

SCHOOL BOARD MEETING

Minnetonka I.S.D. #276

5621 County Road 101

Minnetonka, Minnesota

www.minnetonkaschools.org

April 8, 2021

The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

- | | | |
|------|-------|---|
| 6:30 | | Recognitions: The Scholastic Art Award winners; the National Student Production Award winners; the Alpine Skiing state participants; the Nordic Skiing state participants; the Gymnastics state participant; the Boys Swimming and Diving state participants; the Cheerleading state champions; the National Board Certified Teachers; and the Minnesota Community Education Award winners. |
| 7:00 | | Public Hearing on Proposed Fees |
| 7:15 | I. | Call to Order |
| | II. | Pledge to the Flag |
| 7:16 | III. | Adoption of the Agenda |
| 7:17 | IV. | School Report: Community Education and ECFE |
| 7:37 | V. | Community Comments
Community Comments is an opportunity for the public to address the School Board on an item <u>included in this agenda</u> in accordance with the guidelines printed at the end of this agenda. |
| 7:45 | VI. | Adoption of Proposed Fees |
| 7:55 | VII. | Update on Learning Model Implementation |
| 8:15 | VIII. | Approval of Enrollment Model |
| 8:35 | IX. | Approval of e-Learning Plan |
| 8:55 | X. | Adoption of 2022-23 Calendar |
| 9:15 | XI. | Approval of Minnetonka Foundation's Teacher Grants |
| 9:30 | XII. | Acceptance of Bids for MOMENTUM Trades Addition |
| 9:40 | XIII. | Acceptance of Bids for Transition to Adult Building |

- 9:50 XIV. Approval of Sale of 2021C Certificates of Participation Bonds
- 9:55 XV. Authorization of Sale of 2021F and 2021G Refunding Bonds
- 10:00 XVI. Authorization of Sale of 2021H Refunding Bonds
- 10:05 XVII. Authorization of Sale of 2021I Refunding Bonds
- 10:10 XVIII. Authorization of Sale of 2021J Refunding Bonds
- 10:15 XIX. Authorization of Sale of 2021K Refunding Bonds
- 10:20 XX. Authorization of Sale of 2021L Refunding Bonds
- 10:25 XXI. Review of Policy #206
- 10:45 XXII. CONSENT AGENDA
 - a. Minutes of February March 4 Regular Meeting and March 18 Closed Session
 - b. Study Session Summary of March 18, 2021
 - c. Payment of Bills
 - d. Recommended Personnel Items
 - e. Gifts and Donations
 - f. Electronic Fund Transfers
 - g. Approval of Sabbatical Requests
 - h. Approval of Revised Community Comments and Citizen Input Guidelines
- 10:46 XXIII. Board Reports
- 10:48 XXIV. Superintendent's Report
- 10:50 XXV. Announcements
- 10:52 XXVI. Adjournment to Closed Session for MTA Negotiations

GUIDELINES FOR COMMUNITY COMMENTS

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in this agenda during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

INFORMATION

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Public Hearing on Fees

Title: Public Hearing on Fees

Date: April 8, 2021

EXECUTIVE SUMMARY

Under Minnesota State law, the Board of each Minnesota public school may require certain pupil fees as described in statute.

The District is required to hold a public hearing on proposed fees to accept public comment on the proposed fees.

Minnetonka Independent School District 276 maintains a schedule of various fees for courses, activities, clubs and other miscellaneous items at each level of the school district.

Any changes in the fee schedules require School Board approval.

Each year, department and program managers give their recommendations on various fee levels. Proposed fee changes are for Fiscal Year 2022.

At the high school level, the following recommended fee changes are for new or existing classes or activities:

Momentum	At cost	New fee
25 cent transaction charge – e-ticketing	\$0.25	New fee
Debate	\$80	New fee
DECA	\$80	\$5 increase
E-sports	\$80	New fee
Marching Band	\$80	\$5 increase
Math Team	\$80	\$30 increase
Mock Trial	\$50	New fee
Model UN	\$50	New fee
Robotics	\$80	New fee
Speech	\$80	New fee
Strength Training	\$140	\$15 increase

At the middle school level, there is one recommended new activity fee:

Strength Training	\$140	\$15 increase
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At the elementary school level, there are no recommended changes.

The proposed changes are highlighted on the attached draft schedule of class and activity fee changes.

For Nutrition Services a 10 cent per meal increase is being recommended due to increasing food costs driven by increasing transportation costs. The increase will result in prices of \$2.95 for an Elementary Lunch, \$3.05 for a Middle School Lunch, \$3.25 for a High School Lunch, and \$4.15 for an Adult Lunch. These would be the first meal prices increases since FY2019.

Tonka Dome fees are recommended to increase by \$5 for each category.

ATTACHMENTS

Proposed High School Fees
Proposed Middle School Fees
Proposed Elementary School Fees
Proposed Lunch Prices
Proposed Dome Fees

RECOMMENDATION/FUTURE DIRECTION:

The Public Hearing is scheduled for the School Board to receive comments from the public on the proposed fee changes.

Submitted by: _____



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____



Dennis Peterson, Superintendent

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE		
2021-22	2020-21	PROPOSED 2021-22
Overdue Media material fine	\$0-\$.25 per day	\$0-\$.25 per day
iPad Insurance - Optional	\$40	\$40
Loss or destruction of books or materials	at cost	at cost
Other Non-Student Fees	<i>per occurrence</i>	<i>per occurrence</i>
Post HS transcript fee	\$5	\$5
Returned check fee	\$10	\$10
Plays/Musicals/Entrance Ticket	<i>per event</i>	<i>per event</i>
Play for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20
Plays other	\$15/\$12/\$10	\$15/\$12/\$10
Athletic Entrance Ticket	<i>Adult/Student</i>	<i>Adult/Student</i>
*25 cent transaction charge for online ticketing	\$0.25	\$0.25
Adaptive Bowling	\$0/\$0	\$0/\$0
Adaptive Floor Hockey	\$0/\$0	\$0/\$0
Adaptive Soccer	\$0/\$0	\$0/\$0
Adaptive- Softball	\$0/\$0	\$0/\$0
Alpine Ski (boys/girls)	\$0/\$0	\$0/\$0
Baseball	\$7.00/\$5.00	\$7.00/\$5.00
Basketball (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Basketball (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Competitive Dance	\$7.00/\$5.00	\$7.00/\$5.00
Cross Country Running (boys)	\$0/\$0	\$0/\$0
Cross Country Running (girls)	\$0/\$0	\$0/\$0
Football (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Golf (boys/girls)	\$0/\$0	\$0/\$0
Gymnastics	\$7.00/\$5.00	\$7.00/\$5.00
Hockey (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Hockey (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Lacrosse (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Lacrosse (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Nordic Ski (boys/girls)	\$0/\$0	\$0/\$0
Soccer (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Soccer (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Softball (girls)	\$0/\$0	\$0/\$0
Swim/Dive (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Swim/Dive (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Swim/Dive Meets	\$7.00/\$5.00	\$7.00/\$5.00
Tennis (boys/girls)	\$0/\$0	\$0/\$0
Track & Field Events	\$7.00/\$5.00	\$7.00/\$5.00
Volleyball (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Wrestling (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Activity Ticket		
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.		
Student - 10 Punch Pass	\$40	\$40
Adult - 10 Punch Pass	\$60	\$60
Activity Pass		
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.		
Student Sticker	\$50	\$50
Senior Citizen Pass - contact District Service Center	Free to all on-campus events-- Board Policy #908	Free to all on-campus events-- Board Policy #908
Co-Curricular Activities	<i>per activity</i>	<i>per activity</i>
One-Time/Annual Participation Fee	\$75	\$75
Activities which pay One-Time/Annual Participation Fee		
ATHLETICS:		
Adaptive Bowling	\$60	\$60
Adaptive Floor Hockey	\$60	\$60
Adaptive Soccer	\$60	\$60
Adaptive Softball	\$60	\$60
Alpine Ski (boys/girls)	\$125	\$125
Baseball (boys)	\$125	\$125
Basketball (boys/girls), 9	\$165	\$165
Basketball (boys/girls) 10-12	\$165	\$165
Competitive Dance	\$200	\$200
Cross Country Running (boys)	\$80	\$80
Cross Country Running (girls)	\$80	\$80
Football (boys)	\$200	\$200
Golf (boys/girls)	\$100	\$100
Gymnastics	\$200	\$200
Hockey (boys)	\$247	\$247
Hockey (girls)	\$247	\$247
Lacrosse-boys	\$175	\$175
Lacrosse-girls	\$130	\$130
Nordic Ski (boys/girls)	\$125	\$125

MINNETONKA HIGH SCHOOL		
STUDENT FEE SCHEDULE		
2021-22	2020-21	PROPOSED 2021-22
Soccer (boys/girls)	\$92	\$92
Softball (girls)	\$125	\$125
Swimming (boys/girls)	\$109	\$109
Tennis (boys/girls)	\$85	\$85
Track (boys)	\$150	\$150
Track (girls)	\$150	\$150
Volleyball (girls)	\$100	\$100
Wrestling (boys)	\$104	\$104
ENRICHMENTS:		
Architectural Challenge	\$0	\$0
Chamber Singers	\$50	\$50
Debate	\$0	\$80
DECA	\$75	\$80
Destination Imagination	\$0	\$0
Donna Voce	\$50	\$50
Drama - Fall Musical	\$75	\$75
Drama - One Act Play	\$0	\$0
Drama - Spring Musical	\$75	\$75
Drama - Winter Play	\$50	\$50
ESports		\$80
Engineering Tech Challenge	\$0	\$0
Jazz Ensemble (Band)	\$50	\$50
Jazz Too	\$0	\$0
Knowledge Bowl	\$50	\$50
Marching Band	\$75	\$80
Math Team	\$50	\$80
Mock Trial	\$0	\$50
Model UN		\$50
Pit Orchestra (Drama/Musicals)	\$0	\$0
Quiz Bowl	\$50	\$50
Robotics	\$0	\$80
Science Fair	\$0	\$0
Science Olympiad	\$0	\$0
Speech	\$0	\$80
Supernatural	\$0	\$0
Varsity Madrigals	\$0	\$0
Winter Pep Band	\$0	\$0
Co-Curricular Activities (Continued)		
Activities which pay One-Time/Annual Participation Fee (cont'd)	per activity	per activity
CLUBS		
Bowling (no activity fee assessed by MHS)	\$0	\$0
Competitive & Sideline Cheerleading	\$210	\$210
Performance Dance	\$100	\$100
Sailing (no activity fee assessed by MHS)	\$0	\$0
Slowpitch Softball	\$160	\$160
Trap/Skeet Shooting (no activity fee assessed by MHS)	\$0	\$0
Enrichments/Clubs With No Participation Fee:		
American Sign Language (ASL) Club	at cost	at cost
Art Club	at cost	at cost
Baking Club	at cost	at cost
Breezes	at cost	at cost
Dare to Know	at cost	at cost
Duct Tape Club	at cost	at cost
Earth Club	at cost	at cost
Honor Society (NHS)	at cost	at cost
Interact	at cost	at cost
Literary Magazine	at cost	at cost
National Art Honor Society	at cost	at cost
OFFENSE	at cost	at cost
Optimist Club	at cost	at cost
People to People	at cost	at cost
Reachout Volunteers	at cost	at cost
Strength Training - fall/winter/spring after school per season	\$50	\$50
Strength Training - summer group training	\$125	\$140
Strength Training - summer personal training	\$175	\$175
Student Government	at cost	at cost
Students Against Poverty	at cost	at cost
Video Production Club	at cost	at cost
Vocal Music Sessions - fall/winter/spring per 8 week season	\$80	\$80
Vocal Music Sessions - 1 session	\$10	\$10
Yearbook	at cost	at cost
New Student Interest Club	\$30 min or cost	\$30 min or cost
Try-Out Fee		
Golf (green fees)	per sport	per sport
Downhill Skiing (lift tickets)	at cost	at cost
Approved by School Board 06/XX/2021		

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE		
2021-22	2020-21	PROPOSED 2021-22
Course Fees		
ART	<i>per course</i>	<i>per course</i>
AP Art- Studio	\$50	\$50
Comics	\$20	\$20
Ceramics	\$25	\$25
Digital Photography	\$30	\$30
Digital Drawing 1, 2, & 3	\$20	\$20
Drawing	\$20	\$20
Graphic and Product Design	\$20	\$20
IB Visual Art HLA yr 1	\$50	\$50
IB Visual Art HLA yr 2	\$50	\$50
IB Visual Art SLA	\$50	\$50
Intro to Studio Art	\$20	\$20
Jewelry	\$35	\$35
Painting	\$20	\$20
Darkroom Photography I	\$50	\$50
Darkroom Photography II	\$60	\$60
Darkroom Photography III	\$40	\$40
Video Production	\$20	\$20
TONKA ONLINE (summer or in addition to standard course-load)		
Tonka Online course (non PE)	\$375	\$375
Tonka Online Physical Education course	\$275	\$275
TECHNOLOGY EDUCATION	<i>per course</i>	<i>per course</i>
Air Brush	\$12	\$12
Design	\$0	\$0
Drafting	\$0	\$0
Electronics	\$0	\$0
Graphic Arts	\$0	\$0
Home Renovation and Maintenance	\$15	\$15
Int Autocad Inv	\$0	\$0
Metals I	\$40	\$40
Metals II	\$50	\$50
Metal Sculpture	\$25	\$25
Momentum		at cost
Physics of Home Renovation	\$15	\$15
Woods	\$20	\$20
Extra Woodworking Projects	at cost	at cost
FAMILY AND CONSUMER SCIENCES	<i>per course</i>	<i>per course</i>
Clothing	\$0	\$0
Foods	\$0	\$0
Interior Design	\$0	\$0
Sew Creative I	\$0	\$0
*Course Fees are refundable if the student elects to not take the personal property home.		
Driver's Education	Handled by MCE	Handled by MCE
Field Trips Supplemental		
Optional Study Travel	at cost	at cost
Other Optional Field Trips	at cost	at cost
Graduation Ceremony Fee	\$28	\$28
Musical Instruments Rental	<i>per school year</i>	<i>per school year</i>
Orchestra Concert Dress (new students/incoming 9th graders)	\$91	\$91
Percussion Instruments-taxable	\$50	\$50
Season Rental (Marching and/or Pep band)-taxable	\$80	\$80
String Instruments-taxable	\$100	\$100
Wind Instruments-taxable	\$110	\$110
Padlocks	<i>per school year</i>	<i>per school year</i>
Physical Education	NC \$6 if lost	NC \$6 if lost
Athletic	NC \$6 if lost	NC \$6 if lost
Loss or destruction of Hallway Locker/Padlock	at cost	at cost
Parking	<i>per year or day</i>	<i>per year or day</i>
Permit - Shared Full Year	\$300	\$300
Permit - Shared Per Semester	\$150	\$150
Replacement Permit	\$50	\$50
Daily Parking Permit (Advance)	\$5	\$5
Daily Parking Permit	\$5	\$5
Parking Violations Permit Holder First:	\$10	\$10
Parking Violations Permit Holder Second:	\$20	\$20
Parking Violations Permit Holder Third:	\$30	\$30
Parking Violations Permit Holder Fourth:	Revocation	Revocation
Parking Violations Non-Permit Holder First:	\$20	\$20
Parking Violations Non-Permit Holder Second:	\$30	\$30
Parking Violations Non-Permit Holder Third:	\$40	\$40
Parking Violations Non-Permit Holder Fourth:	Towed	Towed
Car Boot Fee	\$25	\$25
Textbooks & Materials		

MINNETONKA MIDDLE SCHOOLS		
STUDENT FEE SCHEDULE		
2021-22		
	2020-2021	PROPOSED 2021-22
Technology Education	<i>per course</i>	<i>per course</i>
Woods	at cost	at cost
Tech Ed Kits	at cost	at cost
Family and Consumer Sciences	<i>per course</i>	<i>per course</i>
FACS/Snack Shop	at cost	at cost
Media	<i>per day</i>	<i>per day</i>
Overdue material fine	\$0	\$0
Material loss	at cost	at cost
Padlocks		
Physical Education	\$0	\$0
Athletic-deposits	\$0	\$0
Textbooks and Materials		
Loss or destruction of books or materials	at cost	at cost
Ipad Insurance- Optional	\$40	\$40
Field Trips - Supplemental		
Optional Field Trips	at cost	at cost
Musical Instruments Rental	<i>per school year</i>	<i>per school year</i>
Band- taxable	\$85/12 months	\$85/12 months
Orchestra - taxable	\$100/12 months	\$100/12 months
Percussion Kit - taxable	\$35/12 months	\$35/12 months
Other Optional Fees		
After School Center	\$50/Quarter	\$50/Quarter
Yearbook - taxable	\$28	\$28
Other Non-Student Fees	<i>per occurrence</i>	<i>per occurrence</i>
Returned check fee	\$10	\$10
Participation Fee	<i>per school year</i>	<i>per school year</i>
Co-curricular activities and Enrichments unless noted	\$50	\$50
Plays/Musicals	<i>per event</i>	<i>per event</i>
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8
Activity Fee	\$50	\$50
Co-curricular Activity Fees; Uniform, Equipment, Transportation	<i>per activity</i>	<i>per activity</i>
Activities which pay \$50 Participation Fee		
Cross Country Running (boys)	\$60	\$60
Cross Country Running (girls)	\$60	\$60
Golf (boys/girls)	\$60	\$60
Nordic Ski (boys/girls)	\$60	\$60
Tennis (boys/girls)	\$60	\$60

MINNETONKA MIDDLE SCHOOLS		
STUDENT FEE SCHEDULE		
2021-22		
	2020-2021	PROPOSED 2021-22
Track (boys)	\$60	\$60
Track (girls)	\$60	\$60
Volleyball (girls)	\$60	\$60
Wrestling (boys)	\$60	\$60
Academic Enrichments/Clubs Activity Fees		
	<i>per activity</i>	<i>per activity</i>
Enrichments which pay \$50 Participation Fee		
Anime Club	\$10	\$10
Archery	\$25	\$25
Art Activities/Jewelry making	\$10	\$10
Baking Club	\$25	\$25
Book Club	\$0	\$0
Computer Art	\$10	\$10
Clay Class/Pottery/Sculpture	\$15	\$15
Cooking Club	\$35	\$35
Drama Club	\$10	\$10
Drama/Musical	\$50	\$50
Drama/One Act Play	\$40	\$40
Eco Art/ Mural	\$5	\$5
Environmental Club	\$10	\$10
Games Club	\$30	\$30
Honor Choir	\$0	\$0
Jazz Band	\$0	\$0
Knowledge Bowl	\$25	\$25
Lego League/Robots	\$15	\$15
Math Team	\$25	\$25
Photoshop Class	\$10	\$10
Quiz Bowl	\$10	\$10
Rock Climbing	\$25	\$25
Science Olympiad	\$15	\$15
Scrapbook Club	\$30	\$30
Speech Club	\$25	\$25
Stage Crew	\$40	\$40
Table Tennis Club	\$20	\$20
Variety Show	\$0	\$0
Water Polo	\$25	\$25
Woodworking Club	\$20	\$20
Enrichments With No participation Fees		
Mad Jazz/Ensemble	\$0	\$0
Media Club	\$15	\$15
Morning Madrigals	\$0	\$0
Service Learning Club	\$0	\$0
Show Choir	\$0	\$0
Strength Training - summer group training	\$125	\$140
Strength Training - summer personal training	\$175	\$175
Student Leadership/Government	\$0	\$0
Yearbook Club	\$0	\$0
New Student Interest Club	Min \$30 or at Cost	Min \$30 or at Cost

MINNETONKA ELEMENTARY SCHOOLS		
FEE SCHEDULE		
2021-22		
		PROPOSED
	2020-21	2021-22
Media		
Overdue material fine	\$0	\$0
Material loss	at cost	at cost
Textbooks and Materials		
Loss or destruction of books or materials	at cost	at cost
iPad Insurance - Optional	\$40	\$40
Field Trips - Supplemental	at cost not to exceed \$45/yr.	at cost not to exceed \$45/yr.
Musical Instruments Rental	per school year	per school year
Band-taxable	\$85	\$85
Percussion-taxable	\$10	\$10
Orchestra-taxable	\$100	\$100
After School Language Instruction	\$50	\$50
Tonka District Children's Choir Grades 4 & 5	\$50	\$50
Plays/Musicals	per event	per event
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8
Activity Fee	\$50	\$50
Other Non-Student Fees	per occurrence	per occurrence
Returned check fee	\$10	\$10
Approved by School Board 06/XX/2021		

	16-17	17-18	18-19	19-20	20-21	21-22
Elementary	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.85	\$ 2.85	\$ 2.95
Middle	\$ 2.85	\$ 2.90	\$ 2.95	\$ 2.95	\$ 2.95	\$ 3.05
High School	\$ 3.05	\$ 3.10	\$ 3.15	\$ 3.15	\$ 3.15	\$ 3.25
Milk	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
Adult*	\$ 3.75	\$ 3.90	\$ 3.95	\$ 3.95	\$ 3.95	\$ 4.15
	No change	5¢ increase	5¢ increase	No change	No change	10¢ increase

Tonka Dome-Einer Anderson Stadium Field
Fee Schedule for Rental
Effective November 1, 2021

Charges:

- > Based on the organizational classifications detailed in District Policy #902, users shall pay rental fees as shown below as well as applicable equipment and personnel charges. A **7.525% state & local sales tax** will be assessed on the rental of facilities, equipment and custodial charges **unless a tax exempt certificate** is submitted with the facility use application.
- > Rental hours will be figured from when group members enter the building to when they depart.
- > Rental equipment be made available based on the below charges only when approved in advance.
- > Facility supervisor hours are figured to include 15 minutes before the group is scheduled to enter and 15 minutes after the group leaves. Facility Supervisor and/or custodial charges will be waived for Group A youth activities when meeting during regular designated duty hours.
- > **Rates effective November 1, 2021**

Indoor Athletic Facilities (Per Hour):

Tonka Dome:		<u>Group A</u>	<u>Group B</u>	<u>Group C</u>	<u>Group D</u>
January 1 thru end of season	Full Field	\$415.00	\$440.00	\$450.00	\$465.00
	Half Field	\$230.00	\$255.00	\$260.00	\$265.00
November thru December 31 and Saturday after 6:00 PM.	Full Field	\$370.00	\$380.00	\$390.00	\$400.00
	Half Field	\$220.00	\$225.00	\$230.00	\$240.00

Outdoor Athletic Facilities (Per Hour):

Package #1: Turf Playing Field Field, pressbox and scoreboard.	\$140.00	\$155.00	\$175.00	\$200.00
Package #2: Stadium and Lights Field, stadium, scoreboard, track & lighting.	\$175.00	\$240.00	\$290.00	\$330.00

Note: Sound system available only for MHS varsity events.

Note: All events, both indoor and outdoor, must be completed prior to 10:00 PM.

Equipment Charges (Per Hour)

Tonka Dome Batting Cages	\$70.00	\$75.00	\$75.00	\$85.00
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Personnel Charges (Per Hour)

Facility Supervisor	\$0.00	\$65.00	\$65.00	\$65.00
Custodial Staff as Required	\$0.00	\$80.00	\$80.00	\$80.00

Other Charges: (Per Event)

No Show Fee	\$80.00	\$80.00	\$80.00	\$80.00
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Updated February 18, 2021

REPORT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IV.

Title: School Report: Community Education and ECFE

Date: April 8, 2021

EXECUTIVE SUMMARY

Executive Director of Community Education Tim Litfin, Coordinator of Youth and Adult Programs Jenny Bodurka and Coordinator of ECFE Sally Blad will present select MCE program and marketing information. They will also share a short video as part of the presentation.

Submitted by: _____



Dennis Peterson, Superintendent

ACTION

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VI.

Title: Adoption of Proposed Fees

Date: April 8, 2021

EXECUTIVE SUMMARY

Under Minnesota State law, the Board of each Minnesota public school may require certain pupil fees as described in statute.

The District is required to hold a public hearing on proposed fees to accept public comment on the proposed fees.

Minnetonka Independent School District 276 maintains a schedule of various fees for courses, activities, clubs and other miscellaneous items at each level of the school district.

Any changes in the fee schedules require School Board approval.

Each year, department and program managers give their recommendations on various fee levels. Proposed fee changes are for Fiscal Year 2022.

At the high school level, the following recommended fee changes are for new or existing classes or activities:

Momentum	At cost	New fee
25 cent transaction charge – e-ticketing	\$0.25	New fee
Debate	\$80	New fee
DECA	\$80	\$5 increase
E-sports	\$80	New fee
Marching Band	\$80	\$5 increase
Math Team	\$80	\$30 increase
Mock Trial	\$50	New fee
Model UN	\$50	New fee
Robotics	\$80	New fee
Speech	\$80	New fee
Strength Training	\$140	\$15 increase

At the middle school level, there is one recommended new activity fee:

Strength Training	\$140	\$15 increase
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At the elementary school level, there are no recommended changes.

The proposed changes are highlighted on the attached draft schedule of class and activity fee changes.

For Nutrition Services a 10 cent per meal increase is being recommended due to increasing food costs driven by increasing transportation costs. The increase will result in prices of \$2.95 for an Elementary Lunch, \$3.05 for a Middle School Lunch, \$3.25 for a High School Lunch, and \$4.15 for an Adult Lunch. These would be the first meal prices increases since FY2019.

Tonka Dome fees are recommended to increase by \$5 for each category.

ATTACHMENTS

Proposed High School Fees
Proposed Middle School Fees
Proposed Elementary School Fees
Proposed Lunch Prices
Proposed Dome Fees

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the recommended fees for Fiscal Year 2022.

RECOMMENDED MOTION

BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby approve the fee changes for the high school, middle school and elementary levels, Nutrition Services meal prices and Tonka Dome fees as listed in the proposed fee schedules for Fiscal Year 2022 and hereby adds them to the comprehensive list of class and activity fees maintained by Minnetonka Independent School District 276.

Submitted by: _____


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____



Dennis Peterson, Superintendent

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE		
2021-22	2020-21	PROPOSED 2021-22
Overdue Media material fine	\$0-\$.25 per day	\$0-\$.25 per day
iPad Insurance - Optional	\$40	\$40
Loss or destruction of books or materials	at cost	at cost
Other Non-Student Fees	<i>per occurrence</i>	<i>per occurrence</i>
Post HS transcript fee	\$5	\$5
Returned check fee	\$10	\$10
Plays/Musicals/Entrance Ticket	<i>per event</i>	<i>per event</i>
Play for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20
Plays other	\$15/\$12/\$10	\$15/\$12/\$10
Athletic Entrance Ticket	<i>Adult/Student</i>	<i>Adult/Student</i>
*25 cent transaction charge for online ticketing	\$0.25	\$0.25
Adaptive Bowling	\$0/\$0	\$0/\$0
Adaptive Floor Hockey	\$0/\$0	\$0/\$0
Adaptive Soccer	\$0/\$0	\$0/\$0
Adaptive- Softball	\$0/\$0	\$0/\$0
Alpine Ski (boys/girls)	\$0/\$0	\$0/\$0
Baseball	\$7.00/\$5.00	\$7.00/\$5.00
Basketball (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Basketball (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Competitive Dance	\$7.00/\$5.00	\$7.00/\$5.00
Cross Country Running (boys)	\$0/\$0	\$0/\$0
Cross Country Running (girls)	\$0/\$0	\$0/\$0
Football (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Golf (boys/girls)	\$0/\$0	\$0/\$0
Gymnastics	\$7.00/\$5.00	\$7.00/\$5.00
Hockey (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Hockey (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Lacrosse (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Lacrosse (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Nordic Ski (boys/girls)	\$0/\$0	\$0/\$0
Soccer (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Soccer (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Softball (girls)	\$0/\$0	\$0/\$0
Swim/Dive (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Swim/Dive (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Swim/Dive Meets	\$7.00/\$5.00	\$7.00/\$5.00
Tennis (boys/girls)	\$0/\$0	\$0/\$0
Track & Field Events	\$7.00/\$5.00	\$7.00/\$5.00
Volleyball (girls)	\$7.00/\$5.00	\$7.00/\$5.00
Wrestling (boys)	\$7.00/\$5.00	\$7.00/\$5.00
Activity Ticket		
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.		
Student - 10 Punch Pass	\$40	\$40
Adult - 10 Punch Pass	\$60	\$60
Activity Pass		
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.		
Student Sticker	\$50	\$50
Senior Citizen Pass - contact District Service Center	Free to all on-campus events-- Board Policy #908	Free to all on-campus events-- Board Policy #908
Co-Curricular Activities	<i>per activity</i>	<i>per activity</i>
One-Time/Annual Participation Fee	\$75	\$75
Activities which pay One-Time/Annual Participation Fee		
ATHLETICS:		
Adaptive Bowling	\$60	\$60
Adaptive Floor Hockey	\$60	\$60
Adaptive Soccer	\$60	\$60
Adaptive Softball	\$60	\$60
Alpine Ski (boys/girls)	\$125	\$125
Baseball (boys)	\$125	\$125
Basketball (boys/girls), 9	\$165	\$165
Basketball (boys/girls) 10-12	\$165	\$165
Competitive Dance	\$200	\$200
Cross Country Running (boys)	\$80	\$80
Cross Country Running (girls)	\$80	\$80
Football (boys)	\$200	\$200
Golf (boys/girls)	\$100	\$100
Gymnastics	\$200	\$200
Hockey (boys)	\$247	\$247
Hockey (girls)	\$247	\$247
Lacrosse-boys	\$175	\$175
Lacrosse-girls	\$130	\$130
Nordic Ski (boys/girls)	\$125	\$125

MINNETONKA HIGH SCHOOL		
STUDENT FEE SCHEDULE		
2021-22	2020-21	PROPOSED 2021-22
Soccer (boys/girls)	\$92	\$92
Softball (girls)	\$125	\$125
Swimming (boys/girls)	\$109	\$109
Tennis (boys/girls)	\$85	\$85
Track (boys)	\$150	\$150
Track (girls)	\$150	\$150
Volleyball (girls)	\$100	\$100
Wrestling (boys)	\$104	\$104
ENRICHMENTS:		
Architectural Challenge	\$0	\$0
Chamber Singers	\$50	\$50
Debate	\$0	\$80
DECA	\$75	\$80
Destination Imagination	\$0	\$0
Donna Voce	\$50	\$50
Drama - Fall Musical	\$75	\$75
Drama - One Act Play	\$0	\$0
Drama - Spring Musical	\$75	\$75
Drama - Winter Play	\$50	\$50
ESports		\$80
Engineering Tech Challenge	\$0	\$0
Jazz Ensemble (Band)	\$50	\$50
Jazz Too	\$0	\$0
Knowledge Bowl	\$50	\$50
Marching Band	\$75	\$80
Math Team	\$50	\$80
Mock Trial	\$0	\$50
Model UN		\$50
Pit Orchestra (Drama/Musicals)	\$0	\$0
Quiz Bowl	\$50	\$50
Robotics	\$0	\$80
Science Fair	\$0	\$0
Science Olympiad	\$0	\$0
Speech	\$0	\$80
Supernumery	\$0	\$0
Varsity Madrigals	\$0	\$0
Winter Pep Band	\$0	\$0
Co-Curricular Activities (Continued)	<i>per activity</i>	<i>per activity</i>
Activities which pay One-Time/Annual Participation Fee (cont'd)		
CLUBS		
Bowling (no activity fee assessed by MHS)	\$0	\$0
Competitive & Sideline Cheerleading	\$210	\$210
Performance Dance	\$100	\$100
Sailing (no activity fee assessed by MHS)	\$0	\$0
Slowpitch Softball	\$160	\$160
Trap/Skeet Shooting (no activity fee assessed by MHS)	\$0	\$0
Enrichments/Clubs With No Participation Fee:		
American Sign Language (ASL) Club	at cost	at cost
Art Club	at cost	at cost
Baking Club	at cost	at cost
Breezes	at cost	at cost
Dare to Know	at cost	at cost
Duct Tape Club	at cost	at cost
Earth Club	at cost	at cost
Honor Society (NHS)	at cost	at cost
Interact	at cost	at cost
Literary Magazine	at cost	at cost
National Art Honor Society	at cost	at cost
OFFENSE	at cost	at cost
Optimist Club	at cost	at cost
People to People	at cost	at cost
Reachout Volunteers	at cost	at cost
Strength Training - fall/winter/spring after school per season	\$50	\$50
Strength Training - summer group training	\$125	\$140
Strength Training - summer personal training	\$175	\$175
Student Government	at cost	at cost
Students Against Poverty	at cost	at cost
Video Production Club	at cost	at cost
Vocal Music Sessions - fall/winter/spring per 8 week season	\$80	\$80
Vocal Music Sessions - 1 session	\$10	\$10
Yearbook	at cost	at cost
New Student Interest Club	\$30 min or cost	\$30 min or cost
Try-Out Fee	<i>per sport</i>	<i>per sport</i>
Golf (green fees)	at cost	at cost
Downhill Skiing (lift tickets)	at cost	at cost
Approved by School Board 06/XX/2021		

MINNETONKA HIGH SCHOOL		
STUDENT FEE SCHEDULE		
2021-22	2020-21	PROPOSED 2021-22
Course Fees		
ART	<i>per course</i>	<i>per course</i>
AP Art- Studio	\$50	\$50
Comics	\$20	\$20
Ceramics	\$25	\$25
Digital Photography	\$30	\$30
Digital Drawing 1, 2, & 3	\$20	\$20
Drawing	\$20	\$20
Graphic and Product Design	\$20	\$20
IB Visual Art HLA yr 1	\$50	\$50
IB Visual Art HLA yr 2	\$50	\$50
IB Visual Art SLA	\$50	\$50
Intro to Studio Art	\$20	\$20
Jewelry	\$35	\$35
Painting	\$20	\$20
Darkroom Photography I	\$50	\$50
Darkroom Photography II	\$60	\$60
Darkroom Photography III	\$40	\$40
Video Production	\$20	\$20
TONKA ONLINE (summer or in addition to standard course-load)		
Tonka Online course (non PE)	\$375	\$375
Tonka Online Physical Education course	\$275	\$275
TECHNOLOGY EDUCATION	<i>per course</i>	<i>per course</i>
Air Brush	\$12	\$12
Design	\$0	\$0
Drafting	\$0	\$0
Electronics	\$0	\$0
Graphic Arts	\$0	\$0
Home Renovation and Maintenance	\$15	\$15
Int Autocad Inv	\$0	\$0
Metals I	\$40	\$40
Metals II	\$50	\$50
Metal Sculpture	\$25	\$25
Momentum		at cost
Physics of Home Renovation	\$15	\$15
Woods	\$20	\$20
Extra Woodworking Projects	at cost	at cost
FAMILY AND CONSUMER SCIENCES	<i>per course</i>	<i>per course</i>
Clothing	\$0	\$0
Foods	\$0	\$0
Interior Design	\$0	\$0
Sew Creative I	\$0	\$0
*Course Fees are refundable if the student elects to not take the personal property home.		
Driver's Education	Handled by MCE	Handled by MCE
Field Trips Supplemental		
Optional Study Travel	at cost	at cost
Other Optional Field Trips	at cost	at cost
Graduation Ceremony Fee	\$28	\$28
Musical Instruments Rental	<i>per school year</i>	<i>per school year</i>
Orchestra Concert Dress (new students/incoming 9th graders)	\$91	\$91
Percussion Instruments-taxable	\$50	\$50
Season Rental (Marching and/or Pep band)-taxable	\$80	\$80
String Instruments-taxable	\$100	\$100
Wind Instruments-taxable	\$110	\$110
Padlocks	<i>per school year</i>	<i>per school year</i>
Physical Education	NC \$6 if lost	NC \$6 if lost
Athletic	NC \$6 if lost	NC \$6 if lost
Loss or destruction of Hallway Locker/Padlock	at cost	at cost
Parking	<i>per year or day</i>	<i>per year or day</i>
Permit - Shared Full Year	\$300	\$300
Permit - Shared Per Semester	\$150	\$150
Replacement Permit	\$50	\$50
Daily Parking Permit (Advance)	\$5	\$5
Daily Parking Permit	\$5	\$5
Parking Violations Permit Holder First:	\$10	\$10
Parking Violations Permit Holder Second:	\$20	\$20
Parking Violations Permit Holder Third:	\$30	\$30
Parking Violations Permit Holder Fourth:	Revocation	Revocation
Parking Violations Non-Permit Holder First:	\$20	\$20
Parking Violations Non-Permit Holder Second:	\$30	\$30
Parking Violations Non-Permit Holder Third:	\$40	\$40
Parking Violations Non-Permit Holder Fourth:	Towed	Towed
Car Boot Fee	\$25	\$25
Textbooks & Materials		

MINNETONKA MIDDLE SCHOOLS		
STUDENT FEE SCHEDULE		
2021-22		
	2020-2021	PROPOSED 2021-22
Technology Education	<i>per course</i>	<i>per course</i>
Woods	at cost	at cost
Tech Ed Kits	at cost	at cost
Family and Consumer Sciences	<i>per course</i>	<i>per course</i>
FACS/Snack Shop	at cost	at cost
Media	<i>per day</i>	<i>per day</i>
Overdue material fine	\$0	\$0
Material loss	at cost	at cost
Padlocks		
Physical Education	\$0	\$0
Athletic-deposits	\$0	\$0
Textbooks and Materials		
Loss or destruction of books or materials	at cost	at cost
Ipad Insurance- Optional	\$40	\$40
Field Trips - Supplemental		
Optional Field Trips	at cost	at cost
Musical Instruments Rental	<i>per school year</i>	<i>per school year</i>
Band- taxable	\$85/12 months	\$85/12 months
Orchestra - taxable	\$100/12 months	\$100/12 months
Percussion Kit - taxable	\$35/12 months	\$35/12 months
Other Optional Fees		
After School Center	\$50/Quarter	\$50/Quarter
Yearbook - taxable	\$28	\$28
Other Non-Student Fees	<i>per occurrence</i>	<i>per occurrence</i>
Returned check fee	\$10	\$10
Participation Fee	<i>per school year</i>	<i>per school year</i>
Co-curricular activities and Enrichments unless noted	\$50	\$50
Plays/Musicals	<i>per event</i>	<i>per event</i>
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8
Activity Fee	\$50	\$50
Co-curricular Activity Fees; Uniform, Equipment, Transportation	<i>per activity</i>	<i>per activity</i>
Activities which pay \$50 Participation Fee		
Cross Country Running (boys)	\$60	\$60
Cross Country Running (girls)	\$60	\$60
Golf (boys/girls)	\$60	\$60
Nordic Ski (boys/girls)	\$60	\$60
Tennis (boys/girls)	\$60	\$60

MINNETONKA MIDDLE SCHOOLS		
STUDENT FEE SCHEDULE		
2021-22		
	2020-2021	PROPOSED 2021-22
Track (boys)	\$60	\$60
Track (girls)	\$60	\$60
Volleyball (girls)	\$60	\$60
Wrestling (boys)	\$60	\$60
Academic Enrichments/Clubs Activity Fees		
	<i>per activity</i>	<i>per activity</i>
Enrichments which pay \$50 Participation Fee		
Anime Club	\$10	\$10
Archery	\$25	\$25
Art Activities/Jewelry making	\$10	\$10
Baking Club	\$25	\$25
Book Club	\$0	\$0
Computer Art	\$10	\$10
Clay Class/Pottery/Sculpture	\$15	\$15
Cooking Club	\$35	\$35
Drama Club	\$10	\$10
Drama/Musical	\$50	\$50
Drama/One Act Play	\$40	\$40
Eco Art/ Mural	\$5	\$5
Environmental Club	\$10	\$10
Games Club	\$30	\$30
Honor Choir	\$0	\$0
Jazz Band	\$0	\$0
Knowledge Bowl	\$25	\$25
Lego League/Robots	\$15	\$15
Math Team	\$25	\$25
Photoshop Class	\$10	\$10
Quiz Bowl	\$10	\$10
Rock Climbing	\$25	\$25
Science Olympiad	\$15	\$15
Scrapbook Club	\$30	\$30
Speech Club	\$25	\$25
Stage Crew	\$40	\$40
Table Tennis Club	\$20	\$20
Variety Show	\$0	\$0
Water Polo	\$25	\$25
Woodworking Club	\$20	\$20
Enrichments With No participation Fees		
Mad Jazz/Ensemble	\$0	\$0
Media Club	\$15	\$15
Morning Madrigals	\$0	\$0
Service Learning Club	\$0	\$0
Show Choir	\$0	\$0
Strength Training - summer group training	\$125	\$140
Strength Training - summer personal training	\$175	\$175
Student Leadership/Government	\$0	\$0
Yearbook Club	\$0	\$0
New Student Interest Club	Min \$30 or at Cost	Min \$30 or at Cost

MINNETONKA ELEMENTARY SCHOOLS		
FEE SCHEDULE		
2021-22		
	2020-21	PROPOSED 2021-22
Media		
Overdue material fine	\$0	\$0
Material loss	at cost	at cost
Textbooks and Materials		
Loss or destruction of books or materials	at cost	at cost
iPad Insurance - Optional	\$40	\$40
Field Trips - Supplemental	at cost not to exceed \$45/yr.	at cost not to exceed \$45/yr.
Musical Instruments Rental	<i>per school year</i>	<i>per school year</i>
Band-taxable	\$85	\$85
Percussion-taxable	\$10	\$10
Orchestra-taxable	\$100	\$100
After School Language Instruction	\$50	\$50
Tonka District Children's Choir Grades 4 & 5	\$50	\$50
Plays/Musicals	<i>per event</i>	<i>per event</i>
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8
Activity Fee	\$50	\$50
Other Non-Student Fees	<i>per occurrence</i>	<i>per occurrence</i>
Returned check fee	\$10	\$10
Approved by School Board 06/XX/2021		

	16-17	17-18	18-19	19-20	20-21	21-22
Elementary	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.85	\$ 2.85	\$ 2.95
Middle	\$ 2.85	\$ 2.90	\$ 2.95	\$ 2.95	\$ 2.95	\$ 3.05
High School	\$ 3.05	\$ 3.10	\$ 3.15	\$ 3.15	\$ 3.15	\$ 3.25
Milk	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
Adult*	\$ 3.75	\$ 3.90	\$ 3.95	\$ 3.95	\$ 3.95	\$ 4.15
	No change	5¢ increase	5¢ increase	No change	No change	10¢ increase

Tonka Dome-Einer Anderson Stadium Field
Fee Schedule for Rental
Effective November 1, 2021

Charges:

- > Based on the organizational classifications detailed in District Policy #902, users shall pay rental fees as shown below as well as applicable equipment and personnel charges. A **7.525% state & local sales tax** will be assessed on the rental of facilities, equipment and custodial charges **unless a tax exempt certificate** is submitted with the facility use application.
- > Rental hours will be figured from when group members enter the building to when they depart.
- > Rental equipment be made available based on the below charges only when approved in advance.
- > Facility supervisor hours are figured to include 15 minutes before the group is scheduled to enter and 15 minutes after the group leaves. Facility Supervisor and/or custodial charges will be waived for Group A youth activities when meeting during regular designated duty hours.
- > **Rates effective November 1, 2021**

Indoor Athletic Facilities (Per Hour):

Tonka Dome:		<u>Group A</u>	<u>Group B</u>	<u>Group C</u>	<u>Group D</u>
January 1 thru end of season	Full Field	\$415.00	\$440.00	\$450.00	\$465.00
	Half Field	\$230.00	\$255.00	\$260.00	\$265.00
November thru December 31 and Saturday after 6:00 PM.	Full Field	\$370.00	\$380.00	\$390.00	\$400.00
	Half Field	\$220.00	\$225.00	\$230.00	\$240.00

Outdoor Athletic Facilities (Per Hour):

Package #1: Turf Playing Field Field, pressbox and scoreboard.	\$140.00	\$155.00	\$175.00	\$200.00
Package #2: Stadium and Lights Field, stadium, scoreboard, track & lighting.	\$175.00	\$240.00	\$290.00	\$330.00

Note: Sound system available only for MHS varsity events.

Note: All events, both indoor and outdoor, must be completed prior to 10:00 PM.

Equipment Charges (Per Hour)

Tonka Dome Batting Cages	\$70.00	\$75.00	\$75.00	\$85.00
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Personnel Charges (Per Hour)

Facility Supervisor	\$0.00	\$65.00	\$65.00	\$65.00
Custodial Staff as Required	\$0.00	\$80.00	\$80.00	\$80.00

Other Charges: (Per Event)

No Show Fee	\$80.00	\$80.00	\$80.00	\$80.00
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Updated February 18, 2021

UPDATE

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VII.

Title: Update on Learning Model Implementation

Date: April 8, 2021

EXECUTIVE SUMMARY:

The Superintendent will present an update on the Learning Models currently being implemented and planned for the remainder of the school year.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VIII.

Title: Approval of Enrollment Model

Date: April 8, 2021

EXECUTIVE SUMMARY:

The Board has a current enrollment limit of 11,100 K-12 students, with targets for each grade and school. The expectation for 2020-21 was that the limit applied to September 1 enrollment, which is, generally, the highest enrollment point during a school year. That meant that the Superintendent had to project withdrawals at the end of summer high enough to avoid an opening enrollment above 11,100. It turned out that the estimate was too high, but there was no option for increasing enrollment during September to get closer to 11,100. Consequently, the District missed out on \$900,000 of revenue for the year, even though student applications were available in August. The recommendation is to use the target limit as of December 1 instead of September 1.

The second part of the enrollment model proposed is to increase the target for 2020-21 to 11,150. That additional 50 students will help the District maintain its financial position for FY2022. If another 50 students could then be added in FY2023, it would continue to stabilize finances. It is not expected that the addition of 50 more students will impact enrollment in the schools to any appreciable degree. Fifty students spread over nine schools is just over five students per school. The actual students in each school would only be placed in classrooms where lower class sizes exist.

Furthermore, it is expected that any enrollment target will not include students on e-learning only, as they would have no impact on the number of students physically in a school.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

ACTION

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IX.

Title: Approval of Future E-Learning Program

Date: April 8, 2021

OVERVIEW:

At the March 18, 2021 Study Session, an e-learning program option was proposed in order to offer Minnetonka students, in Kindergarten through Twelfth Grade, a full-time online learning opportunity for the 2021-22 school year. This action item is a request for board approval of the proposed future e-learning program option. Offering this program will be contingent upon enrollment numbers.

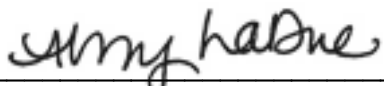
ATTACHMENTS:

Future E-Learning Options Board Report and PPT

RECOMMENDATION/FUTURE DIRECTION:


Recommend approval of the proposed e-learning option for the 2021-22 school year.

Submitted by:



Amy LaDue, Assistant Superintendent for Instruction

Concurrence:



Dennis Peterson, Superintendent

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Study Session Agenda Item #1

Title: Review of Future E-Learning Options

Date: March 18, 2021

EXECUTIVE SUMMARY

School Board Goal 4: Multimodal Learning states, “In pursuit of child-centered excellence, Minnetonka Schools will expand the implementation of personalized learning for students and continue to develop ways to personalize instruction to meet unique needs, abilities and interests of all of our students, families and staff.”

In addition to the Board Goal, for the past ten years Minnetonka Public Schools has been using crowdsourced innovation as a way to engage front-line staff, students, and families in the conversation of how we can make education better for students. Our structured model and research-based approaches to incubating and accelerating programs that positively impact both our students and the culture of our district, have led to several current programs that benefit student learning in many different ways.

The opportunity to offer a comprehensive K-12 e-Learning program in Minnetonka Schools aligns with our current mission, values, beliefs and goals and is outlined below.

OVERVIEW

The purpose of this report is to provide the School Board with an update on a potential future e-Learning program in Minnetonka. This update will include data collected from parents, a summary of the proposed program and process for moving forward.

During the 2020-21 school year all Minnesota school districts were required to provide a virtual learning option. As part of School Board Goal 4 - Multimodal Learning, an e-Learning option was developed and provided to any interested E-12 students districtwide.

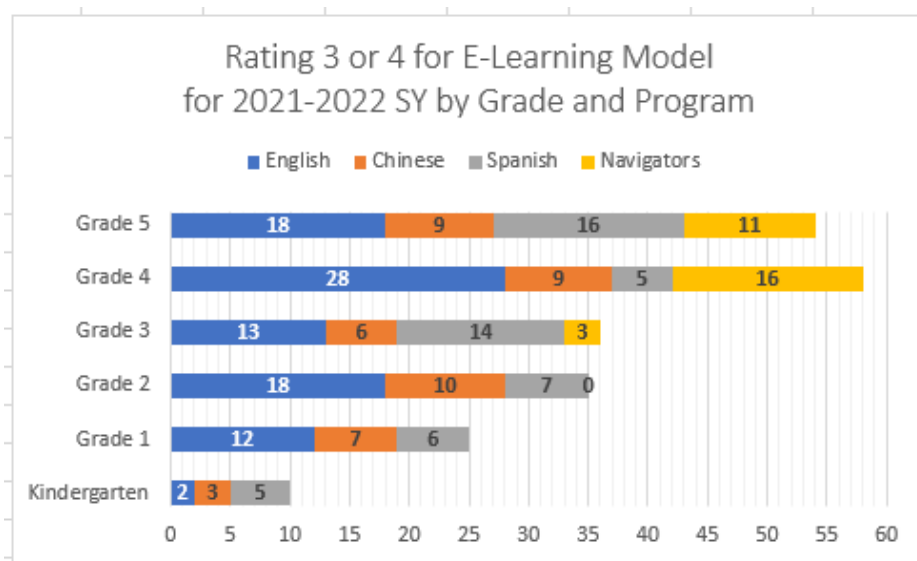
To ensure that we created a program that improved upon the e-Learning experience of the spring of 2020, we brought together a group of stakeholders to design the e-Learning program for the 2020-2021 school year. Parents and staff were included in this process. The group took a comprehensive look at the feedback collected from parents and staff regarding their experience in the spring of 2020 and designed the next iteration for e-Learning. To best design our model, in addition to reviewing the feedback, we consulted the literature and best practice research that was available at the time, albeit limited.

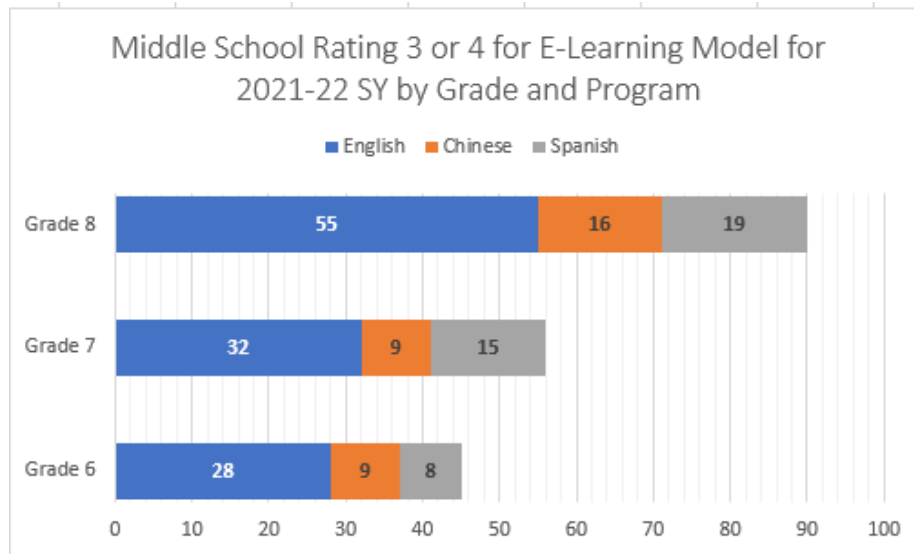
The group took a comprehensive approach to designing a program that would provide an outstanding learning experience, address the social and emotional needs of the learners, and create a sense of community during the global pandemic. While it has not been a perfect model, the intended outcomes have been accomplished. Throughout the year, parents have taken time to provide feedback and express their appreciation for the extraordinary work that is happening in our e-Learning classrooms. All in all, this experience has proven to be a positive option for many of our students and families.

As we look to the future, for the 2021-22 school year and beyond, an e-Learning program option is being proposed to offer Minnetonka students, in kindergarten through twelfth grade, a full-time online learning option. An expansion application for a comprehensive K-12 online learning program has been completed and submitted to the Minnesota Department of Education for approval. Once approved, this will allow for the addition of an ongoing K-8 opportunity as well as expansion of the current 9-12 program.

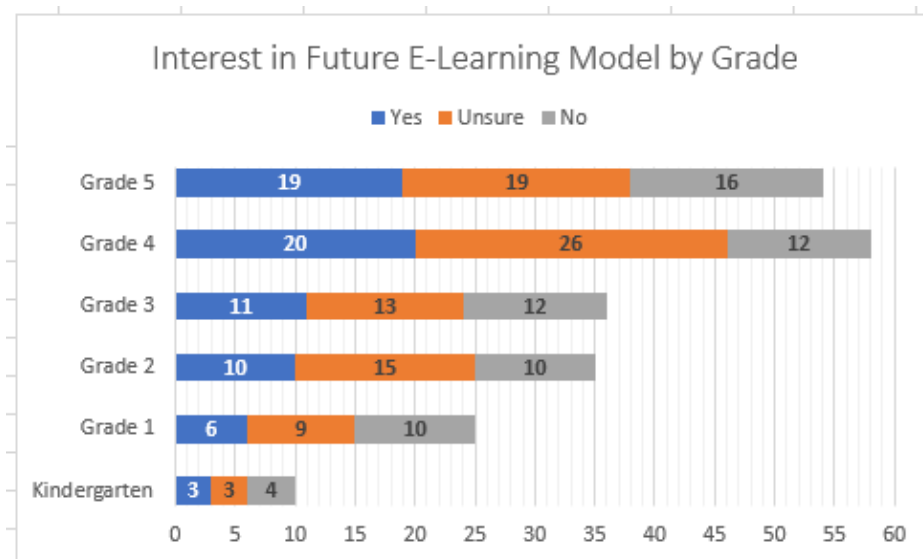
Results of Interest Survey

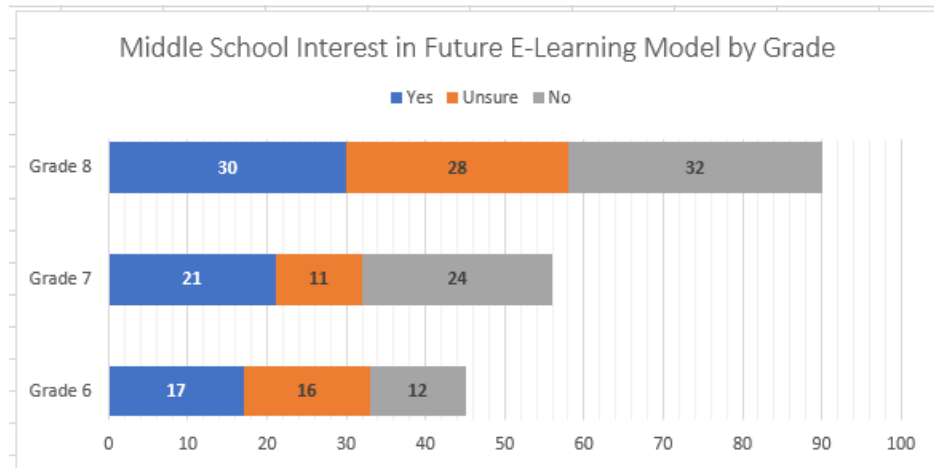
Data was gathered from current K-8 e-Learning families regarding their potential interest in an e-Learning program for future years. The survey asked how likely families would be to select e-Learning over in-person learning if an e-Learning option were offered next year. Parents selecting 3-likely or 4-highly likely are included by grade level and program in the graphs below.





Families were also asked if they would still be interested in e-Learning when COVID is no longer an issue in our community with the option to respond yes, no or unsure. Below are those results by grade level.





Based on the data collected, the greatest level of interest exists for a K-8 English program, with potential interest in immersion programs. The level of interest post-COVID is somewhat uncertain based on the initial results.

Proposed Program Overview

The proposed e-Learning model would continue to provide a high-quality learning experience for our students whose families feel it is the best fit. The model will continue to reflect the high standards that Minnetonka families have come to expect. While the exact program and courses will be driven by registration, we can ensure that regardless of the courses, the level of learning would remain consistent.

In our elementary e-Learning program, our K-5 students will be exposed to a similar daily schedule as if in the building. The schedule will encompass the recommended daily number of minutes per core content area. The students will also have specialists and support systems as if they were in the building. Teachers would create a variety of lessons using both synchronous and asynchronous learning opportunities. The asynchronous lessons would provide blocks of time for the teachers to work with small groups of students to provide more personalized instruction.

The middle school e-Learning program will offer interested students an opportunity to experience most core courses in an e-Learning format. For example, a student may have the opportunity to take language arts, math, science, social studies, physical education/music, and wheel classes with other middle school students in a dedicated section of e-Learners. As the students move through the grades, some offerings will be driven by registration and availability. For our students who have qualified for 2-year advanced courses (e.g., Accelerated Science), they will likely experience this learning opportunity through a Tonka Online type format. As with the elementary model, teachers would create a variety of lessons using both synchronous and asynchronous learning opportunities. The asynchronous lessons would provide blocks of time for the teachers to work with small groups of students to provide more personalized instruction.

The high school e-Learning program will incorporate the current options available through Tonka Online. These offerings will be expanded to provide students interested in a full-time e-Learning experience some core courses in an e-Learning format that blends synchronous with asynchronous instruction. For example, a student may have the opportunity to take language arts, math, science or social studies courses with other high school students in a dedicated section of e-Learners. More e-Learning structured courses will be offered during 9th and 10th grade with 11th and 12th grade students likely taking more Tonka Online courses to provide more options and opportunities. While students will still have many options, Tonka Online will offer a limited number of the courses available in the Skipper Log.

Differences Between Current and Future E-Learning Program

As we reflect on the past year, our reflections have driven the process of developing a program that includes what has been proven to work extremely well and to continue to refine and improve other areas. Throughout this year, we have worked to maintain the connection for students, families, and staff to their assigned school building. While this was logical during this school year, as we move forward, we will provide a different model.

To highlight some of the differences, please see the table below:

Current E-Learning Program	Future E-Learning Program
Streaming of some in-person courses	Dedicated sections
Home school assignment for students	Dedicated school/program assignment for students
Support services and programs provided by home school	Dedicated support services & programs <ul style="list-style-type: none"> ○ Special Education ○ EL ○ Intervention and academic support ○ Counseling/Social Work
Multiple school connections for staff	Dedicated connection to the e-Learning program for staff
Structured Schedule	Structured Schedule

In summary, one of the most notable changes will be to identify the e-Learning option as its own program. This would allow for a unique program identity to be created and fostered. By having staff that are identified as e-Learning staff, for at least part of their day, this will allow for a more comprehensive approach to providing instruction, interacting with families, and developing a sense of community within the program.

Next Steps

To prepare for implementation, there are many important next steps. The most timely and relevant step is to communicate with our families the details of the program and solicit a commitment from interested families. However, the intent to register process will continue to include a note that the ability to offer the e-Learning program will be dependent on registration. The initial planning process will continue during registration and will include evaluation of the current program and convening of the planning team. Once the level of interest is known, we will move forward with the following next steps:

- Finalize program model for each level.
- Identify sections and schedule for courses.
- Determine staffing needs, post and complete assignments.
- Complete the budget process.
- Identify needs and schedule curriculum planning and development.
- Create professional development plan and schedule sessions.

Overall, it is our goal to provide an opportunity, for families who may choose, a learning environment that lives up to Minnetonka's high standards in the comfort and safety of their own home.

ATTACHMENT:

- State-approved Online Learning Providers Expansion Application


RECOMMENDATION/FUTURE DIRECTION:

The purpose of this report is to provide an update to the School Board on information gathered and possible options for a future e-Learning program. The information is presented for School Board consideration and direction.

Submitted by: _____


Amy LaDue, Assistant Superintendent

Concurrence: _____


Dennis Peterson, Superintendent



Minnetonka
Public Schools #276

Inspiring in Everyone a Passion to Excel

Review of E-Learning Options

School Board Study Session
Thursday, March 18, 2021



School Board Goal 4:

Multimodal Learning states, “In pursuit of child-centered excellence, Minnetonka Schools will expand the implementation of personalized learning for students and continue to develop ways to personalize instruction to meet unique needs, abilities and interests of all of our students, families and staff.”

Focus:

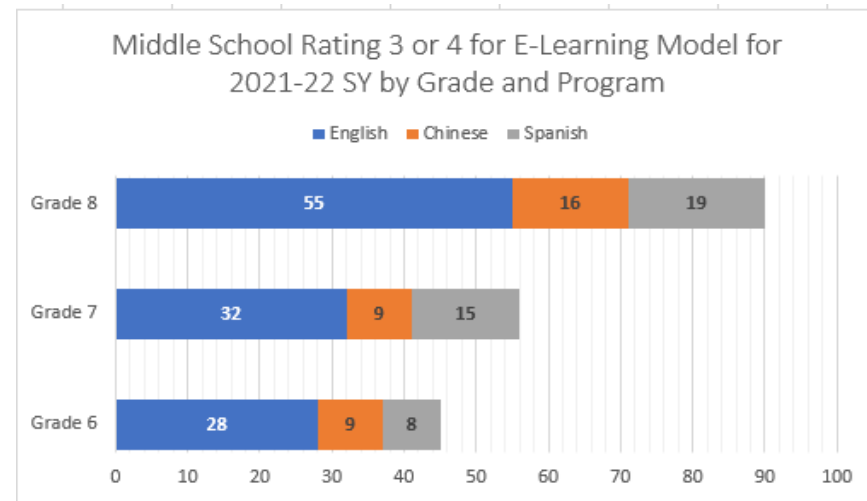
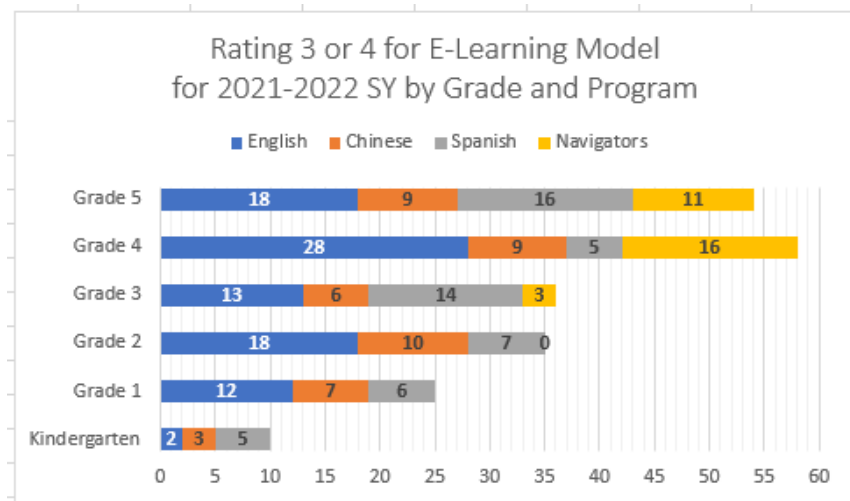
Provide an ongoing opportunity, for families who may choose, a learning environment that lives up to Minnetonka’s high standards in the comfort and safety of their own home.



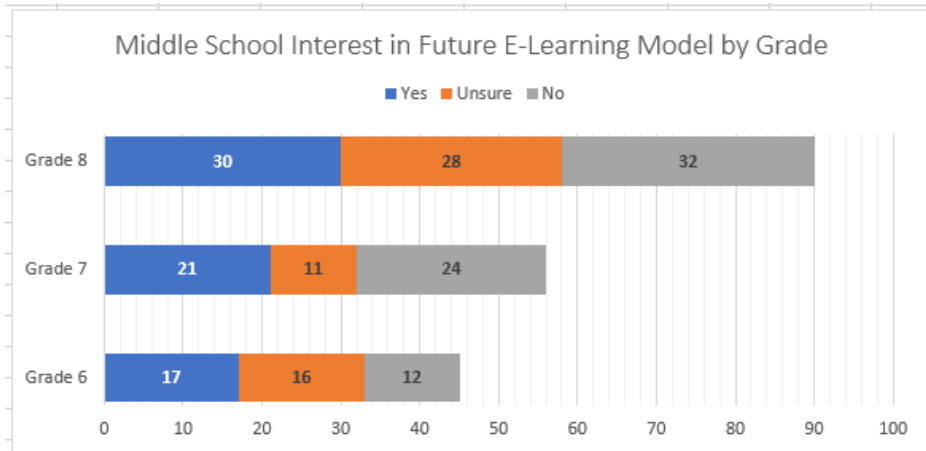
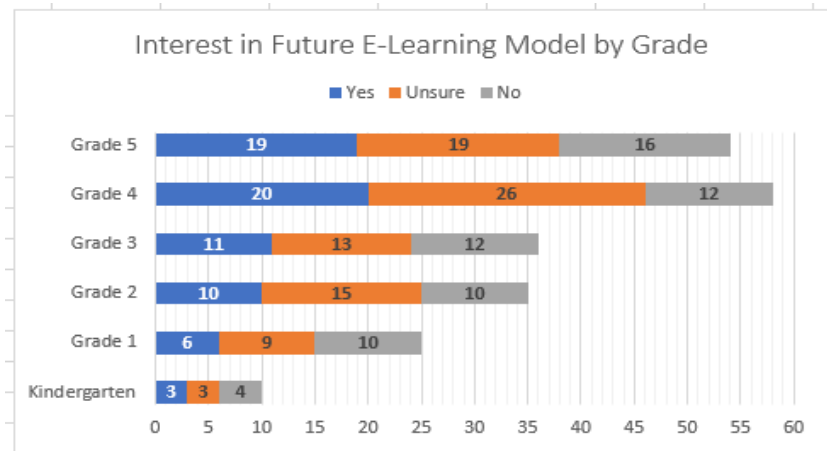
Current Reality

- Overview of Current E-Learning Program
 - 1184 K-8 e-Learning students
 - 100 full & part time K-8 e-Learning teachers
- Process to Explore Potential Future E-Learning Programs
 - Completion of MDE Expansion Application
 - Tonka K-8 e-Learning Academy
 - Tonka Online, expansion
 - Survey of current K-8 e-Learning families

Results of Interest Survey: By Grade Level and Program



Results of Interest Survey: Interest in Future E-Learning Program Post COVID





Proposed Program Overview

- Tonka K-8 e-Learning Academy
 - K-5 Program
 - Blend of Synchronous and Asynchronous
 - 6-8 Program
 - Blend of Synchronous and Asynchronous
 - Online Courses
- Tonka Online Expanded
 - 9-10 Blend of Synchronous and Asynchronous, Limited Online Courses
 - 11-12 Online Courses, Limited Blend of Synchronous and Asynchronous



Difference Between Current and Future E-Learning Program

- Streaming of some in-person classes
 - Home school assignment for students
 - Support services and programs provided by home school
 - Multiple school connections for staff
 - Structured Schedule
- Dedicated sections
 - Dedicated school/program assignment for students
 - Dedicated support services & programs
 - Special Education
 - EL
 - Intervention and academic support
 - WINGS
 - Counseling
 - Dedicated connection to the e-learning program for staff
 - Structured Schedule



Next Steps

- Family Communication
- Registration Process - Intent to Participate
- Continue Active Planning Process
 - Finalize program model for each level
 - Identify sections and schedule for courses
 - Determine staffing needs, post and complete assignments
 - Complete the budget process
 - Identify needs and schedule curriculum planning and development
 - Create professional development plan and schedule sessions

**SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Road 101
Minnetonka, MN
Community Room**

Board Agenda Item X.

TITLE: Adoption of 2022-23 Calendar

DATE: April 8, 2021

BACKGROUND

Minnesota State law requires the School Board to adopt a calendar prior to April 1 of the school year preceding the year the calendar will be in effect. As is the District's custom, we are working on setting a calendar a full year in advance of its due date. Accordingly, in February, a committee of teachers, paraprofessionals, administrators, parents, and students worked to develop a report recommendation to the School Board. The process used is similar to that used in recent years, which includes reviewing parameters with the School Board and committee in advance and then developing a calendar which attempts to reflect these priorities.

The outline for the recommended calendar is as follows:

- ◆ First day of school for staff: Tuesday, August 30, 2022
- ◆ First day of school for grades 1-12 students: Tuesday, September 6, 2022
- ◆ First day of school for kindergarten students: Thursday, September 8, 2022
- ◆ Early release dates: Friday, September 30, 2022; Friday, February 17, 2023
- ◆ Late start dates: Tuesday, November 1, 2022; Monday, April 17, 2023
- ◆ Fall conference dates: Thursday, Oct. 13, 4-8pm; Friday, Oct. 14, 8am-4pm; an additional 4 hours of conference time to be assigned by building site the weeks of Oct. 10 or Oct. 17, 2022.
- ◆ Spring conference dates: Thursday, March 2, 4-8pm; Friday, March 3, 8am-4pm; an additional 4 hours of conference time to be assigned by building sites the week of February 27, 2023.
- ◆ Winter Break: December 22, 2022 – January 2, 2023 (8 work days)
- ◆ Spring Break: April 3 – 7, 2023
- ◆ Last student day: Thursday, June 8, 2023
- ◆ Last teacher day: Friday, June 9, 2023

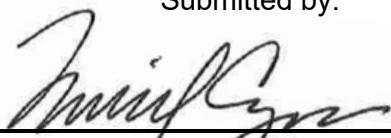
Supporting information for the 2022-23 school calendar is attached including an overview of the calendar, days for professional learning/grading-planning/PLC time and a recommended calendar.

Members of the calendar committee include: teachers Monica Marsh, Jennissa Schommer, Mark Broten, Patricia Cespedes-Schueller, Brett Bernard, Lulu Zeglin and Laura Rosati; Assistant Principal Domonique Gilmer; Coordinator of Youth and Adult Programs Jenny Bodurka; Director of Assessment Matt Rega; Director of Teacher Development Sara White; Director of Activities Ted Schultz; Executive Director of Communications JacQui Getty; Human Resources Specialist Sandy Souba; Paraprofessional Colleen Fischer; Parents Becky Cornelius, Kelly Kangas and Heidi Post; and MHS Students Cameron Carlson, Evelyn Engebretson, Elias Grant and Arjav Krishna.

RECOMMENDATION/FUTURE DIRECTION:

We recommend the School Board approve the 2022-23 calendar, as presented.

Submitted by:



Dr. Michael Cyrus
Executive Director of Human Resources

Submitted by:



Dr. Dennis Peterson
Superintendent

Overview of Recommended 2022-23 Calendar

Background

The 2022-23 calendar draft generally follows the pattern of most recent ones the Board has adopted. The committee is taking into account parameters set by current and proposed state law, including state testing, collective bargaining agreements, and preferences of the School Board, PTO/PTA and the leaders of the Minnetonka Teachers Association (MTA).

Overall Summary

The calendar provides for 171 student days for kindergarten, and 173 student days for grades 1-12.

Provisions of the Recommended Calendar

PROVISIONS	RATIONALE
New Teacher Workshops Aug. 15-26, 2022	Two weeks before all staff are back.
Teacher workshop and planning Aug. 30 – Sept. 1, 2022	3 days before students begin; similar to recent calendars.
Start day grades 1-12 of September 6, 2022	Current state law permits school to begin after Labor Day.
Kindergarten assessments September 6 and 7, 2022	Two days of assessment. Kindergarten students begin on September 8.
Early Release for K-12 students Friday, September 30, 2022	Supports professional learning time for teachers.
Fall Conferences: <ul style="list-style-type: none">Thursday, Oct. 13, 4-8pm (12 hour day)Friday, Oct. 14, 8am-4pm (no school K-12) <p>An additional 4 hours to be scheduled at the school site level outside the school day during the weeks of October 10 or October 17, 2022.</p>	Note that the attached calendar for 2022-23 shows an extra teacher day in October to account for the extra 4 hours of work on 10/13/22 and the extra 4 hours of work during the weeks of 10/10/22 or 10/17/22.
Education Minnesota Conferences: October 20-21, 2022	By teacher collective bargaining agreement.
Late Start for K-12 students Tuesday, November 1, 2022	Supports professional learning time for teachers.
Day after the end of first quarter, November 11, is a day off for students. The attached summary shows the distribution of this time between grading-planning and PLC time.	At the end of first quarter, consistent with the teacher collective bargaining agreement between the MTA and the District.
Thanksgiving holiday: November 24-25, 2022	By collective bargaining agreements.
Winter break December 22, 2021 – January 2, 2023	8 working days for break.
Martin Luther King, Jr. Day: January 16, 2023	By collective bargaining agreements.
Day after the end of first semester, January 27, (no school for students). The attached summary shows the distribution of this time between grading-planning and PLC time.	Consistent with the teacher collective bargaining agreement between the MTA and the District.

PROVISIONS	RATIONALE
Early Release for K-12 students Friday, February 17, 2023	Supports professional learning time for teachers.
President's Day: February 20, 2023	By collective bargaining agreements.
<p>Spring Parent Teacher Conferences:</p> <ul style="list-style-type: none"> Thursday, March 2, 4-8pm (12 hour day) Friday, March 3, 8am-4pm (no school) <p>An additional 4 hours to be scheduled at the school site level outside the school day during the week of February 27. Because at the high school level especially, 16 hours may be more than is necessary, the sites will also have the flexibility to allocate 2 hours to conferences, and 2 hours to professional learning in accord with the District and site professional learning plan.</p>	<p>This model allows:</p> <ul style="list-style-type: none"> Avoids weeks shorter than 3 days for teaching and learning. Note that the attached calendar shows an extra teacher day in March to account for the extra 4 hours of work on 3/2/23 and the extra 4 hours of work during the week of 2/27/23.
Day after the end of third quarter, March 31, is a day off for students. The attached summary shows the distribution of this time between grading-planning and PLC time.	Honors request by the MTA to have grading and planning time at the end of the first and third quarters.
Spring Break: April 3 - 7, 2023	At the end of third quarter, consistent with previous calendars.
District offices closed Friday, April 7, 2023	By collective bargaining agreements.
Late Start for K-12 students Monday, April 17, 2023	Supports professional learning time for teachers.
Memorial Day: Monday, May 29, 2023	By collective bargaining agreements.
Last day for students: Thursday, June 8, 2023	Allows for 173 student contact days for grades 1-12 and 171 student contact days for kindergarten.
Last day for staff: Friday, June 9, 2023	Meets required 184 teacher contract days consistent with the teacher collective bargaining agreement.

2022-23 Plan for Professional Learning and Late Start/Early Release Days

Date	Plan
September 30, 2022 (*2-Hour Early Release)	Site-planned professional learning.
November 1, 2022 (*2-Hour Late Start)	Site-planned professional learning.
November 11, 2022	By contract, PLC teams will meet for a minimum of two (2) hours.
January 27, 2023	By contract, PLC teams will meet for a minimum of two (2) hours.
February 17, 2023 (*2-Hour Early Release)	Site-planned professional learning.
March 31, 2023	By contract, PLC teams will meet for a minimum of two (2) hours.
April 17, 2023 (*2-Hour Late Start)	Site-planned professional learning.

*ECFE and ECSE will have 2 hours of professional learning at a mutually agreed upon date and time.

August, 2022	MINNETONKA PUBLIC SCHOOLS		February, 2023
1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31 Tea 2	2022-23 CALENDAR – RECOMMENDED		1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 Stud 19 Tea 19
September, 2022	August	February	March, 2023
1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30 K:17 1-12:19 Tea 20	15-26 New Teacher Workshops (Tentative) 30-31 Teacher Workshop & Planning (K-12)	17 Two-Hour Early Release K-12: Teacher Prof. Lrng 20 No School K-12: District Office Closed: President's Day	1 2 3 6 7 8 9 10 13 14 15 16 17 20 21 22 23 24 27 28 29 30 31 Stud 21 Tea 24
October, 2022	September	March	April, 2023
3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31 18 Stud 20 Tea	1 Teacher Workshop & Planning (K-12) 2 No School K-12 5 No School K-12: District Office Closed: Labor Day 6 School Begins 1-12: Begin 1 st Quarter 6-7 Kindergarten Assessments 8 School Begins: Kindergarten 30 Two-Hour Early Release K-12: Teacher Prof. Lrng	2 P/T Conferences 4pm-8pm 3 No School K-12: P/T Conferences 8am-4pm *4 additional hours of P/T Conferences to be scheduled by site the week of Feb. 27 or March 6 30 End 3rd Quarter: 42 days 31 No School K-12: Planning and Grading/PLC	3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 15 Stud 15 Tea
November, 2022	October	April	May, 2023
1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 19 Stud Tea 20	13 P/T Conferences 4-8pm 14 No School K-12: P/T Conferences 8am-4pm *4 additional hours of P/T Conferences to be Scheduled by site the weeks of Oct. 10 and/or Oct. 17 20-21 No School K-12: Teacher Statewide Meetings	3-7 No School K-12: Spring Break 7 No School K-12: District Office Closed 10 Begin 4 th Quarter 17 Two-Hour Late Start K-12:Teacher Professional Learning	1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31 Stud 22 Tea 22
December, 2022	November	May	June, 2023
1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 29 30 Stud 15 Tea 15	1 Two-Hour Late Start K-12: Teacher Professional Learning 10 End of 1 st Quarter: 45 days 11 No School K-12: Planning and Grading/PLC 14 Begin 2 nd Quarter 24-25 No School K-12: District Office Closed: Thanksgiving Break	29 No School K-12: District Office Closed: Memorial Day	5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 28 28 29 30 6 Stud 7 Tea
January, 2023	December	June	July, 2023
2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31 Stud 19 Tea 20	22-30 No School K-12: Winter Break 23-26 District Office Closed	8 Last day of school K-12 8 End 4 th Quarter 43 days: End 2 nd Semester 85 days 9 Full day teacher workshop <u>Quarters</u> <u>Semester</u> 1. 45 1. 88 2. 43 2. 85 3. 42 173 4. 43 173 <u>Student Days:</u> 173 (1-12) 171 (K) <u>Staff Days:</u> 184	3 4 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31
Color code: New Teacher Workshop; Staff Work Days (no students); Parent/Teacher Conferences; Late Starts/Early Releases; End of Quarters			

ACTION

**School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XI.

**Title: Acceptance of Minnetonka Foundation's
Teacher Grants**

Date: April 8, 2021

OVERVIEW

The Minnetonka Public Schools Foundation annually funds a significant number of innovative grants to teachers. The Board will need to accept the grants.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the Minnetonka Foundation's Teacher Grants, as presented.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

CARRY-IN

School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XII.

Title: Acceptance of Bids for MOMENTUM Trades Addition Date: April 8, 2021

EXECUTIVE SUMMARY:

At the School Board Meeting of January 7, 2021, the School Board authorized moving ahead with an addition to the Pagel Activity Center to house the MOMENTUM Trades program on the Minnetonka High School Campus.

At the School Board Meeting of February 4, 2021, the School Board approved the issuance of the 2021D and 2021E Certificates of Participation Bonds to pay for the \$4,000,000 estimated all-in cost of construction of the addition.

Bids for the MOMENTUM addition project were opened at 2:00 PM on Tuesday, April 6, 2021. A total of (XX) bids were received as follows:

Vendor 1	\$X,XXX,XXX
Vendor 2	\$X,XXX,XXX

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the low bid of _____ in the amount of \$X,XXX,XXX for construction of the MOMENTUM Trades addition to the Pagel Activity Center.

RECOMMENDED MOTION

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of _____ in the amount of \$X,XXX,XXX for construction of the MOMENTUM Trades addition to the Pagel Activity Center.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CARRY-IN

School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XIII.

Title: Acceptance of Bids for Transition to Adult Building

Date: April 8, 2021

EXECUTIVE SUMMARY:

At the School Board Meeting of January 7, 2021, the School Board approved the purchase of the Shorewood Professional Building located at 19685 Highway 7 in Shorewood, MN so that it could be converted to house the District's Transition to Adult Program.

At the School Board Meeting of February 4, 2021, the School Board approved the issuance of the 2021C Certificates of Participation Bonds to pay for the \$1,700,000 purchase prices of the building and the estimated \$500,000 cost of conversion of the building.

Bids for the conversion project were opened at 2:00 PM on Thursday, April 8, 2021. A total of (XX) bids were received as follows:

Vendor 1	\$XXX,XXX
Vendor 2	\$XXX,XXX

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the low bid of _____ in the amount of \$XXX,XXX for conversion of the Shorewood Professional Building to house the Transition to Adult Program.

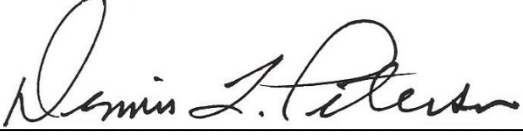
RECOMMENDED MOTION

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of _____ in the amount of \$XXX,XXX for conversion of the Shorewood Professional Building to house the Transition to Adult Program.

Submitted by:


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:


Dennis Peterson, Superintendent

CARRY-IN

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XIV.

Title: Approval of Sale of 2021C Certificates of Participation Bonds Date: April 8, 2021

EXECUTIVE SUMMARY:

On March 4, 2021, the School Board of Minnetonka Independent School District 276 approved the sale of the 2021C Certificates of Participation Bonds to fund the purchase of the building at 19685 Highway 7 in Shorewood, MN and conversion of that building into an educational facility to house the Transition to Adult Program. The purchase of that building for \$1,700,000 and conversion at a cost of \$500,000 required the issuance of the \$2,200,000 2021C Certificates of Participation.

Sale of the 2021C COP Bonds took place on April 6, 2021. The 2021C COP Bonds were sold at a total interest cost of X.XX%.

The resolution approving the sale of the 2021B COP Refunding Bonds will be prepared by the District's bond counsel Dorsey & Whitney, LLP, upon completion of the bond sale on April 6, 2021 and will be presented to the School Board for approval at the April 8, 2021 School Board Meeting.

ATTACHMENTS:

RESOLUTION RELATING TO THE LEASE-PURCHASE AND MODIFICATION OF SCHOOL DISTRICT PROPERTY; PROVIDING FOR THE FINANCING THEREOF AND ISSUANCE OF CERTIFICATES OF PARTICIPATION WITH RESPECT THERETO; AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE-PURCHASE AGREEMENT AND APPROVING AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS *(to be carried into the Board Meeting)*

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021C Sale Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XV.

Title: Authorization of Sale of 2021F and 2021G Refunding Bonds Date: April 8, 2021

EXECUTIVE SUMMARY:

The 2012G General Obligation Alternative Facilities Maintenance Bonds are reaching their call date on September 1, 2021. Estimates at this time show that it is possible to refund the bonds in a manner that will reduce the interest rate from 2.95% down to an estimated 1.94% with an estimated net present value savings of \$24,981.18.

Authorization is being requested to sell the 2021F General Obligation Refunding Bonds to refund the 2012G General Obligation Bonds.

The 2013B and 2014D General Obligation Alternative Facilities Maintenance Bonds are reaching their call dates on January 1, 2022. Estimates at this time show that it is possible to refund both bonds with a single refunding bond in a manner that will reduce the interest rate from 2.86% down to 1.95% with an estimated net present value savings of \$130,899.27.

The refunding bonds will be sold at times that will allow the new lower bond payments to be include in the 21 Pay 22 Preliminary Levy that will be set in September 2021.

It is recommended that the School Board authorize the sale of the 2021F and 2021G General Obligation Alternative Facilities Maintenance Bonds.

The attached resolution authorizing the sale of the 2021F and 2021G General Obligation Alternative Facilities Refunding Bonds was prepared by the District's bond counsel Dorsey & Whitney, LLP.

ATTACHMENTS:

RESOLUTION RELATING TO \$805,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021F; \$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021G; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021B Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:


Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:


Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
\$805,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS,
SERIES 2021F; \$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES
REFUNDING BONDS, SERIES 2021G

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on April 8, 2021 at 7:00 p.m. [by videoconference as permitted by law][at the School District offices in Minnetonka, Minnesota].

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO \$805,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021F; \$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021G; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 8th day of April, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO \$805,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021F; \$2,800,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2021G; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF FINANCE AND OPERATIONS AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 276 (Minnetonka), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION. This Board hereby authorizes the issuance and sale of its General Obligation Alternative Facilities Refunding Bonds, Series 2021F (the Bonds) in an amount not to exceed \$805,000 (the Series 2021F Bonds) and its General Obligation Alternative Facilities Refunding Bonds, Series 2021G (the Series 2021G Bonds) in an amount not to exceed \$2,800,000. The proceeds of the Series 2021F Bonds will be used, together with any funds of the District which might be required, to refund in advance of maturity and prepay, on September 1, 2021, the 2023 through 2033 maturities, aggregating \$805,000 in principal amount, of the District's outstanding \$1,245,000 General Obligation Alternative Facilities Bonds, Series 2012G, originally dated as of October 1, 2012. The Series 2021F Bonds are being issued to restructure the District's outstanding debt in order to minimize local property tax levies. The proceeds of the Series 2021G Bonds will be used, together with any funds of the District which might be required, to refund in advance of maturity and prepay, on January 1, 2022, (a) the 2024 through 2034 maturities, aggregating \$1,410,000 in principal amount, of the District's outstanding \$2,200,000 General Obligation Alternative Facilities Bonds, Series 2013B, originally dated as of January 1, 2013, and (b) the 2023 through 2035 maturities, aggregating \$1,390,000 in principal amount, of the District's outstanding \$1,950,000 General Obligation Alternative Facilities Bonds, Series 2014D, originally dated as of July 1, 2014. The Series 2021G Bonds are being issued to restructure the District's outstanding debt in order to minimize local property tax levies. The Series 2021F Bonds and Series 2021G Bonds are referred to collectively herein as the Bonds.

SECTION 2. APPROVAL OF SALE OF THE BONDS. The Board desires to proceed with the sale of Bonds by direct negotiation to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin (Baird). The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the 2021F Bonds and to execute a bond purchase agreement for the purchase of the Series 2021F Bonds with Baird, provided that the aggregate principal amount does not exceed \$805,000 and the true interest cost does not exceed 3.50%. The Superintendent or Executive Director of Finance and Operations and any Board officer are hereby authorized to approve the sale of the 2021G Bonds and to execute a bond purchase agreement for the purchase of the Series 2021G Bonds with Baird, provided that the aggregate principal amount does not exceed \$2,800,000 and the true interest cost does not exceed 3.50%.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Finance and Operations and any

Board officer, the Board will take action at an upcoming regularly scheduled or special meeting to adopt the necessary approving resolutions as prepared by the District's bond counsel.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Deputy Clerk, Superintendent or Executive Director of Finance and Operations is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance and Operations and any Board officer have not approved the sale of the Bonds to Baird and executed the related bond purchase agreement by December 31, 2021, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XVI.

Title: Authorization of Sale of 2021H Refunding Bonds

Date: April 8, 2021

EXECUTIVE SUMMARY:

As part of being able to pay for the 2021D and 2021E COP Bonds for the MOMENTUM Trades addition out of Lease Levy Funding, it is necessary to restructure three bonds to lower their annual payments. Restructuring the 2012A and 2014C COP Bonds will result in lower payments on the 2021H, 2021I and 2021J COP Bonds that replace them, thereby allowing the 2021D and 2021E payments to fit within the \$212 per pupil statutory funding cap for Lease Levy Revenue.

Authority is being requested to issue the 2021H Refunding COP Bonds to restructure and refund the 2012A COP Bonds. At this point in time, the interest rate is estimated to drop from 2.96% on the 2012A bonds down to 2.78% on the 2021H bonds.

The annual payments are estimated to drop from an average of \$234,023 annually on the 2012A bonds down to \$134,351 on the 2021H bonds, which is a difference of \$98,672 annually in Lease Levy funding that can be applied to pay for the 2021D and 2021E MOMENTUM bonds.

At this time, there is an estimated net present value loss on the restructuring of approximately (\$51,280). This loss if it actually materializes is really a cost of building the MOMENTUM addition. Between now and the actual bond sale date in September 2021, District staff will continue to work with Baird Financial Advisors to look at options in terms of the design of the bond transaction to minimize or eliminate the net present value loss. Many options have been evaluated to date and many others will be evaluated as interest rates change between now and the sale date. For the purposes of creating payment capacity for the MOMENTUM Trades bonds, this loss is offset by the net present value gain on the 2021I refunding of the 2014C COPs.

ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:


It is recommended that the School Board approve the 2021H Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held April 8, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on April ___, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue refunding certificates of participation therein ("Certificates") for the purpose of prepaying or discharging the Refunded Lease (as defined herein) and refunding in advance of maturity all or a part of the District's outstanding Certificates of Participation, Series 2012A (the "Refunded Certificates"). The Refunded Certificates were created in a Lease-Purchase Agreement dated as of February 1, 2012, between the District, as lessee, and Wells Fargo Bank, National Association, as trustee (the "Trustee"), as lessor (the "Refunded Lease").

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$2,000,000, provided that the true interest cost of such Certificates to the District is less than or equal to 3.750% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single taxable series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to

Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XVII.

Title: Authorization of Sale of 2021I Refunding Bonds

Date: April 8, 2021

EXECUTIVE SUMMARY:

As part of being able to pay for the 2021D and 2021E COP Bonds for the MOMENTUM Trades addition out of Lease Levy Funding, it is necessary to restructure three bonds to lower their annual payments. Restructuring the 2012A and 2014C COP Bonds will result in lower payments on the 2021H and 2021I COP Bonds that replace them, thereby allowing the 2021D and 2021E payments to fit within the \$212 per pupil statutory funding cap for Lease Levy Revenue.

Authority is being requested to issue the 2021I Refunding COP Bonds to restructure and refund the 2014C COP Bonds. At this point in time, the interest rate is estimated to drop from 3.62% on the 2014C bonds down to 2.76% on the 2021I bonds.

The annual payments are estimated to drop from an average of \$337,189 annually on the 2014C bonds down to \$201,870 on the 2021I bonds, which is a difference of \$135,619 annually in Lease Levy funding that can be applied to pay for the 2021D and 2021E MOMENTUM bonds.

There is an estimated net present value gain on the refunding and restructuring of the 2014C COP bonds of approximately \$87,797.

ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021I Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held April 8, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on April ___, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue refunding certificates of participation therein ("Certificates") for the purpose of prepaying or discharging the Refunded Lease (as defined herein) and refunding in advance of maturity all or a part of the District's outstanding Certificates of Participation, Series 2014C (the "Refunded Certificates"). The Refunded Certificates were created in a Lease-Purchase Agreement dated as of May 1, 2014, between the District, as lessee, and Wells Fargo Bank, National Association, as trustee (the "Trustee"), as lessor (the "Refunded Lease").

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$3,235,000, provided that the true interest cost of such Certificates to the District is less than or equal to 3.750% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single taxable series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to

Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XVIII.

Title: Authorization of Sale of 2021J Refunding Bonds

Date: April 8, 2021

EXECUTIVE SUMMARY:

The 2013D COP Bonds will reach their call date on March 1, 2021. It is possible to do a current refunding of the remaining \$750,000 in outstanding principal at that time in order to generate some incremental savings. While refunding and restructuring this bond issue is not necessary create payment capacity for the 2021D and 2021E COP Bonds for the MOMENTUM addition, any savings would also slightly improve available payment capacity for bonds under the Lease Levy Cap of \$212 per student.

Authority is being requested to issue the 2021J Refunding COP Bonds to restructure and refund the 2013D COP Bonds. At this point in time, the interest rate is estimated to decrease from 2.85% on the 2012A bonds down to 2.11% on the 2021J bonds.

The annual payments are estimated to drop from an average of \$80,421 annually on the 2013D bonds down to \$76,127 on the 2021J bonds.

At this time, there is an estimated net present value gain/loss on the restructuring of approximately (\$3,585.37) Basically, at current rates there are not enough savings on this small bond issue to make up for the costs of issuance of the refunding bond Between now and the actual bond sale date in September 2021, District staff will continue to monitor the interest rate market and work with Baird Financial Advisors to look at options in terms of the design of the bond transaction to minimize or eliminate the net present value loss. Many options have been evaluated to date and many others will be evaluated as interest rates change between now and the sale date If rates do not swing in our favor the transaction will not go forward.

ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021J Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held April 8, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on April ___, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue refunding certificates of participation therein ("Certificates") for the purpose of prepaying or discharging the Refunded Lease (as defined herein) and refunding in advance of maturity all or a part of the District's outstanding Certificates of Participation, Series 2013D (the "Refunded Certificates"). The Refunded Certificates were created in a Lease-Purchase Agreement dated as of January 1, 2013, between the District, as lessee, and Wells Fargo Bank, National Association, as trustee (the "Trustee"), as lessor (the "Refunded Lease").

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$750,000, provided that the true interest cost of such Certificates to the District is less than or equal to 4.00% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single taxable series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to

Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XIX.

Title: Authorization of Sale of 2021K Refunding Bonds

Date: April 8, 2021

EXECUTIVE SUMMARY:

As part of being able to pay for a future potential Vantage/MOMENTUM building at 5735 County Road 101 out of Operating Capital funding, it is necessary to restructure two bonds to lower their annual payments. Restructuring the 2016F COP Bonds will result in lower payments on the 2021K COP Bonds that replace them, thereby allowing a future Vantage/MOMENTUM building bond payments to fit within Operating Revenue.

Authority is being requested to issue the 2021K Refunding COP Bonds to restructure and refund the 2016F COP Bonds. At this point in time, the interest rate is estimated to decrease from 4.22% on the 2016F bonds down to 2.89% on the 2021K bonds.

The annual payments are estimated to drop from an average of \$341,354 annually on the 2016F bonds down to \$222,553 on the 2021K bonds, which is a difference of \$118,801 annually in Operating Capital funding that can be applied to pay for the future 2022A Vantage/MOMENTUM bonds.

At this time, there is an estimated net present value gain on the restructuring of approximately \$69,869.

ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021K Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held April 8, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on April ___, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

BE IT RESOLVED by the School Board (the "Board") of the Independent School District No. 276 (Minnetonka), Minnesota (the "District"), as follows:

SECTION 1. AUTHORITY; PURPOSE. The District is authorized by Minnesota Statutes, Section 465.71, to execute lease-purchase agreements for the purpose of financing and refinancing real and personal property. This Board hereby finds it in the best interest of the District to enter into a Lease-Purchase Agreement (the "Lease") and issue refunding certificates of participation therein ("Certificates") for the purpose of prepaying or discharging the Refunded Lease (as defined herein) and refunding in advance of maturity all or a part of the District's outstanding Certificates of Participation, Series 2016F (the "Refunded Certificates"). The Refunded Certificates were created in a Lease-Purchase Agreement dated as of February 1, 2016, between the District, as lessee, and Wells Fargo Bank, National Association, as trustee (the "Trustee"), as lessor (the "Refunded Lease").

SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$3,705,000, provided that the true interest cost of such Certificates to the District is less than or equal to 4.00% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single taxable series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

SECTION 4. OFFICIAL STATEMENT. Baird is authorized to prepare and distribute, on behalf of the District, an Official Statement related to the sale of the Certificates.

SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to

Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

ACTION

**School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XX.

Title: Authorization of Sale of 2021L Refunding Bonds

Date: April 8, 2021

EXECUTIVE SUMMARY:

At this point in time, the 2021G COP Bonds are being monitored for potential restructuring and refunding in an advance refunding transaction to potentially create more payment capacity in the Operating Capital Fund for future payments on Vantage/MOMENTUM COP bonds.

Authority is being requested to issue the 2021L Refunding COP Bonds to restructure and refund the 2016G COP Bonds. At this point in time, the interest rate is estimated to decrease from 3.51% on the 2016G bonds down to 2.98% on the 2021L bonds.

The annual payments are estimated to drop from an average of \$70,634 annually on the 201G bonds down to \$50,205 on the 2021L bonds, which is a difference of \$20,429 annually in Operating Capital funding that can be applied to pay for the future 2022A Vantage/MOMENTUM bonds.

At this time, there is an estimated net present value loss on the restructuring of approximately (\$58,179). This loss if it actually materializes is really a cost of building the MOMENTMUM addition. Between now and the actual bond sale date in September 2021, District staff will continue to work with Baird Financial Advisors to look at options in terms of the design of the bond transaction to minimize or eliminate the net present value loss. Many options have been evaluated to date and many others will be evaluated as interest rates change between now and the sale date. If interest rates do not move in the District's favor, this bond refunding will not be sold until the refunding can become an current refunding for the 02/01/23 call date, which could be done with a late September 2022 refunding sale.


ATTACHMENTS:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2021L Authorizing Resolution as prepared by Dorsey & Whitney.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CERTIFICATION OF MINUTES RELATING TO
LEASE-PURCHASE AGREEMENT AND
REFUNDING CERTIFICATES OF PARTICIPATION

Issuer: Independent School District No. 276 (Minnetonka), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held April 8, 2021, at 7:00 p.m., in the School District offices or electronically as permitted by law.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND
IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A
LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING
CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING
THE EXECUTION OF DOCUMENTATION RELATING THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on April ___, 2021.

School District Deputy Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTATION RELATING THERETO

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SECTION 2. SALE AUTHORIZATION AND PARAMETERS. In order to accomplish the purposes set forth above, the Board desires to proceed with the sale of the Certificates in the Lease to Robert W. Baird & Co. Incorporated, in Milwaukee, Wisconsin ("Baird"), by direct negotiation. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to approve the sale of Certificates in an aggregate principal amount not to exceed \$800,000, provided that the true interest cost of such Certificates to the District is less than or equal to 4.00% per annum. The Superintendent or Executive Director of Finance & Operations and a Board officer are hereby authorized to execute a purchase agreement for the sale of the Certificates in a single taxable series to Baird, provided the parameters of sale set forth herein are satisfied.

SECTION 3. RATIFICATION OF SALE. After approval of the sale of the Certificates by the Superintendent or Executive Director of Finance & Operations and a Board officer, the Board will take action at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by special counsel to the District, Dorsey & Whitney LLP.

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SECTION 5. NATURE OF DISTRICT'S OBLIGATIONS. The Lease and the obligations of the District thereunder will be special, limited obligations of the District, subject to termination at the end of each fiscal year in the event this Board does not appropriate funds sufficient to continue the Lease for the following fiscal year. The full faith and credit and ability of the District to levy ad valorem taxes without limitation as to rate or amount are not pledged to the payment of the Lease or any obligation of the District thereunder.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent or Executive Director of Finance & Operations and a Board officer have not approved the sale of the Certificates to

Baird and executed the related purchase agreement by December 31, 2021, this resolution and all approvals hereunder shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

REVIEW

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XXI.

Title: Review of Policy #206

Date: April 8, 2021

EXECUTIVE SUMMARY:

Policy #206 covers the details of allowing members of the public to speak at board meetings and how individuals may submit complaints. The policy is being brought forward to determine how the Board wants to handle the section on public complaints. An option is to leave the policy as it currently exists. Another option would be to use the MSBA Model Policy for complaints and separate that issue from speaking at board meetings, which would also include removing the complaints section from Policy #206.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

MINNETONKA PUBLIC SCHOOLS

Policy #206: PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS

I. PURPOSE

- A. The Minnetonka School Board recognizes the value of participation by the public in deliberations and decisions on District matters. At the same time, the Board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the Board to encourage discussion by citizens of subjects related to the management of the District at school board meetings. The Board may adopt reasonable time, place and manner restrictions on public expression in order to facilitate free discussion by all interested parties.
- B. The Board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means data on individuals collected because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer or an independent contractor.
- B. Personnel data on current and former employees that is "public" includes:

Name; employee identification number, which must not be the social security number; actual gross salary; salary range; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the terms of any agreement settling any dispute arising out of the employment relationship, including a superintendent buyout agreement, except that the agreement must include

specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; a work telephone number; badge number; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- C. Personnel data on current and former applicants for employment that is "public" includes:

Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, "finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

- D. "Educational data" means data maintained by the District which relates to a student.
- E. "Student" means an individual currently or formerly enrolled or registered in the District, or applicants for enrollment, or individuals who receive shared time services.
- F. Data about applicants for appointments to the Board, collected by the District as a result of the applicant's application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; and prior government service. Once an individual has been appointed to the Board, the following additional items of data are public: residential address and either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; provided, however, any electronic mail address or telephone number provided by District for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the District as the designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. District employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing for teachers, pursuant to Minn. Stat. § 122A040, Subd. 14 (Teachers Discharge Hearing);
 2. right to privacy of personnel data as provided by Minn. Stat. § 13043 (Personnel Data);
 3. right to consideration by the Board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);

4. right to a private hearing for licensed or non-licensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. District students have a legal right to privacy related to matters which may come before the Board, including, but not limited to, the following:
1. right to a private hearing, Minn. Stat. § 121 A.4 7, Subd. 5 (Student Dismissal Hearing);
 2. right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 D.S.C. § 1232g (FERPA);
 3. right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The Board will strive to give all citizens of the District an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES

A. Agenda Items

1. Citizens who wish to have a subject discussed at a public school board meeting are encouraged to notify the Superintendent's office in advance of the Board meeting. The citizen should provide his or her name, address, the name of group represented (if any), and the subject to be covered or the issue to be addressed.
2. Citizens who wish to address the Board on a particular subject should identify the subject and identify agenda item(s) to which their comments pertain.
3. The Board Chair will recognize one speaker at a time, and will rule out of order other speakers who are not recognized. Only those speakers recognized by the Chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.
4. The Board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the school board. If a group or organization wishes to address the Board on a topic, the Board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization.

5. Matters proposed for placement on the agenda which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the Board in accordance with governing law.
6. The Board Chair shall promptly rule out of order any discussion by any person, including board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.
7. Personal attacks by anyone addressing the Board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the Board.
8. Depending upon the number of persons in attendance seeking to be heard, the Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for those present to be heard.

B. Complaints

1. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
2. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, or sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the District policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the Superintendent.
3. Unresolved complaints from Paragraph 1. of this section or problems concerning the District should be directed to the Superintendent's office.
4. Complaints which are unresolved at the Superintendent's level may be brought before the Board by notifying the Board in writing.

C. Open Forum

The Board shall normally provide a specified period of time where citizens may address the Board on any topic, subject to the limitations of this policy. At regular Board meetings, citizens are provided an opportunity to address the Board on items included in that meeting's agenda. At School Board Study Sessions, citizens are provided an opportunity to address the Board on any issue they wish to bring before the Board. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

The Board may decide to hold certain types of public meetings where the public will not be invited to address the Board. Possible examples are work sessions and board retreats. The public will still be entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not be allotted time during the meeting to address the Board.

D. Listening Sessions

Listening Sessions scheduled throughout the year provide the opportunity for different groups of community members, parents, staff members and students to meet informally with the Board and respond to questions relative to the topic established by the Board.

VII. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The District is liable for damages, costs and attorneys' fees, and in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)
Minn. Stat. § 13D.05 (Open Meeting Law)
Minn. Stat. § 121A.07, Subd. 5 (Student Dismissal Hearing)
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)
Minn. Stat. § 122A.04, Subd. 14 (Teacher Discharge Hearing)
Minn. Stat. § 122A.44 (Contracting with Teachers)
Minn. Stat. § 123B.02, Subd. 14 (Employees; Contracts for Services)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)
20 V.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. No. 852 (July 14, 2006)

Cross References: MSBA/MASAModel Policy 205 (Open Meetings and Closed Meetings)
MSBA/MASA Model Policy 207 (Public Hearings)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Service Manual, Chapter 13, School Law Bulletin "C" (Minnesota's Open Meeting Law)
MSBA Service Manual, Chapter 13, School Law Bulletin "I" (School Records - Privacy - Access to Data)

Approved: March 19, 2009

Reviewed: April 8, 2021

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item XXII.

Title: Resolution Pertaining to Consent Agenda

Date: April 8, 2021

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, he/she should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for April 8, 2021:

- a. Minutes of March 4 Regular Meeting and March 18 Closed Session
- b. Study Session Summary of March 18
- c. Payment of Bills
- d. Recommended Personnel Items
- e. Gifts and Donations
- f. Electronic Fund Transfers
- g. Approval of Sabbatical Requests
- h. Approval of Revised Community Comments and Citizen Input Guidelines

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by: _____



Dennis L. Peterson, Superintendent

CONSENT

**School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XXII. c

Title: Payment of Bills

Date: April 8, 2021

OVERVIEW:

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of February 2021.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the Board approve the disbursements as presented for the month of February 2021.

Submitted by:




**Bridget Merrill-Myhre
Coordinator of Accounting**

Approved by:



**Paul Bourgeois
Executive Director of Finance & Operations**

Concurrence:



**Dennis L. Peterson
Superintendent of Schools**

MINNETONKA DISTRICT #276

TO: Dr. Dennis Peterson

FROM: Bridget Merrill-Myhre

RE: Payment of Bills – February 2021
Board Meeting Date: April 8, 2021

The following disbursements are submitted for the month of February:

Recommend the payment of bills in the sum of \$13,103,230.17 by check #464618 - #465068 and ACH #202101555 - #202101769, and wire transactions #202001095 - #202001215 as follows:

FEBRUARY		
	FUND	
01	GENERAL FUND	4,655,451.95
02	CHILD NUTRITION	128,172.44
03	PUPIL TRANSPORTATION	813,435.69
04	COMMUNITY SERVICE	272,550.59
05	CAPITAL EXPENDITURE	486,490.50
07	DEBT SERVICE FUND	130,250.00
09	TRUST - FIDUCIARY	28,104.61
11	EXTRA/CO-CURRICULAR	91,611.63
12	ATHLETIC FEE	5,513.43
18	CUSTODIAL FUND	1,739.22
20	SELF INSURANCE	107,407.85
40	CULTURAL ARTS CENTER	17,213.96
41	DOME OPERATIONS	21,895.75
42	AQUATICS PROGRAM	24,656.25
43	PAGEL CENTER	38,360.13
46	LTFM	41,832.12
56	CONSTRUCTION PROJECTS	1,670,752.15
66	CAPITAL PROJECTS LEVY	243,120.67
		\$ 8,778,558.94
	SALARIES	\$ 5,310,920.51
	TOTAL	\$ 14,089,479.45


Bridget Merrill-Myhre

March 30, 2021
Date

**SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room**

Board Agenda Item XXII. d.

TITLE: Recommended Personnel Items

DATE: April 8, 2021

BACKGROUND: Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

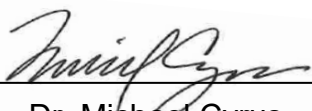
State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

FUTURE ACTION/RECOMMENDATION:

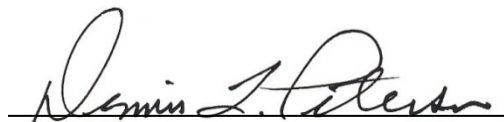
The administration recommends approval of all attached personnel changes.

Submitted by:



Dr. Michael Cyrus
Executive Director of Human Resources

Concurrence by:



Dr. Dennis L. Peterson
Superintendent

RECOMMENDED PERSONNEL ITEMS

I. INSTRUCTION

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
ALLEY, ELIZABETH	GRADE 3, 1.0 FTE, EXC	1/21/21-4/30/21	\$19,903.36
CAMRUD, HANNAH	ECSE, 1.0 FTE, MCEC	2021-22	\$56,458
NETZKE, LAUREN	ECSE, 1.0 FTE, MCEC	3/1/21-6/10/21	\$20,497.50
SPILEANE, KRISTEN	SPECIAL ED, 1.0 FTE, EXC	2021-22	\$56,458

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
ALEXANDER, SUSANNE	SPECIAL ED, 1.0 FTE, EXC	6/10/21	RETIREMENT
BOWSELL, JASON BEOWULF	SCIENCE, 1.0 FTE, MHS	6/10/21	RESIGNATION
BROWN, ERIN	SOCIAL WORKER/504 COORD, 1.0 FTE, MMW	6/10/21	RESIGNATION
CONTRERAS, NATHALIE	GRADE 4 SPANISH IMMERSION, 1.0 FTE, MWTA	6/10/21	RESIGNATION
DE SANTIAGO CONTRERAS, CARLOS	GRADE 3 SPANISH IMMERSION TEMP, 1.0 FTE, GR	4/9/21	RESIGNATION
ERDMANN, JULIANN	GERMAN, 0.2 FTE, MHS	6/10/21	RESIGNATION
EWEN, KIMBERLY	RTI/TOSA-BUILDING ASSESSMENT, 1.0 FTE, CS	6/10/21	RETIREMENT
HARMAN, KARI	READING, 0.75 FTE, GR	6/10/21	RESIGNATION
HICKEY, TRACEY	NURSE, 0.36 FTE, MMW	3/19/21	RESIGNATION
LIZEE, MARIT	KINDERGARTEN SPANISH IMMERSION, 1.0 FTE, ELEARNING	6/10/21	RESIGNATION
LOYEVSKIY, ELIZABETH	SPECIAL ED, 1.0 FTE, MME	6/10/21	RESIGNATION
MATTHIAS, MICHAEL	SOCIAL STUDIES, 1.0 FTE, MHS	6/11/21	RETIREMENT
O'BRIEN, VERONICA	GRADE 4 SPANISH IMMERSION, 1.0 FTE, CS	6/10/21	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
ABEL, MICHELE	READING, 1.0 FTE, SH	1/27/21-6/10/21	MEDICAL
ANDERSON, MICHAEL	MUSIC, 1.0 FTE, ELEARN/MIDDLE SCHOOL	3/13/21-4/30/21	CHILD REARING
BENSON, KATHRYN "KARI"	BUSINESS EDUCATION, 1.0 FTE, MHS	8/23/21-11/11/21	CHILD REARING
JANICKI, SUMMER	GRADE 3, 1.0 FTE, EXC	1/22/21-4/30/21	CHILD REARING
LI, SHIYUN	GRADE 1 CHINESE IMM, 1.0 FTE, ELEARNING	10/30/20-6/10/21	CHILD REARING
OLSEN, LAUREN	FACS, 1.0 FTE, MHS	3/8/21-4/15/21	MEDICAL
ORTNER, MOLLY	KINDERGARTEN, 1.0 FTE, CS	1/21/21-6/10/21	CHILD REARING
RUELLE, LINDA	GRADE 2, 1.0 FTE, GR	3/23/21-5/4/21	MEDICAL
SCHWARTZ, ALEESHA	ECSE, 1.0 FTE, MCEC	8/28/21-11/24/21	CHILD REARING
URENA, TESSA	KINDERGARTEN SPANISH IMM, 1.0 FTE, GR	8/27/21-11/24/21	CHILD REARING
2021-22 LOA REQUESTS:			
ANDERSON, RAMONA	SPECIAL ED, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2021-22	PART TIME TRA PROGRAM
CAMPBELL, SUSAN	FRENCH, 1.0 FTE, MHS – REQUESTING 1.0 FTE LOA	2021-22	CHILD REARING
CRETZMEYER, NICOLE	SPECIAL ED, 1.0 FTE, EXC – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL/RELOCATION
DEIBELE, KATIE	ELEMENTARY, 1.0 FTE, DH – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL
DIEKMANN, KIM	READING, 0.5 FTE, SH – REQUESTING 0.5 FTE LOA	2021-22	PERSONAL
FALCONER, JENNA	LANG ARTTS, 0.6 FTE, MHS – REQUESTING 0.4 FTE LOA	2021-22	PERSONAL
HE, XIAN	GRADE 2 CHINESE IMMERSION, 1.0 FTE, EXC – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL
HOFF, KRISANA	SPEECH LANG PATH, 0.8 FTE, MCEC – REQUESTING 0.125 FTE LOA	2021-22	PERSONAL
IRVIN, TRISHA	SOCIAL STUDIES, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2021-22	PERSONAL
JANS, KELSI	SPEECH LANG PATH, 1.0 FTE, DISTRICT – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL
KOHNEN, HEATHER	READING, 0.5 FTE, CS – REQUESTING 0.5 FTE LOA	2021-22	PERSONAL
LICHTY, MATTHEW	COUNSELOR, 0.9 FTE, MME – REQUESTING 0.1 FTE LOA	2021-22	PERSONAL
LUETH, SARA	ELT, 0.685 FTE, CS – REQUESTING 0.205 FTE LOA	2021-22	PERSONAL
O'LEARY, HEIDI	ELT/RTI, 0.935 FTE, EXC – REQUESTING 0.065 FTE LOA	2021-22	PERSONAL
PATRICK, LISA	SCIENCE, 0.4 FTE, MHS – REQUESTING 0.6 FTE LOA	2021-22	PERSONAL
PENNING, HANNAH	ELEM SPANISH IMMERSION, 1.0 FTE, MWTA – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL
PRELL, KATHRYN	OCCUPATIONAL THERAPIST, 0.8 FTE, MMW/MCEC – REQUESTING 0.2 FTE LOA	2021-22	PERSONAL
ROTEM, LACEY	SPEECH LANG PATH, 0.75 FTE, DH – REQUESTING 0.25 FTE LOA	2021-22	PERSONAL
SANTAMARIA, JENNIFER	ELEM SPANISH IMMERSION, 0.75 FTE, GR – REQUESTING 0.25 FTE LOA	2021-22	PERSONAL
STRONG HIESRICH, ANNE	MATH, 1.0 FTE, MMW – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL/RELOCATION

TAYLOR, CHRISTINA	COUNSELOR, 1.0 FTE, MHS – REQUESTING 1.0 FTE LOA	2021-22	PERSONAL
TRAVER, SHELLY	DIGITAL LEARNING SPEC, 0.5 FTE, MWTA – REQUESTING 0.5 FTE LOA	2021-22	PERSONAL
WILSON, BRIANA	SPANISH, 0.8 FTE, MHS – REQUESTING 0.2 FTE LOA	2021-22	PERSONAL
2021-22 JOB SHARE REQUESTS:			
DEAN, KATIE	GRADE 2, 0.5 FTE, GR – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE
MARTIN, NATASHA	GRADE 2, 0.5 FTE, GR – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE
RAHN, SARAH	GRADE 3, 0.5 FTE, GR – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE
SPRIGGS, MARGARET	GRADE 3, 0.5 FTE, GR – REQUESTING 0.5 FTE JOB SHARE	2021-22	JOB SHARE
HOLMBERG, ANNE	GRADE 2, 0.5 FTE, CS – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE
ZIEGLER, CHRISTINE	GRADE 2, 0.5 FTE, CS – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE
BAILEY, NICOLE	GRADE 2, 0.5 FTE, DH – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE
RENZ, ELIZABETH	GRADE 2, 0.5 FTE, DH – REQUESTING 0.5 FTE JOB SHARE LOA	2021-22	JOB SHARE

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
FLIGGE, ANNE	RESERVE NURSE	4/5/21-6/11/21	LSN, 0.3 FTE, SECONDARY BUILDINGS
FOSTER, BETH	RESERVE TEACHER	4/20/21-6/10/21	GRADE 5 LTS, 1.0 FTE, GR
GOSCHA, MIKAYLA	ELEM FLOAT, 1.0 FTE, MWTA, 10/19/20-3/26/21	10/19/20-5/14/21	EXTEND: ELEM FLOAT, 1.0 FTE, MWTA
JIN, JIEMING	FFCRA LEAVE, 1.0 FTE, 9/1/20-10/30/20	11/2/20-6/10/21	GR. 2 CHIENSE IMM, 1.0 FTE, ELEARN (NO FLOAT ASSIGNMENT)
	GR. 2 CHINESE IMM, 1.0 FTE, ELEARN, 11/2/20-3/26/21		
LIM, MELISSA	ELEM CHINESE IMM FLOAT, 1.0 FTE, 4/5/21-6/10/21		
STEVENS, MADELINE	SPANISH IMMERSION, 1.0 FTE, MMW	4/6/21-6/10/21	ADD: SPANISH IMM, 0.2 FTE, MMW (OVERLOAD)
WANG, JINGBO	KINDERGARTEN LTS, 1.0 FTE, CS, 1/27/21-4/30/21	1/27/21-6/10/21	EXTEND: KINDERGARTEN LTS, 1.0 FTE, CS
2021-22 STATUS CHANGES:	CHINESE SOCIAL STUDIES IMM, 1.0 FTE, MMW	4/6/21-6/10/21	ADD: CHINESE IMM, 0.2 FTE, MMW (OVERLOAD)
CAUDILL, SHUANG	LEAVE OF ABSENCE 2020-21	2021-22	KINDERGARTEN CHINESE IMMERSION, 1.0 FTE, EXC
DAHLBACKA, KENDRA	GRADE 2 SPANISH IMMERSION, 1.0 FTE, MWTA	2021-22	GRADE 3 SPANISH IMMERSION, 1.0 FTE, DH
FUJINAKA SOLE, CAROLINA MIDORI	LEAVE OF ABSENCE 2020-21	2021-22	GRADE 5 SPANISH IMMERSION, 1.0 FTE, CS
FUJITAKE, JOLENE	LEAVE OF ABSENCE 2020-21	2021-22	KINDERGARTEN, 1.0 FTE, SH
MILLER, CLARE	LEAVE OF ABSENCE 2020-21	2021-22	GRADE 5, 1.0 FTE, SH
NELSON, GRACIELA	SPECIAL ED, 1.0 FTE, MWTA	2021-22	GRADE 5 SPANISH IMMERSION, 1.0 FTE, MWTA
ORLOWSKY, BETH	LEAVE OF ABSENCE 2020-21	2021-22	FRENCH, 0.8 FTE, MHS
PETERSON, ELIZABETH	LEAVE OF ABSENCE 2020-21	2021-22	LANGUAGE ARTS, 1.0 FTE, MHS
QIANG, WENTING	LEAVE OF ABSENCE 2020-21	2021-22	KINDERGARTEN CHINESE IMMERSION, 1.0 FTE, SH
SCHULTZ, GINNA	LEAVE OF ABSENCE 2020-21	2021-22	SPANISH SOCIAL STUDIES IMM, 1.0 FTE, MME
STEPHENS, JESSICA	SPECIAL ED, 1.0 FTE, GR	2021-22	SPECIAL ED, 1.0 FTE, MHS
STRAUSS, SARAH	SABBATICAL 2020-21	2021-22	SPANISH, 1.0 FTE, MHS
SUN, CUI	LEAVE OF ABSENCE 2020-21	2021-22	KINDERGARTEN CHINESE IMMERSION, 1.0 FTE, SH
WHITING, KATELYN	LEAVE OF ABSENCE 2020-21	2021-22	ECFE TEACHER, 0.97 FTE, MCEC

II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BAZYK, MATTHEW	YOUTH RECREATION PROGRAM MANAGER, 1.0 FTE, MCEC	3/15/21	\$48,000 ANNUALLY
PEOPLES, QUAMON	CUSTODIAN, 1.0 FTE, EXC	3/19/21	\$18.31/HR
SALDEN, MONIKA	LEVEL IV STUDENT ACCOUNTING OFFICE ASST, 1.0 FTE, DSC	3/15/21	\$23.54/HR
SMITH, DIANA	SPANISH IMMERSION PREK INSTRUCTOR, 3 HRS/WK, MCEC	2/26/21	\$25.00/HR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
BOULHAN, LIBAN	CUSTODIAN, 1.0 FTE, MHS	2/23/21	FORMER EMPLOYEE
CZECH, MITCHELL	YOUTH RECREATION PROGRAM MANAGER, 1.0 FTE, MCEC	4/7/21	RESIGNATION
DANIELSON, ANDREW	CUSTODIAN, 1.0 FTE, GR	3/17/21	RESIGNATION
EDWARDS, JONATHAN	ALONE AT HOME INSTRUCTOR, 3-12 HRS/WK, MCEC	3/10/21	RESIGNATION
HANSEN, JAN	LEAD & ASST SWIM CLUB COACH, 5-15 HRS/WK, AQUATICS	3/23/21	RESIGNATION
JABS, MICHELE	COOK HELPER, 16 HRS/WK, MME	3/15/21	RESIGNATION
MENK, ALEXANDRA	CLASS C CLRM PARA, 7 HRS/DAY, MHS	3/12/21	RESIGNATION
MURPHY, KEARA	CLASS D ECSE PARA, 23 HRS/WK, MCEC	5/27/21	RESIGNATION
NZIGIRE, NEEMA	COOK HELPER, 16 HRS/WK, MME	3/12/21	RESIGNATION
RAINER, JEROME	CLASS D SPEC ED PARA, 6.75 HRS/WK, CS	3/26/21	RESIGNATION
ROBINSON, JULIA	CLASS C SPAN IMM CLRM & BUS/TRAFFIC PARA, 6 HRS, 40 MIN/DAY, MWTA	3/1/21	RESIGNATION

SCOTT, MERCEDES	PROGRAM MANAGER FOR ADULT PROGRAMS, 1.0 FTE, MCEC	4/9/21	RESIGNATION
SMITH, RODNEY	CUSTODIAN, 1.0 FTE, GR	3/1/21	RESIGNATION
OLON, PATSY	CLASS A LR/PG/SUPVRY PARA, 2.5 HRS/DAY, GR	3/12/21	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
STEPHENS, DENNIS	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MMW CLASS B SUPVRY PARA, 30 MIN/DAY, MMW	4/6/21-5/11/21	PERSONAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
BROWN, ELEANOR	LAYOFF STATUS	3/15/21	COOK HELPER, 16 HRS/WK, MHS
KEENAN, WILLIAM	DEVELOPMENTAL TRAINEE, 1.0 FTE, BUILDINGS & GROUNDS	3/3/21	HEAD CUSTODIAN, 1.0 FTE, EXC
RAYMO, JOANN	LAYOFF STATUS	3/15/21	COOK HELPER, 16 HRS/WK, MME
SKAHEN, DAWN	LAYOFF STATUS	3/18/21	COOK HELPER, 16 HRS/WK, MME

III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
ABELSEN, MARK	DRAMA-SPRING MUSICAL-VOCAL DIRECTOR	MHS	2/21-5/21	\$4,193
BAHR, NICK	CODERS UNITE CLUB ADVISOR	MHS	10/20-5/21	\$2,995
BARKER, ALEX	BOYS TENNIS HEAD COACH	MMW	4/8/21-5/28/21	\$3,088
BOYUM, TRENT	DRAMA-SPRING MUSICAL DIRECTOR	MHS	2/21-5/21	\$6,220
CHIES, DAN	CROSS COUNTRY SKI ASST COACH	MMW	1/4/21-3/12/21	\$1,158
CHRISTENSON, JON	WEIGHT ROOM ASST SUPVR	MHS	1/21-6/21	\$16.00/HR
DORN, CHARLIE	GOLF CO-HEAD COACH	MME	4/6/21-5/27/21	\$2,702
EISENMANN, DAVE	CROSS COUNTRY SKI ASST COACH	MMW	1/4/21-3/12/21	\$1,158
FENNER, CLINTON	GOLF HEAD COACH	MMW	3/23/21-5/22/21	\$3,318
GOLDSWORTHY, W. SEAN	MCE HOCKEY COACH	MCEC-HS	3/21-6/21	\$10,000
GORMAN, MATT	WEIGHT ROOM ASST SUPVR	MHS	1/21-6/21	\$16.00/HR
GOTZ, KAREN	JAZZ BAND ADVISOR	MME	2/10/21-5/29/21	\$894.75
GREEN, EVAN	CROSS COUNTRY SKI ASST COACH	MMW	1/4/21-3/12/21	\$1,158
HANSON, RACHEL	BOYS TRACK AND FIELD ASST COACH	MME	4/6/21-5/27/21	\$1,367
HILLMAN, SCOTT	MCE HOCKEY COACH	MCEC-HS	4/21-6/21	\$5,000
KATKOV, SANDRA	GIRLS TRACK AND FIELD ASST COACH	MME	4/6/21-5/27/21	\$2,964
KERR, KATRYNA	TECHNOVATION CLUB ADVISOR	MHS	12/20-5/21	\$2,995
LEUER, ROSS	SKI AND SNOWBOARD – HEAD CHAPERONE	MCEC	2/19/21	\$200
MONAGHAN, KIERAN	GOLF CO-HEAD COACH	MME	4/6/21-5/27/21	\$2,702
MUNDY, LINDSEY	GOLF ASST COACH	MMW	4/8/21-5/28/21	\$2,316
NGUYEN, LINCOLN	MCE HOCKEY CAOCH	MCEC-HS	3/21-6/21	\$6,000
PERUCCO, COLIN	DRAMA-SPRING MUSICAL -SOUND AND LIGHTS DESIGNER	MME	2/15/21-4/23/21	\$2,516
PODERZAY, BRENNAN	MCE HOCKEY CAOCH	MCEC-HS	4/21-6/21	\$3,000
ROELS, RENEE	DRAMA-SPRING MUSICAL-SET DESIGN BUILDER	MME	2/15/21-4/23/21	\$2,746
SCHOENEBERGER, ANNA	BOYS TRACK AND FIELD ASST COACH	MME	4/6/21-5/28/21	\$1,481
SIEGEL, HOWARD	BOYS TENNIS HEAD COACH	MHS	3/29/21-6/12/21	\$5,261
STOCK, JESSICA	GIRLS TRACK AND FIELD ASST COACH	MME	4/6/21-5/27/21	\$2,848
STREFF, LANCE	EVENT WORKER	MHS	2020-21	VARIES
STRETAR, TOM	MCE HOCKEY COACH	MCEC-HS	3/21-6/21	\$3,000
ZHANG, RAYMOND	DEBATE TEAM ADVISOR	MHS	4/21-6/21	\$2,995

**School Board
Minnetonka ISD #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XXII. e

Title: Gifts and Donations

Date: April 8, 2021

EXECUTIVE SUMMARY:

In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The Minnetonka School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete jurisdiction of the School Board.

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Theater Fund:

Haug Enterprises, Inc	\$1,000.00
Minnetonka Public Schools Foundation	\$1,000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Orchestra Boosters Club:

Parent Booster USA, Inc	\$96.69
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Scholarship Fund:

Saint Paul & Minnesota Foundation	\$1,199.17
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School General Fund:

Blackbaud Giving Fund	\$220.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Skippers Baseball Fund:

Mr. and Mrs. Zaetta	\$7,000.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in Deephaven Elementary Student Need Fund:

Target, Cyber Grants, LLC	\$20.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Groveland Elementary School Principal Discretionary Fund:

Groveland Elementary PTO, Ukulele Storage Cart	\$707.67
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnewashta Elementary School Principal Discretionary Fund:

The Benevity Fund	\$151.04
Kopp Family – Lindsay Lang	Wiggle Stools

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Scenic Heights Elementary School Student Needs Fund:

Liang Zhou	\$679.70
Brent Rickenbach	\$47.44

TOTAL GIFTS AND DONATIONS FOR 2020-2021*	=	\$150,221.45
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*Total amount reflects gifts & donations submitted for board approval in 2020-2021.

Submitted by:


Paul Bourgeois, Executive Director of Finance & Operations

CONSENT

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XXII. f

Title: Electronic Fund Transfers

Date: April 8, 2021

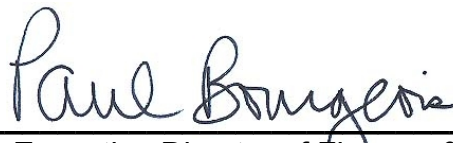
EXECUTIVE SUMMARY:

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

RECOMMENDATION:

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for February 2021.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

FEBRUARY 2021 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
2/1/2021	Claims HealthPartners			218,033.13
2/1/2021	Further - Flex			28,938.41
2/1/2021	HealthPartners Premium			67,605.45
2/5/2021	AP Payment			382,663.93
2/5/2021	Mtka Webstore CC Processing Fees			1,686.25
2/8/2021	Further - Flex			13,542.93
2/8/2021	Claims HealthPartners			129,627.43
2/9/2021	MCEC Credit Card Processing Fees			13,721.26
2/9/2021	Payroll			2,609,168.39
2/12/2021	AP Payment			175,352.75
2/12/2021	Solutran - Wellness Program			4,105.10
2/16/2021	Delta Dental			26,649.17
2/16/2021	Further - Flex			22,266.16
2/16/2021	Claims HealthPartners			340,490.25
2/19/2021	AP Payment			31,308.59
2/22/2021	Delta Dental			27,286.97
2/22/2021	Further - Flex			22,958.03
2/22/2021	Claims HealthPartners			119,254.50
2/23/2021	Delta Dental - Fee			6,863.75
2/23/2021	Payroll			2,703,825.72
2/24/2021	Further - Flex			9,651.00
2/26/2021	AP Payment			478,499.98
FEBRUARY	Athletic CC Processing Fees			1,247.47
FEBRUARY	Postage			300.00
FEBRUARY	Bank Monthly Service Charge			812.49
				\$ 7,435,859.11
FEBRUARY				
INVESTMENT		MATURITY	INTEREST	ENDING
DESCRIPTION	BANK	DATE	RATE	BALANCE
Money Market	Alerus Bank ICS Savings	NA	0.30%	23,661,682.31
Money Market	MSDLAF+ Liquid Class	NA	0.02%	504,019.05
Money Market	MSDLAF+ MAX Class	NA	0.04%	0.01
Term	MSDLAF	NA		-
CD	MSDLAF	NA	1.35%	3,445,000.00
Money Market	PMA IS	NA	0.03%	22,964,012.57
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	0.00%	624,630.28
Various	Wells Fargo OPEB	NA	Var	27,312,997.41
				\$ 78,512,341.63

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XXII. g

Title: Approval of Sabbatical Requests

Date: April 8, 2021

EXECUTIVE SUMMARY

The District received sabbatical requests from two teachers for the 2021-22 school year: Na-Ling Faust, an elementary Chinese immersion teacher, currently assigned to eLearning; and Laura Frisbie, an MME social studies teacher. Both teachers meet the minimum criteria of having worked full-time for the past six years. The District's obligations with regard to sabbatical leaves are described in Article VI, Section G of the faculty Master Agreement. Both requests are recommended for approval.

RATIONALE

While approval of these leaves does involve a cash cost to the District, we believe that supporting these teachers' pursuit of graduate degrees will benefit students and our educational program. Ms. Faust, a native Chinese speaker, has been working with elementary-level students since her hire date; she has been an exemplar for pre-service teachers and has adapted instruction to the virtual schooling masterfully. Ms. Faust proposes to complete her master's degree at Hamline University with a specialization in Teaching and Learning. Ms. Frisbie started her career with us as a Grade 5 teacher and began teaching Grade 6 in SY '09. Lately, she has taken on teaching duties in Honors Humanities and has shown keen interest in building her skillset with regard to exceptional education. She proposes pursuing a master's degree at Lamar University with a specialization in Gifted and Talented Education. Both teachers intend to return to their District teaching duties in September 2022 and agree to a minimum, two-year teaching commitment following their return.

While on sabbatical leave, employees receive one-half pay and fringe benefits. The net cost to the District is determined by factoring the difference between the employees' regular, annual compensation and the cost of replacement teachers. The overall cost for more senior employees can be modest, depending on the level of experience of the replacements. We estimate that the overall cost to the District in approving these sabbatical leaves will be \$40,486 or less.


RECOMMENDATION/FUTURE ACTION:

That the School Board grant sabbatical leaves of absence for Na-Ling Faust and Laura Frisbie for the 2021-2022 school year.

Submitted by:


Michael Cyrus, Executive Director of Human Resources

Concurrence:


Dennis Peterson, Superintendent

CONSENT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item XXII. h

**Title: Approval of Revised Community Comments and
Citizen Input Guidelines**

Date: April 8, 2021

EXECUTIVE SUMMARY:

The Board Chair has worked with the District's lawyer to clarify language in both the Community Comments statement and the Citizen Input statement of guidelines. This action would confirm those revised statements.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

GUIDELINES FOR *COMMUNITY COMMENTS*—REGULAR BOARD MEETING

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in this agenda—except for information that personally identifies or violates the privacy rights of employees or students—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

GUIDELINES FOR *CITIZEN INPUT*—SCHOOL BOARD STUDY SESSION

Welcome to the Minnetonka School Board's Study Session! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every School Board Study Session during *Citizen Input*.

1. Anyone indicating a desire to speak to any item about educational services—except for information that personally identifies or violates the privacy rights of employees or students—during *Citizen Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Citizen Input* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.