ct		25.5	Yes	\$ 11,475.00
3	Broccoli, Buds	140	4/3 lb		21.7	Yes	\$ 3,038.00
4	Brussel Sprouts	90	12 pound	5 pounds	8.87	No	\$ 798.30
5	Brussel Sprouts, Cln, Halved	260	1/ 5 lb	10 pounds	51.85	No	\$ 13,481.00
6	Cantaloupe	70	9 count		24.5	No	\$ 1,715.00
7	Carrot, Baby Peeled	530	4/ 5 lb.		21.4	Yes	\$ 11,342.00
8	Carrot, Mini Peeled, IW	60	100/2.6 oz		19.8	Yes	\$ 1,188.00
9	Carrot, Shredded	5	1/ 5 lb		7.4	No	\$ 37.00
10	Cauliflower, Buds, IW	20	30/2.5 oz	80/.5 Cup	48.45	No	\$ 969.00
11	Cauliflower, Florette	50	2/ 3 lb	4/3 lb	28.2	Yes	\$ 1,410.00
12	Celery Sleeve	30	6 count	3 count	5.19	No	\$ 155.70
13	Celery Sticks	10	1/ 5 lb		10.15	Yes	\$ 101.50
14	Cilantro	30	6 count	3 count	3.62	No	\$ 108.60
15	Cucumber	140	24 count		21.6	No	\$ 3,024.00
16	Cucumber, Sliced	140	1/ 5 lb		16.4	No	\$ 2,296.00
17	Grapes, Red Seedless	300	18 lb		28.37	No	\$ 8,511.00
18	Grape, Red Seedless, IW	40	50/ 2.25 oz	80/.5 Cup	64.2	No	\$ 2,568.00
19	Honey Dew	70	8 count		23.75	No	\$ 1,662.50
20	Jicama, Stick 4"	30	1/ 5 lb		16.95	Yes	\$ 508.50
21	Kiwi	110	99/117 count		40.45	No	\$ 4,449.50
22	Lettuce, Green Leaf	190	3 count		4.77	No	\$ 906.30
23	Lettuce, Romaine, Chopped	230	6/ 2 lb		18.4	Yes	\$ 4,232.00
24	Lettuce, Shredded 1/4"	80	1/5 lb		5.05	Yes	\$ 404.00
25	Mandarin, Clementine	320	5 lb.		8.33	No	\$ 2,665.60
26	Onion, Yellow, Sliced	10	1/ 5 lb		13.3	No	\$ 133.00
27	Orange, Cara Cara	60	48 count			No	\$ - *
28	Orange, Naval	90	138 count		31.56	No	\$ 2,840.40
29	Pea, Sugar Snap	90	5 lb	2 pounds	8.28	No	\$ 745.20
30	Pear, Bartlet	30	60/70 count	110-120ct	48.8	No	\$ 1,464.00
31	Pear, Red	30	40/45 count		25.34	No	\$ 760.20
32	Pear, Seckel	10	99-117 count			No	\$ - *
33	Pepper, Bell, Green	110	6 count		6.72	No	\$ 739.20
34	Pepper, Bell, Red	140	6 count		9.31	No	\$ 1,303.40
35	Pepper, Bell, Diced, 1/4"	10	1/ 5 lb		16.17	No	\$ 161.70
36	Pepper, Bell, Sliced	10	2/ 2.5 LB		15.3	No	\$ 153.00
37	Pepper, Bell, Yellow	60	6 count		11.22	No	\$ 673.20
38	Potato, Baker, Idaho, cleaned	20	100 count		54.75	No	\$ 1,095.00
39	Potato, Red, Skin On, 3/4"	70	2/ 5 lb	5 pounds	9.95	Yes	\$ 696.50
40	Pineapple, Gold	60	7 count		18.25	Yes	\$ 1,095.00
41	Spinach, Clean, Trimmed	10	1/ 2.5 lb.		5.7	Yes	\$ 57.00
42	Tomato, Grape	80	3 count		10.52	No	\$ 841.60
43	Tomato, Cherry	40	3 count		8.95	No	\$ 358.00
44	Tomato, Diced, 3/8"	20	5 lb		9.7	Yes	\$ 194.00
45	Tomato, Sliced	120	1/ 5 lb		17.75	No	\$ 2,130.00
46	Tomato, Roma	20	5 lb		9.52	No	\$ 190.40
Total Extended Price:							\$ 96,205.30

Steve Pagel 8/13/21

* Not available for bid week.

BIX Produce Company

3060 CENTERVILLE ROAD, LITTLE CANADA MN 55117
PHONE 651-487-8000



More about Bix Produce Company

Established in 1934, Bix Produce Company has grown from a very humble beginning to the leader in produce distribution to food service operations in our marketplace.

Our current distribution center in Little Canada Minnesota is 220,000 square feet dedicated to receiving, storing and shipping the finest fruits and vegetables. Our core competency of creating high quality value added fresh-cut fruits, vegetables and blends keeps us positioned for growth in the future. We are poised to grow our services and product offerings in our new building in Little Canada. Our capacity has tripled in size and scope since moving in July of 2019 from our former location in St. Paul.

With over 370 employees, Bix has the diversity to understand the ever-changing needs and landscape of our industry and the muscle to deliver what our customers need and expect every day. We employ over 70 vehicles in service to our customers Monday thru Saturday each week. Each driver must pass a complete background check before employment and will arrive for delivery wearing Bix logo attire for easy identification. Bix operates with 59 refrigerated 28' straight trucks, 3 semi-tractor trailers and 8 refrigerated vans. Most deliveries in the metro are made with the 28' trucks to allow for nimble movement. Our Bix vans are most often used for service recovery and special requests by a customer that may need additional product they have forgotten to order. Bix Produce response time to special same-day requests is second to none. A number of trucks and vans are replaced each year to maintain adequate service and reliability with the typical lifespan being seven years. A recent purchase was of a refrigerated Transit vehicle to allow our sales representatives to make slightly larger deliveries and live up to FSMA Sanitary Transportation regulations for food safety.

We understand that a critical need our customers have is to not only have great looking and tasting produce, it must be safe. Bix Produce is SQF certified. This certification is a rigorous test of our policies, procedures and daily execution of them. This high level of audit and certification assures your schools that Bix has your students' health and safety top of mind. We go beyond what is required. We do what is right.

Fruits & Vegetables • Fresh Cuts • Dairy & Cheese • Nuts & Grains • Herbs & Spices • Customized Solutions

www.bixproduce.com

BIX Produce Company

3060 CENTERVILLE ROAD, LITTLE CANADA MN 55117
PHONE 651-487-8000



Since 1934, Bix has purchased locally grown produce. For us, "local" is not a trend, it is business as it should be. Each Thursday, Bix publishes a list of locally grown and produced products that our customers can expect to see the following week and which farmer and city they come from. This list can be sent via e-mail each week to those that request it. Bix purchases local when available. What this means to the schools is that if Brian and Leslie Axdahl are harvesting green beans in Stillwater, we buy local green beans. We do not commingle local and non-local product in our sales. This is incredibly important for many reasons. Not the least of which is our support of the local farmers we work with. They need to count on Bix to order from them to prevent waste in the system. We have held three food shows on premise at Bix that featured our local farmers and producers. They were outstanding "meet the farmer" opportunities for our customers.

Bix has worked with our local farmers and producers to create "bio's" on each to help our customers meet the farmer and possibly tell their own story on site at the serving line. Many of these bio's are included in this packet. We also feature a local farmer of the week on our web site. Please visit us at www.bixproduce.com to see our latest entry.

Our web based order-entry platform is an easy-to-use platform. We can help each school tailor their order guide in the order they need it if they choose that service. It is real time with our server and quick confirmations of orders can be automated to assure each of your team members of a successful order. From a district standpoint, Bix can limit visibility and "lock" purchases into only what is approved for purchase from Bix Produce. The District can be set up with a "Master" account for visibility to purchases by a school or the district as a whole.

A certificate of liability insurance naming those involved will be provided upon a bid award. A Continuing Guaranty can also be provided upon request.

We offer a unique service to our marketplace in that we are a manufacturer as well as a distributor of fresh-cut menu solutions. From locally sourced diced root vegetable blends in the Fall to fresh fruit to specially blended lettuces, Bix has all that Minnetonka Schools need to satisfy the culinary and dietary needs of both students and staff. Our

BIX Produce Company

3060 CENTERVILLE ROAD, LITTLE CANADA MN 55117
PHONE 651-487-8000



menu solutions will save the district labor, save on waste and offer a consistent product throughout the system.

And finally, a "More about Bix" synopsis would not be complete without a word about Tom Relopez. Tom provides a personal touch to service for his customers like very few can or care to provide. Tom has a keen understanding of the needs of K-12 food service providers and has been and will be a terrific resource for all that meet him within the Minnetonka District.

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 1 of 8

Objective: The purpose of the Food Safety Plan is to ensure that outgoing food products to our customers is safe to consume and meets all applicable regulatory requirements.

Scope: This policy applies to any finished product and redistributed product in the warehouse being received by our customers. Detailed finished product specifications and descriptions of all of our products are stored on the z:drive upon customer request. Redistributed items are listed in Produce Pro with specifications held by the Buyers. Food Safety expectations and how to report a food safety concern is communicated to all staff during HACCP training. During HACCP training staff is also informed that all the policies are accessible in the QA office by hardcopy. These policies apply to all staff with food handling safety responsibilities.

Responsibility: All staff is responsible to report a food safety concern immediately upon notice to their manager or QA and uphold food safety. Senior Management makes provisions to ensure fundamental food safety practices are adapted and maintained.

Overview of Food Safety Programs

Purchasing

As part of the Supplier Approval Program, CP022SQF records of compliance with local and federal standards must be on file with Pro-Act. Record of the existence of any HACCP or testing program done by each grower/shipper must be kept on file with Pro-Act and updated annually. All products purchased, must have a purchase order with the grower/shipper, commodity, and amount purchased clearly noted.

Supporting Documents:

Supplier Approval Program, CP022SQF
New Vendor Form

Audits on file QA Shared folder – partially processed produce and food
contact packaging suppliers

Receiving

Inbound Inspection Program, CP032SQF is in effect for all raw produce and redistributed items received. The receivers must inspect product quality and document the product count, product temperature, trailer/truck condition, date, initials, and if the trailer is sealed or locked, and seal # if applicable. Any deviations from the receiving specifications will require the notification of a buyer for further inspection. If a federal inspection is called for, the results of the inspection must be attached to the receiving record. The refusal or acceptance of the product will be determined by the Buyer and/or Day Shipping Warehouse Manager.

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 2 of 8

Supporting Documents:

Inbound Inspection Program, CP032SQF
Receiving Ticket
FDA Inspection Report

Sanitation

The fourth shift (sanitation) consists of a Sanitation supervisor, Lead person, and sanitarians, which follow the Sanitary Standard Operating Procedures (SSOP's) of Bix Produce Company. A pre-operational inspection must be conducted before production commences. The Daily Master Sanitation Sheet form must be completed by the sanitation supervisor or lead each day. Pre-Op (F007QA) is done by QA or Sanitation Lead/Super. Failure to meet audit expectations must be noted on a deviation report, with the corrective action taken to bring the deviation into compliance before production may begin. Foamers and sanitizers are titrated for calibration prior to use.

Supporting Documents:

Sanitary Standard Operating Procedures (SSOP's)
Daily Master Sanitation Form, F006SA
Daily Pre-operational Inspection Form, F007SA
Daily Wall Foamer Titration Form, F001SA
Daily Wall Sanitizer Titration Form, F005SA
Sanitation Deviation, F002SA

Production

Monitored Hourly:

Records of water temperature and chemistry, including ORP (Oxidation/Reduction Potential), titration levels of Peracetic acid in the flume systems, and barrels (ORP) are maintained throughout the production process. Peracetic acid levels are titrated hourly and recorded according to the processing specifications for each product. Specifications are recommended and monitoring is recorded as per the Flume Water Monitoring Procedure CCP #1, PO001Q with the use of Flume Water Monitoring Form, F006QA. Exceptions are noted on the General Deviation Log and Form, F007QA, along with corrective actions taken to bring the deviation into compliance and the disposition of any affected product(s). Peracetic acid chemical concentration is CCP#1. PPM used also follows documentation provided by the chemical supplier.

Supporting Documents:

Flume Water Monitoring Procedure CCP #1, PO001QA
Flume Water Monitoring Form, F006QA
Barrel Sanitizing Rinse Water Monitoring Procedure, PO002QA
Table Sanitizer and Product Rinse Water, F016QA
General Deviation Log and Form, F007QA

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 3 of 8

Metal detectors are checked hourly and recorded on form Metal Detection Log, F009QA. Settings are outlined in Metal Detection Monitoring Procedure CCP #2, PO003QA for each detector. Exceptions must be noted on a General Deviation Form, F006QA, along with correction or corrective action taken to bring into compliance. Metal Detection is CCP#2. Metal detectors service as required from an accredited outside source.

Supporting Documents:

Metal Detection Monitoring Procedure CCP #2, PO003QA
Metal Detection Log, F009QA
General Deviation Form, F006QA

Monitored Daily:

"Use by" dates are assigned for products packaged in bags, buckets and trays, based on shelf-life studies. CVP, Matrix, and tray sealer machines emboss the packaging with the "Use By" dates and military time of completion. Just the "Use By" date is embossed on all bags and that run through the CVP and stickers used for items sealed on the matrix or tray sealer as an alternative if there is an issue. A "Use By" date sticker is stickered on the outside of all hand sealed plastic bags. Items in trays may also have a julienne date reflecting date of production for some customers if requested. A manufacture date is coded on stickers for all product packaged in buckets. If the product is shipped by the case, the name of the product with the "Use By" or manufacture date is embossed on the outside of the case.

Supporting Documents:

Produce Coding Management, CP008SQF
Daily Packaging Documentation Procedure, PO006QA
Daily Packaging Checks Form, F003QA

Monitored Per Shift:

Scale checks are performed during first and third Quality Assurance shifts and recorded on form, Daily Scale Checks, F004QA. A standardized weight is used to assure scale compliance following the Scale Calibration Procedure, PO009QA. All scales are calibrated either monthly or bi-monthly by the licensed scale contractor. These records are kept on file by the Quality Assurance Department. Scales that do not calibrate within specification are taken out of service until repaired and back in compliance.

Supporting Documents:

Scale Calibration Procedure, PO009QA
Daily Scale Checks, F004QA
Scale Calibration, CP010SQF
Scale Company Calibration/Maintenance Records

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 4 of 8

The processing room is maintained at an optimum temperature range of 38 – 41° F. All cooler and storage areas and processing room temperatures will be monitored during day and evening Quality Assurance shifts by following the Temperature Monitoring Procedure, PO019QA. Temperatures are recorded using form, Temperature Monitoring Form, F017QA. Exceptions must be noted on a General Deviation Form, F007QA, along with the action taken to bring the deviation into compliance and the disposition of any affected product/process. The processing room, coolers and storage areas in the facility are also continuously monitored by the Delta Track temperature monitoring system. Any area outside its given range sends an alert message to the Maintenance Supervisor. Receiver thermometers used for Inbound Inspection and the lab hand held thermometer are calibrated weekly.

Supporting Documents:

Temperature Monitoring Procedure, PO019QA
Temperature Monitoring Form, F017QA
Thermometer Calibration Procedure, PO013QA
Thermometer Calibration form, F018QA
Handmeter Calibration Procedure, PO010QA
General Deviation Form, F007QA
Temp monitoring Website

Monthly:

GMP compliance audits must be performed randomly, but no less than once per month. Exceptions that directly affect product safety must be noted on a General Deviation Form, F007QA, along with actions taken to bring into compliance, and the disposition of any affected product(s). Monthly audits will also be scored using the scoring method referenced below:

Supporting Documents:

Audit Management, CP015SQF
Monthly Internal Audit, F023QA
General Deviation Form, F007QA
Food Safety Audit Scoring (in QAShared Audit folder)

Finished Product Sampling

The Quality Assurance Department retains a finished product sample in the west cooler for larger-run processed items. This sample remains on the retain rack at a minimum through failing QA checks or a month passes, whichever comes first. The retain rack is monitored three times per week following the Shelf Life Study Procedure, PO014QA; any quality issues observed are noted and call for immediate attention.

Quality Assurance Department conducts in-house laboratory testing on an as-needed (shelf study, customer COA, etc.) basis following the Microbiological Testing Procedure, PO007QA. These results are kept in an excel file on the z:drive. Results that do not

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 5 of 8

meet standards as stated in Microbiological Testing Procedure, PO007QA must be noted on the Microbiology Deviation Log and Form, F010QA, along with any possible actions taken to bring this product into compliance and the disposition of the affected product(s).

An independent lab performs testing once per week for pathogen testing on environmental swab samples. Twelve swabs for *Listeria mono* and two swabs for *Salmonella* spp. on environmental food and non-food contact surfaces for a total of 12 *Listeria* and 2 *Salmonella* spp. samples tested per week. Weekly our GGO line will undergo food contact testing for pathogenic microbes (*Listeria* spp). Lab results are maintained for each test. Results which do not meet standards (any presence of *Listeria* spp and/or *Salmonella* spp.) are noted on the Microbiology Deviation Form, F010QA along with immediate action taken to bring into compliance, and the disposition of any affected product or process. The CAPA (Corrective and Preventive Actions) process should be employed in the instance that a positive if found in the processing room or waste disposal area.

Supporting Documents:

Shelf Life Study Procedure, PO014QA
Shelf Life Monitoring, F014QA
Microbiological Testing Procedure, PO007QA
Microbiology Deviation Log and Form, F010QA
CAPA, Policy CP028SQF, Form CF012SQF
Excel spreadsheet on z:drive

Finished Product Storage

Temperature records must be maintained for storage areas, with temperatures in each storage area recorded at least once per first and third Quality Assurance shifts with adherence to the Processing Temperature Monitoring Procedure, PO005QA. Exceptions must be noted on a General Deviation Form, F007QA, along with the action taken to bring the deviation into compliance and the disposition of any affected product/process. The different rooms in the facility are also continuously monitored by the temperature monitoring system. Any area outside its given range sends an alert message to the Maintenance Manager.

Supporting Documents:

Processing Temperature Monitoring Procedure, PO005QA
Temperature Monitoring Form, F017QA
Temp monitoring Website
General Deviation Form, F007QA

Finished and repacked product shall only be packaged using new materials for the primary packaging.
Repacking of bulk items will take place in the splits area or the tomato sorting room near dry storage.

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 6 of 8

Finished product is moved from the processing room to the finished product cooler, which is maintained at an optimum range of 33-38° F. The acceptable range for temperatures of all areas (per F017QA form) are noted.

Supporting Documents:

Processing Temperature Monitoring Procedure, PO005QA
Temperature Monitoring Form, F017QA
Temp monitoring Website
General Deviation Form, F007QA

Shipping

Prior to shipping finished product, an outbound inspection takes place. The loader assures that the proper product label, "Use by" date, packaging, and temperatures are attained. The truck temperature shall be recorded before and after loading, and truck cleanliness shall be noted.

Supporting Documents:

Outbound Inspection Program, CP031SQF
Truck routing sheets (record)

Product Recall

The Bix Produce Company product recall program is tested at least once annually on product and primary packaging material. See the CP019SQF (Product withdrawal and Recall Policy) for a description of all team members and the role they serve during a recall. This team allows coverage of all steps of the recall procedure to commence over a very short time. The mock recall is executed by identifying a product and primary packaging lot that is traced one step forward and one step back. The procedure consists of identifying all products that must be recalled and identifying all customers that may have received this product. The recall program has been established to be effective for all types of product shipped by Bix Produce Company, in the event that an actual recall would be necessary.

Supporting Documents:

Product Withdrawal and Recall, CP019SQF
Recall Destruction Form, CF006SQF
Recall Form, CF008SQF

Maintenance

The building construction and equipment will be able to be cleaned and designed and maintained to facilitate hygienic production, storage and handling of food safely. The maintenance department performs routine inspections on all processing machinery. Any machine not in working order shall be tagged with a Hold Tag or LOTO until it is

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 7 of 8

functioning properly. Any dysfunction with machinery shall be immediately reported to a supervisor or maintenance directly and a work request shall be submitted. Completed work orders are on file by the Maintenance Department.

Supporting Documents:

Non-conforming Product or Equipment and Hold Procedure, CP014SQF
Premises and Equipment Maintenance, CP016SQF
Work Order Forms
Hold Tag, CF007SQF

Pest Control

There are 100+ interior rodent traps, 20+ exterior bait stations, and 5 interior insect light traps. The traps are numbered, marked, and located on the Pest Control Map located in the Pest Control Manual. Guardian Pest Control provides service to the interior traps and the exterior rodent bait stations twice per month weather permitting. Guardian Pest Control is local and on-call for immediate assistance if needed.

Supporting Documents:

License/Certification and Insurance Certificate from Provider
Inspection Logs
Service Reports
MSDS

Training

All Bix Produce employees undergo Allergen, HACCP, GMP, Plant Security, and Safety training at orientation. Position-specific training is done on an annual basis. Specialized training is provided for specific jobs based on the department's needs.

Supporting Documents:

Training, CP036SQF

Amendment Record			
Issue	Date	Revised Issue Details	Revised By
1	01/15/1996	New	NA
2	08/15/2011	Reviewed	A. Collins
3	05/29/2012	Updated Header, formatting, added procedure and form numbers.	C. Dockendorf
4	06/04/2012	Revised procedure to reflect best practices	R. Sykora
5	11/16/2012	Updated number of micro samples sent to outside lab	C. Dockendorf
6	09/05/2013	Added Controlled Document numbers	R. Sykora
7	09/24/2013	Added to Scope and took off "HACCP"	N.Vitale

BIX PRODUCE COMPANY	QUALITY SYSTEMS MANUAL	Issue no. 14
		Issued by: Martin Cloutier
		Issue date: 09/27/2020
	Food Safety Plan	CP012SQF
		Reviewed by: Martin Cloutier
		Page 8 of 8

		from headings and changed title to Food Safety Programs	
8	05/14/2014	Updated scope with location of product lists for redistributed items and how safety concerns are communicated, added responsibility section, Updated reference forms to be complete in all supporting sections, added receiver and handmeter thermometers to per shift for production, Changed to reference PO007QA for standards to be more specific, Updated recall team to reflect earlier changes, Added Training section	R. Sykora
9	07/29/2015	Updated product recall team members/titles	M. Cloutier
10	04/13/2016	Updated # of swabs for pathogenic testing, updated titles	M. Cloutier
11	08/21/2017	Updated # of times shelf life done, added mention of food safety audit scoring, CAPA policy and form	M. Cloutier
12	11/08/2017	Updated for recall team, micro testing, metal detection service	M. Cloutier
13	08/08/2019	Updated for new building	M. Cloutier
14	09/27/2020	Made the language general around cooler ID's and recall team	M. Cloutier

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XVI.

Title: Resolution Pertaining to Consent Agenda

Date: September 2, 2021

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, he/she should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for August 5, 2021:

- a. Minutes of August 5, 2021 Regular Meeting and Closed Session; and August 19, 2021 Special Meeting
- b. Study Session Summary of August 19, 2021
- c. Payment of Bills
- d. Recommended Personnel Items
- e. Electronic Fund Transfers
- f. Trust Funds
- g. Easement for Center Point Energy at MCEC

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by: _____



Dennis L. Peterson, Superintendent

CONSENT

**School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XVI. c

Title: Payment of Bills

Date: September 2, 2021

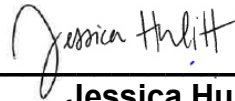
OVERVIEW:

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of July 2021.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the Board approve the disbursements as presented for the month of July 2021.

Submitted by:



**Jessica Hulitt
Coordinator of Accounting**

Approved by:



**Paul Bourgeois
Executive Director of Finance & Operations**

Concurrence:



**Dennis L. Peterson
Superintendent of Schools**

MINNETONKA DISTRICT #276

TO: Dr. Dennis Peterson

FROM: Jessica Hulitt

RE: Payment of Bills – July 2021
Board Meeting Date: September 2, 2021

The following disbursements are submitted for the month of July:

Recommend the payment of bills in the sum of \$11,675,462.93 by check #467225 - #467669 and ACH #212200001 - #212200171, and wire transactions #202100001 - #202100433 as follows:

July			
	FUND		
01	GENERAL FUND		4,966,786.89
02	CHILD NUTRITION		35,410.87
03	PUPIL TRANSPORTATION		153,270.40
04	COMMUNITY SERVICE		409,064.19
05	CAPITAL EXPENDITURE		1,001,095.04
07	DEBT SERVICE FUND		1,131,402.67
09	TRUST - FIDUCIARY		6,597.13
11	EXTRA/CO-CURRICULAR		37,688.12
12	ATHLETIC FEE		5,339.22
18	CUSTODIAL FUND		216,744.01
20	SELF INSURANCE		117,024.75
40	CULTURAL ARTS CENTER		26,824.80
41	DOME OPERATIONS		20,645.78
42	AQUATICS PROGRAM		57,242.51
43	PAGEL CENTER		74,125.31
46	LTFM		886,757.17
56	CONSTRUCTION PROJECTS		709,599.62
66	CAPITAL PROJECTS LEVY		1,819,844.45
			\$ 11,675,462.93
	SALARIES		\$ 2,403,460.05
	TOTAL		\$ 14,078,922.98



Jessica Hulitt

August 24, 2021
Date

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room

Board Agenda Item XVI. d.

TITLE: Recommended Personnel Items

DATE: September 2, 2021

BACKGROUND: Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

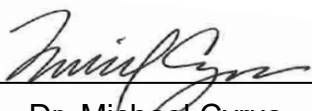
State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

FUTURE ACTION/RECOMMENDATION:

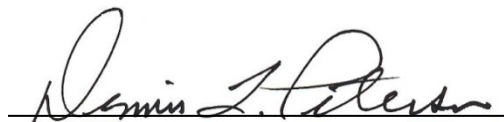
The administration recommends approval of all attached personnel changes.

Submitted by:



Dr. Michael Cyrus
Executive Director of Human Resources

Concurrence by:



Dr. Dennis L. Peterson
Superintendent

RECOMMENDED PERSONNEL ITEMS

I. INSTRUCTION

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
CARLSON, KRISTIN	GRADE 3, 1.0 FTE, EXC	8/31/21-6/13/22	\$58,259
CUSTER, MYKLYNNE	SOCIAL STUDIES, 1.0 FTE, MHS	2021-22	\$44,787
GORSKI, SARAH	MUSIC, 1.0 FTE, GR	2021-22	\$47,353
HESSBURG, JOSEPH	GRADE 5, 1.0 FTE, MWTA	8/31/21-6/13/22	\$72,653
HOFFMAN, MICHAEL	GRADE 5, 1.0 FTE, CS	2021-22	\$96,313
KERR, KATRYNA	SCIENCE, 1.0 FTE, MHS	8/31/21-6/13/22	\$57,249
KOHR, KARI	KINDERGARTEN, 1.0 FTE, DH	2021-22	\$56,458
LALAND, CECILIA	GRADE 2, 1.0 FTE, EXC	8/31/21-6/13/22	\$47,353
LEA, KRISTEN	GRADE 4, 1.0 FTE, EXC	8/31/21-6/13/22	\$79,487
PIECZYNSKI, PATRICE	NURSE, 40 HRS/WK, MMW	2021-22	\$44.03/HR
RAIMONDI, NICHOLAS	MUSIC, 1.0 FTE, SH AND MIDDLE SCHOOL ELEARNS	2021-22	\$46,069
RANK, MEGAN	BUSINESS ED, 1.0 FTE, MHS	2021-22	\$65,455
RICE, LAUREN	KINDERGARTEN, 1.0 FTE, EXC	8/31/21-6/13/22	\$53,762
RICKENBACH, CATHERINE	ELT AND RTI, 1.0 FTE, SH	2021-22	\$47,353
ROGERS, ALLESSANDRA	SOCIAL STUDIES, 1.0 FTE, MHS	8/31/21-6/13/22	\$44,787
SELDON, SARAH	COUNSELOR, 1.0 FTE, MHS	2021-22	\$92,458
VANDERHEYDEN, ANGELA	NURSE, 40 HRS/WK, MHS	2021-22	\$46.54/HR
VAN NEST, ROBIN	WILSON READING, 1.0 FTE, MME	2021-22	\$63,655
WANGEN, GABRIELLE	LANGUAGE ARTS, 1.0 FTE, MHS	8/31/21-6/13/22	\$63,655

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
BERGE, SUSAN	NAVIGATOR, 1.0 FTE, SH	8/30/21	RESIGNATION
JOHNSON, MARIA	PRESCHOOL, 0.57 FTE, MCEC	8/11/21	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
ANDERSON, JESSICA	SPEECH LANG PATH, 1.0 FTE, CS	2/6/22-4/29/22	CHILD REARING
DOW, MARGARET	HEALTH, 1.0 FTE, MHS	8/31/21-11/15/21	MEDICAL
FUJINAKA SOLE, CAROLINA MIDORI	GRADE 5 SPANISH IMMERSION, 0.5 FTE, CS – REQUESTING 0.5 FTE LOA	2021-22	JOB SHARE
HENNINGSEN, EDEL	ELT/RTI, 0.935 FTE, EXC	10/15/21-11/24/21	MEDICAL
HIESERICH, ANNE	MATH, 0.6 FTE, ELEARNS MS – REQUESTING 0.4 FTE LOA	2021-22	PERSONAL
JOHNSON, NICOLE	ELT, 0.82 FTE, MWTA – REQUESTING 0.18 FTE LOA	2021-22	PERSONAL
OLSEN, LAUREN	FACS, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2021-22	PERSONAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
ARRIOLA, CATHERINE	HP, 0.5 FTE, MWTA	2021-22	HP, 0.35 FTE, ELEARNS ELEM HP, 0.1 FTE, IN-PERSON MWTA
BATZ, COLLEEN	MEDIA, 1.0 FTE, GR	2021-22	RSK SPECIALS, 0.05 FTE, IN-PERSON MWTA
BERCHILD, MEGAN	RESERVE TEACHER/TEMP KINDER, 1.0, GR, 1/25/21-6/10/21	8/31/21-6/13/22	TEACHER INSTRUCTIONAL COACH, 1.0 FTE, DISTRICT-WIDE
BOTTIGER, WENDI	FLOAT ELEM LTS, 1.0 FTE, CS (20-21)	8/31/21-6/13/22	GRADE 2, 1.0 FTE, GR
BURKHART, IVY	ELT, 0.48 FTE, MWTA	2021-22	GRADE 1, 1.0 FTE, ELEARNS ELEM
BUTCHERT, AMY	SPECIAL ED, 0.9 FTE, SH	8/31/21-6/13/22	ELT, 0.72 FTE, MWTA
DRYKE, JONATHAN	PHY ED, 0.4 FTE, GR (20-21)	8/31/21-6/13/22	RTI, 0.2 FTE, MWTA
FISCO, TIFFANY	ELT/WILSON READING, 0.325 FTE, CS	9/8/21-6/13/22	ADD: TEMP SPEC ED, 0.1 FTE, SH
GEYER, ALEXA	ELT/RTI, 0.5 FTE, MWTA	2021-22	PHY ED, 0.4 FTE, MMW
GROTON, CHARLES	EXPLORERS CLUB PRGM ASST, 5.25 HRS/DAY, MCEC	8/31/21-6/13/22	PHY ED, 0.23 FTE, GR/MWTA/SH
HANSTAD, ANN	ASSISTANT PRINCIPAL, 1.0 FTE, MHS	8/31/21-6/13/22	ADD: ADDITIONAL WILSON READING, 0.175 FTE, CS (TOTAL 0.5)
HASKAMP, MELISSA	SOCIAL STUDIES, 1.0 FTE, MMW	2021-22	ELT/RTI, 0.775 FTE, MWTA
HEANEY, CHERYL	GRADE 3, 1.0 FTE, EXC	8/31/21-6/13/22	KINDER SUPPT/INFO DIGITAL LRNG TEACHER, 0.9 FTE, MWTA
HIESERICH, ANNE	TEACHER ON FULL TIME LOA IN 2021-22	8/20/21	ASSISTANT PRINCIPAL, 1.0 FTE, MME
JACOBSON, ANGELA	GRADE 1 SUPPT LTS, 0.5 FTE, GR (20-21)	2021-22	SOCIAL STUDIES, 0.6 FTE, ELEARNS MS
			SOCIAL STUDIES, 0.4 FTE, IN-PERSON MMW
			GRADE 3, 1.0 FTE, ELEARNS ELEM
			MATH, 0.6 FTE, ELEARNS MS
			GRADE 2, 1.0 FTE, ELEARNS ELEM

JOHNSON, NICOLE	ELT, 0.65 FTE, MWTA	2021-22	ELT, 0.82 FTE, MWTA
JORGENSEN, ADAM	TITLE ONE AND WILSON READING, 1.0 FTE, CS	2021-22	COUNSELOR/504 COORD, 1.0 FTE, MMW
KETEL, TIM	GRADE 4, 1.0 FTE, EXC	2021-22	GRADE 4, 1.0 FTE, ELEARN ELEM
KNIGHT, JULIE	ACADEMIC STRATEGIST, 1.0 FTE, DISTRICT-WIDE	2021-22	SPECIAL ED K-12, 1.0 FTE, ELEARN K-12
LEINGANG, ELIZABETH	RTI/ASSMT COORD, 0.8 FTE, CS	2021-22	RTI/ASSMT COORD/TITLE ONE, 1.0 FTE, CS
LOLICH, STEPHANIE	BUSINESS EDUC, 1.0 FTE, MHS	2021-22	ADD: BUSINESS EDUC OVERAGE, 0.205 FTE, MHS
MARSH, MONICA	GRADE 3, 1.0 FTE, CS	8/31/21-6/13/22	TITLE ONE/WILSON READING, 0.825 FTE, CS
MEVISSSEN, GRACE	GRADE 5, 1.0 FTE, GR	2021-22	GRADE 5, 1.0 FTE, ELEARN ELEM
MUNDAHL, KRISTIAN	SOCIAL STUDIES, 0.6-0.8 FTE, MMW (20-21)	2021-22	SOCIAL STUDIES, 0.8 FTE, MHS
OLSEN, LAUREN	FACS, 1.0 FTE, MHS	2021-22	FACS, 0.8 FTE, MHS
PETERSON, ANELISE	TOSA-BUILDING SUPPORT, 1.0 FTE, DH	2021-22	ACADEMIC STRATEGIST, 1.0 FTE, DISTRICT-WIDE
RAISANEN, TARA	LANG ARTS, 1.0 FTE, MMW	2021-22	LANG ARTS, 0.6 FTE, ELEARN MS
REISER, HALEY	GRADE 5, 1.0 FTE, GR (20-21)	8/31/21-11/24/21	LANG ARTS, 0.4 FTE, IN-PERSON MMW
STRAND, CONNIE	RESERVE TEACHER	8/31/21-11/12/21	GRADE 6 HEALTH/STUDY SKILLS LTS, 1.0 FTE, MME
WERTJES, PAM	KINDERGARTEN, 1.0 FTE, GR	2021-22	BUSINESS ED LTS, 1.0 FTE, MHS
			KINDERGARTEN, 1.0 FTE, ELEARN ELEM

II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BAGLEY, MIKAELA	LEAD GROUP COACH, 1.0 FTE, AQUATICS	8/23/21	\$40,765.92
BREMER, SAM	SUMMER RECREATION INSTRUCTOR, HOURS VARY, MCEC	7/15/21	\$13.30/HR
STONE, MACALL	EXPLORERS CLUB SITE SUPVR, 40 HRS/WK, GR	8/3/21	\$22.25/HR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
ALBRIGHT, TANYA	CLASS C SPANISH IMM CLRM PARA, 6.75 HRS/DAY, MWTA	8/17/21	RESIGNATION
ANDERSON, ANDREA	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MWTA	10/25/21	RETIREMENT
BAER, HEIDE	CLASS D SPEC ED PARA, 6.5 HRS/DAY, SH	8/25/21	RESIGNATION
BLONIGAN, STEPHANIE	CLASS D SPEC ED PARA, 6.5 HRS/DAY, GR	8/22/21	RESIGNATION
CAMACHO RUIZ, JESUS	CLASS C SPANISH IMM CLRM AND BUS/TRAFFIC PARA, 6.5 HRS/DAY, MWTA	8/13/21	RESIGNATION
CARLSON, SOPHIA	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	8/11/21	RESIGNATION
CRETINON, SAVANNAH	CLASS C CLRM PARA, 7 HRS/DAY, EXC	8/23/21	RESIGNATION
DALE, MEGAN	CLASS B SUPERVISORY PARA, 6 HRS/DAY, MMW	8/19/21	RESIGNATION
EISENMANN, DAVE	DIRECTOR OF INSTRUCTIONAL TECH & MEDIA SERVICES, 1.0 FTE, DSC	8/27/21	RESIGNATION
ESCH, SARAH	CLASS A LR/PG PARA, 1.5 HRS/DAY, MWTA	8/14/21	RESIGNATION
FILIPEK, MEGAN	CLASS D SPEC ED PARA, 6.75 HRS/DAY, CS	8/11/21	RESIGNATION
GERTEN, DENISE	CLASS A LR/PG PARA, 3 HRS/DAY, DH	8/12/21	RESIGNATION
	CLASS C ADV LRNG/II PARA, 2.8 HRS/DAY, DH		
	CLASS C BUS/TRAFFIC PARA, 30 MIN/DAY, DH		
GRIFFIN, ROBERT	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	8/4/21	RESIGNATION
HAVASI, KARINA	CLASS C SPANISH IMM CLRM & BUS/TRAFFIC PARA, 6.75 HRS/DAY, MWTA	8/19/21	RESIGNATION
HOWELL, REBECCA	CLASS C CLRM PARA, 6.5 HRS/DAY, MWTA	8/4/21	RESIGNATION
JOHNSON, EMILIA	CLASS D SPEC ED PARA, 4 HRS/DAY, SH	7/29/21	RESIGNATION
JORDAL, JANE	CLASS B MTKA PRESCHOOL/ECFE PARA, 16.25 HRS/WK, MCEC	8/16/21	RESIGNATION
KEESE, KRISTIN	CLASS C CLRM, ADHD, BUS/TRAFFIC PARA, 6.75 HRS/DAY, GR	7/7/21	RESIGNATION
KETCHUM, MICHELLE	SUPERVISOR OF STUDENT ACCOUNTING & TRANSPORTATION, 1.0 FTE, DSC	9/17/21	RESIGNATION
LAWRENZ, EMMA	LEAD GROUP COACH, 1.0 FTE, AQUATICS	9/3/21	RESIGNATION
MAXWELL, TERRY	CLASS D SPEC ED PARA, 6.75 HRS/DAY, CS	8/11/21	RESIGNATION
MORKEN, MELISSA	CLASS F MIDDLE SCHOOL CLIMATE PARA, 8 HRS/DAY, MMW	8/17/21	RESIGNATION
MURRAY, ABIGAIL	CLASS D SPEC ED PARA, 6.5 HRS/DAY, GR	8/3/21	RESIGNATION
MYLONAKI, MARIA	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MWTA	8/2/21	RESIGNATION
OBERMAN, LINDA	CLASS D SPEC ED PARA, 7 HRS/DAY, MHS	8/24/21	RETIREMENT
OLSSON, RENEE	CLASS C KINDER PARA, 6.5 HRS/DAY, CS	8/24/21	RETIREMENT
PETERSON, KATHERINE	EXPLORERS CLUB PRGM LEAD, 30 HRS/WK, DH	8/23/21	RESIGNATION
RAINER, ELLEN	CLASS D SPEC ED PARA, 6.75 HRS/DAY, CS	8/11/21	RESIGNATION
SALMI, STACY	COOK HELPER, 4 HRS/DAY, MHS	8/23/21	RESIGNATION
SCHMIDT, APRIL	CLASS C CLRM PARA, 6.75 HRS/DAY, GR	8/23/21	RESIGNATION
SIMENSON, RILEY	MARKETING SPECIALIST FOR MTKA COMM EDUC, 1.0 FTE, MCEC	8/20/21	RESIGNATION
STUKEL, JENNIFER	CLASS D SPEC ED PARA, 6.5 HRS/DAY, SH	8/10/21	RESIGNATION

TELLER, DANA VALDEZ PONCE DE LEON, KARINA WALLIN, ABBY WATKINS, MEGAN WENKUS, JULIE	CHILD AND FAMILY SUPPORT SPECIALIST, 1,280 HRS/YEAR, MCEC CLASS C CLRM PARA, 4 HRS/DAY, GR CLASS D SPEC ED PARA, 7.25 HRS/DAY, MWTA CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS CLASS A LR/PG PARA, 9 HRS/WK, MWTA	9/3/21 8/26/21 8/21/21 10/15/21 8/17/21	RESIGNATION RESIGNATION RESIGNATION RETIREMENT RESIGNATION
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LEAVES	ASSIGNMENT	EFFECTIVE	REASON
ERANI, MARY HEITKAMP, EILEEN MAAS, KARIN	CLASS C CLRM PARA, 6.75 HRS/DAY, MWTA CLASS C CLRM PARA, 6.75 HRS/DAY, MWTA CLASS C ADHD, ADV LRNG, CLRM PARA, 27.55 HRS/WK, MWTA CLASS C ADV LRNG PARA, 6.2 HRS/WK, SH	2021-22 2021-22 2021-22	PERSONAL PERSONAL PERSONAL
MARONEY, JULIE PAN, LIHUA RIVERA LEON, MARILUZ RODGERS, PAMELA	LEVEL III STUDENT SUPPT SERVS OFFICE ASST, 32.5 HRS/WK, DSC CLASS C CHINESE IMM CLRM PARA, 6.5 HRS/DAY, SH CLASS C SPANISH IMM KINER PARA, 6.5 HRS/DAY, CS CLASS C CLRM PARA, 7 HRS/DAY, MWTA	2021-22 2021-22 9/1/21-1/2/22 2021-22	PERSONAL PERSONAL PERSONAL PERSONAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
CARLSON, GRACE FOSTER, JENNIFER HUSETH, HEIDI LEBLANC, LEEANN ZIVKOVICH, PEYTON	ASST SWIM CLUB COACH, 20-30 HRS/WK, AQUATICS PARA SUB STUDENT MGMT COORD, 1.0 FTE, MHS CO-CURRICULAR TRACK & FIELD ASST COACH, MHS LEVEL IV ACCOUNTING CLERK, 8 HRS/DAY, DSC	8/16/21 2021-22 2021-22 2021-22 8/2/21	LEAD GROUP COACH, 1.0 FTE, AQUATICS CLASS D SPEC ED PARA, 6.5 HRS/DAY, MME STUDENT MGMT COORD, 0.6 FTE, MHS ADD: LEVEL I DEPT SUPPT OFFICE ASST, 6 HRS/DAY, MHS ACCOUNTING SPECIALIST/BURSAR, 1.0 FTE, MHS

III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
ARAGON-MENZEL, ISABELLE	VOLLEYBALL ASST COACH	MHS	8/16/21-11/13/21	\$3,500
BRITZIUS, GLENN	BOYS TENNIS ASST COACH	MHS	4/21-6/21	\$1,200
COHEN, JESSICA	PERFORMANCE DANCE ASST COACH	MHS	8/16/21-10/15/21	\$2,000
DOWNIN, MATTHEW	BOYS CROSS COUNTRY RUN ASST COACH	MHS	8/16/21-11/6/21	\$3,706
DUNLAP, MASON	BOYS LACROSSE ASST COACH	MHS	4/5/21-6/19/21	\$2,964.80
ESCH, MARK	FOOTBALL HEAD COACH	MHS	8/16/21-11/27/21	\$7,379
GODON, ANDREW	GIRLS TENNIS ASST COACH	MHS	8/16/21-10/29/21	\$1,700
HOLDS, JEFF	GIRLS TRACK AND FIELD ASST COACH	MHS	4/5/21-6/19/21	\$1,500
JOHNSON, ALEX	BOYS SOCCER ASST COACH	MHS	8/16/21-11/4/21	\$4,605
KATZENBERGER, KARL	VOLLEYBALL HEAD COACH	MHS	8/16/21-11/13/21	\$6,307
KRENIK, LAURA	GIRLS TENNIS ASST COACH	MHS	8/16/21-10/29/21	\$3,936
LENAHAN, JOE	FOOTBALL ASST COACH	MHS	8/16/21-11/27/21	\$3,000
LEWIS, KELLY	CROSS COUNTRY RUNNING HEAD COACH	MMW	8/16/21-10/27/21	\$4,862
LUNDELL, BRENT	GIRLS TENNIS HEAD COACH	MHS	8/16/21-10/29/21	\$5,377
LYNCH, MEGAN	PERFORMANCE DANCE ASST COACH	MHS	8/16/21-10/15/21	\$1,800
MCNEAL, JERRY	BOYS CROSS COUNTRY RUN ASST COACH	MHS	8/16/21-11/6/21	\$3,820
PFANKUCH, PETER	BWCA LEAD GUIDE	MCEC	7/7/21	\$1,000
RENLUND, JEFF	BOYS CROSS COUNTRY RUN HEAD COACH	MHS	8/16/21-11/6/21	\$5,377
ROGERS, MICHAEL	BOYS SOCCER HEAD COACH	MHS	8/16/21-11/4/21	\$6,307
SAMSAL, NICK	BOYS SOCCER ASST COACH	MHS	8/16/21-11/4/21	\$4,489
SPIESE, CARLEY	PERFORMANCE DANCE ASST COACH	MHS	8/16/21-10/15/21	\$2,000
STANCZYK, ELIZABETH	GIRLS TENNIS ASST COACH	MHS	8/16/21-10/29/21	\$3,706
SWEENEY, JONATHAN	BOYS CROSS COUNTRY RUN ASST COACH	MHS	8/16/21-11/6/21	\$3,706
TOLAN, ROD	MEN OF COLOR ADVISOR	MHS	2021-22	\$2,995
TUTHILL, STEVE	ATHLETICS EQUIPMENT MANAGER	MHS	2021-22	\$5,810.20
TUTHILL, STEVE	FOOTBALL EQUIPMENT MANAGER	MHS	8/16/21-11/27/21	\$1,475.80
VERCRUYSE, KELSEY	PERFORMANCE DANCE HEAD COACH	MHS	8/16/21-10/15/21	\$2,626

YATCKOSKE, BRITTANY	VOLLEYBALL ASST COACH	MHS	8/16/21-11/13/21	\$4,375
ZIMPRICH, BAILEY	VOLLEYBALL ASST COACH	MHS	8/16/21-11/13/21	\$4,375
2021-22 DEPARTMENT CHAIRS:				
ANDERSON, MICHAEL	INSTRUMENTAL MUSIC 4-12	MME	2021-22	\$3,377
BAKKE, JOSH	PHY ED 6-12	MME	2021-22	\$1,688.50
BARRY, MELINDA	MEDIA/TECHNOLOGY K-12	SH	2021-22	\$2,251
BECKER, MEGHAN	SPECIAL ED 6-8	MMW	2021-22	\$3,827
BIERLY, DAVID	COUNSELING 6-12	MHS	2021-22	\$3,377
BUISMAN, KERI	ELT ELEM	GR	2021-22	\$3,377
BURFEIND, MITCH	TECH ED 6-12	MHS	2021-22	\$3,377
CHOPITE, MARIA	SPANISH IMMERSION K-8	MWTA	2021-22	\$4,502
CUTSHALL, SUZANNE	SCIENCE K-5	GR	2021-22	\$4,502
DONALD, JIM	MATH 9-12 OPERATIONAL	MHS	2021-22	\$4,502
FISHER, KELLY	READING/BASIC SKILLS K-5	EXC	2021-22	\$4,502
HASKAMP, MELISSA	SOCIAL STUDIES 6-8	MMW	2021-22	\$3,377
JOHNSEN, LAUREN	ECFE/ECSE	MCEC	2021-22	\$3,377
JOHNSON, LAURAL	SPECIAL ED 9-12 OPERATIONAL	MHS	2021-22	\$4,502
KENEALY-BREDICE, MARY	HIGH POTENTIAL	SH	2021-22	\$4,502
KUKOWSKI, JOSHUA	SOCIAL STUDIES 6-8	MME	2021-22	\$3,377
LEWIS, KELLY	MATH 6-8	MMW	2021-22	\$3,377
LOLICH, STEPHANIE	VANTAGE 9-12	MHS	2021-22	\$3,377
LOLICH, STEPHANIE	BUSINESS ED 9-12	MHS	2021-22	\$3,377
MARTINSON, SARA	LANG ARTS 9-12 INSTRUCTIONAL	MHS	2021-22	\$4,502
MCGLASSON, CYNTHIA	MATH 6-8	MME	2021-22	\$3,377
MCWHIRTER, CAITLIN	SCIENCE 9-12 INSTRUCTIONAL	MHS	2021-22	\$4,502
MOSIMAN, KELLEY	LANG ARTS 9-12 OPERATIONAL	MHS	2021-22	\$4,502
MOZINGO, MELANIE	ART K-5	MWTA	2021-22	\$3,377
NELSON, JESSE	PHY ED 6-12	MMW	2021-22	\$1,688.50
OHRT, KATE	MATH 9-12 INSTRUCTIONAL	MHS	2021-22	\$4,502
PAUTZ, JILL	LANG ARTS 6-8	MME	2021-22	\$3,377
PHILLIPS, KELLY	SPECIAL ED K-5	CS	2021-22	\$1,913.50
QIAN, WEIYI	CHINESE IMMERSION K-8	EXC	2021-22	\$4,502
ROELS, RENEE	ART 6-8	MME	2021-22	\$1,688.50
SCHREDER, KATELYN	LANG ARTS 6-8	MMW	2021-22	\$3,377
SMITH, KIMBERLY	READING/BASIC SKILLS 6-12	MME	2021-22	\$3,377
STEPHAN, JOSH	HEALTH 9-12	MHS	2021-22	\$3,377
SUAREZ, CAROLYN	SOCIAL STUDIES K-5	MWTA	2021-22	\$2,251
SYVERSON, JENNIFER	HEALTH 6-8	MMW	2021-22	\$3,377
UNGERMAN, HANNAH	SPECIAL ED 9-12 INSTRUCTIONAL	MHS	2021-22	\$4,502

CONSENT

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XVI. e

Title: Electronic Fund Transfers

Date: September 2, 2021

EXECUTIVE SUMMARY:

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

RECOMMENDATION:

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for July 2021.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

JULY 2021 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
7/6/2021	Further - Flex			11,819.28
7/6/2021	Claims HealthPartners			203,337.63
7/6/2021	Delta Dental			37,474.78
7/9/2021	AP Payment			442,936.45
7/12/2021	Claims HealthPartners			173,792.72
7/12/2021	Further - Flex			13,589.85
7/12/2021	Delta Dental			36,047.55
7/13/2021	Payroll			1,835,703.92
7/15/2021	Solutran - Wellness Program			3,972.55
7/16/2021	AP Payment			175,213.38
7/16/2021	HealthPartners Premium			71,077.15
7/19/2021	Further - Flex			12,712.55
7/19/2021	Claims HealthPartners			503,832.70
7/19/2021	Delta Dental			21,687.65
7/21/2021	Delta Dental Fees			6,744.75
7/22/2021	Further - Flex Fees			4,653.00
7/23/2021	AP Payment			118,927.35
7/26/2021	Claims HealthPartners			151,543.12
7/26/2021	Delta Dental			24,465.42
7/26/2021	Further - Flex			10,997.44
7/30/2021	AP Payment			92,554.97
7/30/2021	Payroll			1,808,355.94
JULY	Art Center CC Processing Fees			145.82
JULY	MCEC Credit Card Processing Fees			23,963.61
JULY	Mtka Webstore CC Processing Fees			875.28
JULY	Athletic CC Processing Fees			1,301.23
JULY	Postage			3,504.00
JULY	Bank Monthly Service Charge			1,108.85
JULY	Aquatics CC Processing Fees			2,434.20
				\$ 5,794,773.14
JULY				
INVESTMENT DESCRIPTION	BANK	MATURITY DATE	INTEREST RATE	ENDING BALANCE
Money Market	Alerus Bank ICS Savings	NA	0.30%	39,286,036.09
Money Market	MSDLAF+ Liquid Class	NA	0.01%	3,744,143.35
Money Market	MSDLAF+ MAX Class	NA	0.03%	0.01
Term	MSDLAF	NA	-	-
CD	MSDLAF	NA	0.25%	248,000.00
Money Market	PMA IS	NA	0.01%	13,282,767.55
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	0.00%	624,630.28
Various	Wells Fargo OPEB	NA	Var	28,282,861.15
				\$ 85,468,438.43

CONSENT

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XVI. f

Title: Trust Funds

Date: September 2, 2021

OVERVIEW:

Policy #725: Liability Insurance for Parent Volunteer Organizations was adopted by the School Board on January 18, 2007. The purpose of the policy is to incorporate under the District's general liability insurance plan members of parent volunteer organizations who support the curricular or extra curricular activities of District students by offering District provided financial administration of their organization within the District's Trust and Agency Fund.

In accordance with Policy #725, approval by the School Board is required prior to providing financial services and accepting funds. Each organization participating must have as its primary mission service to the youth of the Minnetonka School District. Each organization shall have a District administrative liaison.

The following organizations have requested incorporation into the District financial umbrella.

RECOMMENDATION:

The School Board approves the following list of organizations for incorporation under the financial management of the Minnetonka School District:

<u>NAME OF ORGANIZATION</u>	<u>DISTRICT LIAISON</u>	
SAM CHASE EXCELSIOR ELEMENTARY SCHOOL KINDERGARTEN FUND	Stacy DeCorsey	Funds will be used for the benefit of Excelsior Kindergarten students.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance and Operations

School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XVI. g

Title: Approval of Easement for CenterPoint Energy
At Minnetonka Community Education Center

September 2, 2021

EXECUTIVE SUMMARY:

CenterPoint Energy is improving the natural gas delivery pipelines in the vicinity of Minnetonka Community Education Center in Deephaven. CenterPoint Energy is requesting that Minnetonka ISD 276 grant a permanent underground easement that is 15 feet wide paralleling Eastwood Drive from the point where it intersects with the east side of the District's parcel that contains the Minnetonka Community Education Center east parking lot to the point where it intersects with the right of way of Vine Hill Road.

This particular area is a grass area that would have no other use to the District other than to perhaps host a future sidewalk, which would not be impacted by the presence of an underground natural gas delivery pipe.

As a result, as it is in the public interest to have a reliable natural gas vicinity system in the area around the Minnetonka Community Education Center, it is recommended that the School Board grant the easement for an underground natural gas delivery pipe as requested by CenterPoint Energy.

ATTACHMENTS:

Easement Document

RECOMMENDATION/FUTURE DIRECTION:

As it is in the public interest to have a reliable natural gas vicinity system in the area around the Minnetonka Community Education Center, it is recommended that the School Board grant the easement for an underground natural gas delivery pipe as requested by CenterPoint Energy.


RECOMMENDED MOTION

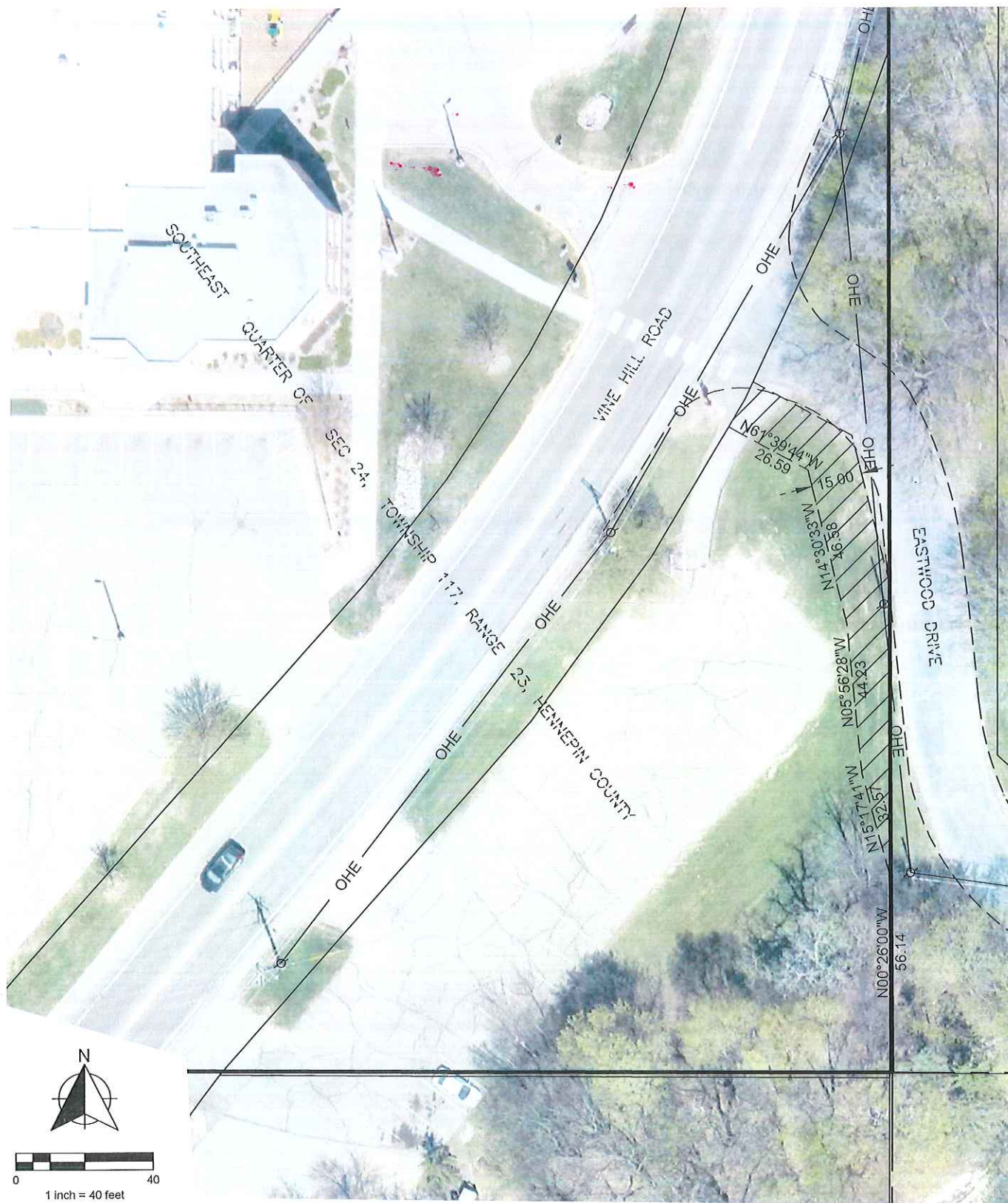
BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby grant CenterPoint Energy a permanent underground easement for a natural gas delivery pipeline with a width of 15 feet directly adjacent to Eastwood Drive at the point where it intersects with the east side of the District's parcel that contains the Minnetonka Community Education Center east parking lot to the point where it intersects with the right of way of Vine Hill Road.

Submitted by: _____


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____


Dennis Peterson, Superintendent



 PERMANENT UTILITY EASEMENT AREA = 1,797 SQ. FT.

Prepared by:



Deephaven Gas Easement

EXHIBIT 1
City of Deephaven, Minnesota

WSB Project No. 017637-00

Date: 02/17/2021



EASEMENT

2020-049
Abstract

THIS EASEMENT made _____, 2021, by and between Minnetonka Public Schools, a public corporation under the laws of the State of Minnesota, situated in the County of Hennepin, State of Minnesota ("Grantor"), and CenterPoint Energy Resources Corp., a Delaware corporation, doing business in Minnesota as CenterPoint Energy Minnesota Gas, its successors and assigns ("Grantee").

1. Grantor warrants it is the owner of that certain real property in Deephaven, Hennepin, County, Minnesota, described below and in Document No. 2944564 filed of record in the Office of Recorder Hennepin, County, Minnesota, and has the right, without title restriction, to execute and deliver this instrument:

See Attached Exhibit "A" Legal description incorporated and apart of this Document to be recorded. ("Grantor's Property").

2. Grantee desires an easement in, under, and upon Grantor's Property. Grantor, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration paid by Grantee, the receipt of which is acknowledged, hereby grants to Grantee, its successors and assigns, forever, a perpetual, exclusive 15-foot easement to lay, construct, inspect, protect, operate, maintain, alter, abandon, replace, substitute and remove the gas transmission or distribution pipelines or pipeline facilities and appurtenances thereto ("gas facilities") in, under and upon Grantor's Property in Deephaven, Hennepin, County, Minnesota. Said easement is described as:

See Attached Exhibit 1 Legal description incorporated and apart of this Document to be recorded.

As shown in Exhibit 1 attached to and incorporated herein by reference.

3. In addition, Grantor grants to Grantee, its successors and assigns, the right of ingress and egress to and from Grantor's Property and Grantee's Easement; the right of surveying, the right of lateral and subjacent support; and the right to place signs and markers on Grantee's Easement as required by law, or in Grantee's judgment, to protect the public interest or property owner or to notify them of Grantee's Easement. Grantor also

grants to Grantee, its successors and assigns, the privilege of temporarily placing tools, equipment, material, and soil on Grantor's Property for the above purposes.

4. Grantor further grants to Grantee the right to clear and keep Grantee's Easement cleared of trees, roots, brush, or other encroachments or obstructions on the surface, sub-surface, and over Grantee's Easement which may interfere with the gas facilities. However, subject to Grantee's written approval, Grantor retains the right to landscape Grantee's Easement with grass, mulch, or similar material and to pave Grantee's Easement for parking and driveway purposes. In the event, Grantee disrupts, removes, or destroys any grass, trees, or other landscaping in the Grantee's Easement in exercising its rights hereunder, Grantee will repair, replace and restore the disturbed area as close to its original condition as possible.

5. Grantor agrees not to interfere with, obstruct, or perform or undertake any activity that could damage or restrict Grantee's use or operation of its gas facilities or the rights granted to Grantee by this instrument. Additionally, Grantor agrees not to encroach upon Grantee's Easement by filling, excavating, or erecting buildings or permanent enclosures unless the same are pre-approved by Grantee, which approval shall not be unreasonably delayed or withheld. Grantor understands and agrees that Grantee may remove any unapproved encroachments or obstructions Grantor places on Grantee's Easement, at Grantor's expense.

6. Grantor agrees that future utilities or other entities will not be located within Grantee's Easement without Grantee's advance written consent, which consent shall not be unreasonably delayed or withheld.

7. Grantee will exercise due care, and diligence to avoid injury or damage to Grantor's non-encroaching buildings, permitted personal property, and permitted landscaping. Grantee indemnifies Grantor from any such damage or loss arising or occurring to such property solely by reason of the operation, maintenance, relocation, replacement, substitution, or removal of Grantee's gas facilities.

8. If Grantee discontinues the use of its gas facilities, Grantee has the right, but not the duty, to enter upon Grantee's Easement and remove all or any portion of its gas facilities.

9. Grantee may exercise the rights conveyed herein from time-to-time as may be necessary and convenient, and Grantee's failure to exercise said rights will not limit or extinguish said rights. Grantee's rights can only be extinguished or modified by a written instrument executed by Grantee and filed of record in the county and state aforesaid.

10. Recitals are incorporated and made a part of this Easement.

11. The persons signing this Easement have the real and apparent authority to bind the respective parties.

12. The terms and provisions of this instrument run with the land and extend to

and are binding upon Grantor and Grantor's heirs, legal representatives, successors, and assigns. Grantee may assign or lease this Easement in whole or in part.

(REMAINDER OF PAGE LEFT BLANK INTENTIONALLY)

GRANTOR:

By: _____

Paul Bourgeois, Executive Director of Finance and Operations

STATE OF MINNESOTA)

) ss.

COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Paul Bourgeois, Executive Director of Finance and Operations, Minnetonka Public Schools, a public corporation under the laws of the State of Minnesota, situated in the County of Hennepin, State of Minnesota.

Notary Public

GRANTEE:

CenterPoint Energy Resources Corp.,
d/b/a CenterPoint Energy Minnesota Gas

By: _____

Brad A. Tutunjian, Vice President
CenterPoint Energy
MN Operations

STATE OF MINNESOTA)

) ss.

COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Brad A. Tutunjian, Vice President CenterPoint Energy Minnesota Operations of CenterPoint Energy Resources Corp, CenterPoint Energy Minnesota Gas.

ATTENTION COUNTY RECORDER:

Please mail this document after recording to:

Chuck Mayers SR/WA
Senior Agent, Right of Way
CenterPoint Energy
P.O. Box 1165
Minneapolis, MN 55440-1165

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

CenterPoint Energy Resources Corp., d/b/a CenterPoint
Energy Minnesota Gas
700 West Linden Avenue
Minneapolis, MN 55440-1165

Project City, Project name, Project number

P.I.D. No. 24-117-23-44-0005

EXHIBIT "A"

That part of the following described parcel of land in the City of Deephaven:

That part of Government Lot 5, Section 24, Township 117, Range 23, described as follows:

Beginning at a point on the South line of said Government Lot 5, distant 297.00 feet Westerly from the Southeast corner of said Government Lot 5; thence Easterly along said South line a distance of 297.00 feet to said Southeast corner; thence Northerly along the East line of said Government Lot 5 a distance of 560.25 feet; thence Westerly, parallel with the South line of said Government Lot 5, a distance of 330.00 feet; thence Southerly, parallel with said East line, a distance of 490.15 feet; thence Southeasterly a distance of 77.60 feet to the point of beginning.

Which lies within the following easement for utility purposes:

EXHIBIT 1

A strip of land 15.00 feet in width over that part of the above described parcel of land the westerly line of said strip is described as follows: commencing at the Southeast corner of the of the Southeast Quarter of Section 24, Township 117, Range 23, Hennepin County, Minnesota; thence North 00 degrees 26 minutes 00 seconds West, assumed bearing along the East line of said Southeast Quarter 56.14 feet to the point of beginning of said line to be hereinafter described; thence North 15 degrees 17 minutes 41 seconds West, 32.57 feet; thence North 05 degrees 56 minutes 28 seconds West, 44.23 feet; thence North 14 degrees 30 minutes 33 seconds West, 46.58 feet; thence 61 degrees 39 minutes 44 seconds West, 26.59 feet to said southeasterly right of way line and said line there terminating. Said strip of land is to extend by its full width from said East line to the southeasterly right of way line of Vine Hill Road.

Parties: MINNETONKA PUBLIC SCHOOLS SERVICE CENTER
5621 CO RD NO 101
MINNETONKA MN 55345

Note: This is not a legal document. It is intended only to present the information to prepare the necessary documents for the acquisition of the easements described above by proceedings in eminent domain or negotiation.

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